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REPLIES TO THE QUESTIONNAIRE ON IMPORT LICENSING PROCEDURES

HONG KONG

Revision

The following revised notification¹ has been received from Hong Kong in response to the questionnaire on import licensing procedures annexed to L/5640/Rev.8. It updates and replaces document L/5640/Add.36/Rev.5.

REPONSES AU QUESTIONNAIRE RELATIF AUX PROCEDURES
EN MATIERE DE LICENCES D'IMPORTATION

HONG KONG

Révision

La délégation de Hong Kong a fait parvenir au secrétariat la notification révisée ci-après¹ en réponse au questionnaire relatif aux procédures en matière de licences d'importation annexé au document L/5640/Rev.8. Le présent document est une mise à jour des renseignements précédemment contenus dans le document L/5640/Add.36/Rev.5.

RESPUESTAS AL CUESTIONARIO SOBRE PROCEDIMIENTOS
PARA EL TRAMITE DE LICENCIAS DE IMPORTACION

HONG KONG

Revisión

Se ha recibido de la delegación de Hong Kong la siguiente notificación¹, en respuesta al cuestionario sobre procedimientos para el trámite de licencias de importación anexo al documento L/5640/Rev.8. Con el presente documento queda actualizado y sustituido el documento L/5640/Add.36/Rev.5.

¹English only/anglais seulement/en inglés solamente

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1.A. Import licensing system for textiles

Outline of the system

1. Hong Kong maintains an import licensing system for textile imports from all sources. It functions as a surveillance system to back up Hong Kong's textiles export control system. The system is administered by the Trade Department of the Hong Kong Government. Importers have to be first registered with the Trade Department before they can apply for an import licence to cover each consignment prior to the actual arrival of the goods.

Purposes and coverage of licensing

2. The licensing system covers the importation of all textile products.

3. The system applies to textiles coming from all countries/territories.

4. The textiles import licensing system is not intended to restrict the quantity or value of imports, but to function as a surveillance system to back up Hong Kong's textiles export control system. The present system is deemed effective and no alternative method has been considered.

5. The textiles import licensing system is a statutory requirement maintained under the Import and Export Ordinance, Chapter 60 of the Laws of Hong Kong. The legislation does not leave designation of products to be subjected to licensing to administrative discretion. The abolition of the textiles import licensing system will require legislative approval.

Procedures

6. Not applicable.

7. (a) Textiles importer should obtain an import licence prior to, but not more than, 28 days before the arrival of goods as a textiles import licence is valid for 28 days. Licence applications so submitted to the Trade Department are approved on an instantaneous basis.

Late applications i.e. after the goods in question have arrived, may be approved retrospectively subject to certain conditions being met.

(b) Except for certain late applications, licence applications are issued on an instantaneous basis.

(c) There are no limitations as to the period of the year during which licence applications may be made.

- (d) The Trade Department of the Hong Kong Government is the sole administrative organ regarding the processing and approval of textiles import licences.

8. An application for an import licence is normally granted if it meets the ordinary criteria. In the event of refusal to issue a licence, the reasons will be given, and the applicant may appeal to the Governor of Hong Kong by writing to the Chief Secretary of the Hong Kong Government.

Eligibility of importers to apply for licence

9. All persons, firms and institutions are eligible to apply for textiles import licences. They should first be registered with the Trade Department before they may apply for the licences. The registration is free of charge.

In addition, for Special Import Licence (Textiles) covering imports of finished piece-knitted garments made from Hong Kong origin knit-to-shape panels assembled outside Hong Kong for eventual exportation to the United States, applicants must first be registered with the Trade Department under a special factory registration arrangement as a factory knitting knit-to-shape panels and/or manufacturing piece-knitted garments for export to the United States. An annual registration fee of HK\$1,500 is payable.

There are no published lists of authorized importers.

Documentational and other requirements for application for licence

10. For the application of textile import licence, the importer has to provide information on particulars of the importer, foreign exporters and details of the shipment.

Samples of Import Licence (Textiles) Form 7, Special Import Licence (Textiles) Form 8b, Form 8c and Form 8e are attached.¹

No supporting documents are required for import licence applications (Form 7) submitted before the arrival of goods. For Special Import Licences, supporting documents such as the relevant special export licence or certificate of origin should be submitted together with the licence application forms.

11. A valid textiles import licence is required upon actual importation.

12. The fee for an application for Import Licence (Textiles) Form 7, Special Import Licence Form 8b, 8c and 8e is HK\$25, to be paid in the form of adhesive or impressed postage stamps affixed or franked on the application.

¹ Available for consultation in the secretariat (office no. 3013).

13. No deposit or advance payment required.

Conditions of licensing

14. A textiles import licence is valid for 28 days from the date of issue. The validity of a licence cannot be extended. The licence applicant should request for cancellation of the expired licence and apply for a new licence.

