

GENERAL AGREEMENT ON

TARIFFS AND TRADE

RESTRICTED

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Limited Distribution

BUDGET ESTIMATES

FOR

THE FINANCIAL YEAR 1994

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BUDGET ESTIMATES FOR THE FINANCIAL YEAR 1994

Introduction

1. The Director-General hereby submits his budget proposals for the expenses and income of the Secretariat for the financial year 1994.
2. The presentation of the 1994 budget proposals differs from previous years in that two elements are taken separately. They are Section 17, which deals with the contribution to the International Trade Centre UNCTAD/GATT (ITC), because it follows United Nations budgetary procedures and Section 18, which deals with the GATT takeover of the South Wing of the Centre William Rappard (CWR), because it will entail certain exceptional expenses.
3. In view of the above, the total budget proposals amount to Sw F 98,769,000, of which Sw F 82,106,000 is in respect of Core Budget items and Sw F 16,663,000 on Non-Core Budget items (Appendix I, page 53).

PART I: CORE BUDGET - Sections 1 to 16 (excluding, CWR South Wing column of Appendix I)

4. The proposed Core Budget amounts to Sw F 82,106,000 or 7.2 per cent over the comparable budget items in the 1993 budget of Sw F 76,535,000. The increase, composed of three main elements, can be analysed as follows:

(a) Cost of maintaining 1993 level of activity

- (i) The budget is based on a projected general rate of inflation for 1994 of 3 per cent. This rate has been applied to items which are directly influenced by the cost of living in Switzerland, mainly under the "Common Services" chapter of the budget. However, for a few items for which more specific information is available, other rates have been applied. The budget is also based on the UN rate of exchange for the US dollar as at August 1993 (US\$1/Sw F 1.51). (The 1993 budget was based on the rate prevailing in October 1992, US\$1/Sw F 1.26). The net effect of inflation and the dollar exchange rate on the Core Budget (Sections 1 to 16) is Sw F 1,335,000 or 1.7 per cent over the 1993 budget.

- (ii) Statutory and other unavoidable increases are mainly due to changes in the United Nations Common System over which the Secretariat has no control. Among these changes are: (i) a projected salary increase of 4 per cent for Professional and higher category staff from 1 July 1994; (ii) a projected salary increase of 4 per cent for General Service category staff from 1 January 1994; (iii) normal salary increments; (iv) changes within the common staff costs with regard to family allowances, contributions to the United Nations Joint Staff Pension Fund and joint services. In addition, the Director-General proposes that twenty posts (eight Professional and twelve General Service) be regraded. Other unavoidable increases concern the changes in 1993 to the top management of the GATT, insurance premiums, Trade Policy Training Courses, rental costs and contractual cleaning. The net effect of all statutory and other unavoidable increases/decreases on the Core Budget (Sections 1 to 16) is Sw F 2,962,000 or 3.9 per cent over the 1993 budget.

The cost of maintaining the 1993 level of activity amounts to a 5.6 per cent increase (Sw F 4,297,000) over the 1993 appropriation.

(b) Increased staff requirements for 1994

- (i) Increased staff requirements amount to Sw F 794,000 or 1 per cent over the budget for 1993. This amount includes provisions for salaries, common staff costs and permanent equipment for additional staff resources.
- (ii) Urgent additional staff needs which cannot be met by re-deployment amount to two Professional and four General Service posts. One Professional post is for a senior statistical officer in the Statistics and Information Systems Division and one is for an economist in the Trade Policies Review Division. Of the General Service posts, one is for a guard in connection with the new security system, one is for a clerk in the Technical Barriers to Trade (TBT) and Environment Division. This latter post is related to a proposal to facilitate the distribution of TBT notifications. The other two posts are in fact four half-posts (to make four half-time jobs full-time) in the Information and Media Relations Division, the Statistics and Information Systems Division, the Session, Council, Related Bodies and Trade and Development Division, and the Finance and General Services Division.

(c) Other increases/decreases for 1994

- (i) A number of items show a proposed decrease from 1993 allocations (e.g. water supply and maintenance expenditure). Increases have been proposed only when the need has been firmly established, such as Electronic Data Processing and the development of staff training activities. The net effect of all other increases/decreases in the Core Budget (Sections 1 to 16) is Sw F 480,000 or 0.6 per cent over the 1993 budget.

PART II: NON-CORE BUDGET ITEMS - Sections 17 & 18 (including, CWR South Wing column of Appendix I)

5. The ITC, which by agreement follows United Nations budgetary practices and directives, is based on a rate of inflation of 3.4 per cent for each year of the 1994-1995 biennium and a rate of exchange of US\$/Sw F 1.44. On the basis of information received from New York, the provision in the 1994 GATT budget proposals amounts to Sw F 14,142,000 representing an increase of Sw F 1,637,000 (13.1 per cent) over 1993. The increase in Swiss francs in the 1994 proposals reflects changes in the parameters and exchange rates decided in New York. See Section 17.

6. The United Nations High Commission for Refugees (UNHCR) will move to new premises in mid-1994, thus vacating the South Wing of the CWR. Following discussions with the Fondation des Immeubles pour les Organisations Internationales (FIPOI), it is planned that GATT will lease the South Wing of the CWR, thereby permitting all GATT staff to be accommodated in the same building. The advantages for the GATT move include an improvement in efficiency and staff cohesiveness as "outposted" staff will return to the headquarters building and lower rental costs as the preferential FIPOI rates rather than local market rates will apply.

7. The recurrent expenses related to the extension of GATT premises in the CWR have been costed separately under the column "CWR South Wing" in Appendix I (a). With various individual increases and decreases, the total comes to Sw F 321,000 (see page 49 for detailed table). In addition, the relevant capital and moving costs amounting to Sw F 2,200,000 are listed and explained under Section 18 (b).

ANNEX ACORE BUDGET: SECTIONS 1 - 16ANALYSIS OF INCREASES OF 1994 ESTIMATES OVER 1993 APPROPRIATIONS - SUMMARY

	<u>Swiss Francs</u>	<u>% of change from 1993</u>
<u>Unavoidable increases:</u>		
Inflation and effect of US\$/Sw F exchange rate (GATT Regular, Uruguay Round and TPRM budgets)	1,335,000	1.7%
Statutory and other unavoidable increases (GATT Regular, Uruguay Round and TPRM budgets)	<u>2,962,000</u>	<u>3.9%</u>
Sub-total	4,297,000	5.6%
<u>Increased staff requirements for 1994</u>	794,000	1.0%
<u>Other increases/(decreases):</u>		
Increases:		
- Joint services	25,000	
- Official missions	145,000	
- Technical co-operation missions	202,000	
- Dispute settlement panels	97,000	
- Electricity	15,000	
- Heating	19,000	
- Contractual cleaning	21,000	
- Electronic Data Processing	164,000	
- Interpretation equipment	50,000	
- Various	<u>19,000</u>	
	757,000	
Decreases:		
- Pension Fund contributions	(107,000)	
- Books and information material	(41,000)	
- Maintenance expenditure	(120,000)	
- Water	(6,000)	
- Missions (TPRM)	<u>(3,000)</u>	
	<u>(277,000)</u>	
	<u>480,000</u>	<u>0.6%</u>
TOTAL	<u>5,571,000</u>	<u>7.2%</u>

ANNEX B

SUMMARY OF 1994 EXPENDITURE ESTIMATES

<u>Section</u>	<u>Sw F</u>	
<u>CORE BUDGET</u>		
1	Fiftieth session of the CONTRACTING PARTIES	8,000
2	Meetings of the Council and other meetings	199,000
3	Salaries	43,224,000
4	Common staff costs	13,268,000
5	Missions	720,000
6	Dispute settlement panels	252,000
7	Common services	8,487,000
8	Printing	550,000
9	Representation and hospitality	229,000
10	Permanent equipment	223,000
11	Contribution to the Staff Assistance Fund	30,000
12	Trade Policy Training Courses	1,259,000
13	Uruguay Round	9,220,000
14	Trade Policy Review Mechanism	3,927,000
15	Replacement of system for simultaneous interpretation in meeting rooms	410,000
16	Unforeseen expenditure	<u>100,000</u>
	Core budget sub-total:	82,106,000
<u>NON-CORE ITEMS</u>		
17	Contribution to the International Trade Centre UNCTAD/GATT	14,142,000
18	Centre William Rappard South Wing	
	Recurrent costs	321,000
	Renovation, alterations and moving expenses	<u>2,200,000</u>
	Core budget sub-total:	<u>16,663,000</u>
	GRAND TOTAL :	<u>98,769,000</u>

DETAILED SCHEDULE OF 1994 EXPENDITURE ESTIMATES

	1994 Budget Estimates Sw F	1994 Core Budget Estimates Sw F	1993 Budget Sw F	1993 Expected Expenditure Sw F	1992 Expenditure Sw F
MEETINGS					
Section 1 Fiftieth session of the CONTRACTING PARTIES					
(i) Temporary assistance (interpreters)	3,000	3,000	3,000	3,000	1,086
(ii) Rental of meeting rooms and other services	5,000	5,000	5,000	5,000	7,124
Total Section 1:	8,000	8,000	8,000	8,000	8,210
Section 2 Meetings of the Council and other meetings					
(i) Interpretation					
a) Meetings of the Council	11,000	11,000	10,000	10,000	5,430
b) Other meetings	178,000	178,000	170,000	170,000	159,602
(ii) Other services	10,000	10,000	10,000	10,000	7,414
Total Section 2:	199,000	199,000	190,000	180,000	172,446
Total Meetings:	207,000	207,000	198,000	188,000	180,656
SECRETARIAT					
Section 3 Salaries					
(i) Established posts	35,425,000	35,425,000	33,948,000	32,936,000	31,205,663
(ii) Temporary assistance (including overtime)	7,799,000	7,799,000	6,612,000	6,701,000	5,868,796
Total Section 3:	43,224,000	43,224,000	40,560,000	39,637,000	37,074,459
Section 4 Common staff costs:					
(i) Installation grants	212,000	212,000	162,000	223,000	68,685
(ii) Travel and removal expenses of staff and their dependants	338,000	338,000	353,000	452,000	364,150
(iii) Separation payments	256,000	256,000	475,000	584,000	421,063
(iv) Repatriation grants	262,000	262,000	345,000	334,000	261,963
(v) Travel on home leave	416,000	416,000	400,000	391,000	384,375
(vi) Family allowances and education grants					
a) Family allowances	1,420,000	1,420,000	1,328,000	1,328,000	1,228,362
b) Education grants and related travel	842,000	842,000	729,000	725,000	739,302
(vii) Contribution to the United Nations Joint Staff Pension Fund	7,700,000	7,700,000	6,640,000	7,025,000	6,346,260
(viii) Sickness insurance	1,416,000	1,416,000	1,352,000	1,357,000	1,278,163
(ix) Joint services	408,000	408,000	360,000	379,000	360,829
Total Section 4:	13,268,000	13,268,000	12,144,000	12,786,000	11,453,152

DETAILED SCHEDULE OF 1994 EXPENDITURE ESTIMATES

	1994 Budget Estimates Sw F	1994 Core Budget Estimates Sw F	1993 Budget Sw F	1993 Expected Expenditure Sw F	1992 Expenditure Sw F
Section 5 Missions					
a) Official missions	470,000	470,000	326,000	392,000	456,724
b) Technical co-operation missions	250,000	250,000	173,000	173,000	108,202
Total Section 5:	<u>720,000</u>	<u>720,000</u>	<u>499,000</u>	<u>565,000</u>	<u>564,926</u>
Section 6 Dispute settlement panels	<u>252,000</u>	<u>252,000</u>	<u>150,000</u>	<u>239,000</u>	<u>186,508</u>
Section 7 Common services:					
(i) Cables, telex, telefax and telephone communications	255,000	255,000	170,000	170,000	171,632
(ii) Rental of communication equipment (telex, telefax and telephone)	254,000	165,000	160,000	161,000	152,578
(iii) Freight and cartage	21,000	21,000	17,000	21,000	23,596
(iv) Books and information material	263,000	263,000	263,000	201,000	221,753
(v) Rental, maintenance of premises and related charges					
a) Rental of Centre William Rappard	3,063,000	2,400,000	2,400,000	2,400,000	2,220,934
b) Rental of offices outside CWR	140,000	281,000	275,000	273,000	269,980
c) Rental of car parks	136,000	129,000	125,000	75,000	54,795
d) Electricity	171,000	137,000	125,000	135,000	112,002
e) Water supply	29,000	22,000	26,000	23,000	17,030
f) Heating	63,000	75,000	54,000	58,000	62,090
g) Insurance premiums	216,000	216,000	171,000	180,000	175,848
h) Maintenance expenditure	655,000	632,000	730,000	733,000	474,170
i) Contractual cleaning	734,000	633,000	594,000	595,000	538,203
(vi) Maintenance of service cars	21,000	21,000	20,000	20,000	14,070
(vii) Postal services	371,000	371,000	371,000	353,000	324,866
(viii) Stationery and office supplies	92,000	92,000	87,000	86,000	76,538
(ix) Reproduction of documents	516,000	516,000	500,000	500,000	488,410
(x) External audit	22,000	22,000	17,000	21,000	19,061
(xi) Electronic Data Processing	2,188,000	2,188,000	1,965,000	1,965,000	2,167,545
(xii) Other services and miscellaneous expenditure	<u>49,000</u>	<u>48,000</u>	<u>41,000</u>	<u>54,000</u>	<u>50,284</u>
Total Section 7:	<u>9,259,000</u>	<u>8,487,000</u>	<u>8,111,000</u>	<u>8,024,000</u>	<u>7,635,385</u>
Section 8 Printing	<u>550,000</u>	<u>550,000</u>	<u>550,000</u>	<u>483,000</u>	<u>558,152</u>
Section 9 Representation and hospitality	<u>229,000</u>	<u>229,000</u>	<u>169,000</u>	<u>190,000</u>	<u>142,075</u>
Section 10 Permanent equipment	<u>223,000</u>	<u>223,000</u>	<u>185,000</u>	<u>283,000</u>	<u>283,190</u>
Section 11 Contribution to Staff Assistance Fund	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Total Secretariat:	<u>67,755,000</u>	<u>66,983,000</u>	<u>62,398,000</u>	<u>62,247,000</u>	<u>57,927,847</u>

DETAILED SCHEDULE OF 1994 EXPENDITURE ESTIMATES

	1994 Budget Estimates Sw F	1994 Core Budget Estimates Sw F	1993 Budget Sw F	1993 Expected Expenditure Sw F	1992 Expenditure Sw F
Section 12 Trade Policy Training Courses	<u>1,259,000</u>	<u>1,259,000</u>	<u>1,182,000</u>	<u>1,119,000</u>	<u>1,145,079</u>
Section 13 Uruguay Round					
(i) Interpretation	210,000	210,000	200,000	160,000	44,528
(ii) Temporary assistance (including overtime)	4,848,000	4,848,000	4,697,000	4,276,000	4,250,830
(iii) Common staff costs					
a) Installation grants	0	0	0	40,000	21,690
b) Travel and removal expenses of staff and their dependants	60,000	60,000	60,000	73,000	65,378
c) Separation payments	51,000	51,000	55,000	29,000	41,332
d) Repatriation grants	29,000	29,000	30,000	20,000	31,680
e) Travel on home leave	60,000	60,000	40,000	40,000	26,422
f) Family allowances, education grants and related travel					
(i) Family allowances	116,000	116,000	63,000	96,000	64,828
(ii) Education grants	5,000	5,000	5,000	3,000	3,073
g) Contribution to the United Nations Joint Staff Pension Fund	739,000	739,000	718,000	600,000	559,413
h) Sickness insurance	103,000	103,000	100,000	112,000	99,974
(iv) Missions					
a) Official missions	250,000	250,000	174,000	244,000	347,929
b) Technical co-operation missions	530,000	530,000	377,000	529,000	398,851
(v) Common services					
a) Cables, telex, telefax and telephone communications	88,000	88,000	85,000	35,000	83,818
b) Rental of communication equipment (telex, telefax and telephone)	72,000	68,000	66,000	66,000	61,942
c) Books and information material	120,000	120,000	120,000	78,000	69,485
d) Rental of Centre William Rappard	88,000	0	0	0	0
e) Rental of offices outside CWR	474,000	949,000	930,000	920,000	923,205
f) Electricity	23,000	19,000	14,000	16,000	12,216
g) Heating	31,000	33,000	30,000	33,000	31,300
h) Insurance premiums	13,000	13,000	13,000	13,000	13,700
i) Contractual cleaning	81,000	68,000	66,000	66,000	61,189
j) Postal services	115,000	115,000	115,000	105,000	85,831
k) Stationery and office supplies	45,000	45,000	44,000	44,000	35,096
l) Reproduction of documents	150,000	150,000	145,000	144,000	135,777
m) Electronic Data Processing	260,000	260,000	253,000	253,000	309,662
n) Other services and misc. expenditure	6,000	6,000	5,000	5,000	8,682
(vi) Printing	175,000	175,000	175,000	100,000	6,853
(vii) Permanent equipment	10,000	10,000	10,000	10,000	9,637
(viii) Trade Negotiations Committee	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	0
Total Uruguay Round:	<u>8,852,000</u>	<u>9,220,000</u>	<u>8,690,000</u>	<u>8,260,000</u>	<u>7,804,317</u>
Section 14 Trade Policy Review Mechanism					
(i) Temporary assistance (including overtime)	2,029,000	2,029,000	1,913,000	1,768,000	1,778,098

