

GENERAL AGREEMENT ON TARIFFS AND TRADE

RESTRICTED

L/3392

20 May 1970

Limited Distribution

ADMINISTRATIVE AND FINANCIAL QUESTIONS

Final Position of the 1969 Budget of the International Trade Centre UNCTAD/GATT

1. Following the establishment of the International Trade Centre, effective 1 January 1968, to be operated jointly by UNCTAD and GATT on a continuing basis and in equal partnership, and in accordance with the arrangements agreed upon between the Secretary-General of UNCTAD and the Director-General of GATT with respect to the management of the International Trade Centre UNCTAD/GATT, the Director-General of GATT assumes inter alia responsibility for budgetary and financial control of the Centre's regular budget and extra-budgetary funds. The accounts are kept by the GATT secretariat and audited by the external auditor of GATT.
2. The Director-General hereby submits information for consideration by the Council regarding the budgetary and financial position of the Centre as at 31 December 1969 and the situation concerning transfers of credits between sections of the budget.

I. EXPENDITURE BUDGET

3. Appropriations for the financial year 1969 were originally approved by the United Nations General Assembly and by the CONTRACTING PARTIES at a level of US\$971,000.
4. Total obligations incurred in 1969 amounted to US\$1,016,111 and, therefore, exceeded the approved budget by US\$45,111. This excess, which was covered by a supplementary contribution of US\$46,000 from the United Nations, was due to unforeseen expenditure not anticipated at the time of the preparation of the 1969 budget estimates, i.e. the additional cost arising from the increase in the professional and general service category salary scales in 1969 and the higher rental paid for outside office space.
5. In addition, it is necessary to transfer savings on certain sections of the budget to cover excess expenditure on other sections. The proposed transfers are set out in the annex to this document.

6. In accordance with GATT practice, the Director-General hereby seeks authority to increase original appropriations in the following manner:

	<u>Original Appropriations</u>	<u>Supplementary Appropriations</u>	<u>Authorized Transfers</u>	<u>Revised Appropriations</u>
	(in US dollars)			
<u>PART I</u>				
Section 1	411,300	18,500	21,706	451,506
Section 2	128,000	4,500	(4,757)	127,743
Section 3	68,800	-	(11,710)	57,090
Section 4	1,000	-	(269)	731
Section 5	10,000	-	9,169	19,169
Section 6	65,400	18,000	13,861	97,261
Section 7	<u>89,500</u>	<u>-</u>	<u>(16,621)</u>	<u>72,879</u>
Total PART I	<u>774,000</u>	<u>41,000</u>	<u>11,379</u>	<u>826,379</u>
<u>PART II</u>				
Section 8	161,100	4,000	(11,118)	153,982
Section 9	<u>35,900</u>	<u>1,000</u>	<u>(261)</u>	<u>36,639</u>
Total PART II	<u>197,000</u>	<u>5,000</u>	<u>(11,379)</u>	<u>190,621</u>
GRAND TOTAL	<u>971,000</u>	<u>46,000</u>	<u>-</u>	<u>1,017,000</u>

II. INCOME BUDGET

7. The following amounts were credited as income for 1969:

(a) Contributions in accordance with document L/3080, part B, paragraph 18:

	<u>US dollars</u>
From the GATT	671,600
From the United Nations	299,400
	<u>971,000</u>

(b) Supplementary contribution from the United Nations

46,000
<u>1,017,000</u>

8. Miscellaneous income for sale of publications (US\$7,843), interest on investments (US\$3,592) and other items (US\$1,937) totalled US\$13,372. In accordance with document L/3080, part B, paragraph 21, the amount of US\$13,372 was shared between the United Nations (US\$4,541) and the GATT (US\$8,831) in the same ratio as their contributions to the 1969 Centre budget.

9. Contributions received in 1969 towards overhead costs relating to extra-budgetary projects amounted to US\$55,656 which amount was transferred at 31 December 1969 to income for overhead costs relating to 1970 extra-budgetary projects in accordance with document L/3289, paragraph 11.

III. SURPLUS ACCOUNT

10. The surplus account shows an unappropriated surplus of US\$889.

IV. TRUST FUNDS FOR EXTRA-BUDGETARY PROJECTS

11. Voluntary contributions amounting to US\$1,095,954 were made available in 1969 for the execution of extra-budgetary projects of which amount US\$635,394 were expended. An amount of US\$460,560 was thus available for utilization in 1970.

POINT FOR DECISION: Paragraph 6

ANNEX

PROPOSED TRANSFERS BETWEEN BUDGETARY SECTIONS

(in US dollars)

<u>FROM:</u>		<u>TO:</u>	
<u>PART I: DIRECT OPERATIONAL COST</u> <u>OF THE CENTRE</u>		<u>PART I: DIRECT OPERATIONAL COST</u> <u>OF THE CENTRE</u>	
<u>Section 2 - Common Staff Costs</u>		<u>Section 1 - Salaries and Wages</u>	
Installation grants	<u>4,757</u>	Temporary assistance	<u>21,706</u>
<u>Section 3 - Travel on Official</u> <u>Business</u>		<u>Section 5 - Permanent Equipment</u>	
Travel on official business	<u>11,710</u>	Permanent equipment	<u>9,169</u>
<u>Section 4 - Hospitality</u>		<u>Section 6 - General Expenses</u>	
Hospitality	<u>269</u>	Cables and long-distance calls	3,290
<u>Section 7 - Printing</u>		Postage and freight	6,303
Printing	<u>16,621</u>	Books and information material	<u>4,268</u>
			<u>13,861</u>
<u>PART II: SERVICES PROVIDED</u> <u>THROUGH UNCTAD AND</u> <u>GATT SECRETARIATS</u>			
<u>Section 8 - Salaries of Staff</u> <u>Providing Services</u> <u>to the Centre</u>			
Temporary assistance	<u>11,118</u>		
<u>Section 9 - Common Staff Costs</u> <u>for Posts under</u> <u>Section 8</u>			
Separation payments	<u>261</u>		
	<u>44,736</u>		<u>44,736</u>