

Based on Article 88 item 2 of the Constitution of the Republic of Montenegro I hereby promulgate the

## **LAW ON ADMINISTRATIVE FEES**

(Official Gazette of the Republic of Montenegro, 55/03 of 1 Oct 2003, 46/04 of 9 July 2004, 81/05 of 29 Dec 2005, 02/06 of 18 Jan 2006; Official Gazette of Montenegro, 22/08 of 2 Apr 2008, 77/08 of 16 Dec 2008, 03/09 of 21 Jan 2009, 40/10 of 22 July 2010, 20/11 of 15 Apr 2011)

### **I GENERAL PROVISIONS**

#### **Article 1**

This Law regulates the payment of administrative fees for documents and procedures before state administration bodies, diplomatic and consular representative offices of Montenegro abroad, local government bodies and other legal entities having public authorizations.

The fee referred to in paragraph 1 of this Article shall be established by the Tariff for Administrative Fees (hereinafter referred to as Fee Tariff) that makes an integrated part of this Law.

Fee Tariff for documents and procedures within the competence of local government shall be established by an authorized body of the local government.

The fee referred to in paragraph 3 of this Article may not exceed the amount of fees paid for similar documents and procedures undertaken before state administration bodies.

### **II FEE TAXABLE PERSON**

#### **Article 2**

A fee taxable person is a person at whose request a procedure is initiated, i.e. the activity specified by the Fee Tariff is carried out.

If there are several fee taxable persons for the same fee that is not dependent on the value of the subject of fee obligation, they shall be jointly liable.

If the request is submitted by several fee taxable persons and the amount of the fee depends on the subject value, the fee shall be determined proportionally to the subject value for each fee taxable person individually.

### **III FEE OBLIGATION OCCURRENCE**

#### **Article 3**

Unless otherwise prescribed by the Fee Tariff, the fee obligation shall arise with regard to:

- 1) submissions – at the moment they are submitted, and for requests regarding Minutes – at the moment the Minutes are made;
- 2) resolutions, licenses and other documents – at the moment the request for their issuance is submitted; and

- 3) administrative procedures - at the moment the request for such procedures is submitted.

#### **Article 4**

If it is prescribed by the Fee Tariff that the fee is to be paid according to the subject value, the value indicated in the submission or document shall be considered as the fee base.

A body that conducts the procedure may determine ex officio the subject value referred to in paragraph 1 of this Article by means of a decision, if it considers that the value indicated in the submission or document does not correspond to the real value.

### **IV ESTABLISHMENT OF THE SUBJECT VALUE FOR CHARGING FEES**

#### **Article 5**

When upon a request of a party a document is issued in multiple counterparts, for each subsequent counterpart the fee shall be paid as in the case of a transcript or transcript authentication.

The fee referred to in paragraph 1 of this Article may not exceed the fee paid for the first counterpart.

No fee shall be paid for counterparts of documents that are at request of the party kept for the needs of the body before which the procedure is conducted.

### **V PAYMENT OF FEE OBLIGATIONS**

#### **Article 6**

A fee shall be paid at the moment when the fee obligation arises, unless otherwise determined by this Law.

#### **Article 7**

A fee taxable person shall be obliged to enclose an adequate evidence of the fee payment, which may also be filed in electronic form.

A fee shall be paid into relevant public revenue deposit account, or FX account of diplomatic consular representative office.

Detailed conditions and manner of payment of the fee shall be established by the Government of Montenegro by means of a special regulation.

#### **Article 8**

Decision or other document for which a fee is paid must include the statement specifying that the fee is paid (the amount and Tariff Item in respect of which the fee is paid), and the same shall be authenticated by the seal of the competent body.

### **Article 9**

If a non-taxed or insufficiently taxed submission or other document is filed by mail or e-mail, the body responsible for determining in respect of the request shall send a reminder to the fee taxable person to pay the regular fee and the fee for the reminder within three days upon receiving the reminder, and remind him of the consequences of non-payment of the fee.

### **Article 10**

A fee taxable person, who files a request from abroad for initiation of the procedure before the competent body, i.e. for performance of actions envisaged by the Fee Tariff, shall pay a fee in the foreign currency at a diplomatic-consular representative office before the delivery of the resolution or other document, i.e. before the first notice on the completion of the procedure is issued to the fee taxable person, unless otherwise prescribed by the Law.

In the case of the situation referred to in paragraph 1 of this Article the body with which the request is filed shall be obliged to submit to the diplomatic-consular representative office two counterparts of the notice specifying the amount of the fee a fee taxable person is obliged to pay to a diplomatic-consular representative office.

### **Article 11**

The fee for non-taxed or insufficiently taxed submissions and other documents that are sent by mail from abroad shall be collected before the requested decision or other document is delivered, i.e. before the first notice on the completion of the procedure is issued to the fee taxable person.

### **Article 12**

The right to collect the fee shall lapse upon two years after the expiry of the year when the fee should have been paid, and the right to the fee refund shall lapse after two years upon the expiry of the year when the fee is overpaid.

The statute of limitations of the right to collect a fee shall terminate upon any official action undertaken by the body for the purpose of collection, which the fee taxable person is knowledgeable of.

The statute of limitations of the right to refund of the fee shall terminate upon any action undertaken by the fee taxable person with the competent body for the purpose of fee refund.

In any case, the statute of limitations shall become effective after the five-year-period from the moment it starts running for the first time (absolute statute of limitations).

## **VI FEE EXEMPTION**

### **Article 13**

The following shall be fee exempted:

- 1) state authorities, state administration authorities, local self-government authorities and local government authorities;
- 2) organizations of compulsory social insurance;
- 3) organizations from the area of health, science, culture, education and social care;
- 4) organizations of red cross and other humanitarian organizations;

- 5) organizations in the area of child and youth protection and social welfare categorized according to the regulation on unique classification of activities;
- 6) foreign citizens and foreign countries, if prescribed by an international contract or under mutual clause;
- 7) non-governmental organizations in order to achieve the goals they are established for.