15. A textiles import licence not utilized within the validity period should be cancelled within one calendar month after expiry of the licence. Similarly, a licence should be submitted for amendment for short-shipment within one calendar month after the date of arrival of the goods. The Trade Department may take legal and/or administrative action against unreported short-shipment or non-utilization of licences.

16. Not transferable.

17. No.

Other procedural requirements

18. No.

19. No foreign exchange control.

1.B. Import control on arms and ammunitions, radio transmitting equipment, explosives and strategic commodities

Outline of the system

1. Import control on strategic commodities is primarily exercised by the Trade Department of the Hong Kong Government. However, several other Government departments are also involved in the system of import controls for products in their respective jurisdiction.

Purposes and coverage of licensing

2. Import licences are required for arms and ammunitions; radio transmitting equipment; explosives; and strategic commodities including nuclear materials, nuclear facilities and nuclear equipment, high-speed digital computers, high-speed computer disk drives, high-capacity static RAM and EEPROM memory integrated circuits, high-capacity fibre optics communication systems, chemical weapon precursors, certain biological agents and articles for a use relating to nuclear, chemical or biological weapons.

3. The licensing system applies to goods originating in and coming from any territory.

4. The import licensing system on strategic commodities is not intended to restrict the quantity or value of imports. Instead, it is to monitor Hong Kong's access to high technology and in turn to protect Hong Kong's access to high technology products. Alternative method has been considered but not adopted because the existing licensing system is considered satisfactory.

5. The import licensing system is a statutory requirement maintained under respective Ordinances and their subsidiary legislations under the Laws of Hong Kong (see below). Legislations do not leave designation of products to be subject to licensing for administrative discretion. Any changes such as subjecting a new product to import licensing or removal of an existing product therefrom require legislative approval.

| <u>Product</u> | <u>Relevant Ordinance</u> |
|---|--|
| Arms and ammunitions | : Firearms and Ammunition Ordinance, Cap. 238 |
| Radio transmitting equipment | : Telecommunication Ordinance, Cap. 106 |
| Explosives | : Dangerous Goods (General) Regulations, Cap. 295 ¹ |
| Strategic commodities (other than the above) | : Import and Export (Strategic Commodities) Regulations, Cap. 60 |

Procedures

6. Not applicable.

7. (a) Licence applications should be submitted in advance of importation taking into account the processing time required by Trade Department, which is at least three clear working days for import applications covering strategic commodities, and the processing time of the endorsing departments:

¹Under the Dangerous Goods (General) Regulations, all commercial explosives in Hong Kong have to be stored either in the Government Explosives Depots or in a licensed store. For explosives which are required by law to be stored in the Government Explosives Depot, an importer has to apply under the Dangerous Goods (Government Explosives Depots) Regulations, for storage space by giving eight weeks' notice in advance. Provided the explosives can be stored in a safe condition and the import would not result in the overstocking of the depot, the application will be approved by the Commissioner of Mines.

- (i) Royal Hong Kong Police Force (for arms and ammunition): normally one-two working days for Limited Licence for Possession or to obtain the Full Dealer's Licence which requires 12 to 24 months.
 - (ii) Post Office (for radio transmitting equipment): about 14 working days for Radio Dealer's Licence and one clear working day for Import Permit.
 - (iii) Marine Department (for direct transshipment of explosives in vessel): instantly.
- (b) Import licences can be obtained within a shorter time-limit on request when there are sufficient justifications. For strategic goods imported without a licence owing to inadvertency, an import licence can still be issued retrospectively provided that the following documents are submitted:
- (i) a letter giving reasons for the late lodgement of the licence application. The letter should state whether or not the shipping, airline or transportation company has already released the goods for importation;
 - (ii) if the importer has not taken delivery of the goods, a written confirmation from the carrier company or its cargo agent; and
 - (iii) the relevant Bill(s) of Lading or Air Waybill(s).
- A licence can be granted immediately on request only in exceptional cases where the applicant can give a reasonable excuse and/or provide evidence to support his claim.
- (c) There are no limitations as to the period of the year during which application for licence and/or importation may be made.
- (d) Import licence applications concerning products in paragraph 7(a)(iii) above must be endorsed by the relevant government department before they could be considered. Applications would not be passed on to other organizations by Trade Department for approval or information under normal circumstances. However, for import applications concerning products in paragraph 7(a)(i) and (ii) above, the importer has to approach the relevant government department as well for legal possession of the subject products.

8. Import licence applications may be refused in cases where an international trade sanction on the exporting country is in force. The reason(s) for a refusal may be given to the applicant. An applicant has a right of appeal to the Governor of Hong Kong who may confirm, vary or reverse the decision of the Director-General of Trade. The appeal must be lodged with the Chief Secretary within 14 days from the date the importer was informed of the decision or within such further period as the Governor may allow in any particular cases by notice in writing. The right to appeal to the Governor is statutorily provided.