DETAILED SCHEDULE OF 1994 EXPENDITURE ESTIMATES

	1994 Budget Estimates Sw F	1994 Core Budget Estimates Sw F	1993 Budget Sw F	1993 Expected Expenditure Sw F	1992 Expenditure Sw F
(ii) Common staff costs					
a) Installation grants	36,000	36,000	0	15,000	18,075
b) Travel and removal expenses of staff and their dependants	48,000	48,000	15,000	14,000	29,459
c) Separation payments	17,000	17,000	15,000	13,000	12,684
d) Repatriation grants	18,000	18,000	0	0	12,410
e) Travel on home leave	12,000	12,000	80,000	70,000	8,752
f) Family allowances	32,000	32,000	32,000	26,000	27,758
g) Education grants	40,000	40,000	35,000	68,000	33,312
h) Contribution to the United Nations Joint Staff Pension Fund	285,000	285,000	251,000	257,000	235,262
i) Sickness insurance	49,000	49,000	47,000	43,000	41,522
(iii) Missions	300,000	300,000	289,000	288,000	284,585
(iv) Common services					
a) Cables, telex, telefax and telephone communications	31,000	31,000	30,000	30,000	28,192
b) Rental of communication equipment (telex, telefax and telephone)	40,000	28,000	27,000	27,000	25,890
c) Books and information material	15,000	15,000	15,000	9,000	9,547
d) Rental of Centre William Rappard	32,000	0	0	0	0
e) Rental of offices outside CWR	136,000	270,000	265,000	265,000	259,618
f) Electricity	8,000	6,000	4,000	4,000	3,490
g) Heating	11,000	11,000	10,000	13,000	13,055
h) Insurance premiums	6,000	6,000	6,000	6,000	6,200
i) Contractual cleaning	26,000	21,000	21,000	20,000	17,193
j) Postal services	130,000	130,000	130,000	138,000	138,719
k) Stationery and office supplies	23,000	23,000	22,000	20,000	19,768
l) Reproduction of documents	249,000	249,000	240,000	239,000	235,115
m) Electronic Data Processing	127,000	127,000	123,000	123,000	239,682
n) Other services and misc. expenditure	6,000	6,000	5,000	5,000	4,691
(v) Printing	80,000	80,000	80,000	80,000	71,401
(vi) Permanent equipment	58,000	58,000	62,000	62,000	62,076
Total TPRM:	<u>3,844,000</u>	<u>3,927,000</u>	<u>3,717,000</u>	<u>3,603,000</u>	<u>3,596,554</u>
Section 15 Replacement of system for simultaneous interpretation in meeting rooms	<u>410,000</u>	<u>410,000</u>	<u>250,000</u>	<u>250,000</u>	<u>211,000</u>
Section 16 Unforeseen expenditure	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	0	0
Sub-total	<u>82,427,000</u>	<u>82,106,000</u>	<u>76,535,000</u>	<u>75,677,000</u>	<u>70,865,453</u>
Section 17 Contribution to the International Trade Centre UNCTAD/GATT	<u>14,142,000</u>		<u>12,505,000</u>	<u>14,058,000</u>	<u>12,325,839</u>
Restitution of 1990 deficit, and contribution to Working Capital Fund	0		0	0	<u>261,327</u>
Section 18 Centre William Rappard South Wing	<u>2,200,000</u>				
GRAND-TOTAL	<u>98,769,000</u>	<u>82,106,000</u>	<u>89,040,000</u>	<u>89,735,000</u>	<u>83,452,619</u>

ANNEX D

CONSOLIDATED SCHEDULE BY OBJECT OF 1994 EXPENDITURE ESTIMATES

	1994 Total Budget Estimates Sw F	1994 Core Budget Estimates Sw F	1993 Budget Sw F	1993 Expected Expenditure Sw F	1992 Expenditure Sw F
Fiftieth session of the CONTRACTING PARTIES					
Interpretation	3,000	3,000	3,000	3,000	1,086
Others	5,000	5,000	5,000	5,000	7,124
Total Session	8,000	8,000	8,000	8,000	8,210
Meetings of the Council and other meetings:					
Interpretation Council	11,000	11,000	10,000	10,000	5,430
Interpretation others	178,000	178,000	170,000	170,000	159,602
Interpretation Uruguay Round	210,000	210,000	200,000	180,000	44,526
Total Interpretation	399,000	399,000	380,000	340,000	209,558
Other services	10,000	10,000	10,000	10,000	7,414
Total Meetings	409,000	409,000	390,000	350,000	216,972
Salaries:					
Established posts	35,425,000	35,425,000	33,948,000	32,936,000	31,205,663
Temporary assistance					
GATT	7,799,000	7,799,000	6,612,000	6,701,000	5,868,796
Uruguay Round	4,848,000	4,848,000	4,697,000	4,276,000	4,250,830
TPRM	2,029,000	2,029,000	1,913,000	1,768,000	1,778,098
Total Temporary assistance	14,676,000	14,676,000	13,222,000	12,745,000	11,897,724
Total Salaries	50,101,000	50,101,000	47,170,000	45,681,000	43,103,387
Common staff costs:					
Installation grants					
GATT	212,000	212,000	162,000	223,000	68,685
Uruguay Round	0	0	0	40,000	21,690
TPRM	36,000	36,000	0	15,000	18,075
Total Installation grants	248,000	248,000	162,000	278,000	108,450
Travel and removal expenses					
GATT	338,000	338,000	353,000	452,000	364,150
Uruguay Round	60,000	60,000	60,000	73,000	65,378
TPRM	48,000	48,000	15,000	14,000	29,459
Total Travel and removal expenses	446,000	446,000	428,000	539,000	458,985
Separation payments					
GATT	256,000	256,000	475,000	584,000	421,063
Uruguay Round	51,000	51,000	55,000	29,000	41,332
TPRM	17,000	17,000	15,000	13,000	12,584
Total Separation payments	324,000	324,000	545,000	626,000	475,079
Repatriation grants					
GATT	262,000	262,000	345,000	334,000	261,963
Uruguay Round	29,000	29,000	30,000	20,000	31,680
TPRM	18,000	18,000	0	0	12,410
Total Repatriation grants	309,000	309,000	375,000	354,000	306,053
Travel on home leave					
GATT	416,000	416,000	400,000	391,000	384,375
Uruguay Round	60,000	60,000	40,000	40,000	26,422
TPRM	12,000	12,000	80,000	70,000	8,752
Total Travel on home leave	488,000	488,000	520,000	501,000	419,549

CONSOLIDATED SCHEDULE BY OBJECT OF 1994 EXPENDITURE ESTIMATES

	1994 Total Budget Estimates Sw F	1994 Core Budget Estimates Sw F	1993 Budget Sw F	1993 Expected Expenditure Sw F	1992 Expenditure Sw F
Family allowances					
GATT	1,420,000	1,420,000	1,328,000	1,326,000	1,228,362
Uruguay Round	116,000	116,000	63,000	96,000	64,828
TPRM	32,000	32,000	32,000	26,000	27,758
Total Family allowances	1,568,000	1,568,000	1,423,000	1,448,000	1,320,948
Education grants					
GATT	842,000	842,000	729,000	725,000	739,302
Uruguay Round	5,000	5,000	5,000	3,000	3,073
TPRM	40,000	40,000	35,000	68,000	33,312
Total Education grants	887,000	887,000	769,000	796,000	775,687
Contribution to the United Nations Joint Staff Pension Fund					
GATT	7,700,000	7,700,000	6,640,000	7,025,000	6,346,260
Uruguay Round	739,000	739,000	718,000	600,000	559,413
TPRM	285,000	285,000	251,000	257,000	235,262
Total Contribution to UNJSPF	8,724,000	8,724,000	7,609,000	7,882,000	7,140,935
Sickness insurance					
GATT	1,416,000	1,416,000	1,352,000	1,357,000	1,278,163
Uruguay Round	103,000	103,000	100,000	112,000	99,974
TPRM	49,000	49,000	47,000	43,000	41,522
Total Sickness insurance	1,568,000	1,568,000	1,499,000	1,512,000	1,419,659
Joint services	406,000	406,000	360,000	379,000	360,829
Total Common staff costs	14,968,000	14,968,000	13,690,000	14,315,000	12,786,174
Missions:					
Official missions					
GATT	470,000	470,000	326,000	392,000	456,724
Uruguay Round	250,000	250,000	174,000	244,000	347,929
TPRM	300,000	300,000	289,000	288,000	264,585
Total Official missions	1,020,000	1,020,000	789,000	924,000	1,069,238
Technical co-operation missions					
GATT	250,000	250,000	173,000	173,000	108,202
Uruguay Round	530,000	530,000	377,000	529,000	398,851
Total Technical co-operation missions	780,000	780,000	550,000	702,000	507,053
Total Missions	1,800,000	1,800,000	1,339,000	1,626,000	1,576,291
Dispute settlement panels	252,000	252,000	150,000	239,000	186,508
Common services:					
Cables, telex, telefax and telephone communications					
GATT	255,000	255,000	170,000	170,000	171,632
Uruguay Round	88,000	88,000	85,000	85,000	83,818
TPRM	31,000	31,000	30,000	30,000	28,192
Total Telephone communications	374,000	374,000	285,000	285,000	283,642
Rental of communication equipment (telex, telefax and telephone)					
GATT	254,000	165,000	160,000	161,000	152,578
Uruguay Round	72,000	68,000	66,000	66,000	61,942
TPRM	40,000	28,000	27,000	27,000	25,890
Total Rental of communication equip.	366,000	261,000	253,000	254,000	240,410
Freight and cartage	21,000	21,000	17,000	21,000	23,598

ANNEX D

CONSOLIDATED SCHEDULE BY OBJECT OF 1994 EXPENDITURE ESTIMATES

	1994 Total Budget Estimates Sw F	1994 Core Budget Estimates Sw F	1993 Budget Sw F	1993 Expected Expenditure Sw F	1992 Expenditure Sw F
Books and information material					
GATT	263,000	263,000	263,000	201,000	221,753
Uruguay Round	120,000	120,000	120,000	78,000	69,485
TPRM	15,000	15,000	15,000	9,000	9,547
Total Books & information material	<u>398,000</u>	<u>398,000</u>	<u>398,000</u>	<u>288,000</u>	<u>300,785</u>
Rental of Centre William Rappard					
GATT	3,063,000	2,400,000	2,400,000	2,400,000	2,220,934
Uruguay Round	88,000	0	0	0	0
TPRM	32,000	0	0	0	0
Total Rental of Centre William Rappard	<u>3,183,000</u>	<u>2,400,000</u>	<u>2,400,000</u>	<u>2,400,000</u>	<u>2,220,934</u>
Rental of offices outside CWR					
GATT	140,000	281,000	275,000	273,000	269,880
Uruguay Round	474,000	949,000	930,000	920,000	923,205
TPRM	136,000	270,000	265,000	265,000	259,618
Total Rental of offices outside CWR	<u>750,000</u>	<u>1,500,000</u>	<u>1,470,000</u>	<u>1,458,000</u>	<u>1,452,803</u>
Rental of car parks	<u>136,000</u>	<u>129,000</u>	<u>125,000</u>	<u>75,000</u>	<u>54,795</u>
Electricity					
GATT	171,000	137,000	125,000	135,000	112,002
Uruguay Round	23,000	19,000	14,000	16,000	12,216
TPRM	8,000	6,000	4,000	4,000	2,490
Total Electricity	<u>202,000</u>	<u>162,000</u>	<u>143,000</u>	<u>155,000</u>	<u>126,708</u>
Water supply	<u>29,000</u>	<u>22,000</u>	<u>26,000</u>	<u>23,000</u>	<u>17,030</u>
Heating					
GATT	63,000	75,000	54,000	58,000	62,090
Uruguay Round	31,000	33,000	30,000	33,000	31,300
TPRM	11,000	11,000	10,000	13,000	13,055
Total Heating	<u>105,000</u>	<u>119,000</u>	<u>94,000</u>	<u>104,000</u>	<u>106,445</u>
Insurance premiums					
GATT	216,000	216,000	171,000	180,000	175,848
Uruguay Round	13,000	13,000	13,000	13,000	13,700
TPRM	6,000	6,000	6,000	6,000	6,200
Total Insurance premiums	<u>235,000</u>	<u>235,000</u>	<u>190,000</u>	<u>199,000</u>	<u>195,748</u>
Maintenance expenditure	<u>655,000</u>	<u>632,000</u>	<u>730,000</u>	<u>733,000</u>	<u>474,170</u>
Contractual cleaning					
GATT	754,000	633,000	594,000	595,000	538,200
Uruguay Round	81,000	68,000	66,000	66,000	61,189
TPRM	26,000	21,000	21,000	20,000	17,193
Total Contractual cleaning	<u>861,000</u>	<u>722,000</u>	<u>681,000</u>	<u>681,000</u>	<u>616,582</u>
Maintenance of service cars	<u>21,000</u>	<u>21,000</u>	<u>20,000</u>	<u>20,000</u>	<u>14,070</u>
Postal services					
GATT	371,000	371,000	371,000	353,000	324,866
Uruguay Round	115,000	115,000	115,000	105,000	85,831
TPRM	130,000	130,000	130,000	136,000	138,719
Total Postal services	<u>616,000</u>	<u>616,000</u>	<u>616,000</u>	<u>594,000</u>	<u>549,416</u>
Stationery and office supplies					
GATT	92,000	92,000	87,000	86,000	76,538
Uruguay Round	45,000	45,000	44,000	44,000	35,096
TPRM	23,000	23,000	22,000	20,000	19,768
Total Stationery and office supplies	<u>160,000</u>	<u>160,000</u>	<u>153,000</u>	<u>150,000</u>	<u>131,402</u>

CONSOLIDATED SCHEDULE BY OBJECT OF 1994 EXPENDITURE ESTIMATES

	1994 Total Budget Estimates Sw F	1994 Core Budget Estimates Sw F	1993 Budget Sw F	1993 Expected Expenditure Sw F	1992 Expenditure Sw F
Reproduction of documents					
GATT	516,000	516,000	500,000	500,000	488,410
Uruguay Round	150,000	150,000	145,000	144,000	135,777
TPRM	249,000	249,000	240,000	239,000	235,115
Total Reproduction of documents	<u>915,000</u>	<u>915,000</u>	<u>885,000</u>	<u>883,000</u>	<u>859,302</u>
External audit	<u>22,000</u>	<u>22,000</u>	<u>17,000</u>	<u>21,000</u>	<u>19,061</u>
Electronic Data Processing					
GATT	2,188,000	2,188,000	1,965,000	1,965,000	2,167,545
Uruguay Round	260,000	260,000	253,000	253,000	309,662
TPRM	127,000	127,000	123,000	123,000	239,682
Total Electronic Data Processing	<u>2,575,000</u>	<u>2,575,000</u>	<u>2,341,000</u>	<u>2,341,000</u>	<u>2,716,889</u>
Other services and misc. expenditure					
GATT	49,000	48,000	41,000	54,000	50,284
Uruguay Round	6,000	6,000	5,000	5,000	8,682
TPRM	6,000	6,000	5,000	5,000	4,691
Total Other services & misc. expend.	<u>61,000</u>	<u>60,000</u>	<u>51,000</u>	<u>64,000</u>	<u>63,657</u>
Total Common services	<u>11,685,000</u>	<u>11,344,000</u>	<u>10,895,000</u>	<u>10,751,000</u>	<u>10,468,448</u>
Printing					
GATT	550,000	550,000	550,000	483,000	558,152
Uruguay Round	175,000	175,000	175,000	100,000	6,853
TPRM	80,000	80,000	80,000	80,000	71,401
Total Printing	<u>805,000</u>	<u>805,000</u>	<u>805,000</u>	<u>663,000</u>	<u>636,406</u>
Representation and hospitality	<u>229,000</u>	<u>229,000</u>	<u>169,000</u>	<u>190,000</u>	<u>142,075</u>
Permanent equipment					
GATT	223,000	223,000	185,000	283,000	283,190
Uruguay Round	10,000	10,000	10,000	10,000	9,637
TPRM	58,000	58,000	62,000	62,000	62,076
Total Permanent equipment	<u>291,000</u>	<u>291,000</u>	<u>257,000</u>	<u>355,000</u>	<u>354,903</u>
Trade Negotiations Committee	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0</u>
Contribution to Staff Assistance Fund	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Trade Policy Training Courses	<u>1,259,000</u>	<u>1,259,000</u>	<u>1,182,000</u>	<u>1,119,000</u>	<u>1,145,079</u>
Replacement of system for simultaneous interpretation in meeting rooms	<u>410,000</u>	<u>410,000</u>	<u>250,000</u>	<u>250,000</u>	<u>211,000</u>
Unforeseen expenditure	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0</u>	<u>0</u>
Contribution to the International Trade Centre UNCTAD/GATT	<u>14,142,000</u>		<u>12,505,000</u>	<u>14,058,000</u>	<u>12,325,839</u>
Restitution of 1990 deficit, and contribution to Working Capital Fund	<u>0</u>		<u>0</u>	<u>0</u>	<u>261,327</u>
Centre William Rappard South Wing	<u>2,200,000</u>				
GRAND-TOTAL	<u>98,769,000</u>	<u>82,106,000</u>	<u>89,040,000</u>	<u>89,735,000</u>	<u>83,452,619</u>

ANNEX E

EXPLANATORY NOTES ON 1994 EXPENDITURE ESTIMATES

PART I: CORE BUDGET

Section 1 - Fiftieth session of the CONTRACTING PARTIES Sw F 8,000

1993 Budget	:	Sw F 8,000
1993 Expected expenditure	:	Sw F 8,000
1992 Expenditure	:	Sw F 8,210
1991 Expenditure	:	Sw F 8,860

The estimate provides for a one week session of the CONTRACTING PARTIES in Geneva in 1994.

(i) Temporary assistance (interpreters) - Sw F 3,000

1993 Budget	:	Sw F 3,000
1993 Expected expenditure	:	Sw F 3,000
1992 Expenditure	:	Sw F 1,086
1991 Expenditure	:	Sw F 3,258

(ii) Rental of meeting rooms and other services - Sw F 5,000

1993 Budget	:	Sw F 5,000
1993 Expected expenditure	:	Sw F 5,000
1992 Expenditure	:	Sw F 7,124
1991 Expenditure	:	Sw F 5,602

The estimate for 1994 provides for the running cost at the Centre International des Conférences de Genève for the session of the CONTRACTING PARTIES. It also includes a provision for miscellaneous expenses such as printing of admission cards, placards and casual labour.