#### **Article 14**

The fee shall not be paid for:

- 1) documents and actions in procedures conducted ex officio;
- 2) documents and actions in the procedure for refund of overpaid taxes and other duties;
- 3) documents and actions in the procedure for correcting errors in decisions, other documents and official records;
- 4) documents and actions in the procedure for registration with the registers of birth, marriage and death, and citizenship registers;
- 5) any type of applications, reports and their attachments for determining taxes and other duties and submissions for exercising the right to tax relieves and exemptions and relieves and exemptions related to other duties, as prescribed by special laws;
- 6) documents and actions for exercising the right regarding the area of social insurance, child care, social protection, protection of veterans and disabled persons and protection of civilians disabled in war;
- 7) documents and actions for exercising the right in the area of health, pension and disability insurance;
- 8) documents and actions regarding the education of pupils and students;
- 9) documents and actions regarding the regulation of rights and obligations from the defence area;
- 10) petitions, requests and proposals addressed to state bodies;
- 11) submissions to the state prosecutor;
- 12) documents and actions in the procedure for establishing of employment and the exercise of labour-based rights;
- 13) applications for legal release from the penalty, parole from prison and decisions on these applications;
- 14) documents and actions in the procedure for producing and amending electoral rolls;
- 15) permanent and temporary residence signing in and signing out;
- 16) documents and actions in the procedure for issuance and extension of ID cards of citizens Montenegro and foreign citizens who permanently reside in Montenegro;
- 17) documents and actions regarding maritime and ship logs and any entries recorded in them, excluding visas;
- 18) documents and actions in the burial procedure.

The document that is subject to fee-exempted issuance must specify its purpose and the regulation based on which it is fee-exempted.

The document referred to in paragraph 2 of this Article may be used for other purposes only after the payment of an adequate fee.

## **VII FEE REFUND**

#### **Article 15**

A fee taxable person who has paid a fee he is under no obligation to pay or who has paid an amount exceeding the amount of the prescribed fee or a fee for an action that has not been

carried out by a body due to any reasons shall be entitled to refund of the fee he should have not paid.

A fee taxable person who has paid a fee for the appeal against the first instance decision made by the body referred to in Article 1 of this Law shall be entitled to fee refund, if the appeal is considered to be entirely or partially grounded.

The procedure for fee refund shall be initiated at the request of a fee taxable person.

The request for fee refund shall be determined by the body for whose work the fee has been paid.

## **VIII ALLOCATION OF FEE REVENUES**

### **Article 16**

Fee paid for documents and procedures with ministries, other administration bodies and diplomatic-consular representative offices shall be the revenue of the budget of Montenegro.

The fee paid for documents and procedures before the authorities of local self-government units shall be the revenue of local self-government units.

The fee paid for documents and procedures of legal entities with public authorizations shall be the revenue of the budget of Montenegro, or the budget of a local self-government unit, depending on the basis of whose authorization a legal entity with public authorizations carries out its activities.

## **IX ADJUSTMENT OF FEE AMOUNTS\**

### **Article 17**

The Government of Montenegro, i.e. the competent body of local self-government may adjust annually (upon the expiry of a year) the amounts of fees established by the Fee Tariff by the growth rate of retail prices, if such growth exceeds 5%, according to data of the body competent for statistics.

## **IXa APPLICATION OF REGULATIONS**

### **Article 17a**

The provisions of laws regulating tax procedure shall accordingly apply to enforced collection, interest and other matters not specifically regulated in this Law.

## **X TRANSITIONAL AND FINAL PROVISIONS**

### **Article 18**

A fee applicable at the moment of a fee obligation occurrence shall be paid for documents and actions for which a fee obligation occurred before the effective date of this Law.

### **Article 18a**

Tariff Item 114a shall be applied by 31 December 2011.

### **Article 19**

The Law on Administrative Fees (Official Gazette of the Republic of Montenegro, 41/94, 13/96 and 45/98) and the Decree on Administrative Fees (Official Gazette of the Republic of Montenegro, 44/2000) shall be repealed as of the day this Law enters into force.

### **Article 20**

This Law shall enter into force on the eighth day after its publication in the Official Gazette of the Republic of Montenegro.

## ADMINISTRATIVE FEE TARIFF

### SECTION A: ADMINISTRATIVE FEES IN THE COUNTRY

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#### I SUBMISSIONS

##### Tariff Item 1

For a request, application and proposal, declaration and other submission, unless otherwise prescribed by this Law.....5.00

#### NOTE:

- 1) The fee under this Tariff Item shall not be paid for subsequent submissions by which a party only demands faster processing of the request submitted earlier.
- 2) The fee under this Tariff Item shall not be paid for requests related to exercising premium and recourse rights (incentives to agricultural production).

##### Tariff Item 2

For appeals against decisions adopted by the bodies referred to in Article 1 of this Law, unless otherwise prescribed by this Law.....5.00

#### II REMINDER

##### Tariff Item 3

For a reminder inviting the fee taxable person to pay a fee.....3.00

#### III DECISIONS/RESOLUTIONS

##### Tariff Item 4

For any decisions adopted by bodies referred to in Article 1 of this Law, unless otherwise prescribed by this Law.....5.00

#### NOTE:

If a single decision is to be made in respect of a request submitted by several persons, the fee under this Tariff Item shall be paid in the number of times that equals the number of persons to whom the decision is to be delivered.

##### Tariff Item 5

- 1) For an appeal against the decision of a tax authority adopted in the first-instance tax procedure.....8.00
- 2) For tax acts adopted by a tax authority in a tax procedure at request of a party.....10.00

### Tariff Item 6

For undertaken extraordinary legal remedies.....20.00

### Tariff Item 7

For the request for exemption from the ban on disposing with immovable property.....15.00

### Tariff Item 8

For the decision on establishing general interest for expropriation of immovable property.....100.00

### Tariff Item 9

For approvals:

- 1) on accreditation and re-accreditation of Universities .....20,000.00
- 2) on accreditation and re-accreditation of faculties.....2,000.00
- 3) on amendments to accreditation of study curriculum .....1,000.00

For decisions:

- 1) on licensing Universities .....2,000.00
- 2) on licensing faculties.....1,000.00
- 3) on amendments to university license.....1,000.00
- 4) on amendments to faculty license .....800.00
- 5) on licensing a scientific institution .....1,000.00
- 6) on amendments to scientific institution license .....800.00
- 7) on licensing an educational institution (preschool, primary and secondary education, homes of students, i.e. homes of pupils and students and providers – education of adults) .....1,000.00
- 8) on amendments to the license of an educational institution (preschool, primary and secondary education, homes of students, i.e. homes of pupils and students and providers – education of adults) .....500.00
- 9) for accreditation or establishing of validity and equal value of educational curricula of private institutions from the area of preschool, primary, secondary and education of adults with corresponding publicly valid educational curriculum.....1,000.00
- 10) on recognition of a foreign educational document related to initiated, or a part of primary education.....15.00
- 11) on recognition of a foreign educational document related to acquired primary education.....30.00
- 12) on recognition of a foreign educational document related to initiated, or a part of general or vocational secondary education.....30.00
- 13) on recognition of a foreign educational document related to acquired secondary general or vocational education.....50.00
- 14) on recognition of a foreign educational document on completed high education, post-graduate, or Ph.D. studies.....50.00
- 15) for equalisation of the acquired vocational title with vocational title acquired in Montenegro .....50.00



### Tariff Item 10

For decisions:

- 1) on acquiring Montenegrin citizenship by a citizen of another member state.....50.00
- 2) on acquiring Montenegrin citizenship by a foreigner.....100.00
- 3) on cessation of citizenship.....300.00
- 4) on establishing of citizenship .....20.00

NOTE:

If a decision relates to simultaneous acquiring, cessation or establishing of the citizenship for family members (spouses and unemployed children), a single fee shall be paid.

### Tariff Item 10a

*Deleted. (OGM 22/08)*

### Tariff Item 11\

For issuance of passports and visas:

- 1) for passport issuance.....25.00
- 2) for entering visa in the passport, for one travel.....10.00
- 3) for entering visa in the passport, for several travels.....20.00
- 4) for entering the "business" clause in the passport to replace visa.....20.00

NOTE: The fee referred to in item 1) of this Tariff Item shall not be paid by persons under 21 years of age.

### Tariff Item 12

For issuance of ID cards, passports, travel documents and visas to foreign citizens and persons with no citizenship:

- 1) for issuance of ID cards to foreigners.....10.00
- 2) for issuance of travel documents to foreigners.....25.00
- 3) for issuance of passports to persons with no citizenship.....25.00
- 4) for issuance of travel documents to refugees.....25.00
- 5) for extension of ID cards, travel documents and other documents for foreigners.....10.00
- 6) for entry-exit visa (on a border crossing).....50.00
- 7) for exit visa (on a border crossing).....40.00
- 8) for transit visa (on a border crossing).....40.00
- 9) for a single exit-entry visa .....20.00
- 10) for a multiple exit-entry visa .....50.00
- 11) for exit-entry visa for indefinite number of travels.....50.00
- 12) for exit visa.....20.00
- 13) for temporary stay up to three months.....10.00
- 14) for temporary stay over three months.....10.00
- 15) for extension of temporary stay.....10.00
- 16) for permanent residence.....10.00
- 17) for a business visa (up to one year).....50.00
- 18) for a business visa (over one year).....50.00
- 19) permission to move and stay outside a border crossing.....10.00

- 20) for other permissions given to foreigners issued by bodies for which this Law does not prescribe otherwise (except for tourist passes)..... 50.00

NOTE:

- 1) For each new visa, an adequate fee is paid.
- 2) The fee for a new visa and permission for temporary stay is not to be paid by foreign citizens staying in Montenegro for the purpose of education and advanced training, and citizens of such a country that is a party to the contract on abolishing visas and fees for temporary stay.
- 3) The fee for a new exit visa is not to be paid by foreign citizens who are under the protection of the United Nations High Commission for Refugees and who do not have a national passport and who come to Montenegro through local official humanitarian organizations in an organized manner to provide humanitarian aid.
- 4) The fee under this Tariff Item, with the exception of the fee referred to in items 14 and 15, for requests submitted by foreign citizens married to citizens of Montenegro or having a family member married to a citizen of Montenegro shall be paid in the amount of 20% of the prescribed fee.

**Tariff Item 13**

- For decision on the change in physical person's name.....20.00

**Tariff Item 14**

- 1) For issuing license for the purchase of a bored barrel firearm .....100.00
- 2) For issuing license for the purchase of a non-bored barrel firearm .....60.00
- 3) For issuing license for the purchase of special weapons.....40.00
- 4) For issuing license for the purchase of combined weapons..... 60.00
- 5) For issuing license for the purchase of weapon parts.....30.00
- 6) For issuing license for the purchase of ammunition.....20.00
- 7) For issuing license for the trade in weapons and ammunition..... 2,000,00
- 8) For issuing license to companies and shops for repairing and remodelling of weapons..... 1,000.00
- 9) For issuing license for transport of weapons, weapon parts and ammunition.....200.00

NOTE:

The fee under this Tariff Item is not to be paid for issuing license for the purchase of weapons, weapon parts and ammunition required for the needs of a rifle organization.

**Tariff Item 15**

- 1) For issuing license for bored barrel firearms.....100.00

- 2) For issuing license for non-bored barrel firearms.....60.00
- 3) For issuing license for special weapons.....40.00
- 4) For issuing license for combined weapons.....70.00
- 5) For issuing license for possessing weapons for physical security jobs and protection of buildings.....60.00
- 6) For issuing license for possessing trophy arms .....40.00
- 7) For issuing the certificate for possessing old weapons .....40.00

**NOTE:**

- 1) The fee in the amount of 25% of the amount paid for the issuance of weapon license is to be paid for the issuance of the weapon license counterpart if it is lost, worn-out or damaged.
- 2) For extension of the weapon license, the fee shall be paid in the amount of 30% of the amount paid for the issuance of the weapon license.
- 3) The fee under this Tariff Item shall not be paid for weapons held by rifle organizations.