Eligibility of importers to apply for licence

9. All firms and institutions are eligible to apply for import licences except under special circumstances where licensing facilities to them are denied owing to malpractices of the firm/institution or some other special reasons.

Documentational and other requirements for application for licence

10. A sample form¹ is attached for reference. Catalogues/technical specifications of the products under application are to be submitted with the application for technical classification purpose. In case of late application concerning strategic commodities, the documents (i)-(iii) in paragraph 7(b) have also to be provided.

11. Only the import licence is needed upon actual importation.

12. No licensing fee is charged.

13. No deposit or advance payment required.

Conditions of licensing

14. An import licence covering strategic commodities is valid for six months from the date of issue. The validity cannot be extended under normal circumstances.

15. No. Importers should however submit an unused licence to Trade Department for cancellation.

16. Not transferable.

17. The following condition is normally attached to the issue of an import licence concerning strategic commodities: "Diversion en route prohibited. Re-export not permitted except under and in accordance with an export licence issued by the Department" and "Conditions of issue: The goods are not to be used in relation to nuclear, biological or chemical weapons or missile capable of delivering these weapons".

¹Available for consultation in the secretariat (office no. 3013).

Other procedural requirements

18. No other administrative procedures required.
 19. No foreign exchange controls.
-

I.C. Import control on rice, frozen meat and poultry, pesticides, pharmaceutical products and medicines, radioactive substances and irradiating apparatus, ozone depleting substances and goods from Iraq, Serbia and Montenegro

Outline of the system

1. Licences are required for import of rice, frozen meat and poultry, pesticides, pharmaceutical products, and medicines, radioactive substances and irradiating apparatus and ozone depleting substances. All goods imported from Iraq, Serbia and Montenegro are prohibited. These import controls are applied for safety, health and environmental protection reasons, for fulfilment of Hong Kong's international obligation. The control system is primarily operated by the Hong Kong Trade Department. However, endorsement from other government departments may be required for some of the products before an import licence is issued.

Purposes and coverage of import control

2. Import licensing/control is intended for the following purposes:

| <u>Products</u> | <u>Purpose of control</u> |
|--|--|
| (a) rice, frozen meat and frozen poultry | maintaining a reserve stock for emergency purposes |
| (b) pesticides | public health |
| (c) pharmaceutical products and medicines | public health |
| (d) radioactive substances and irradiating apparatus | public health |
| (e) ozone depleting substances | environmental protection |
| (f) ban on all goods imported from Iraq, Serbia and Montenegro | international trade sanctions |

3. The system applies to products coming from all countries except items (e) and (f) of paragraph 2 above. For item (e), all imports of ozone depleting substances from non-parties to the Montreal Protocol are banned (for 10 other CFCs, 1,1,1-trichloroethane and carbon tetrachloride, the ban will become effective on 10 August 1993). For item (f), all imports from Iraq are banned under the Iraq and Kuwait (United Nations sanctions) (Dependant Territories) Order 1990, while all imports from Serbia and Montenegro are banned under the Serbia and Montenegro (United Nations Sanctions) (Dependent Territories) Order 1992.

4. The principal objective of the import licensing system is not to restrict the quantity or value of imports, but for purposes set out in paragraph 2 above. However, a quantitative limit is imposed for imports of rice and ozone depleting substances to ensure:

- (a) (for rice) - regular and adequate supply and to provide a reserve stock for emergency situations; and
- (b) (for ozone depleting substances) - that the amount of ozone depleting substances retained for local consumption does not exceed levels agreed under Montreal Protocol on Substances that Deplete the Ozone Layer.

5. The import licensing system is a statutory requirement maintained under respective Ordinances under the Laws of Hong Kong (see below). Legislations do not leave designation of product to be subjected to licensing to administrative discretion. Any changes such as subjecting a new product to import licensing or removal of an existing product therefrom require legislative approval.

| <u>Product</u> | <u>Relevant Ordinance</u> |
|---|---|
| Rice: | Reserved Commodities Ordinance, Cap. 296 |
| Frozen meat and poultry: | Reserved Commodities Ordinance, Cap. 296 |
| Pesticides: | Pesticides Ordinance, Cap. 133 |
| Pharmaceutical products and medicines: | Pharmacy and Poisons Ordinance, Cap. 138 Import & Export (General) Regulations, Import & Export Ordinance Cap. 60 |
| Ozone depleting substances: | Ozone Layer Protection Ordinance, Cap. 403 |
| Radioactive substances and irradiating apparatus: | Import (Radiation) (Prohibition) Regulations, Import & Export Ordinance Cap. 60 |