Section 2 - Meetings of the Council and other meetings Sw F 199,000

Details of the provisions are as follows:

	<u>1994</u>	<u>1993</u>	<u>1993</u>	<u>1992</u>	<u>1991</u>
	<u>Estimates</u>	<u>Budget</u>	<u>Expected</u>	<u>Expenditure</u>	<u>Expenditure</u>
	<u>Sw F</u>	<u>Sw F</u>	<u>Sw F</u>	<u>Sw F</u>	<u>Sw F</u>
(i) Interpretation					
a) Council	11,000	10,000	10,000	5,430	3,102
b) Other meetings	178,000	170,000	170,000	159,602	37,149
(ii) Other services	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>7,414</u>	<u>8,806</u>
	199,000	190,000	190,000	172,446	49,057
	*****	*****	*****	*****	*****

The proposed provision has been increased by Sw F 9,000 to take account of increased costs for freelance interpreters. The number of work/days remains unchanged (i.e. 20 work/days for meetings of the Council and 310 work/days for other meetings).

Section 3 - Salaries Sw F 43,224,000

(i) Established posts - Sw F 35,425,000

1993 Budget	:	Sw F	33,948,000
1993 Expected expenditure	:	Sw F	32,936,000
1992 Expenditure	:	Sw F	31,205,663
1991 Expenditure	:	Sw F	30,547,459

The 313 established posts are maintained. They correspond to four ungraded posts (including a third Deputy Director-General post approved by the CONTRACTING PARTIES in June 1993 (document 5SS/SR/1)), 141 posts in the Professional and higher categories level and 168 posts in the General Service category (see schedule of established posts, Appendix III, page 60).

(a) Ungraded and Professional posts:

Ungraded

- The CONTRACTING PARTIES established the Director-General's remuneration in June 1993 (document 5SS/SR/1). The Deputy Director-Generals' remuneration was set in 1981 and since that date has been regularly amended to reflect the interim adjustments recommended by the International Civil Service Commission (ICSC) (see Professional and higher category posts below).

Professional and higher category posts

- In accordance with the decision taken at the 47th session of the General Assembly, based on the recommendations of the ICSC, a revised scale of gross and net base salaries for staff in the Professional and higher categories came into effect on 1 March 1993 (See Appendix VIII, page 66). This scale results from the consolidation of 6.9 points of post adjustment into the net base salary, on a "no gain", "no loss" basis. A further adjustment on the same basis is anticipated for March 1994.

- The 1993 budget provision was only partially utilized, since the increase in net remuneration on 1 July 1993 was lower than anticipated. Provision has therefore been made for the continuation in 1994 of the increase accorded.

- Provision has also been made in 1994 for the cost of a further anticipated increase of post adjustment, with effect from 1 July 1994.

- Rental subsidy is paid to new staff members or to existing staff members who for reasons beyond their control are forced to change dwellings. The rental subsidy is paid when a staff member's rent excluding utilities exceeds a threshold rental, subject to the application of maximum rental amounts.

(b) General Service category posts:

- In accordance with the interim adjustment mechanism established by the ICSC for the adjustment of General Service salaries between surveys, a provision has been made for an anticipated increase of 4 per cent as of 1 January 1994. The next Geneva General Service salary survey is scheduled for 1995.

- Language allowances, payable in accordance with Staff Rules, are expected to remain unchanged in 1994.

- Non-resident's allowance (Sw F 1,800 per annum) is payable to staff members recruited before 1 January 1984 on a non-local basis.

- Rental subsidy is paid to General Service category staff recruited since 1 January 1984 on the same basis as outlined above in the case of Professional and higher category staff.

Analysis of increase

The amount proposed is Sw F 1,477,000 more than the 1993 credit of Sw F 33,948,000. The increase is accounted as follows:

	<u>Sw F</u>	
- further provision for continuation of post adjustment at the level which came into effect on 1 July 1993		198,000
- provision for an anticipated increase in post adjustment with effect from 1 July 1994		252,000
- provision for a 4 per cent General Service salary increase as from 1 January 1994:	600,000	
Less the difference in General Service salaries foreseen for 1993 and the amount actually accorded:	(200,000)	400,000
- regular salary increments		143,000
- posts filled at a lower level than provided for in the budget and a turnover factor including vacant posts:		
- reinstatement of 1993 reduction	275,000	
- reduction for 1994	(298,000)	(23,000)
- effect in 1994 of the change in the US\$ rate of exchange from US\$1/Sw F 1.26 in 1993 to the rate of US\$1/Sw F 1.51 in 1994		214,000
- provision for regradings		63,000
- effect in 1994 of changes in the top management		<u>230,000</u>
		<u>1,477,000</u>
		=====

(ii) Temporary assistance (including overtime) - Sw F 7,799,000

1993 Budget	:	Sw F	6,612,000
1993 Expected expenditure	:	Sw F	6,701,000
1992 Expenditure	:	Sw F	5,868,796
1991 Expenditure	:	Sw F	5,772,982

The provision for temporary assistance has been calculated on the basis of current needs and estimated work requirements in 1994. This provision of 27,500 work/days includes one additional Professional category post and four posts in the General Service category. The proposed increase also provides for the full continuation of posts approved in 1993 (including those in connection with the appointment of the new Director-General).

New posts

- One P4 Senior Statistical Officer in the Merchandise Trade Section of the Statistics and Information Systems Division (SISD) which is required in order to permit the Division to cope with the continually increasing demands placed on its services by users both in the GATT and outside and by the increasing complexity of the work. The responsibilities to be assigned to this post will include collecting economic statistical data which are used as part of the Annual International Trade Report, in Trade Policy Reviews, in the textiles report, and in the development and maintenance of data bases, e.g. the Services Data Base. The individual will also assist in collecting customs data on trade and tariffs for the Market Access Negotiations as well as producing technical papers concerning statistical aspects of trade issues. This new Professional post has been budgeted for only nine months in 1994.
- In the General Service category, 1,440 days for additional staff resources: (i) 720 days (four half-time posts) one in the Information and Media Relations Division (secretary), one in the Finance and General Services Division (clerk), one in the Session, Council, Related Bodies and Trade and Development Division (secretary) and one in the Statistics and Information Systems Division (a computer assistant), (ii) 360 days for a guard in the Security Unit and (iii) 360 days (one clerk) in the Technical Barriers to Trade Division related to a proposal to facilitate the distribution of TBT notifications.

The details with regard to temporary assistance are set out in the Schedule of Temporary Assistance (Appendix V, page 62).

Section 4 - Common staff costs Sw F 13,268,000

(i) Installation grants - Sw F 212,000

1993 Budget	:	Sw F 162,000
1993 Expected expenditure	:	Sw F 223,000
1992 Expenditure	:	Sw F 68,685
1991 Expenditure	:	Sw F 105,555

The estimate provides for the payment of installation grants to newly recruited non-local staff members and their dependants in accordance with the Staff Rules. These statutory rates payable to staff on recruitment are based on the level of the subsistence allowance set for Geneva. The 1994 allotment includes a minimal provision for staff turnover and for the additional staffing requirements.

(ii) Travel and removal expenses of staff and their dependants
- Sw F 338,000

1993 Budget	:	Sw F 353,000
1993 Expected expenditure	:	Sw F 452,000
1992 Expenditure	:	Sw F 364,150
1991 Expenditure	:	Sw F 242,250

The estimate provides for the removal of furniture and household effects, as well as travel expenses and subsistence allowances payable in accordance with the Staff Rules in respect of staff members and their families on appointment and separation, and travel expenses for candidates who come to Geneva for interviews. The 1994 allocation takes into account the expected entitlements as well as the additional expenditure anticipated for new posts under Temporary Assistance.

(iii) Separation payments - Sw F 256,000

1993 Budget	:	Sw F 475,000
1993 Expected expenditure	:	Sw F 584,000
1992 Expenditure	:	Sw F 421,063
1991 Expenditure	:	Sw F 498,258

The estimate provides for the payment of accrued annual leave on retirement or separation; it also includes a token amount for the statutory indemnity due when an appointment is terminated by the Organization. The proposed allocation for 1994 has been calculated on the basis of anticipated entitlements.

(iv) Repatriation grants - Sw F 262,000

1993 Budget	:	Sw F	345,000
1993 Expected expenditure	:	Sw F	334,000
1992 Expenditure	:	Sw F	261,963
1991 Expenditure	:	Sw F	229,215

The estimate provides for the payment of repatriation grants on separation to non-locally recruited staff in accordance with the Staff Rules. The proposed 1994 allocation covers the anticipated grants payable to staff on retirement or separation.

(v) Travel on home leave - Sw F 416,000

1993 Budget	:	Sw F	400,000
1993 Expected expenditure	:	Sw F	391,000
1992 Expenditure	:	Sw F	384,375
1991 Expenditure	:	Sw F	387,315

The estimate covers anticipated travel expenses and related costs for non-locally recruited staff members and their families eligible for home leave in 1994. Home leave is granted every two years.

(vi) Family allowances, education grants and related travel
- Sw F 2,262,000

(a) Family allowances - Sw F 1,420,000

1993 Budget	:	Sw F	1,328,000
1993 Expected expenditure	:	Sw F	1,326,000
1992 Expenditure	:	Sw F	1,228,362
1991 Expenditure	:	Sw F	1,058,502

The expenditure for this sub-item provides for family allowances at statutory rates payable to both Professional and General Service category staff in accordance with the Staff Rules.

The annual allowances in respect of staff in the Professional category and above amount to Sw F 2,465 for each eligible dependent child and to Sw F 1,098 in the case of an eligible secondary dependant. The provision reflects the increases in these allowances approved at the 47th session of the General Assembly.

The family allowances payable to General Service staff amount to (i) Sw F 5,844 for a dependent spouse, (ii) Sw F 3,411 for each dependent child, (iii) Sw F 8,755 for a first dependent child of a staff member without a spouse and (iv) Sw F 1,452 for a secondary dependant.

(b) Education grants and related travel - Sw F 842,000

1993 Budget	:	Sw F	729,000
1993 Expected expenditure	:	Sw F	725,000
1992 Expenditure	:	Sw F	739,302
1991 Expenditure	:	Sw F	713,608

The estimate provides for education grants and related travel costs payable to non-locally recruited staff members. Following the approval by the United Nations General Assembly of a recommendation put forward by the ICSC, the maximum level of education grant for each eligible child attending school in Switzerland was set at Sw F 13,703, effective 1 January 1991; for education in some countries (e.g. USA, UK, etc...) the maximum level was increased from the beginning of the academic year 1992/1993. The provision also includes the amount needed for new posts requested under Temporary Assistance.

(vii) Contribution to the United Nations Joint Staff Pension Fund - Sw F 7,700,000

1993 Budget	:	Sw F	6,640,000
1993 Expected expenditure	:	Sw F	7,025,000
1992 Expenditure	:	Sw F	6,346,260
1991 Expenditure	:	Sw F	6,264,226

The 1994 budget provision is based on Resolution 44/199 of the United Nations General Assembly that, effective 1 January 1990, the Organization's contribution to the United Nations Joint Staff Pension Fund (UNJSPF) would be 15.8 per cent, and the participant's rate of contribution 7.9 per cent.

The scale at pensionable remuneration for the Professional and higher category staff at 1 November 1992 is shown in Appendix X, page 67. It is anticipated that there will be increases in pensionable remuneration of this category of 4 per cent both in November 1993 and November 1994. With respect to General Service category staff there are two pensionable remuneration scales in operation. By decision of the General Assembly staff assessment figures were adjusted thereby decreasing the gross salaries (pensionable remuneration) by an average of 2.3 per cent in the scale effective 1 January 1992, and applicable to General Service staff entering service on or after 1 January 1992. By the same decision a transitional arrangement was agreed whereby staff in service prior to 1 January 1992 would continue under the old scale until the new scale caught up with, or exceeded, the amounts of the old scale. The scales are shown in Appendix IX, page 66.

In the case of staff in the General Service category, any non-resident's allowance and language allowance which may be payable to the staff member are added to pensionable remuneration.

The proposed provision for the contribution to the UNJSPF for 1994 which amounts to Sw F 7,700,000 shows an increase of Sw F 1,060,000 as compared with the 1993 credit. The increase can be explained as follows:

	<u>Sw F</u>
- provision for the anticipated increases in the level of pensionable remuneration scale for staff in the Professional and higher category	155,000
- provision for new posts	78,000
- provision for the anticipated increase in the level of pensionable remuneration scale for staff in the General Service category	144,000
- regular salary increments	25,000
- provision for regradings	14,000
- posts filled at a lower level than provided for in the budget and turnover factor including vacant posts:	
- reinstatement of 1993 reduction	45,000
- reduction for 1994	<u>(60,000)</u>
	(15,000)
- effect in 1994 of the change in the US\$ rate of exchange US\$1/Sw F 1.26 in 1993 to the rate of US\$1/Sw F 1.51 in 1994	559,000
- effect in 1994 of change in the top management	<u>100,000</u>
	1,060,000

(viii) Sickness insurance - Sw F 1,416,000

1993 Budget	:	Sw F 1,352,000
1993 Expected expenditure	:	Sw F 1,357,000
1992 Expenditure	:	Sw F 1,278,163
1991 Expenditure	:	Sw F 1,046,201

After being notified that the former insurance company, the Caisse Maladie Suisse d'Entreprises (CMSE) intended to increase premiums by some 15 per cent in 1993 after a 19.4 per cent increase in 1992, the GATT issued an invitation to tender for insurance to other companies. The J. Van Breda and Co. International was chosen after careful examination of the offers. The new insurance contract took effect as from 1 May 1993.

The increase of the proposed provision is attributable to (i) a 3.25 per cent increase of the premiums agreed upon with Van Breda when the new contract was signed (for the next 18 months) and (ii) changes in the top management of the GATT. The provision also includes an element for the new posts requested under Temporary Assistance.

(ix) Joint services - Sw F 406,000

1993 Budget	:	Sw F 360,000
1993 Expected expenditure	:	Sw F 379,000
1992 Expenditure	:	Sw F 360,829
1991 Expenditure	:	Sw F 354,758

The estimate provides for GATT's share in the running costs of the United Nations Joint Medical Service, Joint Housing Service, Administrative Tribunal of the International Labour Organisation, Consultative Committee on Administrative Questions and the International Civil Service Commission. The estimate also covers GATT's share in the cost of courses (language, etc.) organized by the United Nations and other Geneva-based organizations. The increase is essentially due to the reinforcement of training activities for the staff of the organization.

Section 5 - Missions Sw F 720,000

(i) Official missions - Sw F 470,000

1993 Budget	:	Sw F 326,000
1993 Expected expenditure	:	Sw F 392,000
1992 Expenditure	:	Sw F 456,724
1991 Expenditure	:	Sw F 320,525

The estimate provides for the payment of travel expenses, subsistence allowances and other incidental expenses relating to missions of staff members travelling on official business, including representation of GATT at meetings and conferences outside Geneva. Missions in connection with Pension Fund affairs of the representative or alternate representative of the CONTRACTING PARTIES on the ICITO/GATT Pension Committee are also covered by this provision. Although the provision includes an increase in airfares of 5 per cent in 1994, the proposed credit is in line with actual recent years' expenditures.

(ii) Technical co-operation missions - Sw F 250,000

1993 Budget	: Sw F 173,000
1993 Expected expenditure	: Sw F 173,000
1992 Expenditure	: Sw F 108,202
1991 Expenditure	: Sw F 93,801

The estimate provides for the payment of travel expenses, subsistence allowances and other incidental expenses relating to missions of staff travelling on technical co-operation missions. These missions are undertaken in response to requests from developing countries for trade policy seminars to be organized in these countries or in order to assist their governmental officials in examining particular GATT issues.

Section 6 - Dispute Settlement Panels Sw F 252,000

1993 Budget	: Sw F 150,000
1993 Expected expenditure	: Sw F 239,000
1992 Expenditure	: Sw F 186,508
1991 Expenditure	: Sw F 117,634

As the number of dispute settlement panels is difficult to project, the proposed allocation for 1994 is in line with the 1993 expenditure.

Section 7 - Common services Sw F 8,487,000

NOTE: The amounts analyzed below relate to the Core Budget only and do not include the costs listed under column "CWR South Wing" of Appendix I (a). This presentation will allow an easier comparison with the 1993 budget, 1993 expected expenditure and previous year's expenditure. Details of the adjustments necessary to individual common service budget items as listed under column "CWR South Wing" are provided in Section 18. The items affected are marked below with an asterisk. The same applies to Common services under Uruguay Round and Trade Policy Review Mechanism.

(i) Cables, telex, telefax and telephone communications
- Sw F 255,000

1993 Budget	:	Sw F 170,000
1993 Expected expenditure	:	Sw F 170,000
1992 Expenditure	:	Sw F 171,632
1991 Expenditure	:	Sw F 128,605

The estimate provides for the cost of official cables, telefax, local and international telex and telephone communications. The 1994 allotment takes into account the expected level of expenditure for 1993, as well as a proposal to improve the distribution of the Technical Barriers to Trade (TBT) notifications.

(ii) Rental of communication equipment (telex, telefax and telephone)
- Sw F 165,000*

1993 Budget	:	Sw F 160,000
1993 Expected expenditure	:	Sw F 161,000
1992 Expenditure	:	Sw F 152,578
1991 Expenditure	:	Sw F 137,000

The 1994 estimate provides for the rental of telephone installations in CWR and outside offices, including a switchboard, telefax and telex installations. The provision for 1994 takes into account an element of inflation.

(iii) Freight and cartage - Sw F 21,000

1993 Budget	:	Sw F 17,000
1993 Expected expenditure	:	Sw F 21,000
1992 Expenditure	:	Sw F 23,596
1991 Expenditure	:	Sw F 27,700

This provision provides for charges payable to transport agencies on delivery of material ordered by the Secretariat and for freight charges in respect of consignments of GATT publications. The estimate for 1994 is in line with the current level of expenditure and includes an element for inflation.

(iv) Books and information material - Sw F 263,000

1993 Budget	:	Sw F 263,000
1993 Expected expenditure	:	Sw F 201,000
1992 Expenditure	:	Sw F 221,753
1991 Expenditure	:	Sw F 177,539

The estimate provides for the purchase of books (including dictionaries), subscriptions to periodicals, newspapers, and documentation on microfiches. It is proposed that, in spite of inflation, the provision for 1994 be kept at the 1993 level.