**Tariff Item 16**

- 1) For issuance, replacement and renewal of driving license.....10.00
- 2) For issuance of certificate of traffic regulation awareness.....8.00
- 3) For entering category in driving license.....10.00
- 4) For issuing a driving license counterpart.....15.00
- 5) For registration of a driver in the registry.....8.00
- 6) For the replacement of a foreign driving license by the driving license of Montenegro.....50.00
- 7) For issuing the certificate authorizing a driver to drive a vehicle in the case of loss, i.e. disappearance of driving license.....20.00
- 8) For the appeal against the first-instance decision on rejecting the request for issuing the document referred to in items 1), 2), 4) and 5) of this Tariff Item, as well as for the appeal against the decision on revoking a driving license of a driver who fails to have his medical examination, upon instruction .....10.00
- 9) For issuance, renewal, replacement and counterpart issuance of the driver-instructor license .....30.00

**Tariff Item 17**

- 1) For the registration request of a motor vehicle and trailer, except for tractor, trailer for tractor and rototiller with a trailer.....10.00

- 2) For the registration renewal request, if the request is submitted upon the expiry of 30 days as of the date of expiration of the registration card validity.....20.00
- 3) For the request for temporary registration of vehicle.....20.00
- 4) For a reminder to return license plates .....5.00
- 5) For the request to issue a counterpart and replace registration card and registration certificate.....15.00
- 6) For the request for issuance of license plate with the repeated number and the issuance of "L" plate.....15.00
- 7) For the request for issuance of new license plates in the case they are damaged, destroyed, worn-out or lost.....10.00
- 8) For issuance and renewal of validity of registration card and registration certificate.....5.00
- 9) For issuance and renewal of validity of temporary registration of a vehicle.....20.00
- 10) For issuance of temporary registration certificate for vehicles driven away from the country and vehicles driven into the country with foreign license plates on which marks and numbers are not in accordance with provisions of international contracts.....30.00
- 11) For issuance and renewal of registration card validity for vehicles of diplomatic-consular representative offices, missions of foreign countries and offices of international organizations and their staff with a diplomatic status.....50.00
- 12) For issuance and renewal of registration card validity for vehicles of the officers of diplomatic-consular representative offices, missions of foreign countries and agencies of international organizations not having a diplomatic status.....50.00
- 13) For issuance and renewal of validity of a vehicle registration card for the vehicles of foreign trade, transport and other agencies and foreigners who are full-time officers in those agencies.....50.00
- 14) For issuance and renewal of a registration card validity for the vehicles of foreign cultural agencies, foreign correspondent offices, full-time foreign reporters and foreigners who are full-time officers in such agencies and correspondent offices.....50.00
- 15) For issuance of registration certificate for operating machines.....30.00
- 16) For issuance of registration certificate for motor-bicycles.....20.00

#### **Tariff Item 18**

*Deleted. (OGM 22/08)*

#### **Tariff Item 19**

- 1) For the request for obtaining license for carrying out technical examination of vehicles.....10.00
- 2) For issuance of the decision authorizing technical examination of vehicles.....850.00
- 3) For the request for obtaining license for vehicle checkups.....50.00
- 4) For issuance of decision authorizing vehicle checkups.....100,00
- 5) For issuance of authorizations and instructions for imprinting vehicle motor or chassis numbers (vehicle ID number).....50.00

#### **Tariff Item 20**

- 1) For issuance of a report on local inspection .....10.00
- 2) For issuance of approvals for organizing sports events and other on-the-road-performances.....100.00
- 3) For issuance of approval for a test ride.....25.00
- 4) For issuance of certificate from the official records in the area of traffic safety.....10.00
- 5) For approval for issuance of test plates.....25.00

#### **Tariff Item 21**

*Deleted. (OGM 22/08)*

#### **Tariff Item 21a**

For requests for issuance of opinions related to location of buildings where danger zones are defined.....100.00

#### **Tariff Item 22**

- 1) For the decision made on the basis of a request for obtaining approval for engagement in the fire protection improvement business.....1.000.00
- 2) For the decision made on the basis of a request for conducting organized training for taking professional examinations regarding fire protection.....1.000.00
- 3) For the decision adopted on the basis of the request for carrying out professional training for taking professional examinations in the transport of dangerous matters.....2.500.00

- 4) For the decision made on the basis of a request for authorizing individual purchases of explosive matters.....50.00
- 5) For the decision adopted on the basis of a request for transport of explosive matters, €10 per ton of the load
- 6) For the decision adopted on the basis of a request for servicing the fire protection equipment.....1.000.00
- 7) For the decision on the appeal against the first instance decisions under this Tariff Item.....70.00
- 8) For issuance of certificate for transport of dangerous matters..... 50.00
- 9) For the decision approving import, export, i.e. transit of explosive matters and objects, arms and military equipment through the territory of Montenegro, €10 euro per ton of the load.
- 10) For the decision in respect of the request for licensing the explosive matter production.....1,000.00
- 11) For the decision in respect of the request for licensing trade in explosive matters.....500.00
- 12) For the decision in respect of the request for licensing carrying out the public fireworks activity.....200.00
- 13) For the decision in respect of the request for licensing public fireworks ...20.00
- 14) For the decision in respect of the request for licensing the mining activity.....200.00
- 15) For the decision in respect of the request for licensing carrying out of the activities of surface, special and underground mining and mining activities related to mine cleaning .....20.00

#### **Tariff Item 22a**

For issuance of consents to technical documentation for construction of shelters ...100.00

#### **Tariff Item 23**

- 1) For approval to carry arms and ammunition out of the country.....10.00
- 2) For the permission to move and stay in the cross border zone.....10.00
- 3) For approval to settle down in the cross border zone.....30.00
- 4) For approval for travelling of foreigners apart from the group on the basis of the collective travel document.....20.00
- 5) For approval to establish an association of foreigners.....100.00

- 6) For approval for a foreigner to convene and hold a public gathering.....50.00
- 7) For approval for a foreigner to hold and carry hunting weapons while hunting.....100.00
- 8) For moving and stopping on the border crossing.....5.00
- 9) For issuance of a group permission to move and stop on the border crossing.....100.00
- 10) For request for examination of a vessel outside the border crossing point...50.00

**NOTE:**

Any change in the content of the application for holding a public gathering asking for the approval referred to in item 6) of this Tariff Item shall be considered as the submission of a new application.