Procedures

6. Only the importation of rice and ozone depleting substances are subject to quantitative restriction:

A. Rice

- I. The Trade Department answers enquiries on all information on the import licensing of rice, including that concerning allocation of quotas and formalities of filing applications for licences. The information on the overall level of quota is also published by one of the local newspapers.
- II. The size of the quotas is calculated to be able to meet the level of demand which is adjusted quarterly.
- III. Import licences are issued automatically to registered rice importers, none of whom is a domestic producer of rice. In accordance with the objective of ensuring an adequate supply of rice to Hong Kong, the importers are obliged to import rice in accordance with quotas allocated to them and thus there would not be any unused allocation. Information on the names of importers is given to the public on request. Such information would similarly be given to the governments and export promotion bodies of exporting countries upon request.
- IV. After announcement of the quarterly rice quota, applications for import licences may be submitted immediately until the applicant's quarterly quota is fully utilized.
- V. Import licences for rice are issued in one clear working day.
- VI. The importers can have their licences issued immediately before the commencement of the quarterly period. Accordingly they can use the full quarterly period for the importation of rice.
- VII. Import licences for rice are handled singly by Trade Department.
- VIII. Licences are issued to registered importers only. Normally, there is no provision for new importers.
- IX.-XI. Not applicable.

B. Ozone depleting substances

- I. Invitation for quota applications is issued through Gazette notification and press release. Letters are also sent to potential importers reminding them of the event. Descriptions of the licensing and quota systems are published in guidebooks

which are available to the general public free of charge. Information on the total amount of quotas as well as allocation to individual importers are available in the form of information leaflets upon request.

- II. Except for the control period for 1 July 1991 to 31 December 1992 (18 months), the size of quotas is determined on a 12-month basis. Licences are issued on individual consignment basis.
- III. The Government will closely monitor the utilization of quotas and licences. Unused allocations will not be added to quotas for the succeeding control period because the maximum level for each control period is fixed. A list of quota holders is available upon request.
- IV. Submission of applications for licences may be made at any time. However, applications for imports of CFCs and halons (also 10 other CFCs and 1,1,1-trichloroethane with effect from 1 January 1993) for local use will only be considered if the applicants have enough valid quotas for the relevant control period.
- V. Import licences are normally issued in two clear working days.
- VI. The current control period for ozone depleting substances is from 1 July 1991 to 31 December 1992 inclusive. Thereafter, the control period will be identical to the calendar year. To facilitate imports at the beginning of the following control period, the Trade Department will provide licensing service one week prior to the expiry of the current control period.
- VII. The importer only needs to approach the Trade Department for application and issue of licences.
- VIII. Quotas are allocated to importers with regard to their performance in the previous control period. Free quota is also provided for CFCs and halons to cater for new importers or additional import demands. A point system, which takes into consideration past records of individual importers, their incentive of using recycling equipment as well as the local demand of individual CFCs, is also used to determine the amount to be allocated to the applicants.
- IX. Not applicable.
- X. Not applicable.
- XI. For import where quotas are not required, import licences will be issued on condition that the goods will have to be exported within a specified period of time.

7. (a) Application for import licences should be submitted in advance of importation taking into account the processing time. The processing time includes the processing time by the Trade Department, which is one clear working day for items 2(a), (b), (c) and (d) above and two clear working days for item (e), and the processing time of the endorsing departments (see (d) below) which is as follows:

| | |
|--|-----------------|
| Agriculture and Fisheries Department (for pesticides) | one working day |
|--|-----------------|

| | |
|--|-----------------|
| Department of Health (for pharmaceutical products and medicine) | one working day |
|--|-----------------|

- (b) In exceptional cases, a licence can be granted immediately on request.
- (c) There are no limitations as to the period of the year during which application for licence and/or importation may be made.
- (d) Import licences must be endorsed by the relevant government departments as indicated in sub-paragraph (a) above. The importer has to approach the relevant department himself for endorsement of the licence.

8. Under normal circumstances, an application for an import licence is usually granted if it meets the ordinary criteria. In the event of refusal, the reasons will be given. Applicants may appeal to the Governor of Hong Kong in the event of refusal to issue an import licence. The Governor of Hong Kong may confirm, vary or reverse the decision of the Director-General of Trade. The right to appeal to the Governor is statutorily provided.

Eligibility of importers to apply for licence

9. (a) For rice, frozen meat and frozen poultry, a company is required to be registered with the Trade Department first before it can apply for an import licence. With the exception of rice, registration is open to all business enterprises dealing in trade in other reserved commodities like frozen meat and frozen poultry. At present no fee is charged for the registration. An up-to-date list of registered importers is maintained by the Department for inspection by the public at a fee of HK\$5.
- (b) For ozone depleting substances, a company is required to register with the Trade Department before it can apply for an import licence. Registration is open to all companies on payment of a fee of HK\$1,000. A list of registered importers is available on request.

- (c) For pharmaceutical products, only those products which have been registered with the Pharmacy and Poisons Board are allowed to be imported for the purpose of local sale or distribution. A company is required to hold an appropriate dealer's licence issued by the Pharmacy and Poisons Board before it can apply for an import licence. Application for the dealer's licence is open to all business enterprises dealing in pharmaceutical products and medicines. A fee is charged for the licence. There is no published list of licensed importers.