(v) Rental, maintenance of premises and related charges
- Sw F 4,546,000

(a) Rental of Centre William Rappard - Sw F 2,400,000*

1993 Budget	:	Sw F 2,400,000
1993 Expected expenditure	:	Sw F 2,400,000
1992 Expenditure	:	Sw F 2,220,934
1991 Expenditure	:	Sw F 2,074,299

The estimate provides for the rent of GATT headquarters at CWR; the rent, which is determined by the Fondation des Immeubles Pour les Organisations Internationales (FIPOI), takes account of the running costs of the premises and necessary basic repairs and improvements. The allotment includes a provision for the maintenance of the surrounding gardens. On the basis of current information, no increase is foreseen for the present GATT portion of the CWR.

(b) Rental of offices outside the CWR - Sw F 281,000*

1993 Budget	:	Sw F 275,000
1993 Expected expenditure	:	Sw F 273,000
1992 Expenditure	:	Sw F 269,980
1991 Expenditure	:	Sw F 255,125

The cost of rental of offices outside Centre William Rappard at 2, chemin des Mines and at 80, rue de Lausanne is shared between the GATT regular, the Uruguay Round and the TPRM budgets.

(c) Rental of car parks - Sw F 129,000*

1993 Budget	:	Sw F 125,000
1993 Expected expenditure	:	Sw F 75,000
1992 Expenditure	:	Sw F 54,795
1991 Expenditure	:	Sw F 52,552

It will be recalled that in 1992, the Secretariat received notification that the parking site at the chemin des Mines would no longer be available as from the first quarter of 1993 and that the Secretariat had found an alternative site. While GATT has continued to have use of the chemin des Mines parking longer than had been foreseen, it now appears that construction on the site will begin before the end of 1993, at which time the new site will come into operation. The provision includes also the cost of Sw F 19,000 of the existing parking of "Les Fougères" adjacent to CWR (and which is shared between GATT and UNHCR).

(d) Electricity - Sw F 137,000*

1993 Budget	:	Sw F	125,000
1993 Expected expenditure	:	Sw F	135,000
1992 Expenditure	:	Sw F	112,002
1991 Expenditure	:	Sw F	107,819

The estimate provides for the cost of electricity for the GATT offices and takes account of the present level of consumption and rates payable.

(e) Water supply - Sw F 22,000*

1993 Budget	:	Sw F	26,000
1993 Expected expenditure	:	Sw F	23,000
1992 Expenditure	:	Sw F	17,030
1991 Expenditure	:	Sw F	18,227

The estimate provides for the cost GATT's water supply. The provision is based on the current level of consumption.

(f) Heating - Sw F 75,000*

1993 Budget	:	Sw F	54,000
1993 Expected expenditure	:	Sw F	58,000
1992 Expenditure	:	Sw F	62,090
1991 Expenditure	:	Sw F	51,244

Fuel is purchased jointly with the United Nations and other International Organizations in Geneva in order to obtain the most favourable price conditions. The provision is based on expected consumption at the GATT headquarters building and estimated heating charges for the offices outside CWR.

(g) Insurance premiums - Sw F 216,000

1993 Budget	:	Sw F	171,000
1993 Expected expenditure	:	Sw F	180,000
1992 Expenditure	:	Sw F	175,848
1991 Expenditure	:	Sw F	155,938

The estimate provides for insurance premiums covering the GATT premises and all furniture and equipment against fire and water damage, third party insurance, insurance of service cars and insurance against the Organization's liabilities under Appendix D of the Staff Rules, in respect of both GATT and International Trade Centre (ITC) staff (since the ITC budget does not provide for such staff insurance). It also includes an

insurance to cover repatriation costs resulting from accidents of staff members on missions on behalf of the Organization. The allotment for 1994 is increased to meet the effects of inflation and other unavoidable increases such as those related to changes in pensionable remuneration on which staff-related insurance premiums are calculated. In addition, changes in the US dollar/Swiss franc exchange rate also resulted in an increase in the proposed allocation.

(h) Maintenance expenditure - Sw F 632,000*

1993 Budget	:	Sw F 730,000
1993 Expected expenditure	:	Sw F 733,000
1992 Expenditure	:	Sw F 474,170
1991 Expenditure	:	Sw F 437,099

The estimate covers continuing charges for the maintenance of office equipment. It also includes the upkeep and refurbishing, where required, of offices, corridors and meeting rooms (carpeting, electrical appliances, etc.) and any necessary repairs. The decrease in 1994 from the credit in 1993 is due to the fact that certain one-time expenditures were undertaken in 1993 (e.g. new security system in the CWR, renovation of the new parking site).

(i) Contractual cleaning - Sw F 633,000*

1993 Budget	:	Sw F 594,000
1993 Expected expenditure	:	Sw F 595,000
1992 Expenditure	:	Sw F 538,203
1991 Expenditure	:	Sw F 509,368

The estimate provides for the contractual cleaning of the GATT premises. Following a procedure of competitive bidding, a new contract with a cleaning firm was signed in 1992 for a duration of 5 years; the costs are adjusted annually on the basis of the Geneva Cost of Living Index. The proposed allocation also covers additional services such as disposal of special waste (metal objects, pallets, etc.).

(vi) Maintenance of service cars - Sw F 21,000

1993 Budget	:	Sw F 20,000
1993 Expected expenditure	:	Sw F 20,000
1992 Expenditure	:	Sw F 14,070
1991 Expenditure	:	Sw F 16,431

The estimate provides for the maintenance and repairs, including petrol and oil, of service cars and has been increased as a result of inflation.

(vii) Postal services - Sw F 371,000

1993 Budget	:	Sw F	371,000
1993 Expected expenditure	:	Sw F	353,000
1992 Expenditure	:	Sw F	324,866
1991 Expenditure	:	Sw F	294,429

The estimate provides for the cost of postage on correspondence, documents and GATT publications through the Secretariat's own mailing service and is maintained at the 1993 level.

(viii) Stationery and office supplies - Sw F 92,000

1993 Budget	:	Sw F	87,000
1993 Expected expenditure	:	Sw F	86,000
1992 Expenditure	:	Sw F	76,538
1991 Expenditure	:	Sw F	89,393

The estimate provides for the purchase of stationery and other general office supplies, and has been adjusted for inflation as well as for new staff.

(ix) Reproduction of documents - Sw F 516,000

1993 Budget	:	Sw F	500,000
1993 Expected expenditure	:	Sw F	500,000
1992 Expenditure	:	Sw F	488,410
1991 Expenditure	:	Sw F	515,794

The estimate provides for the cost of reproduction (inclusive of paper) of GATT documents as well as material for reproduction and photocopying. The provision for 1994 is based on the costs for reproduction equipment, which is being up-dated as well as on an anticipated output of documents.

(x) External audit - Sw F 22,000

1993 Budget	:	Sw F	17,000
1993 Expected expenditure	:	Sw F	21,000
1992 Expenditure	:	Sw F	19,061
1991 Expenditure	:	Sw F	14,877

The estimate provides for the cost in respect of the audit of the 1993 accounts, which is undertaken by a team of governmental auditors. The increase takes into account the 1993 expected expenditure.

(xi) Electronic Data Processing - Sw F 2,188,000

1993 Budget	: Sw F 1,965,000
1993 Expected expenditure	: Sw F 1,965,000
1992 Expenditure	: Sw F 2,167,545
1991 Expenditure	: Sw F 1,785,418

The proposed allotment for 1994, which shows an increase of Sw F 223,000 over that of 1993, includes various elements such as: (i) computer use from the International Computer Centre (ICC), cost of magnetic tapes, discs, paper, software packages, etc.; (ii) continuation of installation of Local Area Network (LAN) for the improvement of data handling and electronic messaging; (iii) the cost for the computer serving the Budget and Finance Sections and the Personnel Office, and (iv) the equipment needed for electronic data processing.

(xii) Other services and miscellaneous expenditure - Sw F 48,000*

1993 Budget	: Sw F 41,000
1993 Expected expenditure	: Sw F 54,000
1992 Expenditure	: Sw F 50,284
1991 Expenditure	: Sw F 44,607

The estimate covers miscellaneous expenditure such as the contribution to the United Nations Joint Purchase Service, bank charges, fees for issuance of visas, laissez-passers and passports and various training courses, etc. The proposed credit shows an increase due to inflation.

Section 8 - Printing Sw F 550,000

1993 Budget	: Sw F 550,000
1993 Expected expenditure	: Sw F 483,000
1992 Expenditure	: Sw F 558,152
1991 Expenditure	: Sw F 553,845

The estimate, which takes into account the lowest quotations offered by printing firms, provides for the printing costs (inclusive of paper) of GATT's publications, based on the expected number of pages to be reproduced. The use of text-processing machines and desk top publishing facilities for the preparation of texts for printing whenever possible maintains publishing costs at a minimum. It is proposed to keep the 1994 credit at the current level.

Section 9 - Representation and hospitality Sw F 229,000

1993 Budget	:	Sw F	169,000
1993 Expected expenditure	:	Sw F	190,000
1992 Expenditure	:	Sw F	142,075
1991 Expenditure	:	Sw F	137,631

The estimate provides for the following:

- (a) US\$65,000 payable to the Director-General in respect of representation allowance, as decided by the CONTRACTING PARTIES in June 1993 (document 5SS/SR/1);
- (b) Sw F 51,000 payable to the three Deputy Directors-General (Sw F 17,000 each) in respect of representation allowance;
- (c) Sw F 80,000 for all official hospitality rendered in the course of their functions by staff members of the Secretariat not entitled to a personal representation allowance. Hospitality expenditure mainly for working lunches and dinners is authorized in advance in each case by, or on behalf of, the Director-General and reimbursement is made in accordance with United Nations rules and procedures.

Section 10 - Permanent equipment Sw F 223,000

1993 Budget	:	Sw F	185,000
1993 Expected expenditure	:	Sw F	283,000
1992 Expenditure	:	Sw F	283,190
1991 Expenditure	:	Sw F	301,004

The provision covers the replacement of equipment (such as office furniture, electric typewriters, printers, recording equipment and the replacement of one official car) due to normal wear and tear. It also covers an amount of Sw F 20,000 needed for new staff.

Section 11 - Contribution to the Staff Assistance Fund Sw F 30,000

1993 Budget	:	Sw F	30,000
1993 Expected expenditure	:	Sw F	30,000
1992 Expenditure	:	Sw F	30,000
1991 Expenditure	:	Sw F	20,000

Under this provision an amount of Sw F 30,000 is awarded to the Staff Assistance Fund. The purpose of the Fund is to make payments on an ex gratia basis, implying no legal entitlements, to present and former GATT officials, or the survivors of former GATT officials whose present financial situation is causing hardship. It is proposed to maintain this provision at the 1993 level.

Section 12 - Trade Policy Training Courses Sw F 1,259,000

1993 Budget	:	Sw F	1,182,000
1993 Expected expenditure	:	Sw F	1,119,000
1992 Expenditure	:	Sw F	1,145,079
1991 Expenditure	:	Sw F	958,621

Since 1955, GATT has organized courses in trade policy twice a year at Geneva. The courses are open to officials from all developing countries who have, or may have in the future, responsibilities in the formulation and conduct of foreign trade policy in their countries. The number of participants in the GATT Trade Policy Training Courses is set at twenty-four. Courses in Spanish and English will be held in 1994.

The total cost of the courses for 1994 is estimated as follows:

	<u>77th course</u> (Spanish) <u>Sw F</u>	<u>78th course</u> (English) <u>Sw F</u>	<u>Total</u> <u>Sw F</u>
Subsistence allowance	475,000	475,000	950,000
Travel	140,000	120,000	260,000
Miscellaneous	7,000	7,000	14,000
Interpretation	<u>35,000</u>	<u>-</u>	<u>35,000</u>
	<u>657,000</u> =====	<u>602,000</u> =====	<u>1,259,000</u> =====

The provision for 1994 has been increased by Sw F 77,000 which incorporates the costs attributable to interpretation required for the Spanish course as well as additional costs in airfares in connection with the Spanish course.

Section 13 - Uruguay Round Sw F 9,220,000

1993 Budget	:	Sw F	8,690,000
1993 Expected expenditure:	Sw F		8,260,000
1992 Expenditure	:	Sw F	7,804,317
1991 Expenditure	:	Sw F	7,843,470

(i) Interpretation - Sw F 210,000

1993 Budget	:	Sw F	200,000
1993 Expected expenditure:		Sw F	160,000
1992 Expenditure	:	Sw F	44,526
1991 Expenditure	:	Sw F	341,834

The proposed provision for interpretation under the Uruguay Round has been increased by Sw F 10,000 in order to take account of increased costs for free-lance interpreters. The number of work/days provided remains constant at 367.

(ii) Temporary assistance (including overtime) - Sw F 4,848,000

1993 Budget	:	Sw F	4,697,000
1993 Expected expenditure:		Sw F	4,276,000
1992 Expenditure	:	Sw F	4,250,830
1991 Expenditure	:	Sw F	4,278,362

The 1994 proposed allocation for temporary assistance under the Uruguay Round totals 18,000 work/days, the same number as in 1993. The details with regard to Uruguay Round staffing are set out in Appendix VI, page 63.

The proposal for 1994 totalling Sw F 4,848,000 shows an increase of Sw F 151,000 over the 1993 allocation, and is explained as follows:

	<u>Sw F</u>
- further provision for continuation of post adjustment at the level which came into effect on 1 July 1993 and provision for an anticipated increase in post adjustment with effect from 1 July 1994	49,000
- provision for a 4 per cent General Service salary increase as from 1 January 1994	85,000
Less the difference in the General Service salary increase foreseen for 1993 and the amount actually accorded	(43,000)
- regular salary increments	23,000
- posts filled at a lower level than provided	(11,000)
- effect in 1994 of the change in the US\$ rate of exchange from US\$1/Sw F 1.26 in 1993 to the rate of US\$1/Sw F 1.51 in 1994	30,000
- regradings	<u>18,000</u>
	151,000
	=====

(iii) Common staff costs - Sw F 1,163,000

(a) Installation grants - Sw F Nil

1993 Budget	:	Sw F Nil
1993 Expected expenditure	:	Sw F 40,000
1992 Expenditure	:	Sw F 21,690
1991 Expenditure	:	Sw F 44,217

(b) Travel and removal expenses of staff and their dependants
- Sw F 60,000

1993 Budget	:	Sw F 60,000
1993 Expected expenditure	:	Sw F 73,000
1992 Expenditure	:	Sw F 65,376
1991 Expenditure	:	Sw F 82,685

(c) Separation payments - Sw F 51,000

1993 Budget	:	Sw F 55,000
1993 Expected expenditure	:	Sw F 29,000
1992 Expenditure	:	Sw F 41,332
1991 Expenditure	:	Sw F 26,130

(d) Repatriation grants - Sw F 29,000

1993 Budget	:	Sw F 30,000
1993 Expected expenditure	:	Sw F 20,000
1992 Expenditure	:	Sw F 31,680
1991 Expenditure	:	Sw F 21,966

The estimates for sub-items (a) to (d) above are based on the assumption that there will be no staff eligible for installation grants as Uruguay Round posts have been frozen for the time being, and that two staff members (one in the Professional category and one in the General Service category) may leave in 1994.

(e) Travel on home leave - Sw F 60,000

1993 Budget	:	Sw F 40,000
1993 Expected expenditure	:	Sw F 40,000
1992 Expenditure	:	Sw F 26,422
1991 Expenditure	:	Sw F 22,551

The biennial statutory entitlement of staff to home in 1994 is more than in 1993.

(f) Family allowances, education grants and related travel
- Sw F 121,000

(i) Family allowances - Sw F 116,000

1993 Budget	:	Sw F	63,000
1993 Expected expenditure	:	Sw F	96,000
1992 Expenditure	:	Sw F	64,828
1991 Expenditure	:	Sw F	93,854

(ii) Education grants and related travel - Sw F 5,000

1993 Budget	:	Sw F	5,000
1993 Expected expenditure	:	Sw F	3,000
1992 Expenditure	:	Sw F	3,073
1991 Expenditure	:	Sw F	16,119

The proposed allocations are based on expected entitlements in 1994 which follow the trend of 1993 expenditure.

(g) Contribution to the United Nations Joint Staff Pension Fund
- Sw F 739,000

1993 Budget	:	Sw F	718,000
1993 Expected expenditure	:	Sw F	600,000
1992 Expenditure	:	Sw F	559,413
1991 Expenditure	:	Sw F	592,586

The increase of Sw F 21,000 from the 1993 estimate is due to the same factors which are applicable to the regular GATT budget Pension Fund contribution and which have already been described in detail (Section 4 (vii), pages 23 and 24).

(h) Sickness insurance - Sw F 103,000

1993 Budget	:	Sw F	100,000
1993 Expected expenditure	:	Sw F	112,000
1992 Expenditure	:	Sw F	99,974
1991 Expenditure	:	Sw F	98,482

(iv) Missions - Sw F 780,000

(a) Official missions - Sw F 250,000

1993 Budget	:	Sw F	174,000
1993 Expected expenditure	:	Sw F	244,000
1992 Expenditure	:	Sw F	347,929
1991 Expenditure	:	Sw F	154,180

Even taking into account the higher airfare cost, the provision is in line with 1993 anticipated expenditure.

(b) Technical co-operation missions - Sw F 530,000

1993 Budget	:	Sw F	377,000
1993 Expected expenditure	:	Sw F	529,000
1992 Expenditure	:	Sw F	398,851
1991 Expenditure	:	Sw F	288,334

It is proposed to increase the provision for 1994 by Sw F 153,000, of which Sw F 19,000 results from the effect of higher airfare costs; the remaining Sw F 134,000 are due to an anticipated increase in the number of technical missions required in the context of the completion of the Uruguay Round.

(v) Common services - Sw F 1,934,000

NOTE: See note on page 26.