**Tariff Item 24**

For the decision determining compliance with requirements for obtaining the building approvals, the fee shall be paid in the amount of 1% of the estimated value of construction-crafts works.

**Tariff Item 24a**

For issuance of consents to technical documentation for protection against fire and explosions, as follows:

- 1) buildings to 100m<sup>2</sup>.....50.00
- 2) buildings from 100 to 500m<sup>2</sup>.....100.00
- 3) buildings from 500 to 1000m<sup>2</sup>.....200.00
- 4) buildings from 1000 to 5000m<sup>2</sup>.....300.00
- 5) buildings over 5000m<sup>2</sup>.....500.00
- 6) buildings where fire and explosion danger zones are defined.....100.00

**Tariff Item 24b**

For issuance of work permits to foreigners, as follows:

- 1) personal work permit.....10.00
- 2) employment permit.....10.00
- 3) work permit.....10.00

**NOTE:** The fee referred to in item 3) of this Tariff Item is to be paid in the amount of €90.00 in 2009.

**Tariff Item 25**

1) For the decision approving the first registration of a watercraft in the registry, as follows:

- 1) For any ship and watercraft with engines over 150 KW, as well as for ships and watercrafts without engines having the loading capacity over 300 ton .....250.00

- 2) For other watercrafts, except for boats and floating facilities used for sports and recreation purposes.....150.00
  - 3) For boats and floating facilities used for sports and recreational purposes...20.00
- 2) For the decision approving the transfer of ownership, the change in the purpose of the watercraft in the registry of watercrafts, as follows:
- 1) For any ship and watercraft with engines exceeding 150 KW, as well as for ships and watercrafts without engines having capacity over 300 ton.....130.00
  - 2) For other watercrafts, except for boats and floating facilities used for sports and recreational purposes.....80.00
  - 3) For boats and floating facilities used for sports and recreational purposes .....10.00
- 3) For issuing approvals for carrying out activities on a fairway that can affect the navigation regime.....20.00
- 4) For issuing approval for organizing sports competitions or entertainment events on a fairway .....20.00
- 5) For issuing approval of the Port Authority for the issuance of the license to construct locks of canals, navigable canals, ports, piers and other hydraulic facilities affecting the navigation safety.....25.00
- 6) For the decision on deleting a ship from the registry.....65.00
- 7) For the decision on deleting a boat from the registry.....10.00
- 8) For the decision on raising of sunken things in the coastal area by an authorised legal entity or physical person.....100.00
- 9) For the decision determining the name and call sign of the ship, or mark and call sign of a technical watercraft.....50.00
- 10) For the decision determining the call sign of a boat.....30.00

## **V CERTIFICATES**

### **Tariff Item 26**

For certificates issued by authorities, unless otherwise prescribed by this Law.....5,00

### **Tariff Item 27**

For a counterpart or new public document issued by an institution in the area of education.....10.00

## **Authentication, Transcripts and Translations**

### **Tariff Item 28**

- 1) For authentication of signature, transcript or handwriting authenticity (of each tablet of the original)..... 2.00



- 2) For authentication of translation, 30% of the fee referred to in item 1) of this Tariff Item shall be paid.

NOTE:

- 1) Under this Law, a tablet shall mean a sheet of paper consisting of two pages of the normal office size or smaller format.
- 2) If the manuscript or transcript that is to be authenticated is written in a foreign language, a double fee under this Tariff Item shall be paid.

**Tariff Item 29**

For authentication of a contract.....5.00

**Tariff Item 30**

For authentication of a proxy.....5.00

NOTE:

If an administration body provides translation and authentication of the translation, in addition to the fee under this Tariff Item, a fee under Tariff Item 35 shall be paid.

**Tariff Item 31**

Authentication of the report on classification and calculation of mineral raw materials....20.00

**Tariff Item 32**

For the authentication of a geodetic plan per detail page .....50.00

**Tariff Item 33**

For the authentication of heliographic copy of a plan (drawing), the fee shall be paid by a whole and started square meter.....25.00

**Tariff Item 34**

- 1) For official documents transcribed by authorities.....3.00
- 2) For transcript of acts or other documents in a foreign language per a tablet of the original.....3.00

**Tariff Item 35**

For the authentication of translation from one into another language:

- 1) if the original copy has less than 100 words.....3.00
- 2) if the original copy has more than 100 words per each whole or started tablet..... 4.00

### **Tariff Item 36**

1) For the authentication of the copy plan of the size:

- |            |       |
|------------|-------|
| 1) A0..... | 50.00 |
| 2) A3..... | 20.00 |
| 3) A4..... | 10.00 |

NOTE:

The authentication of the copy plan of a size exceeding one tablet shall be subject not only to the basic fee for one tablet, but also to the payment of 0.50 euro per each tablet by which the counterpart exceeds one tablet.

2) For the authentication of a transcript and extract from the cadastre registry records and terrain survey study, a fee shall be paid according to the number of tablets of the form used for the transcript, as follows:

- |   |      |
|---|------|
| 1) for the first tablet (cadastral form)..... | 4.00 |
| 2) for each subsequent tablet.....            | 2.00 |

NOTE:

The started tablet of the copy plan or the started tablet (cadastral form) of the survey study shall be counted as the whole one.

3) For approving plans prepared by legal entities and physical persons authorized for carrying out geodetic works, the fee referred to in paragraph 1 of this Tariff Item shall be paid.

NOTE:

For the authentication of the plan under this Tariff Item, the fee under Tariff Item 33 shall be paid.

## **VII MISCELLANEOUS**

### **Tariff Item 37**

For technical inspection of machines, electrical machines, gas and other installations, as well as radio-stations that according to the existing regulations, are subject to the obligatory inspection for obtaining the use approval, the payment shall be made per working hour.....10.00

NOTE:

The fee under this Tariff Item shall be counted for each whole or started working hour of each worker participating in such technical inspection.

### **Tariff Item 38**

For approvals for changes in the cadastre registry records according to documents, without on-site investigation:

- |                                     |      |
|-------------------------------------|------|
| 1) in the real estate registry..... | 8.00 |
| 2) in the land registry.....        | 6.00 |

NOTE:

The fee shall be paid by a request submitter when submitting the request to the body competent for geodetic activities.