Documentational and other requirements for application for licence

10. Information to be supplied includes particulars of the importer, of the importation and of the products to be imported. Certain documents are also required to support licence applications of the following products:

| <u>Item</u> | <u>Documents</u> |
|--|--|
| (a) Rice for local consumption subject to quantitative requirement | Contract between buyer and seller |
| (b) Frozen meat and poultry | Health certificate issued by the recognized authority of the exporting country concerned or by specific prior approval from the Department of Health |
| (c) Radioactive substances and irradiating apparatus | A copy of the radioactive substances licence or irradiating apparatus licence as appropriate issued by the Radiation Board, Department of Health |
| (d) Pharmaceutical products | Evidence of registration of the product with the Pharmacy and Poisons Board |

11. The import licence is the only document required by the Government on actual importation.

12. Apart from applications covering ozone depleting substances, no licensing fee is required for import licence applications. For ozone depleting substances import licence, a fee of HK\$500 is charged on the issue of a licence. The price of non-textiles import licence forms is HK\$17 per pad.

13. No deposit or advance payment required.

Conditions of licensing

14. An import licence is valid for 28 days for ozone depleting substances, six weeks for reserved commodities and six months for the other products listed in paragraph 2. The period of validity can be extended by the Director-General of Trade depending on the merits of individual requests.

15. No. Importers should however cancel or amend the licences.

16. Not transferable.

17. (a) Apart from the licensing conditions printed on the back of the import licence (Appendix III), conditions set out in Appendix IV are applicable to rice and ozone depleting substances which are subject to quantitative restriction.¹

(b) Apart from the licensing conditions printed on the import licence (Appendix V), the conditions set out in Appendix VI are applicable to frozen meat¹ and poultry which are not subject to quantitative restriction.

Other procedural requirements

18. No.

19. No foreign exchange controls.

2.A. Import licensing system for dutiable commodities

Outline of the system

1. The import of dutiable commodities (tobacco, liquors, methyl alcohol, hydrocarbon oil and cosmetics) are controlled through (i) licensing of importers and (ii) issuing of removal permits. An importer has to be licensed with the Customs and Excise Department before he can apply for removal permit for import of dutiable commodities. The purpose of the licensing system is to protect the excise duty imposed on the dutiable commodities and to collect the excise duty.

Purposes and coverage of licensing

2. Removal permit is issued to licensed importer by Customs and Excise Department to control the import and movement of dutiable commodities.

¹Available for consultation in the secretariat (office no. 3013).

3. The system applies to dutiable commodities coming from all countries.
4. The import licensing system is not intended to restrict the quantity nor the value of import, but to protect and collect the excise duty imposed on the dutiable commodities. The existing licensing system is deemed satisfactory and no alternative method has been considered.
5. Import licences and removal permits are statutorily required under the Dutiable Commodities Ordinance, Chapter 109. Legislation does not leave designation of products to be subjected to licensing to administrative discretion. Legislative approval is required should there be any change in existing system.

Procedures

6. Not applicable.
7.
 - (a) Application for removal permit from a licensed importer should be submitted in advance of importation taking into account of the processing time. For an application for an importer to be licensed, the normal processing time would require 30 days. For the issue of a removal permit to a licensed importer would require two days.
 - (b) A licence cannot be granted immediately on request because of the time required to process the application.
 - (c) There is no limitation of time during the year on the application for licence and/or importation.
 - (d) Yes, the import licence and removal permit are issued by the Customs and Excise Department only. It is not necessary for the applications to be passed on to other departments or organs for visa, note or approval. The importer is only required to apply for the import licence and removal permit from the Customs and Excise Department.
8. Application for an importer to be licensed will normally be granted provided the ordinary criteria are met. In case an application is refused, the reason for the refusal will be given to the applicant. An applicant has the right to appeal to Governor in Council against the decision of refusal to grant an import licence or a removal permit by the Commissioner of Customs and Excise.

Eligibility of importer to apply for licence

9. All persons, firms and institutions are eligible to apply to be licensed by the Customs and Excise Department.

Documentational and other requirement for application for licence

10. For the application of an importer to be licensed, information including particulars of the importer, premises of storage have to be provided. For the application of a removal permit, commercial documents relating to the dutiable commodities have to be provided. Samples of Application form,¹ licence and removal permits are at Appendix VII, VIII and IX respectively.

11. A removal permit is required upon actual importation of the dutiable commodities. In relation to import of liquors, a certificate of age may be required.

12. The administrative charge for an import licence is HK\$500 for each year and the issue of the removal permit is free of charge.

13. No deposit or advance payment required.

Conditions of licensing

14. The import licence for dutiable commodities is valid for one year which can be renewed upon application on a yearly basis.