(a) Cables, telex, telefax and telephone communications - Sw F 88,000

1993 Budget	:	Sw F	85,000
1993 Expected expenditure	:	Sw F	85,000
1992 Expenditure	:	Sw F	83,818
1991 Expenditure	:	Sw F	63,000

(b) Rental of communication equipment (telex, telefax and telephone) - Sw F 68,000*

1993 Budget	:	Sw F	66,000
1993 Expected expenditure	:	Sw F	66,000
1992 Expenditure	:	Sw F	61,942
1991 Expenditure	:	Sw F	59,000

(c) Books and information material - Sw F 120,000

1993 Budget	:	Sw F	120,000
1993 Expected expenditure	:	Sw F	78,000
1992 Expenditure	:	Sw F	69,485
1991 Expenditure	:	Sw F	34,033

(d) Rental of Centre William Rappard - Sw F Nil*

1993 Budget	:	Sw F	Nil
1993 Expected expenditure	:	Sw F	Nil
1992 Expenditure	:	Sw F	Nil
1991 Expenditure	:	Sw F	Nil

(e) Rental of offices outside CWR - Sw F 949,000*

1993 Budget	:	Sw F	930,000
1993 Expected expenditure	:	Sw F	920,000
1992 Expenditure	:	Sw F	923,205
1991 Expenditure	:	Sw F	875,698

(f) Electricity - Sw F 19,000*

1993 Budget	:	Sw F	14,000
1993 Expected expenditure	:	Sw F	16,000
1992 Expenditure	:	Sw F	12,216
1991 Expenditure	:	Sw F	11,681

(g) Heating - Sw F 33,000*

1993 Budget	:	Sw F	30,000
1993 Expected expenditure	:	Sw F	33,000
1992 Expenditure	:	Sw F	31,300
1991 Expenditure	:	Sw F	34,264

- (h) Insurance premiums - Sw F 13,000
- | | | | |
|---------------------------|---|------|--------|
| 1993 Budget | : | Sw F | 13,000 |
| 1993 Expected expenditure | : | Sw F | 13,000 |
| 1992 Expenditure | : | Sw F | 13,700 |
| 1991 Expenditure | : | Sw F | 10,000 |
- (i) Contractual cleaning - Sw F 68,000*
- | | | | |
|---------------------------|---|------|--------|
| 1993 Budget | : | Sw F | 66,000 |
| 1993 Expected expenditure | : | Sw F | 66,000 |
| 1992 Expenditure | : | Sw F | 61,189 |
| 1991 Expenditure | : | Sw F | 57,358 |
- (j) Postal services - Sw F 115,000
- | | | | |
|---------------------------|---|------|---------|
| 1993 Budget | : | Sw F | 115,000 |
| 1993 Expected expenditure | : | Sw F | 105,000 |
| 1992 Expenditure | : | Sw F | 85,831 |
| 1991 Expenditure | : | Sw F | 101,611 |
- (k) Stationery and office supplies - Sw F 45,000
- | | | | |
|---------------------------|---|------|--------|
| 1993 Budget | : | Sw F | 44,000 |
| 1993 Expected expenditure | : | Sw F | 44,000 |
| 1992 Expenditure | : | Sw F | 35,096 |
| 1991 Expenditure | : | Sw F | 40,816 |
- (l) Reproduction of documents - Sw F 150,000
- | | | | |
|---------------------------|---|------|---------|
| 1993 Budget | : | Sw F | 145,000 |
| 1993 Expected expenditure | : | Sw F | 144,000 |
| 1992 Expenditure | : | Sw F | 135,777 |
| 1991 Expenditure | : | Sw F | 140,200 |
- (m) Electronic Data Processing - Sw F 260,000
- | | | | |
|---------------------------|---|------|---------|
| 1993 Budget | : | Sw F | 253,000 |
| 1993 Expected expenditure | : | Sw F | 253,000 |
| 1992 Expenditure | : | Sw F | 309,662 |
| 1991 Expenditure | : | Sw F | 309,543 |

(n) Other services and miscellaneous expenditure - Sw F 6,000

1993 Budget	:	Sw F	5,000
1992 Expected expenditure	:	Sw F	5,000
1992 Expenditure	:	Sw F	8,682
1991 Expenditure	:	Sw F	15,051

Any increases in the sub-items (a) through (n) above take into account the effect of inflation.

(vi) Printing - Sw F 175,000

1993 Budget	:	Sw F	175,000
1993 Expected expenditure	:	Sw F	100,000
1992 Expenditure	:	Sw F	6,853
1991 Expenditure	:	Sw F	Nil

This provision is made for the reproduction of brochures, information bulletins, and supplements relating to the Uruguay Round. This provision includes also costs related to the binding and printing of certified copies to be issued at the end of the Round.

(vii) Permanent equipment - Sw F 10,000

1993 Budget	:	Sw F	10,000
1993 Expected expenditure	:	Sw F	10,000
1992 Expenditure	:	Sw F	9,637
1991 Expenditure	:	Sw F	29,916

It is proposed to maintain the provision at the 1993 level.

(viii) Trade Negotiations Committee (TNC) - Sw F 100,000

1993 Budget	:	Sw F	100,000
1993 Expected expenditure	:	Sw F	100,000
1992 Expenditure	:	Sw F	Nil
1991 Expenditure	:	Sw F	Nil

It is proposed to include in the budget for 1994, as was the case in previous years' proposals, an amount of Sw F 100,000 for a special session of the Trade Negotiations Committee (TNC) at Ministerial level to be held at the end of the Round.

Section 14 - Trade Policy Review Mechanism Sw F 3,927,000

1993 Budget	:	Sw F 3,717,000
1993 Expected expenditure	:	Sw F 3,603,000
1992 Expenditure	:	Sw F 3,596,554
1991 Expenditure	:	Sw F 2,663,303

The Trade Negotiations Committee decided in April 1989 to establish a Trade Policy Review Mechanism. The proposed 1994 budget allocation is as follows:

(i) Temporary assistance (including overtime) - Sw F 2,029,000

1993 Budget	:	Sw F 1,913,000
1993 Expected expenditure	:	Sw F 1,768,000
1992 Expenditure	:	Sw F 1,778,098
1991 Expenditure	:	Sw F 1,314,049

The proposed allocation for temporary assistance under TPRM totals 6,750 work/days, an increase of 270 days which is due to the provision for a new P3 post (nine months) in the Trade Policies Review Division which is necessary given the number of reports expected in 1994. The details with regard to TPRM staffing are set out in the Schedule of Temporary Assistance (Appendix VII, page 64).

The proposed increase of Sw F 116,000 over the 1993 estimate is comprised of:

	<u>Sw F</u>	
- further provision for continuation of post adjustment at the level which came into effect on 1 July 1993 and provision for an anticipated increase in post adjustment with effect 1 July 1994		20,000
- provision for a 4 per cent General Service salary increase as from 1 January 1994	15,000	
Less the difference in the General Service salary increase foreseen for 1993 and the amount actually accorded in 1993	(10,000)	5,000
- regular salary increments		6,000
- effect in 1994 of the change in the US\$ rate of exchange from US\$1/Sw F 1.26 in 1993 to the rate of US\$1/1.51 in 1994		10,000
- posts filled at a lower level than provided for in the budget		(22,000)
- regradings		9,000
- new post		<u>88,000</u>
		116,000
		=====

(ii) Common staff costs - Sw F 537,000

(a) Installation grants - Sw F 36,000

1993 Budget	:	Sw F	Nil
1993 Expected expenditure	:	Sw F	15,000
1992 Expenditure	:	Sw F	18,075
1991 Expenditure	:	Sw F	23,835

(b) Travel and removal expenses of staff and their dependants - Sw F 48,000

1993 Budget	:	Sw F	15,000
1993 Expected expenditure	:	Sw F	14,000
1992 Expenditure	:	Sw F	29,459
1991 Expenditure	:	Sw F	25,524

(c) Separation payments - Sw F 17,000

1993 Budget	:	Sw F	15,000
1993 Expected expenditure	:	Sw F	13,000
1992 Expenditure	:	Sw F	12,684
1991 Expenditure	:	Sw F	3,796

(d) Repatriation grants: Sw F 18,000

1993 Budget	:	Sw F	Nil
1993 Expected expenditure	:	Sw F	Nil
1992 Expenditure	:	Sw F	12,410
1991 Expenditure	:	Sw F	Nil

(e) Travel on home leave - Sw F 12,000

1993 Budget	:	Sw F	80,000
1993 Expected expenditure	:	Sw F	70,000
1992 Expenditure	:	Sw F	8,752
1991 Expenditure	:	Sw F	36,289

(f) Family allowances, education grants and related travel - Sw F 72,000

(i) Family allowances - Sw F 32,000

1993 Budget	:	Sw F	32,000
1993 Expected expenditure:	:	Sw F	26,000
1992 Expenditure	:	Sw F	27,758
1991 Expenditure	:	Sw F	32,553

(ii) Education grants - Sw F 40,000

1993 Budget	:	Sw F	35,000
1993 Expected expenditure:	Sw F	68,000	
1992 Expenditure	:	Sw F	33,312
1991 Expenditure	:	Sw F	40,450

(g) Contribution to the United Nations Joint Staff Pension Fund - Sw F 285,000

1993 Budget	:	Sw F	251,000
1993 Expected expenditure	:	Sw F	257,000
1992 Expenditure	:	Sw F	235,262
1991 Expenditure	:	Sw F	161,712

(h) Sickness insurance - Sw F 49,000

1993 Budget	:	Sw F	47,000
1993 Expected expenditure	:	Sw F	43,000
1992 Expenditure	:	Sw F	41,522
1991 Expenditure	:	Sw F	27,045

Any increases or decreases on the sub-items (a) through (h) above are based on expected entitlements in 1994 for the staff on board as well as for the one additional post requested; it also includes a turnover factor for one Professional post. In addition, the same elements which are applicable in the regular GATT Budget in terms of contribution to the United Nations Joint Staff Pension Fund (Section 4 (vii), pages 23 and 24) also apply to sub-item (g) above.

(iii) Missions - Sw F 300,000

1993 Budget	:	Sw F	289,000
1993 Expected expenditure	:	Sw F	288,000
1992 Expenditure	:	Sw F	264,585
1991 Expenditure	:	Sw F	170,259

The allotment is based on projected needs in 1994 for the programme of reviews approved by the Council on 21 July 1993 (document L/7285).

(iv) Common services - Sw F 923,000

NOTE: See note on page 26.

- (a) Cables, telex, telefax and telephone communications - Sw F 31,000
- | | | | |
|---------------------------|---|------|--------|
| 1993 Budget | : | Sw F | 30,000 |
| 1993 Expected expenditure | : | Sw F | 30,000 |
| 1992 Expenditure | : | Sw F | 28,192 |
| 1991 Expenditure | : | Sw F | 21,000 |
- (b) Rental of communication equipment (telex, telefax and telephone) - Sw F 28,000*
- | | | | |
|---------------------------|---|------|--------|
| 1993 Budget | : | Sw F | 27,000 |
| 1993 Expected expenditure | : | Sw F | 27,000 |
| 1992 Expenditure | : | Sw F | 25,890 |
| 1991 Expenditure | : | Sw F | 23,000 |
- (c) Books and information material - Sw F 15,000
- | | | | |
|---------------------------|---|------|--------|
| 1993 Budget | : | Sw F | 15,000 |
| 1993 Expected expenditure | : | Sw F | 9,000 |
| 1992 Expenditure | : | Sw F | 9,547 |
| 1991 Expenditure | : | Sw F | 2,373 |
- (d) Rental of Centre William Rappard - Sw F Nil*
- | | | | |
|---------------------------|---|------|-----|
| 1993 Budget | : | Sw F | Nil |
| 1993 Expected expenditure | : | Sw F | Nil |
| 1992 Expenditure | : | Sw F | Nil |
| 1991 Expenditure | : | Sw F | Nil |
- (e) Rental of offices outside CWR - Sw F 270,000*
- | | | | |
|---------------------------|---|------|---------|
| 1993 Budget | : | Sw F | 265,000 |
| 1993 Expected expenditure | : | Sw F | 265,000 |
| 1992 Expenditure | : | Sw F | 259,618 |
| 1991 Expenditure | : | Sw F | 248,229 |
- (f) Electricity - Sw F 6,000*
- | | | | |
|---------------------------|---|------|-------|
| 1993 Budget | : | Sw F | 4,000 |
| 1993 Expected expenditure | : | Sw F | 4,000 |
| 1992 Expenditure | : | Sw F | 3,490 |
| 1991 Expenditure | : | Sw F | 3,497 |

- (g) Heating - Sw F 11,000
- | | | | |
|---------------------------|---|------|--------|
| 1993 Budget | : | Sw F | 10,000 |
| 1993 Expected expenditure | : | Sw F | 13,000 |
| 1992 Expenditure | : | Sw F | 13,055 |
| 1991 Expenditure | : | Sw F | 10,373 |
- (h) Insurance premiums - Sw F 6,000
- | | | | |
|---------------------------|---|------|-------|
| 1993 Budget | : | Sw F | 6,000 |
| 1993 Expected expenditure | : | Sw F | 6,000 |
| 1992 Expenditure | : | Sw F | 6,200 |
| 1991 Expenditure | : | Sw F | 5,000 |
- (i) Contractual cleaning - Sw F 21,000*
- | | | | |
|---------------------------|---|------|--------|
| 1993 Budget | : | Sw F | 21,000 |
| 1993 Expected expenditure | : | Sw F | 20,000 |
| 1992 Expenditure | : | Sw F | 17,193 |
| 1991 Expenditure | : | Sw F | 17,240 |
- (j) Postal services - Sw F 130,000
- | | | | |
|---------------------------|---|------|---------|
| 1993 Budget | : | Sw F | 130,000 |
| 1993 Expected expenditure | : | Sw F | 138,000 |
| 1992 Expenditure | : | Sw F | 138,719 |
| 1991 Expenditure | : | Sw F | 97,005 |
- (k) Stationery and office supplies - Sw F 23,000
- | | | | |
|---------------------------|---|------|--------|
| 1993 Budget | : | Sw F | 22,000 |
| 1993 Expected expenditure | : | Sw F | 20,000 |
| 1992 Expenditure | : | Sw F | 19,768 |
| 1991 Expenditure | : | Sw F | 21,004 |
- (l) Reproduction of documents - Sw F 249,000
- | | | | |
|---------------------------|---|------|---------|
| 1993 Budget | : | Sw F | 240,000 |
| 1993 Expected expenditure | : | Sw F | 239,000 |
| 1992 Expenditure | : | Sw F | 235,115 |
| 1991 Expenditure | : | Sw F | 116,288 |
- (m) Electronic Data Processing - Sw F 127,000
- | | | | |
|---------------------------|---|------|---------|
| 1993 Budget | : | Sw F | 123,000 |
| 1993 Expected expenditure | : | Sw F | 123,000 |
| 1992 Expenditure | : | Sw F | 239,682 |
| 1991 Expenditure | : | Sw F | 165,064 |

(n) Other services and miscellaneous expenditure - Sw F 6,000

1993 Budget	:	Sw F	5,000
1993 Expected expenditure	:	Sw F	5,000
1992 Expenditure	:	Sw F	4,691
1991 Expenditure	:	Sw F	169

The proposed 1994 allocations under Common Services are based on the factors outlined under the GATT regular budget and the Uruguay Round budget.

(v) Printing - Sw F 80,000

1993 Budget	:	Sw F	80,000
1993 Expected expenditure	:	Sw F	80,000
1992 Expenditure	:	Sw F	71,401
1991 Expenditure	:	Sw F	57,936

The proposed provision for 1994 takes into account the programme of reviews approved by the Council on 21 July 1993 (document L/7285).

(vi) Permanent equipment - Sw F 58,000

1993 Budget	:	Sw F	62,000
1993 Expected expenditure	:	Sw F	62,000
1992 Expenditure	:	Sw F	62,076
1991 Expenditure	:	Sw F	39,613

Section 15 - Replacement of system for simultaneous interpretation in meeting rooms - Sw F 410,000

1993 Budget	:	Sw F	250,000
1993 Expected expenditure	:	Sw F	250,000
1992 Expenditure	:	Sw F	211,000
1991 Expenditure	:	Sw F	Nil

The approved budgets for 1992 and 1993 included credits of Sw F 211,000 and Sw F 250,000 respectively to replace the simultaneous interpretation equipment in GATT meeting rooms. The new system is currently being installed and all conference rooms should be operational by the end of 1993. The replacement of the system is financed under a five-year leasing arrangement which amounts to Sw F 360,000 per annum as from 1994. In addition, it is proposed to include a provision of Sw F 50,000 to allow for electronic operation of the system.

Section 16 - Unforeseen Expenditure Sw F 100,000

1993 Budget	: Sw F 100,000
1993 Expected expenditure	: Sw F Nil
1992 Expenditure	: Sw F Nil
1991 Expenditure	: Sw F Nil

In accordance with the recommendation made by the Committee on Budget, Finance and Administration at its meeting on 10 May 1967 (document L/2799, paragraph 4) approved by the CONTRACTING PARTIES at their twenty-fourth session, it is proposed to continue a provision for unforeseen expenditure as a separate part of this budget which is intended to be used for statutory and unavoidable increases unforeseen at the time of the preparation of the budget.

It should be recalled that the utilization of the provision for unforeseen expenditure is subject to the prior approval of the CONTRACTING PARTIES or the Council on the basis of a recommendation by the Committee on Budget, Finance and Administration.

PART II: NON-CORE ITEMS

Section 17 - International Trade Centre UNCTAD/GATT Sw F 14,142,000

1993 Budget	: Sw F 12,505,000
1993 Expected expenditure	: Sw F 14,058,000
1992 Expenditure	: Sw F 12,325,839
1991 Expenditure	: Sw F 11,213,063

The provision made under this Section covers the GATT contribution to the operation of the International Trade Centre UNCTAD/GATT (ITC) which was established in accordance with the Decision taken by CONTRACTING PARTIES on 22 November 1967 (document SR.24/14) and the Resolution 2297 (XXII) adopted by the General Assembly of the United Nations on 12 December 1967, effective 1 January 1968, to be operated jointly by UNCTAD and the GATT on a continuing basis and in equal partnership.