### **Tariff Item 39**

For adoption of the decision on changes in the cadastre registry records requiring on-site inspection:

- 1) in the real estate registry.....10.00
- 2) in the land registry.....8.00

**NOTE:**

The fee shall be paid by a request submitter when submitting the request to the body competent for geodetic activities.

### **Tariff Item 40**

For the decision on approving exploration related to mineral raw materials and land for construction of buildings.....150.00

### **Tariff Item 41**

For the decision on approving exploitation of mineral raw materials on the exploiting field.....150.00

### **Tariff Item 42**

For the decision on approving the construction works within mining projects:

- 1) for projects on mining works.....250.00
- 2) for other mining objects, facilities and devices .....150.00

### **Tariff Item 43**

For issuing the approval for necessary deviations from the approved projects regarding the construction works on mining objects.....150.00

### **Tariff Item 44**

For issuing the certificate on the control of foundations of construction objects and network of communication lines.....15.00

**NOTE:**

The fee is paid by a request submitter when submitting the request to a body competent for geodetic activities.

### **Tariff Item 45**

For the consent on construction of temporary structures and performance of other works in a forest.....30.00

#### **Tariff Item 46**

*Deleted. (OGM 22/08)*

#### **Tariff Item 46a**

*Deleted. (OGM 22/08)*

#### **Tariff Item 47**

*Delete (Official Gazette of Montenegro 20/11)*

#### **Tariff Item 48**

*Delete (Official Gazette of Montenegro 20/11)*

#### **Tariff Item 49**

For the first inspection of the producer and for all subsequent inspections of users of steam installations (steam and hot-water boilers, water heaters and steam over-heaters, steam vessels and pressurized vessels) and pressurized tankers, carried out at the request of a user.....20.00

#### **Tariff Item 50**

1) For issuing the decision determining compliance with requirements for business premises regarding the technical equipment and other prescribed requirements, at the request of a party, as follows:

- 1) up to 50 square meters.....30.00
- 2) from 50 to 200 square meters.....50.00
- 3) over 200 square meters.....75.00

2) For the decision on construction of telecommunication facilities, 0,3% of the estimated value and the maximum of.....100.00

#### **Tariff Item 51**

For the decision on issuing veterinary and sanitary approval for technical documentation, i.e. for built facilities subject to veterinary and sanitary control:

- 1) facilities for production and keeping of animals – farms.....30.00
- 2) facilities for slaughter of animals, processing and packing of meat, milk, eggs, fish and other products of animal origin and facilities for cooling, freezing and storing products of animal origin:
  - industrial.....300.00
  - crafts.....100.00
  - facilities (rooms) in a household.....30.00
- 3) for legal entities dealing with health protection of animals.....100.00
- 4) for stock yards.....200.00
- 5) for fairs, exhibitions and driving of cattle to markets.....20.00
- 6) for veterinary centre for reproduction and artificial insemination of livestock.....50.00
- 7) for production and transactions with medicines from funds for disinfection, extermination of insects and rat poisoning.....100.00

- 8) for determining the location of quarantine, type and manner of diagnostic examinations and professional organization to carry out the examinations.....30.00
- 9) for veterinary-sanitary certificate of health condition of exporting packages.....5,00

#### **Tariff Item 51a**

For issuance of the decision on compliance with requirements for production of food of plant origin after primary production, combined food and other food, as follows:

- 1) industrial production.....350.00
- 2) crafts production.....100.00

#### **Tariff Item 51b**

For issuance of the decision on compliance with requirements for trade of food of plant origin after primary production, combined food and other food, as follows:

- 1) for facilities up to 100m<sup>2</sup>.....50.00
- 2) for facilities from 100 to 300m<sup>2</sup>.....100.00
- 3) for facilities from 300 to 500m<sup>2</sup>.....150.00
- 4) for facilities from 500 to 1000m<sup>2</sup>.....200.00
- 5) for facilities over 1000m<sup>2</sup>.....300.00

#### **Tariff Item 52**

- 1) For determining the zone of sanitary protection to a regional water supply source and city-water-supply source.....250.00
- 2) For determining hydraulic conditions.....100.00
- 3) For issuing hydraulic approval.....150.00
- 4) For issuing hydraulic license.....250.00
- 5) For issuing authorizations for examining water quality.....250.00

#### **Tariff Item 53**

For issuing approval for carrying stuffed wild animal and its stuffed parts out of the country, 5% of the trophy value, and at the most.....500.00

#### **Tariff Item 54**

- 1) For notification of categorization of legal entities by activities and determination of their registration numbers.....5.00
- 2) For notification of the change in a business activity of legal entities.....5.00

#### **Tariff Item 55**

- 1) For issuing the license for:
  - 1) amateur radio-station.....10.00
  - 2) radio-station used by a citizen.....5.00
- 2) For entering a starting date of the radio station operations in the license.....3.00

#### **Tariff Item 56**

- 1) For the decision determining veterinary-sanitary requirements for the import of packages of animals and products, raw materials and by-products of animal origin.....60.00
- 2) For the decision determining veterinary-sanitary requirements for transport of packages of animals and products, raw materials and by-products of animal origin.....60.00
- 3) For the decision determining veterinary-sanitary requirements for temporary import, export or transport of animals intended for sports competitions, fairs, exhibitions (horses, dogs, cats, birds, fish, etc).....60.00

#### **Tariff Item 57**

For issuing the approval for temporary import of breeding animals and seeds and other plant organs for reproduction.....15.00

#### **Tariff Item 58**

- 1) For the decision approving the import of nursery plant seeds and planting material and determining health conditions and type of seed, nursery plant and planting material to be imported.....50.00
- 2) For the decision on determining conditions of a producer of seeds and planting material.....50.00

#### **Tariff Item 59**

For the decision on determining conditions under which plants considered to be contaminated with harmful organisms or pesticides can be used for other purposes.....60.00

#### **Tariff Item 60**

- 1) For issuing phyto-certificate for the export and re-export of plant packages.....50.00
- 2) For the certificate of phyto-sanitary regularity of nursery plant and planting material being internally traded.....50.00