15. No. Licensed importer should however cancel or apply to amend the removal permit.

16. Not transferable between importers.

17. No other conditions attached to the licence.

Other procedural requirements

18. No other administrative/procedural requirements prior to importation.

19. No foreign exchange control.

2.B. Import licensing system for acetylating substance

Outline of the system

1. The import of acetylating substance is controlled through (i) licensing of dealers and (ii) issuing of import authorization. A dealer has to be licensed with the Customs and Excise Department before he can

¹ Available for consultation in the secretariat (office no. 3013).

apply for an import authorization to import the acetylating substances. The purpose of controlling the import of acetylating substances is to suppress the illegal use of acetylating substances for the manufacture of dangerous drugs.

Purposes and coverage of licensing

2. Import authorization is issued to licensed dealers by Customs and Excise Department to regulate the import of acetylating substances.
3. The system applies to acetylating substances coming from all countries.
4. The import licensing system is not intended to restrict the quantity nor the value of import, but to control the illegal use of acetylating substances for the manufacture of dangerous drugs. The extant licensing system is deemed satisfactory and no alternative method has been considered.
5. Dealer licences and import authorizations are statutorily required under the Acetylating Substance (Control) Ordinance, Chapter 145. Legislation does not leave designation of products to be subjected to licensing to administrative discretion. Legislative approval is required should there be any change in the existing system.

Procedures

6. Not applicable.
7.
 - (a) Application for import authorization should be submitted in advance of importation taking into account the processing time. For an application from a dealer to be licensed, the normal processing time would require 14 days. For the issue of an import authorization to a licensed dealer would require four days.
 - (b) A licence cannot be granted immediately on request because of the time required to process the application.
 - (c) There is no limitation of time during the year on the application for licence and/or importation.
 - (d) Yes, the dealer licence and import authorization are issued by the Customs and Excise Department. It is not necessary for the applications to be passed on to other departments or organs for visa, note or approval. The importer is only required to apply for the dealer licence and import authorization from the Customs and Excise Department.

8. Application for a dealer to be licensed will normally be granted provided the ordinary criteria such as safety standards of the storage place are met. In case the application is refused, the reason for the refusal will be given to the applicant. An applicant has right to appeal to Governor in Council against the decision of refusal to grant a dealer licence or an import authorization by the Commissioner of Customs and Excise.

Eligibility of importers to apply for licence

9. All persons, firms and institutions are eligible to apply to be licensed by the Customs and Excise Department.

Documentational and other requirements for application for licence

10. For the application of a dealer to be licensed, information including particulars of the dealer, premises of storage, etc. have to be provided. For the application of an import authorization, commercial documents relating to the import of acetylating substances have to be provided. Samples of Application forms for import licence and authorization are at Appendices X and XI respectively.¹

11. The import authorization is the only document required by the government upon actual importation.

12. The administrative charge for a dealer licence is HK\$100 for each year and import authorization is issued free of charge.

13. No deposit or advance payment is required.

Conditions of licensing

14. The licence for an acetylating substance dealer is valid for one year which can be renewed upon application on yearly basis.

15. No. Licensed dealers should however cancel or amend the import authorization.

16. Not transferable between importers.

17. No other conditions attached to the licence.

Other procedural requirements

18. No other administrative/procedural requirements prior to importation.

19. No foreign exchange control.

¹Available for consultation in the secretariat (office no. 3013).

3. Import control system for sand

Outline of the system

1. Import permits are required for the importation and removal of sand. The permit system is to protect the beaches and seabed in Hong Kong. Permits are issued by the Civil Engineering Department (CED) in accordance with the Sand Ordinance.

Purposes and coverage of permits

2. Permits issued by CED are required for the importation of sand in excess of 100 kg.

3. The system applies to natural sand imported from all countries. Processed sand and washed sands are not covered by the Ordinance.

4. The permit system is not intended to restrict the quantity or value of imports but to provide a mechanism to enable the protection of beaches and seabed in Hong Kong.

5. The permit system is statutorily required under Section 3 of the Sand Ordinance, Cap. 147. Any changes to the permit system will require legislative approval.

Procedures

6. Not applicable.

7. (a) Permits to import sand are issued upon written application. Permit application should be submitted in advance of importation taking into account the processing time which is normally 2-3 weeks.

(b) In exceptional cases, a permit can be granted immediately upon written request.

(c) There are no limitations as to the period of the year during which permit applications may be made.

(d) CED is the sole administrative organ regarding the processing and approval of sand import permits.

8. Applications for a permit will not be refused if the ordinary criteria are met. Reasons for refusal will be given to applicant in case of unsuccessful application.

Eligibility of importers to apply for licence

9. All persons or import companies are eligible to apply for sand permits. There is no registration fee. There is no published list of authorized importers.