The GATT Committee on Budget, Finance and Administration examined the initial estimates for the biennium 1994-1995 in April 1993 and adopted them on the understanding that the cost of the additional post at the P.4 level would be met from existing budgetary resources (document L/7198/Rev.1, paragraph 44).

The ITC budget for the biennium 1994-1995 amounts to US\$40,574,100 (1994: US\$19,852,300; 1995: US\$20,721,800). Miscellaneous income is estimated at US\$609,700 (1994: US\$304,900; 1995: US\$304,800). This corresponds to a zero growth budget and is based on the United Nations assumption that the rate of inflation will be 3.4 per cent for each year of the biennium and that the average exchange rate will be US\$1/Sw F 1.44.

The 1994 GATT contribution would thus amount to US\$9,773,700 representing Sw F 14,142,000, an increase of Sw F 1,637,000 over the 1993 appropriation, an increase of Sw F 84,000 over the 1993 expected expenditure. With regard to the 1993 expenditure, it will be recalled that the Committee on Budget, Finance and Administration took note in April 1993 of the budget revision contained in the First Performance Report for the Biennium 1992-1993 (document L/7198 and CRP(93)7). The original budget for the 1992-1993 biennium fixed the GATT contribution at US\$8,847,900 for 1992 and US\$9,068,300 for 1993, a total of US\$17,916,200 for both years. The revised budget adjusted these amounts to US\$9,172,600 (1992) and US\$9,317,200 (1993), a total of US\$18,489,800. This represents an increase of US\$573,600. In view of the fact that the First Performance Report was not available until March 1993, the adjustment of US\$573,600 mentioned above could not be taken into account either in the 1992 expenditure or in the formulation of the 1993 budget estimates. This explains the variance between the 1993 originally approved budget and the 1993 expected expenditure.

Section 18 - Centre William Rappard South Wing

It is foreseen that GATT will lease the South Wing of the Centre William Rappard (CWR) in mid-1994 when the Office of the United Nations High Commissioner for Refugees (UNHCR) moves to its new premises. It will be noted that the CWR South Wing would provide GATT with sufficient office space to allow the return of some one hundred staff members now accommodated in the chemin des Mines and the rue de Lausanne. In addition, the Trade Policy Training Courses will also be able to return to the CWR.

(a) Recurrent costs related to the CWR South Wing.....Sw F 321,000

As noted under the column "CWR South Wing" of Appendix I (a), the takeover of the South Wing of CWR and the subsequent move of GATT offices currently outside the CWR will result in an overall increase of Sw F 321,000. The consolidated budget items affected are the following:

	<u>Sw F</u>
Rental of communication equipment	105,000
Rental of Centre William Rappard	783,000
Rental of offices outside CWR	(750,000)
Rental of car parks	7,000
Electricity	40,000
Water supply	7,000
Heating	(14,000)
Maintenance expenditure	23,000
Contractual cleaning	119,000
Other services and miscellaneous expenditure	<u>1,000</u>
Total	321,000 =====

The above table provides information with regard to the on-going and recurrent expenses related to the move. The increase in the rental cost of the CWR is almost entirely offset by the decrease in 1994 for the rental of offices outside the CWR in spite of the fact GATT will have more office space at its disposal. Certain costs which have been shared with UNHCR (rental of telephone switchboard, parking, etc.) will now be borne solely by GATT, and other costs (electricity, water, contractual cleaning) will increase in proportion to the larger area concerned.

(b) Renovation, alteration and moving expenses.....Sw F 2,200,000

In addition to the recurrent costs estimated under a) above, certain one-time expenses will be necessary. These costs are estimated at Sw F 2,200,000 as follows:

	<u>Sw F</u>
Furniture for new meeting rooms	115,000
Office furniture	200,000
Carpeting	240,000
Computer network cabling	750,000
Office machines (including switchboard)	485,000
Moving expenses	45,000
Overlap for two months' rental costs	240,000
Repair of outside offices to original state	50,000
Miscellaneous	<u>75,000</u>
	2,200,000
	=====

It is foreseen to furnish small meeting rooms for consultations or working groups in the CWR South Wing. Most returning staff would obviously not need new office furniture, as the furniture presently in use is quite adequate. One exception, however, is for the Text Processing Section whose office furniture needs replacing by more ergonomic elements. The extension of computer network cabling is included as well as additional photocopy machines, a new telephone switchboard and carpeting. Finally, funds are proposed for a two month rental overlap to permit the final fitting out of the South Wing once the basic renovation by FIPOI has been done. A provision is also included for necessary work to return the outside offices to their original state.

ANNEX F

INCOME BUDGET ESTIMATES FOR 1994

Summary

1. It is proposed that the 1994 budget be financed as follows:

	<u>Sw F</u>
(a) Contributions assessed on contracting parties	97,700,000
(b) Miscellaneous income	<u>1,069,000</u>
	98,769,000
	=====

Contributions assessed on contracting parties

2. On the basis of the proposed expenditure budget for 1994 an amount of Sw F 97,700,000 is to be assessed on the contracting parties in the form of contributions. As from 1 January 1989, the scale contains a minimum contribution of 0.03 per cent for contracting parties whose share in the total trade of the contracting parties is 0.03 per cent or less. The draft scale of contributions for 1994, which is reproduced in Appendix XI, page 68 is based on the foreign trade figures of the last three available years (1990-1992) and takes into account the amounts to be deducted from relevant contracting parties' contributions for 1994 under the terms of the Early Payment Encouragement Scheme.

3. It will be recalled that the Early Payment Encouragement Scheme (document L/6384, 12 September 1988, Annex A) was introduced with a view to encouraging contracting parties to pay their contributions as early as possible in the year in which they fall due. The interest earned by investing the funds received by the Secretariat is refunded to the contracting parties pro rata, depending on the amount of their payments and on the date which they are made. The scheme was adopted by the Council in October 1988 (C/M/226).

Miscellaneous Income

4. Miscellaneous income is estimated at Sw F 1,069,000 for 1994 compared with an amount of Sw F 1,440,000 for 1993. The miscellaneous income details are as follows:

	<u>1994</u> <u>Estimates</u> <u>Sw F</u>	<u>1993</u> <u>Budget</u> <u>Sw F</u>	<u>1993</u> <u>Expected</u> <u>Sw F</u>	<u>1992</u> <u>Actual</u> <u>Sw F</u>	<u>1991</u> <u>Actual</u> <u>Sw F</u>
Contributions assessed on contracting parties	97,700,000	87,600,000	87,731,400	84,650,760	77,400,000
Miscellaneous Income	<u>1,069,000</u>	<u>1,440,000</u>	<u>1,444,600</u>	<u>1,255,415</u>	<u>1,279,936</u>
Total	<u>98,769,000</u>	<u>89,040,000</u>	<u>89,176,000</u>	<u>85,906,175</u>	<u>78,679,936</u>
<u>Miscellaneous Income:</u>					
a) Sale of publications	300,000	300,000	275,000	272,091	171,309
b) Profit or (loss) on exchange	(50,000)	(50,000)	(90,000)	(157,187)	(59,522)
c) Savings on previous year's outstanding obligation	90,000	20,000	90,000	32,483	95,281
d) Refund of staff costs for staff employed at Centre William Rappard on behalf of UNHCR	500,000	930,000	960,000	897,924	869,039
e) Overhead on Trust Fund	20,000	25,000	17,000	11,868	10,134
f) Rental of meeting rooms and office space at Centre William Rappard to others	25,000	20,000	25,000	17,700	17,950
g) Observer countries document services	50,000	20,000	33,000	18,354	14,054
h) Other:					
- Interest on Current Account	74,000	140,000	74,600	123,872	138,393
- Various	<u>60,000</u>	<u>35,000</u>	<u>60,000</u>	<u>38,310</u>	<u>23,298</u>
Total	<u>1,069,000</u>	<u>1,440,000</u>	<u>1,444,600</u>	<u>1,255,415</u>	<u>1,279,936</u>

APPENDIX I (a)

ANALYSIS OF INCREASES OF 1994 ESTIMATES OVER 1993 APPROPRIATIONS - DETAILED SCHEDULE

(in Swiss francs)

Section	1993 appropriation	Increased/(decreased) cost of maintaining 1993 level of activity			Increased/(decreased) staff requirements for 1994	Other increases/(decreases) for 1994	Total increases/(decreases) for 1994	Sub-total 1994 Core Budget estimates	CWR South Wing increases/(decreases)	Total 1994 Budget estimates	Expected 1993 expenditure (at 13.7.93)	1992 expenditure
		Inflation and dollar influence	Statutory and other unavoidable increases/(decreases)	Total								
1 Fiftieth session of the CONTRACTING PARTIES	8,000							8,000		8,000	8,000	8,210
2 Meetings of the Council and other meetings												
Interpretation												
Meetings of the Council	10,000		1,000	1,000			1,000	11,000		11,000	10,000	5,430
Other meetings	170,000		8,000	8,000			8,000	178,000		178,000	170,000	159,602
Other services	10,000							10,000		10,000	10,000	7,414
3 Salaries												
Established posts	33,948,000	214,000	1,263,000	1,477,000			1,477,000	35,425,000		35,425,000	32,936,000	31,205,663
Temporary assistance	6,612,000	24,000	767,000	791,000	356,000		1,187,000	7,799,000		7,799,000	6,701,000	5,663,796
4 Common staff costs:												
Installation grants	162,000		32,000	32,000	18,000		50,000	212,000		212,000	223,000	69,685
Travel and removal expenses	353,000		(38,000)	(38,000)	23,000		(15,000)	338,000		338,000	452,000	364,150
Separation payments	475,000		(219,000)	(219,000)			(219,000)	256,000		256,000	594,000	421,063
Repatriation grants	345,000		(83,000)	(83,000)			(83,000)	262,000		262,000	334,000	261,963
Travel on home leave	400,000	16,000		16,000			16,000	416,000		416,000	391,000	384,375
Family allowances	1,328,000		88,000	88,000	4,000		92,000	1,420,000		1,420,000	1,326,000	1,228,362
Education grants	729,000	36,000	72,000	108,000	5,000		113,000	842,000		842,000	725,000	739,302
Contribution to the United Nations												
Joint Staff Pension Fund	6,640,000	559,000	423,000	982,000	78,000		1,060,000	7,700,000		7,700,000	7,025,000	6,346,290
Sickness insurance	1,352,000		54,000	54,000	10,000		64,000	1,416,000		1,416,000	1,357,000	1,278,163
Joint services	360,000	11,000	10,000	21,000		25,000	46,000	406,000		406,000	379,000	360,829
5 Missions												
Official missions	326,000	16,000	50,000	66,000		78,000	144,000	470,000		470,000	392,000	456,724
Technical co-operation missions	173,000	9,000		9,000		68,000	77,000	250,000		250,000	173,000	108,202
6 Dispute settlement panels	150,000	5,000		5,000		97,000	102,000	252,000		252,000	239,000	186,508
7 Common services:												
Cables, telex, telefax and telephone communications	170,000	5,000		5,000	80,000		85,000	255,000		255,000	170,000	171,632

APPENDIX I (a)
ANALYSIS OF INCREASES OF 1994 ESTIMATES OVER 1993 APPROPRIATIONS - DETAILED SCHEDULE

(in Swiss francs)

Section	1993 appropriation	Increased/(decreased) cost of maintaining 1993 level of activity			Increased (decreased) staff requirements for 1994	Other increases/(decreases) for 1994	Total increases/(decreases) for 1994	Sub-total Core Budget estimates	CWR South Wing increases/(decreases)	Total 1994 Budget estimates	Expected 1993 expenditure (at 31.7.93)	1992 expenditure
		Inflation and dollar influence	Statutory and other unavoidable increases/(decreases)	Total								
Rental of communication equipment (telex, telefax and telephone)	160,000	5,000		5,000			5,000	165,000	89,000	254,000	151,000	152,578
Freight and cartage	17,000	1,000		1,000		3,000	4,000	21,000		21,000	21,000	23,598
Books and information material	263,000	30,000		30,000		(30,000)		263,000		263,000	201,000	221,753
Rental of Centre William Rappard	2,400,000							2,400,000	663,000	3,063,000	2,400,000	2,220,934
Rental of offices outside CWR	275,000	6,000		6,000			6,000	281,000	(141,000)	140,000	273,000	269,980
Rental of car parks	125,000	4,000		4,000			4,000	129,000	7,000	136,000	75,000	54,795
Electricity	125,000	4,000		4,000		8,000	12,000	137,000	34,000	171,000	135,000	112,002
Water supply	26,000	2,000		2,000		(6,000)	(4,000)	22,000	7,000	29,000	23,000	17,030
Heating	54,000	5,000		5,000		16,000	21,000	75,000	(12,000)	63,000	58,000	62,090
Insurance premiums	171,000	6,000	39,000	45,000			45,000	216,000		216,000	180,000	175,848
Maintenance expenditure	730,000	22,000		22,000		(120,000)	(98,000)	632,000	23,000	655,000	733,000	474,170
Contractual cleaning	594,000	18,000		18,000		21,000	39,000	633,000	101,000	734,000	595,000	538,203
Maintenance of service cars	20,000	1,000		1,000			1,000	21,000		21,000	20,000	14,070
Postal services	371,000							371,000		371,000	353,000	324,868
Stationery and office supplies	87,000	3,000		3,000			5,000	92,000		92,000	86,000	76,538
Reproduction of documents	500,000	15,000		15,000		1,000	16,000	516,000		516,000	500,000	438,410
External audit	17,000	1,000		1,000		4,000	5,000	22,000		22,000	21,000	19,061
Electronic Data Processing	1,965,000	59,000		59,000		164,000	223,000	2,188,000		2,188,000	1,965,000	2,167,545
Other services and misc. expenditure	41,000	2,000		2,000		5,000	7,000	48,000	1,000	49,000	54,000	50,284
8 Printing	550,000							550,000		550,000	483,000	558,152
9 Representation and hospitality	169,000	5,000	55,000	60,000			60,000	229,000		229,000	190,000	142,075
10 Permanent equipment	185,000	6,000		6,000			38,000	223,000		223,000	283,000	283,190
11 Contribution to Staff Assistance Fund	30,000							30,000		30,000	30,000	30,000
12 Trade Policy Training Courses	1,182,000	22,000	55,000	77,000			77,000	1,259,000		1,259,000	1,119,000	1,145,078
Sub-total	63,778,000	1,112,000	2,577,000	3,689,000	636,000	346,000	4,671,000	68,449,000	772,000	69,221,000	63,564,000	59,253,582

APPENDIX I (a)
ANALYSIS OF INCREASES OF 1994 ESTIMATES OVER 1993 APPROPRIATIONS - DETAILED SCHEDULE

(in Swiss francs)

Section	1993 appropriation	Increased/(decreased) cost of maintaining 1993 level of activity			Increased (decreased) staff requirements for 1994	Other increases/(decreases) for 1994	Total increases/(decreases) for 1994	Sub-total Core Budget estimates	CWR South Wfing increases/(decreases)	Total 1994 Budget estimates	Expected 1993 expenditure (at 31.7.93)	1992 expenditure
		Inflation and dollar influence	Statutory and other unavoidable increases/(decreases)	Total								
13 Uruguay Round												
Interpretation	200,000		10,000	10,000			10,000	210,000		210,000	160,000	44,526
Temporary assistance	4,697,000	30,000	121,000	151,000			151,000	4,848,000		4,848,000	4,276,000	4,250,830
Common staff costs												
Installation grants	60,000							60,000		60,000	40,000	21,690
Travel and removal expenses	55,000							51,000		51,000	73,000	65,376
Separation payments	30,000							29,000		29,000	29,000	41,332
Repatriation grants	40,000							60,000		60,000	20,000	31,650
Travel on home leave	63,000	2,000	18,000	20,000			20,000	116,000		116,000	40,000	26,422
Family allowances	5,000		53,000	53,000			53,000	5,000		5,000	96,000	64,828
Education grants												
Contribution to the United Nations												
Joint Staff Pension Fund	718,000	43,000	58,000	101,000			21,000	739,000		739,000	600,000	559,413
Sickness insurance	100,000		3,000	3,000			3,000	103,000		103,000	112,000	99,974
Missions												
Official missions	174,000	9,000		9,000			76,000	250,000		250,000	244,000	347,929
Technical co-operation missions	377,000	19,000		19,000			153,000	530,000		530,000	529,000	398,851
Common services												
Cables, telex, telefax and telephone communications	85,000	3,000		3,000			3,000	88,000		88,000	85,000	83,818
Rental of communication equipment (telex, telefax and telephone)	66,000	2,000		2,000			2,000	68,000		68,000	66,000	61,942
Books and information material	120,000	10,000		10,000				120,000	4,000	120,000	78,000	69,485
Rental of Centre William Pappeard												
Rental of offices outside CWR	930,000	19,000		19,000			19,000	949,000		949,000	920,000	923,205
Electricity	14,000						5,000	19,000		19,000	16,000	12,216
Heating	30,000	1,000		1,000			3,000	33,000		33,000	33,000	31,900
Insurance premiums	13,000							13,000		13,000	13,000	13,700
Contractual cleaning	66,000	2,000		2,000			2,000	68,000		68,000	66,000	61,189
Postal services	115,000							115,000		115,000	105,000	85,831

APPENDIX I (a)
ANALYSIS OF INCREASES OF 1994 ESTIMATES OVER 1993 APPROPRIATIONS - DETAILED SCHEDULE

(in Swiss francs)