### **Tariff Item 61**

For the decision determining compliance with requirements of a legal entity for health inspection of crops and facilities, as well as health inspection of untested seeds or seeds tested on specific viruses, as well as nursery plants and land on nematodes.....100.00

### **Tariff Item 62**

1) For the decision on repacking, weighting out and additional declaration of imported original seed.....50.00

2) For the decision on providing authorization to a legal entity for examining and determining quality of the seed to be imported and issuing the certificate of a seed and planting material quality .....50.00

3) For the decision prohibiting the import of seeds and planting material.....50.00

4) For the decision on compliance with requirements on seed additional processing .....50.00

### **Tariff Item 63**

1) For the decision on acknowledging newly made sort, i.e. on approving the introduction of a foreign sort in the production, or the protection of agricultural and forest herbs, as well as the decision on approving the examination of sorts used for production experiments.....60.00

2) For the decision on deletion of a sort from the registry, or records.....30.00

### **Tariff Item 64**

1) For the decision on authorizing a legal entity to examine sorts in an experimental field or laboratory.....100.00

2) For the decision approving the import of reproduction materials of foreign sorts that are not approved for the production, i.e. of unacknowledged newly made sorts, i.e. sorts that are not domestic or adapted foreign sorts, if they are imported for improving herbs and approving the introduction of foreign sorts in the production.....60.00

3) For the decision on protection of newly made sort.....50.00

### **Tariff Item 65**

1) For the decision on including the producer in organic agriculture.....20.00

2) For the decision on compliance with requirements of a legal entity (authorized organization) on staff, equipment and devices for certification of organic production.....50.00

3) For issuing the certificate of producing the product by organic production methods.....30.00

- 4) For issuing the export certificate for products obtained by methods of organic production.....20.00
- 5) For the request of a producer for obtaining the mark for products from organic agriculture.....10.00

#### **Tariff Item 66**

For the decision on compliance with requirements of railway station, maritime port, aircraft terminal, road border crossing, container terminal, mail and other customs places, where health examination of herb packages is carried out.....50.00

#### **Tariff Item 67**

- 1) For the decision on issuing a license for releasing pesticides and fertilizers into circulation .....70.00
- 2) For the decision on renewal (review) of the license to release pesticides and fertilizers into circulation .....70.00

#### **Tariff Item 68**

- 1) For the decision on approving the import of pesticides and active matters and pre-concentrates for the production of final pesticide products and fertilizers.....70.00
- 2) For the certificate that pesticides are not produced in Montenegro.....20.00

#### **Tariff Item 69**

- 1) For the decision authorizing companies and other legal entities to carry out the examination of physical and chemical characteristics and biological efficiency of pesticides and fertilizers.....100.00
- 2) For the decision determining compliance with requirements of legal entities for releasing pesticides and fertilizers into retail and whole sale trade.....100.00

#### **Tariff Item 70**

For the decision determining compliance with requirements of a legal entity for performance of activities dealing with prognosis and reporting, as well as providing services in the area of plant protection.....100.00

#### **Tariff Item 71**

For the decision determining that a legal entity and entrepreneur meet requirements for performance of activities dealing with disinfection, extermination of insects and rat poisoning in the area of plant protection.....100.00



### **Tariff Item 72**

For the decision determining that that a legal entity, entrepreneur and physical person meet prescribed requirements for implementing measures of plant protection, i.e. for application of pesticides in agriculture and forestry.....100.00

### **Tariff Item 73**

For the decision determining compliance of a legal entity with requirements on production, or formulation of pesticides and fertilizers .....100.00

### **Tariff Item 74**

1) For the decision determining the compliance with requirements of a creator, user and authorised organisation dealing with a limited use, production, circulation of and control over genetically modified organisms and products from genetically modified organisms ...50.00

2) For the conclusion on rejecting the application of a creator, user or authorised representative for approval for limited use, introduction in the production or release for circulation of genetically modified organisms and products from genetically modified organisms .....30.00

### **Tariff Item 75**

1) For the decision approving:

- limited use of genetically modified organisms and products of genetically modified organisms.....50.00
- introduction in the production of genetically modified organisms and products of genetically modified organisms.....50.00
- release for circulation of genetically modified organisms and products of genetically modified organisms.....50.00

2) For the decision determining the duration of limited use, production and circulation of genetically modified organisms and products of genetically modified organisms.....40.00

### **Tariff Item 76**

For the decision determining that an authorized representative meets prescribed requirements for representing a foreign producer of pesticides or fertilizers.....100.00

### **Tariff Item 77**

1) For the license to import, export or transit endangered and protected types of wild flora and fauna, developing forms and parts thereof.....100.00

2) For the license to import, export or transit genetic resources of wild flora and fauna, biotechnology and genetically modified organisms.....100.00

**Tariff Item 78**

*Deleted. (Official Gazette of Montenegro, No 77/08)*

**Tariff Item 79**

*Deleted. (Official Gazette of Montenegro, No 77/08)*

**Tariff Item 80**

*Deleted. (Official Gazette of Montenegro, No 77/08)*

**Tariff Item 81**

*Deleted. (Official Gazette of Montenegro, No 77/08)*

**Tariff Item 82**

1) For the decision determining legal entities and entrepreneurs for the production and circulation of poisons, or legal entities for performing control over poisons.....170.00

2) For the decision on determining a legal entity that meets requirements prescribed for the Centre for Eco-Toxicological Researches.....125.00

**Tariff Item 83**

1) For the request for classification of poison into groups .....40.00

2) For the request for approving release for circulation of poisons for the purpose of maintaining public hygiene .....40.00

**Tariff Item 84**

1) For the request approving import, export, or transit of poisonous matters through the territory of Montenegro .....100.00

2) For the decision authorizing legal entities that make toxic evaluation of poisons.....100.00

3) For the decision authorizing legal entities that determine the efficiency of poisons.....100.00

4) For the certificate of applying best production and control-over-poison-practices.....100.00

**Tariff Item 85**

2) For the license to import matters damaging the ozone layer.....50.00

- 2) For the decision approving the transport of radioactive matters across the border-lines of Montenegro .....200.00
- 3) Deleted (*Official Gazette of Montenegro, No 40/10*).