Documentational and other requirements for application for licence

10. Information required relates to source, quantity and destination (please see attached form)¹.

11. Proof of valid vehicular or vessel licence.

12. No fees are charged for sand permits.

13. No deposit or advance payment is required.

Conditions of licensing

14. Permits are valid for six months. This period can be extended upon application. A new permit will be issued.

15. There is no penalty for the non-utilization of a permit.

16. Permits are issued for a particular vehicle or vessel which could be used by different importers.

17. There are no other conditions attached to the issuance of a permit other than proof of a valid vehicular or vessel licence.

Other procedural requirements

18. There are no other administrative procedures required under this permit system prior to importation.

19. No foreign exchange controls.

4.A. Import control on plants, plant pests and soil

Outline of systems

1. Import Licences are required for import of plants, supported by phytosanitary certificates. Prior authorizations are required for import of plant pest or soil. The objective is to prevent the introduction and spread of plant pests.

¹ Available for consultation in the secretariat (office no. 3013).

The plant quarantine requirement is framed under Plant (importation and Pest Control) Ordinance (Cap. 207) administered by the Agriculture and Fisheries Department. All principles and procedures are based on the Plant Protection Agreement for the South-East Asia and Pacific Region and the International Plant Protection Convention.

Purposes and coverage of licensing

2. For import of plant, a Plant Import licence (PIL) issued by the Agriculture and Fisheries Department is required. "Plant" includes timber, trees, shrubs, leaves, roots, flowers, fruits, tubers, bulbs, corns, stocks, cuttings, layers, slips, suckers, seeds, and any part of a plant whether or not intended for growing, planting or propagation or from which further plants may be grown, planted or propagated.

For import of plant pest or soil, an authorization in writing (AIW) issued by the Director of Agriculture and Fisheries is required. "Plant pest" means any bacterium, fungus, virus, mycoplasma, mycoplasma-like organism, alga, viroid or other plant or any invertebrate animal which is capable of being injurious or destructive to plants. "Soil" includes earth, sand, clay and peat.

3. PIL and AIW apply to plants originating in and coming from all countries. The only exception is the exemption of PIL for plants imported from China.

4. Neither PIL nor AIW is intended for restricting the quantity or value of imports. The sole purpose is to establish an effective means for plant quarantine to prevent the spread of plant pest in compliance with the recommendations of the Plant Protection Agreement for the South-East Asia and Pacific Region.

5. PIL and AIW are statutory instruments under the Plant (Importation and Pest Control) Ordinance, Chapter 207 of the Laws of Hong Kong. Legislation does not leave designation of plant to be subjected to licensing to administrative discretion. It is not possible for government to abolish the system without legislative approval.

Procedures

6. Not applicable.

7. (a) Application for PIL or AIW should be submitted in advance of importation, taking into account the reasonable processing time, which should be seven and 14 clear working days for PIL and AIW.

(b) PIL only, but not AIW, can be granted immediately on request when there is a genuine need under exceptional cases.

- (c) There are no limitations as to the period of the year during which application for importation may be made.
- (d) Both PIL and AIW are administered by the Agriculture and Fisheries Department. No other administrative organization is involved.

8. Application of PIL and AIW will not be refused if the ordinary criteria are met. The reasons for any refusal are always given to the applicant who has the right to appeal to the Hong Kong Governor by notice in writing within 14 days from the date when he was informed of the decision.

Eligibility of importers to apply for licence

9. All persons, firms and institutions are eligible to apply for PIL and AIW without any pre-conditional requirement.

Documentational and other requirements for application for licence

10. The required information is outlined in the sample application form for PIL attached.¹ The additional requirement for AIW is a written justification for the importation.

11. Upon actual importation, all First Schedule (Part I) plants and *Gossypium* spp. must be accompanied by a PIL, a valid phytosanitary certificate (PSC) and certificate of fumigation/disinfection (CF/D) issued by the exporting country or else the consignment will be seized for destruction. For all other plants, only PIL and PSC are required.

Actual importation of plant pest or soil requires AIW and other documents, usually PSC and CF/D stated on the AIW as special conditions for the authorization.

- 12. No fee is charged for PIL and AIW.
- 13. No deposit or advance payment required.

Conditions of licensing

- 14. The validity for both PIL and AIW is two months.
- 15. There is no penalty for non-utilization of PIL or AIW.
- 16. Neither PIL nor AIW is transferable.

¹ Available for consultation in the secretariat (office no. 3013).

17. (a) Not applicable.
- (b) There may be special quarantine requirements attached to the PIL and AIW. The conditions are based on the principles and procedures recommended by the Asia and Pacific Plant Protection Commission.

Other procedural requirements

18. No.
19. Not applicable.
-

4.B. Import licensing system for endangered species of animals and plants

Outline of the system

1. Import licences are required for import of endangered species of animals and plants, whether alive, dead, stuffed specimen, parts for derivatives. The licensing system basically is meant to protect endangered species and to prevent their over exploitation in accordance with the Convention on International trade in Endangered Species of Wild Fauna and Flora (CITES) or Washington Convention.