Section	1993 appropriation	Increased/(decreased) cost of maintaining 1993 level of activity			Increased (decreased) staff requirements for 1994	Other increases/(decreases) for 1994	Total increases/(decreases) for 1994	Sub-total Core Budget estimates	CWR South Wing increases/(decreases)	Total 1994 Budget estimates	Expected 1993 expenditure (at 31.7.93)	1992 expenditure
		Inflation and dollar influence	Statutory and other unavoidable increases/(decreases)	Total								
Stationery and office supplies	44,000	1,000		1,000			1,000	45,000		45,000	44,000	35,096
Reproduction of documents	145,000	4,000		4,000		1,000	5,000	150,000		150,000	144,000	135,777
Electronic Data Processing	253,000	7,000		7,000			7,000	260,000		260,000	253,000	309,662
Other services and misc. expenditure	5,000					1,000	1,000	6,000		6,000	5,000	8,662
Printing	175,000							175,000		175,000	100,000	6,653
Permanent equipment	10,000							10,000		10,000	10,000	9,637
Trade Negotiations Committee	100,000							100,000		100,000		
Uruguay Round Total	8,690,000	152,000	258,000	410,000		120,000	530,000	9,220,000	968,000	8,852,000	8,260,000	7,804,317
14 Trade Policy Review Mechanism:	1,913,000	10,000	18,000	28,000	88,000		116,000	2,029,000		2,029,000	1,768,000	1,778,096
Temporary assistance												
Common staff costs												
Installation grants	15,000		18,000	18,000	18,000		36,000	36,000		36,000	15,000	18,075
Travel and removal expenses	15,000		10,000	10,000	23,000		33,000	48,000		48,000	14,000	29,459
Separation payments			2,000	2,000			2,000	17,000		17,000	13,000	12,684
Repatriation grants			18,000	18,000			18,000	18,000		18,000		12,410
Travel on home leave	80,000		68,000	68,000			68,000	12,000		12,000	70,000	8,752
Family allowances	32,000		(4,000)	(4,000)	4,000			32,000		32,000	25,000	27,758
Education grants	35,000				5,000		5,000	40,000		40,000	68,000	33,312
Contribution to the United Nations												
Joint Staff Pension Fund	251,000	24,000	23,000	47,000	14,000	(27,000)	34,000	285,000		285,000	257,000	235,262
Sickness insurance	47,000				2,000		2,000	49,000		49,000	43,000	41,622
Missions	289,000	14,000		14,000		(3,000)	11,000	300,000		300,000	288,000	264,585
Common services												
Cables, telex, telefax and telephone communications	30,000	1,000		1,000			1,000	31,000		31,000	30,000	28,192
Rental of communication equipment (telex, telefax and telephone)	27,000	1,000		1,000			1,000	28,000	12,000	40,000	27,000	25,890

APPENDIX I (a)
ANALYSIS OF INCREASES OF 1994 ESTIMATES OVER 1993 APPROPRIATIONS - DETAILED SCHEDULE

(in Swiss francs)

Section	1993 appropriation	Increased/(decreased) cost of maintaining 1993 level of activity			Increased (decreased) staff requirements for 1994	Other increases/(decreases) for 1994	Total increases/(decreases) for 1994	Sub-total 1994 Core Budget estimates	CWR South Wing increases/(decreases)	Total 1994 Budget estimates	Expected 1993 expenditure (at 31.7.93)	1992 expenditure
		Inflation and dollar influence	Statutory and other unavoidable increases/(decreases)	Total								
Books and information material	15,000	1,000		1,000		(1,000)		15,000		15,000	9,000	9,547
Rental of Centre William Rappard	265,000	5,000		5,000			5,000	270,000	32,000	32,000	265,000	259,618
Rental of offices outside CWR	4,000					2,000	2,000	6,000	(134,000)	8,000	4,000	3,490
Electricity	10,000					1,000	1,000	11,000		11,000	13,000	13,055
Heating	6,000							6,000		6,000	6,000	6,200
Insurance premiums	21,000							21,000		21,000	20,000	17,193
Contractual cleaning	130,000							130,000	5,000	130,000	138,000	138,719
Postal services	22,000	1,000		1,000			1,000	23,000		23,000	20,000	19,769
Stationery and office supplies	240,000	7,000		7,000		2,000	9,000	249,000		249,000	239,000	235,115
Reproduction of documents	123,000	4,000		4,000			4,000	127,000		127,000	123,000	239,682
Electronic Data Processing	5,000	1,000		1,000			1,000	6,000		6,000	5,000	4,691
Other services and misc. expenditure	80,000	2,000		2,000	4,000	(10,000)	(4,000)	80,000		80,000	80,000	71,401
Printing	62,000							58,000		58,000	62,000	62,076
Permanent equipment												
TPRM Total	3,717,000	71,000	17,000	88,000	158,000	(96,000)	210,000	3,927,000	(83,000)	3,844,000	3,603,000	3,596,554
15 Replacement of system for simultaneous interpretation in meeting rooms	250,000		110,000	110,000			160,000	410,000		410,000	250,000	211,000
16 Unforeseen expenditure	100,000							100,000		100,000		
Sub-total	76,535,000	1,335,000	2,962,000	4,297,000	794,000	480,000	5,571,000	82,106,000	321,000	82,427,000	75,677,000	70,965,453

Percentages over 1993 budget

1.7% 3.9% 5.6% 1.0% 0.6% 7.2%

APPENDIX I (b)

ANALYSIS OF INCREASES OF 1994 ESTIMATES OVER 1993 APPROPRIATIONS - DETAILED SCHEDULE

(in Swiss francs)

Section	1993 appropriation	Increased/(decreased) cost of maintaining 1993 level of activity			Increased (decreased) staff requirements for 1994	Other increases/(decreases) for 1994	Total increases/(decreases) for 1994	Sub-total 1994 Budget estimates	CWR South Wing increases/(decreases)	Total 1994 Budget estimates	Expected 1993 expenditure (1993)	1992 expenditure
		Inflation and dollar influence	Statutory and other unavoidable increases/(decreases)	Total								
17 Contribution to the International Trade Centre UNCTAD/GATT	12,505,000		1,637,000	1,637,000			1,637,000	14,142,000		14,142,000	14,058,000	12,325,839
Restitution of 1990 deficit and contribution to Working Capital Fund												281,327
18 Centre William Rappard South Wing									2,200,000	2,200,000		
GRAND-TOTAL	89,040,000	1,335,000	4,599,000	5,934,000	794,000	480,000	7,208,000	96,248,000	2,521,000	98,769,000	89,735,000	83,452,619

APPENDIX II
EVOLUTION OF THE GAIT BUDGET SINCE 1978

YEAR	APPROPRIATIONS Sw F	ACTUAL EXPENDITURE Sw F	NUMBER OF POSTS										NUMBER OF OFFICES
			PERMANENT		TEMPORARY ASSISTANCE		URUGUAY ROUND		TPRM		TOTAL		
			P and above	GS	P and above	GS	P and above	GS	P and above	GS			
1978	38,585,000	36,855,142	98	123	43	59	-	-	-	-	323	254	
1979	38,747,000	38,363,382	105	133	26	50	-	-	-	-	314	254	
1980	39,943,600	39,943,600	117	145	21	42	-	-	-	-	325	254	
1981	42,050,583	42,050,593	127	153	20	46	-	-	-	-	346	254	
1982	45,501,000	45,059,851	127	160	19	42	-	-	-	-	348	254	
1983	49,637,000	47,793,670	131	165	22	37	-	-	-	-	355	254	
1984	52,068,963	52,068,963	132	164	24	40	-	-	-	-	360	254	
1985	57,540,000	54,834,089	134	166	26	45	-	-	-	-	371	254	
1986	59,592,580	55,063,889	134	169	22	41	-	-	-	-	366	275	
1987	61,122,300	56,970,229	141	170	20	40	12	15.5	-	-	398.5	275	
1988	61,439,000	61,395,885	143	169	20	40	15	19.5	-	-	406.5	280	
1989	64,861,000	65,186,802	144	168	23	41	15	21	4	2	418	299	
1990	74,571,000	74,832,327	144	168	23	41	20	30	9	6	441	313	
1991	78,724,802	78,720,410	144	168	23	41	20	30	9	6	441	313	
1992	85,973,327	83,452,619	144	168	23	41	20	30	10	8	444	315	
1993	89,040,000	89,735,000 a/	145	168	24	45	20	30	10	8	450	315	
1994	98,769,000 b/	-	145	168	26.5	49	20	30	11	8	457.5	315	

a/ Expected
b/ Proposed budget

APPENDIX II
SCHEDULE OF ESTABLISHED POSTS

	Professional							General Service							Total
	DG/ DDG	D2	D1	P5	P4	P3	P2	Sub- total	G7	G6	G5	G4/G1	Sub- total	Total	
OFFICE OF THE DIRECTOR—GENERAL	1	1						2	1				1		3
ASSISTANT DIRECTOR—GENERAL					1			1			1		1		2
Information & Media Relations Division			1	1				2	1	1			2		4
(a) Publications Unit					1	1		2				1	1		3
ASSISTANT DIRECTOR—GENERAL		1				1		2			1		1		3
Personnel Division			1	1	1			3	2	2	4		8		11
Finance & General Services Division			1		1			2	2				2		4
(a) Budget & Control Section				1	1	1		3		1			1		4
(b) Finance & Accounts Section				1		1		2		1	2	2	5		7
(c) Interpretation Unit				2	4			6					0		6
(d) Conference Office				1	1			2					0		2
(e) Logistics Section					1			1	1				1		2
(f) Technical Services & Buildings Unit						1		1	1	2		3	6		7
(f) Security Unit								0		3	1	8	12		12
(f) Telephone Unit								0	1	1		6	8		8
(v) Procurement Unit								0			2	1	3		3
(v) Mailing Unit								0			1	1	2		2
(f) Travel & Insurance Unit							1	1					0		1
(g) Messengers & Transport Unit								0	1	1	1	4	7		7
Translation & Documentation Division			1			1		2	1				1		3
(a) Translation Services								0		1	1		2		2
(i) Operations Unit								0		1	2	1	4		4
(ii) Reference Unit								1					0		1
(iii) English Translation Section					1			3	4	3			0		10
(iv) French Translation Section					3	5	1	9					0		9
(v) Spanish Translation Section						1		1		1		1	2		3
(b) Documents Control Section						1	1	2	1	1	1	2	5		7
(c) Documents Systems Section								0	1	3	10	11	25		25
(d) Text Processing Section							1	1	3	2	10	15	16		16
(e) Documents Reproduction & Distribution Section						1		1	1	1	2	2	6		7
(f) Library								2		1		1	2		4
Legal Affairs Division			1	1											
Session, Council, Related Bodies and Trade & Development Division			1	3	0.5	1		5.5	1				1		6.5
External Relations Division			1				1	2					0		2
(a) Registry						1		1	1	1			2		3
ASSISTANT DIRECTOR—GENERAL				1	1			2	1				1		3
NEW POLICY DEVELOPMENT	1							1	1				1		2
Group of Negotiations on Services Division		1						1				2	2		3
Policy Affairs Division					1	1		2			1	1	2		4
Technical Barriers to Trade and Trade & Environment Division															0
Agriculture & Commodities Division					2		2	4			1		1		5
MARKET ACCESS AND RULES	1				3	2	1	6	1	1	1	1	4		12
ASSISTANT DIRECTOR—GENERAL		1						1	1				1		2
Tariff Division					1	1		2		3			3		5
Non-Tariff Measures Division				1	0.5	1		2.5				1	1		3.5
Textiles Division				1	1			3		1			1		4
Textiles Surveillance Body					1			1			1		1		2
Rules Division			1			3	1	5		1			1		6
TRADE POLICY RESEARCH AND ANALYSIS	1							1			1		1		2
Economic Research & Analysis Unit			1	3	1	3		8		1			1		9
Statistics & Information Systems Division								0				1	1		1
(a) Information Systems															
(i) Information Systems Management Support Section					1	1		2					0		2
(ii) Network & Systems Software Section					1		1	2					0		2
(iii) Systems Development & Production Section						1		1		2			2		3
(iv) Office Automation Support Section								0		3	1		4		4
(b) Statistics															
(i) International Relations & Services Section					1		1	2				1	1		3
(ii) Merchandise Trade Section					1	1	1	3					0		3
(iii) Integrated Data Base Section						2		2				1	1		3
Trade Policies Review Division			1			5	1	8		1	2		3		11
Technical Co-operation & Training Division								0		1			1		1
(a) Technical Co-operation				1	3	2	2	9			2		2		11
(b) Training					1	1		2	2			1	3		5
Regional & Preferential Trade and Trade & Finance Division				1	1	1		4		1	1		2		6
Approved 1993 establishment	4	7	12	41	44	29	8	145	23	40	42	63	168		313

APPENDIX IV
PROPOSED ALLOCATION OF GATT'S STAFF

Situation for 1994

	Permanent		Temporary Assistance		Uruguay Round		TPRM	
	P and above	GS	P and above	GS	P and above	GS	P and above	GS
OFFICE OF THE DIRECTOR-GENERAL	2	1						
General Service support staff		1		1		1		=
ASSISTANT DIRECTOR-GENERAL	1	1	1					
Information & Media Relations Division	4	3	1		1			
General Service support staff		4		1.5		4		=
ASSISTANT DIRECTOR-GENERAL	2	1						
Personnel Division	3	8						
Finance & General Services Division	18	47	1.5					
Translation & Documentation Division	27	60	8		4		2	
Legal Affairs Division	2	2			3			
Session, Council, Related Bodies and Trade & Development Division	5.5	1						
External Relations Division	3	2						
General Service support staff		121		33		12		2
ASSISTANT DIRECTOR-GENERAL	2	1	1					
General Service support staff		1		1		=		=
NEW POLICY DEVELOPMENT	1	1						
Group of Negotiations on Services Division	1	2	1		4			
Policy Affairs Division	2	2			2			
Technical Barriers to Trade and Trade & Environment Division	4	1			1			
Agriculture & Commodities Division	8	4			1			
General Service support staff		10		2.5		3		=
MARKET ACCESS AND RULES	1	1						
General Service support staff		1		1		=		=
ASSISTANT DIRECTOR-GENERAL	1	1						
Tariff Division	2	3			1			
Non-Tariff Measures Division	2.5	1						
Textiles Division	3	1						
Textiles Surveillance Body	1	1	1					
Rules Division	5	1	1					
General Service support staff		8		3.5		3		1
TRADE POLICY RESEARCH AND ANALYSIS	1	1						
Economic Research & Analysis Unit	8	1			2			
Statistics & Information Systems Division	12	9	9					
Trade Policies Review Division	8	3	1				8	
Technical Co-operation & Training Division	11	6	1		1		1	
Regional & Preferential Trade and Trade & Finance Division	4	2						
General Service support staff		22		5.5		7		5
TOTAL	145	168	28.5	49	20	30	11	8

APPENDIX V

SCHEDULE OF TEMPORARY ASSISTANCE

G A T T

	1993 Budget		Continuation for 1993 (full year)		Increased/ (decreased) cost of maintaining 1993 level		Additional requirements for 1994		Total 1994 estimates	
	Work days	Sw F	Work days	Sw F	Work days	Sw F	Work days	Sw F	Work days	Sw F
Consultants	80	48,000	-	-	-	-	-	-	80	48,000
Professional	5,830	2,133,000	540	250,000	28,000	88,000	270	88,000	3,640	2,502,000
Revisers, translators	2,810	1,181,000	430	156,000	84,000	-	-	-	3,240	1,421,000
Text Processing Section	6,300	1,225,000	-	-	-	-	-	-	6,300	1,225,000
Secretaries, clerks, typists	5,480	1,193,000	1,080	241,000	32,300	244,000	1,080	244,000	7,640	1,715,000
Roneo clerks	360	63,000	-	-	-	-	-	-	360	63,000
Messengers, guards, manual workers	2,880	529,000	-	-	-	64,000	360	64,000	3,240	593,000
Editors, proof-readers	-	32,000	-	-	-	-	-	-	0	32,000
Overtime	-	150,000	-	-	-	-	-	-	0	150,000
Replacement of staff (sickness, maternity leave, etc.)	-	50,000	-	-	-	-	-	-	0	50,000
TOTAL	23,740	6,612,000	2,050	647,300	144,000	396,000	1,710	396,000	27,500	7,789,000

APPENDIX VI

SCHEDULE OF TEMPORARY ASSISTANCE

URUGUAY ROUND

	1993 Budget		Increased/ (decreased) cost of maintaining 1993 level		Additional requirements for 1994		Total 1994 estimates	
	Work days	Sw F	Sw F	Work days	Sw F	Work days	Sw F	Sw F
Consultants	-	-	-	-	-	0	0	0
Professional	5,760	1,757,000	55,000	-	-	5,760	1,812,000	1,812,000
Revisers, translators	1,440	622,000	47,000	-	-	1,440	669,000	669,000
Text Processing Section	360	74,000	-	-	-	360	74,000	74,000
Secretaries, clerks, typists	9,000	1,785,000	49,000	-	-	9,000	1,834,000	1,834,000
Roneo clerks	360	68,000	-	-	-	360	68,000	68,000
Messengers, guards, manual workers	1,080	191,000	-	-	-	1,080	191,000	191,000
Editors, proof-readers	-	-	-	-	-	0	0	0
Overtime	-	150,000	-	-	-	0	150,000	150,000
Replacement of staff (sickness, maternity leave, etc.)	-	50,000	-	-	-	0	50,000	50,000
TOTAL	18,000	4,697,000	151,000	-	-	18,000	4,848,000	4,848,000

APPENDIX VII

SCHEDULE OF TEMPORARY ASSISTANCE

T P R M

	1993 Budget		Increased/ (decreased) cost of maintaining 1993 level		Additional requirements for 1994		Total 1994 estimates	
	Work days	Sw F	Work days	Sw F	Work days	Sw F	Work days	Sw F
Consultants	-	-	-	-	-	-	0	0
Professional	2,880	954,000	-	-	270	88,000	3,150	1,042,000
Revisers, translators	720	286,000	28,000	-	-	-	720	314,000
Text Processing Section	360	64,000	-	-	-	-	360	64,000
Secretaries, clerks, typists	2,160	431,000	-	-	-	-	2,160	431,000
Phone clerks	360	68,000	-	-	-	-	360	68,000
Messengers, guards, manual workers	-	-	-	-	-	-	0	0
Editors, proof-readers	-	-	-	-	-	-	0	0
Overtime	-	80,000	-	-	-	-	0	80,000
Replacement of staff (sickness, maternity leave, etc.)	-	30,000	-	-	-	-	0	30,000
TOTAL	6,480	1,913,000	28,000	-	270	88,000	6,750	2,029,000

APPENDIX VIII

SALARY SCALES FOR PROFESSIONAL CATEGORY AND ABOVE SHOWING
ANNUAL GROSS AND NET SALARIES AFTER APPLICATION OF STAFF ASSESSMENT
EFFECTIVE 1 MARCH 1993

(in US dollars)

Step		Grade					
		P.1	P.2	P.3	P.4	P.5	D.1 D.2
I	Gross	33,277	44,351	55,753	69,020	84,528	98,315 109,444
	Net-D	24,949	31,517	38,014	45,271	53,600	59,847 66,711
	-S	23,565	29,603	35,520	42,103	49,669	55,304 61,183
II	Gross	34,580	45,779	57,431	70,843	86,430	98,417 111,946
	Net-D	25,744	32,344	38,937	46,255	54,608	60,961 68,012
	-S	24,299	30,359	36,356	43,000	50,579	56,308 62,273
III	Gross	35,910	47,226	59,111	72,661	88,332	100,529 114,448
	Net-D	26,537	33,169	39,831	47,237	55,616	62,075 69,313
	-S	25,028	31,110	37,192	43,894	51,488	57,296 63,364
IV	Gross	37,256	48,675	60,787	74,480	90,234	102,667 116,948
	Net-D	27,331	33,995	40,783	48,219	56,624	63,187 70,613
	-S	25,758	31,862	38,027	44,789	52,397	58,228 64,454
V	Gross	38,600	50,123	62,467	76,302	92,136	104,810 119,450
	Net-D	28,124	34,820	41,707	49,203	57,632	64,301 71,914
	-S	26,486	32,614	38,864	45,686	53,306	59,162 65,545
VI	Gross	39,944	51,572	64,145	78,120	94,036	106,952 121,952
	Net-D	28,917	35,646	42,630	50,185	58,639	65,415 73,215
	-S	27,215	33,366	39,699	46,580	54,214	60,096 66,636
VII	Gross	41,292	53,021	65,839	79,941	95,938	109,094
	Net-D	29,712	36,472	43,553	51,168	59,647	66,529
	-S	27,945	34,118	40,538	47,476	55,123	61,030
VIII	Gross	42,636	54,468	67,550	81,794	97,840	111,237
	Net-D	30,505	37,297	44,477	52,151	60,655	67,643
	-S	28,674	34,869	41,380	48,363	56,033	61,964
IX	Gross	43,980	55,953	69,259	83,649	99,740	113,377
	Net-D	31,298	38,124	45,400	53,134	61,662	68,756
	-S	29,402	35,620	42,220	49,249	56,941	62,897
X	Gross	45,337	57,453	70,970	85,502	101,673	
	Net-D	32,092	38,949	46,324	54,116	62,670	
	-S	30,130	36,367	43,062	50,135	57,794	
XI	Gross		58,953	72,680	87,355	103,612	
	Net-D		39,774	47,247	55,098	63,678	
	-S		37,114	43,904	51,021	58,640	
XII	Gross		60,456	74,389	89,213	105,548	
	Net-D		40,601	48,170	56,083	64,685	
	-S		37,862	44,744	51,909	59,484	
XIII	Gross			76,098	91,066	107,487	
	Net-D			49,093	57,065	65,693	
	-S			45,585	52,795	60,329	
XIV	Gross			77,807	92,921		
	Net-D			50,016	58,048		
	-S			46,426	53,681		
XV	Gross			79,519	94,775		
	Net-D			50,940	59,031		
	-S			47,268	54,567		

Notes: D = Rate of net salary applicable to staff members with a dependant spouse or child

S = Rate of net salary applicable to staff members with no dependant spouse or child

N.B. Each point of post adjustment is worth one per cent of the relevant net base salary.
Separate scales of post adjustment amounts are no longer published.

APPENDIX IX

SALARY SCALES FOR GENERAL SERVICE CATEGORY SHOWING
ANNUAL GROSS AND NET SALARIES AFTER APPLICATION
OF STAFF ASSESSMENT EFFECTIVE 1 JANUARY 1993

(in Swiss francs)

Step		Grade						
		G.1	G.2	G.3	G.4	G.5	G.6	G.7
I	Gross	60,292	65,944	72,121	78,947	86,711	95,326	104,854
	Net	46,063	50,212	54,721	59,690	65,319	71,525	78,324
II	Gross	62,360	68,211	74,598	81,662	89,699	98,605	108,494
	Net	47,583	51,867	56,529	61,658	67,474	73,886	80,908
III	Gross	64,428	70,478	77,081	84,376	92,692	101,929	112,133
	Net	49,103	53,522	58,337	63,626	69,629	76,247	83,492
IV	Gross	66,507	72,746	79,575	87,090	95,685	105,254	115,773
	Net	50,623	55,177	60,145	65,594	71,784	78,608	86,076
V	Gross	68,589	75,013	82,068	89,822	98,678	108,580	119,412
	Net	52,143	56,832	61,953	67,562	73,939	80,969	88,660
VI	Gross	70,672	77,288	84,562	92,555	101,713	111,905	123,051
	Net	53,663	58,487	63,761	69,530	76,094	83,330	91,244
VII	Gross	72,754	79,570	87,056	95,288	104,749	115,230	126,691
	Net	55,183	60,142	65,569	71,498	78,249	85,691	93,828
VII.I	Gross	74,836	81,853	89,565	98,022	107,784	118,556	130,330
	Net	56,703	61,797	67,377	73,466	80,404	88,052	96,412
IX	Gross	76,924	84,136	92,076	100,784	110,819	121,881	133,970 *
	Net	58,223	63,452	69,185	75,434	82,559	90,413	98,996
X	Gross	79,020	86,419	94,587	103,556	113,854	125,206	137,609 *
	Net	59,743	65,107	70,993	77,402	84,714	92,774	101,580
XI	Gross	81,117	88,710	97,098	106,327	116,889	128,532	141,249 *
	Net	61,263	66,762	72,801	79,370	86,869	95,135	104,164
XII	Gross	83,213	91,009	99,622	109,099	119,925	131,857	144,888 *
	Net	62,783	68,417	74,609	81,338	89,024	97,496	106,748

* For staff in service prior to 1 January 1992, the gross salaries (for purpose of computing pension contributions and benefits) for Grade 7, steps ix to xii are as follows: Sw F 133,996 (ix); Sw F 137,757 (x); Sw F 141,518 (xi); and Sw F 145,278 (xii).

APPENDIX X

PENSIONABLE REMUNERATION FOR PROFESSIONAL CATEGORY AND ABOVE

(in United States dollars)

(effective 1 November 1992)

Level	STEPS														
	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	XIII	XIV	XV
DG	190,000														
DDG	150,592														
USG	149,236														
ASG	138,080														
D-2	115,512	118,285	120,898	123,612	126,387	129,224									
D-1	101,845	104,153	106,509	108,818	111,181	113,525	115,794	118,109	120,469						
P-5	90,409	92,481	94,465	96,487	98,581	100,523	102,592	104,680	107,117	109,122	111,165	113,245	115,364		
P-4	74,327	76,297	78,255	80,121	82,150	84,103	86,088	88,289	90,309	92,451	93,880	95,902	97,967	100,077	102,233
P-3	60,902	62,794	64,621	66,365	68,164	69,940	71,832	74,095	75,579	77,578	79,045	80,789	82,595	84,441	86,329
P-2	49,223	50,796	52,285	53,882	55,477	56,932	58,517	60,377	62,137	63,728	64,962	66,222			
P-1	38,599	39,924	41,097	42,294	43,613	44,796	46,214	48,062	49,621	51,044					

APPENDIX XI/ APPENDICE XI/ APENDICE XI

DRAFT SCALE OF CONTRIBUTIONS FOR 1994
BAREME DES CONTRIBUTIONS PROPOSE POUR 1994
PROYECTO DE ESCALA DE CONTRIBUCIONES PARA 1994

(Minimum contribution of 0.03%/
Contribution minimale de 0,03%/ Contribución mínima de 0,03%)

Contracting parties/Parties contractantes/ Partes contratantes	Contributions/ Contribuciones		Interest earned/ Intérêts crédités/ Intereses devengados 1/	1994 Net Contribution/ Contribution nette/ Contribución neta
	%	Sw F/FS	Sw F/FS	Sw F/FS
Antigua and Barbuda/Antigua-et-Barbuda				
Antigua y Barbuda	0.03	29,310	-	29,310
Argentina/Argentine	0.33	322,410	(781)	321,629
Australia/Australie	1.29	1,260,330	(15,616)	1,244,714
Austria/Autriche	1.44	1,406,880	(14,952)	1,391,928
Bangladesh	0.08	78,160	-	78,160
Barbados/Barbade	0.03	29,310	(232)	29,078
Belgium/Belgique/Bélgica	3.42	3,341,340	(36,754)	3,304,586
Belize/Belize	0.03	29,310	(325)	28,985
Benin/Bénin	0.03	29,310	(15)	29,295
Bolivia/Bolivia	0.03	29,310	-	29,310
Botswana	0.06	58,620	-	58,620
Brazil/Brésil/Brasil	0.86	840,220	-	840,220
Burkina Faso	0.03	29,310	(66)	29,244
Burundi	0.03	29,310	-	29,310
Cameroon/Cameroun/Camerún	0.05	48,850	-	48,850
Canada/Canada	3.93	3,839,610	(49,649)	3,789,961
Central African Republic/République centrafricaine/República Centroafricana	0.03	29,310	-	29,310
Chad/Tchad	0.03	29,310	-	29,310
Chile/Chili	0.27	263,790	(26)	263,764
Colombia/Colombie	0.19	185,630	(2,116)	183,514
Congo	0.04	39,080	-	39,080
Costa Rica	0.06	58,620	-	58,620
Côte d'Ivoire	0.08	78,160	(162)	77,998
Cuba	0.17	166,090	-	166,090
Cyprus/Chypre/Chipre	0.06	58,620	(532)	58,088
Czech Republic/République tchèque/ República Checa	0.26	254,020	(847)	253,173
Denmark/Danemark/Dinamarca	1.10	1,074,700	(12,642)	1,062,058
Dominica/Dominique	0.03	29,310	-	29,310
Dominican Republic/République dominicaine/ República Dominicana	0.04	39,080	-	39,080
Egypt/Egypte/Egipto	0.17	166,090	(2,045)	164,045
El Salvador	0.03	29,310	(212)	29,098
Finland/Finlande/Finlandia	0.74	722,980	(10,126)	712,854
France/Francia	7.18	7,014,860	(70,325)	6,944,535
Gabon/Gabón	0.04	39,080	(293)	38,787
Gambia/Gambia	0.03	29,310	-	29,310
Germany/Allemagne/Alemania	12.36	12,075,720	(108,281)	11,967,439
Ghana	0.03	29,310	-	29,310

1/ Interest earned in 1992 under the Early Payment Encouragement Scheme (L/6384) and to be deducted from 1994 contribution/Intérêts crédités en 1992 dans le cadre du Système d'incitation au paiement rapide des contributions (L/6384) et à déduire de la contribution pour 1994/Intereses devengados en 1992 en el marco del Plan de incentivos para el pronto pago de las contribuciones (L/6384) y a descontar de la contribución para 1994.

Contracting parties/Parties contractantes/ Partes contratantes	Contributions/ Contribuciones		Interest earned/ Intérêts crédités/ Intereses devengados 1/	1994 Net Contribution/ Contribution nette/ Contribución neta
	%	Sw F/FS	Sw F/FS	Sw F/FS
Greece/Grèce/Grecia	0.47	459,190	(4,187)	455,003
Guatemala	0.05	48,850	—	48,850
Guyana	0.03	29,310	(38)	29,272
Haiti/Haïti/Haití	0.03	29,310	—	29,310
Hong Kong	3.11	3,038,470	(31,630)	3,006,840
Hungary/Hongrie/Hungria	0.31	302,870	(4,019)	298,851
Iceland/Islande/Islandia	0.05	48,850	(586)	48,264
India/Inde	0.63	615,510	(1,292)	614,218
Indonesia/Indonésie	0.82	801,140	(6,049)	795,091
Ireland/Irlande/Irlanda	0.72	703,440	(7,973)	695,467
Israel/Israël	0.44	429,880	(1,755)	428,125
Italy/Italie/Italia	5.50	5,373,500	(37,348)	5,336,152
Jamaica/Jamaïque	0.04	39,080	—	39,080
Japan/Japon/Japón	8.46	8,265,420	(28,548)	8,236,872
Kenya	0.05	48,850	—	48,850
Korea, Republic of/Corée, République de/ Corea, República de	2.29	2,237,330	(10,840)	2,226,490
Kuwait/Koweït	0.16	156,320	(9)	156,311
Lesotho	0.03	29,310	(20)	29,290
Luxembourg/Luxemburgo	0.30	293,100	(3,535)	289,565
Macao/Macao	0.05	48,850	(510)	48,340
Madagascar	0.03	29,310	—	29,310
Malawi	0.03	29,310	(98)	29,212
Malaysia/Malaisie/Malasia	1.08	1,055,160	(1,656)	1,053,504
Maldives/Maldives	0.03	29,310	—	29,310
Mali/Mali	0.03	29,310	—	29,310
Malta/Malte	0.05	48,850	(309)	48,541
Mauritania/Mauritanie	0.03	29,310	—	29,310
Mauritius/Maurice/Mauricio	0.04	39,080	(273)	38,807
Mexico/Mexique/México	1.02	996,540	(3,273)	993,267
Morocco/Maroc/Marruecos	0.17	166,090	(1,263)	164,827
Mozambique	0.03	29,310	—	29,310
Myanmar, Union of/Myanmar, Union du/ Myanmar, Unión de	0.03	29,310	(304)	29,006
Namibia/Namibia	0.03	29,310	—	29,310
Netherlands, Kingdom of/Pays-Bas, Royaume des/Paises Bajos, Reino de los	4.11	4,015,470	(42,762)	3,972,708
New Zealand/Nouvelle-Zélande/Nueva Zelandia	0.29	283,330	(3,509)	279,821
Nicaragua	0.03	29,310	—	29,310
Niger/Niger	0.03	29,310	—	29,310
Nigeria/Nigeria	0.31	302,670	(1,312)	301,358
Norway/Norvège/Noruega	0.93	908,610	(11,047)	897,563
Pakistan/Pakistán	0.23	224,710	(674)	224,036
Peru/Pérou/Perú	0.12	117,240	—	117,240
Philippines/Filipinas	0.35	341,950	(1,267)	340,683
Poland/Pologne/Polonia	0.42	410,340	(5,359)	404,981
Portugal	0.66	664,360	(1,501)	662,859

1/ Interest earned in 1992 under the Early Payment Encouragement Scheme (L/6384) and to be deducted from 1994 contribution/Intérêts crédités en 1992 dans le cadre du Système d'incitation au paiement rapide des contributions (L/6384) et à déduire de la contribution pour 1994/Intereses devengados en 1992 en el marco del Plan de Incentivos para el pronto pago de las contribuciones (L/6384) y a descontar de la contribución para 1994.

Contracting parties/Parties contractantes/ Partes contratantes			1994	
	Contributions/ Contribuciones		Interest earned/ Intérêts crédités/ Intereses devengados 1/	Net Contribution/ Contribution nette/ Contribución neta
	%	Sw F/FS	Sw F/FS	Sw F/FS
Romania/Roumanie/Rumania	0.18	175,860	(118)	175,742
Rwanda	0.03	29,310	—	29,310
Saint Lucia/Sainte-Lucie/Santa Lucía	0.03	29,310	—	29,310
St. Vincent and the Grenadines/Saint-Vincent-et- Grenadines/San Vicente y las Grenadinas	0.03	29,310	—	29,310
Senegal/Sénégal	0.03	29,310	—	29,310
Sierra Leone/Sierra Leona	0.03	29,310	—	29,310
Singapore/Singapour/Singapur	1.29	1,260,330	(7,195)	1,253,135
Slovak Republic/République slovaque/ República Eslovaca	0.13	127,010	(423)	126,587
South Africa/Afrique du Sud/Sudáfrica	0.58	566,660	(7,056)	559,604
Spain/Espagne/España	2.36	2,305,720	(12,558)	2,293,162
Sri Lanka	0.08	78,160	(408)	77,752
Suriname	0.03	29,310	—	29,310
Swaziland/Swazilandia	0.03	29,310	—	29,310
Sweden/Suède/Suecia	1.66	1,621,820	(21,541)	1,600,279
Switzerland/Suisse/Suiza	2.02	1,973,540	(16,177)	1,957,363
Tanzania/Tanzanie/Tanzania	0.03	29,310	—	29,310
Thailand/Thaïlande/Tailandia	1.00	977,000	(8,535)	968,465
Togo	0.03	29,310	—	29,310
Trinidad and Tobago/Trinité-et-Tobago/ Trinidad y Tabago	0.05	48,850	—	48,850
Tunisia/Tunisie/Túnez	0.15	146,550	(918)	145,632
Turkey/Turquie/Turquía	0.55	537,350	(3,300)	534,050
Uganda/Ouganda	0.03	29,310	—	29,310
United Kingdom of Great Britain and Northern Ireland/Royaume-Uni de Grande-Bretagne et d'Irlande du Nord/Reino Unido de Gran Bretaña e Irlanda del Norte	6.25	6,106,250	(57,272)	6,048,978
United States of America/Etats-Unis d'Amérique/ Estados Unidos de América	14.59	14,254,430	(27,567)	14,226,863
Uruguay	0.05	48,850	—	48,850
Venezuela	0.40	390,800	(2,482)	388,318
Zaire/Zaire	0.03	29,310	—	29,310
Zambia/Zambia	0.03	29,310	—	29,310
Zimbabwe	0.05	48,850	(261)	48,589
	<u>100.00</u>	<u>97,700,000</u>	<u>(704,754)</u>	<u>96,995,246</u>
Yugoslavia/Yougoslavie				

1/ Interest earned in 1992 under the Early Payment Encouragement Scheme (L/6384) and to be deducted from 1994 contribution/Intérêts crédités en 1992 dans le cadre du Système d'incitation au paiement rapide des contributions (L/6384) et à déduire de la contribution pour 1994/Intereses devengados en 1992 en el marco del Plan de incentivos para el pronto pago de las contribuciones (L/6384) y a descontar de la contribución para 1994.