Purposes and coverage of licensing

2. Import licences issued by the Agriculture and Fisheries Department are required for the import of animals and plants listed in CITES Appendices, readily recognizable parts and derivatives and medicines claiming to contain rhino ingredients.
3. The import licensing requirement applies to traders as well as individuals importing the items from all countries.
4. The import licensing system is not used to restrict the quantity or value of imports, but to protect endangered species and to prevent their over exploitation.
5. The import licensing system is a statutory requirement maintained under Chapter 187 of the Laws of Hong Kong which gives effect to the CITES. Legislation does not leave designation of the items to be subjected to licensing to administrative direction. Any changes require legislative approval.

Procedures

6. Not applicable.
7. (a) Application for import licences should be submitted well in advance of importation (at least seven working days or more depending on complexity). However, the issue of a licence is not automatic and shipments would not be effected unless and until the licence has been issued.
- (b) Normally an import licence cannot be granted immediately upon request.
- (c) There are no limitations as to the period of the year during which application for licence and/or importation may be made.
- (d) Agriculture and Fisheries Department is the sole authority in considering endangered species aspects but all import applications have to be supported by CITES export permits issued by the exporting countries.

Moreover, CITES Secretariat or the CITES authority of exporting countries may have to be consulted in certain applications.

8. Licensing policy follows closely the provisions and spirit of CITES. Any applicant aggrieved by the refusal of a licence may appeal by way of petition to the Governor.

Eligibility of importers to apply for licence

9. Endangered species: any person who can fulfil the CITES requirements may submit their applications.

Documentational and other requirements for application for licence

10. The required information is summarized in the sample application form attached at Appendix XIV.¹ With respect to live specimens, controls of and requirements for import of live animals and plants also apply.

11. Import licence issued by this department together with original of the CITES Export Permit issued by the exporting country are required upon actual importation.

12. The current licence fees are as follows:

- | | |
|--|---------|
| (a) Import Licence for live animals | HK\$300 |
| (b) Import Licence for animals/plant parts | HK\$50 |

¹ Available for consultation in the secretariat (office no. 3013).

13. No.

Conditions of licensing

14. The Import Licences are normally valid for three months or less. The validity of a licence can be extended provided that the licensee submits an application and gives satisfactory justification to the Director of Agriculture and Fisheries.

15. No.

16. Not transferable.

17. Yes.

Other procedural requirements

18. No.

19. Not applicable.

4.C. Import controls of live animals

Outline of the system

1. A special permit is required for all live animals and birds imported into Hong Kong. Such animals or birds must be sent into Hong Kong as manifest cargo. The system aims to protect public health and animal health; to provide for public safety and animal welfare; and to prevent cruelty to animals.

Purposes and coverage of licensing

2. A special permit issued by the Agriculture and Fisheries Department is required for the import of animals or birds.

3. The system applies to any person bringing into Hong Kong any animal or bird. Except for dogs and cats those animals imported directly from China are excluded from the system.

4. The special permit is not used to restrict the quantity or value of imports, but to ensure public health, animal health and animal welfare.

5. The special permit system is a statutory requirement under Chapter 139, with linkage to other legislation including Chapter 167 and Chapter 169, of the Laws of Hong Kong. Legislation does not leave designation of the items to be subjected to licensing to administrative direction. Any changes require legislative approval.

Procedures

6. Not applicable.
7. (a) Application for a special permit should be submitted well in advance of importation (at least seven working days). Flexibility can be given in unforeseen circumstances. However, the granting of a special permit is not automatic and importation must not be arranged unless a permit is obtained in advance.

(b) Depending on circumstance a special permit can be granted immediately on request.

(c) There are no limitations as to their period of the year during which application for licence and/or importation may be made.

(d) The Agriculture and Fisheries Department has the sole authority to grant special permits subject to full compliance with requirements.
8. Applications may be rejected or refused if requirements cannot be met. The refused applicant may appeal to the Governor in Council.

Eligibility of importers to apply for licence

9. Any person may submit an application.

Documentational and other requirements for application for licence

10. The required information is summarized in the sample application form attached (Appendix XV).¹
11. A special permit issued by Agriculture and Fisheries Department together with original health certificate from the exporting country and Captain's Affidavit/Airline Certification are required to be produced upon animal arrival.
12. The current fee for special permits is enclosed in the attached Schedule copy (Appendix XVI).¹
13. Fee must be paid upon application.

Conditions of licensing

14. A special permit is valid for three months. The validity of a permit can be extended for another month upon application at a fee of HK\$75.

¹Available for consultation in the secretariat (office no. 3013).

- 15. No.
- 16. Not transferable
- 17. Yes, varying upon the type of animal and country of origin.

Other procedural requirements

- 18. No.
- 19. Not applicable.