#### **Tariff Item 86**

- 1) For issuing approval for growing poppy for the purpose of producing narcotic drugs.....100.00
- 2) For issuing approval for production or release for circulation of narcotic drugs.....150.00
- 3) For the license for import or export of narcotic drugs.....50.00
- 4) For the decision determining legal entities that can engage in production or circulation of narcotic drugs.....150.00

#### **Tariff Item 87**

- 1) For the decision determining legal entities that carry out systematic researches of the contents of radionuclides in the environment, or that carry out prescribed measurements in order to announce an extraordinary event.....100.00
- 2) For the decision determining legal entities and entrepreneurs that can produce, engage in circulation or use sources of ionizing radiation.....100.00
- 3) For the decision determining legal entities that meet statutory requirements for carrying out measurements for the purpose of evaluating the degree of exposure to ionizing radiation of persons who work with radiation sources of patients and population.....150.00
- 4) For the decision determining legal entities that meet requirements for carrying out decontamination.....150.00
- 5) For issuing ecological consent.....20.00

#### **Tariff Item 88**

- 1) For the decision determining healthcare institutions that can carry out laboratory tests on causes of contagious diseases, or that can carry out laboratory tests of causes and carriers of contagious diseases and verification of laboratory tests in order to identify a diagnosis.....115.00
- 2) For the decision determining legal entities and entrepreneurs that can carry out disinfection, insects extermination and extermination of rats.....150.00

#### **Tariff Item 89**

- 1) For the certificate of carrying out internal transport in road transportation.....10.00

- 2) For the decision on registration in the timetable registry for intercity and international road transport.....30.00

#### **Tariff Item 90**

- 1) For a bilateral license to a domestic transporter for international public transportation of passengers on established routes for the part of the route through the territory of Montenegro .....100.00
- 2) For each subsequent counterpart of the license .....50.00

#### **Tariff Item 91**

- 1) For bilateral and transit license to a foreign carrier for international public transportation of passengers on established routes across the territory of Montenegro.....100.00
- 2) For each subsequent counterpart of the license .....50.00

#### **NOTE:**

- 1) If otherwise determined under an international treaty, a fee shall be paid for writs and actions referred to in this tariff item in line with such treaty.
- 2) A foreign natural person or legal entity shall be exempt from fee payment under this tariff item in the case of reciprocity.

#### **Tariff Item 92**

For approving timetable, pricelist and itinerary in the international transportation of passengers, and so as follows:

- 1) for the first counterpart.....15.00
- 2) for each subsequent counterpart.....5.00

#### **Tariff Item 93**

*Deleted (Official Gazette of Montenegro, No 22/08)*

#### **Tariff Item 94**

*Deleted (Official Gazette of Montenegro, No 22/08)*

#### **Tariff Item 95**

For the license for occasional transportation services, as well as the license for alternating transportation of passengers in the international public transportation of passengers on non-established routes, and so as follows:

- bilateral transportation.....50.00
- transit transportation.....50.00

#### **NOTE:**

- 1) If otherwise determined under an international treaty, a fee shall be paid for writs and actions referred to in this tariff item in line with such treaty.
- 2) A foreign natural person or legal entity shall be exempt from fee payment under this tariff item in the case of reciprocity.

#### **Tariff Item 96**

For the license to carry out international transportation for one's own needs.....12.00

#### **Tariff Item 97**

- 1) For a special license to a foreign carrier for bilateral transportation of goods in the international road transportation.....100.00
- 2) For a special license to a foreign carrier for transit transportation of goods in the international road transportation.....30.00

#### **NOTE:**

- 1) The fee shall be paid for writs and actions referred to in this tariff item, unless otherwise determined by an international treaty.
- 2) A foreign natural person or legal entity shall be exempt from fee payment under this tariff item in the case of reciprocity.

#### **Tariff Item 98**

For the decision on issuing a foreign license for international public transportation of goods to a domestic carrier, and so as follows:

- for individual licenses.....12.00
- for time-limited licenses.....120.00
- for short term CEMT licenses.....50.00
- for annual CEMT licenses.....400.00

#### **Tariff Item 99**

For the license to a foreign carrier for international non-standardized transportation of goods on the territory of Montenegro, and so as follows:

- 1) in bilateral transportation for the transportation with tractive vehicles.....10.00
- 2) for each subsequent tractive vehicle under the same license.....5.00
- 3) in transit transportation for the transportation with tractive vehicle.....15.00
- 4) for each subsequent tractive vehicle.....10.00

#### **Tariff Item 100**

For issuing the license to a foreign carrier for cabotage.....250.00

#### **Tariff Item 100a**

For issuing the license and certificates in the railroad transport, and so as follows:

- 1) for licenses for carriage in the railroad transport.....2,5000.00
- 2) for licenses for railroad infrastructure management.....2,5000.00
- 3) for certificate concerning safety for carriage in the railroad transport:
  - for each tractive vehicle.....25.00
  - for each railroad car.....10.00
- 4) for certificate concerning safety for railroad infrastructure management:
  - for each km of railroad and station tracks.....10.00
  - for each tractive vehicle and vehicle for special purposes .....25.00

#### Tariff Item 101

- 1) For registration of a legal entity or a natural person in the register of civil airplanes, and so as follows:
  - (1) for transport category airplane as owner, or user.....100.00
  - (2) for general category airplane.....50.00
  - (3) for special category airplane.....25.00
- 2) For registration of a legal entity or a natural person in the register of aircrafts as owner, or user .....15.00
- 3) For issuance or extension of certificate of airplane navigability, and so as follows:
  - for transport category airplane.....50.00
  - for general category airplane.....34.00
- 4) For issuance or continuance of confirmation of airplane navigability .....25.00
- 5) For permit for use of special category airplanes.....17.00
- 6) For the decision issued to a legal entity or a natural person, and so as follows:
  - for deregistration from the register of civil airplanes at the request of the airplane's owner or user.....30.00
  - for deregistration from the records of aircrafts.....7.50
  - for registration of ownership of airport in the Register of airports at the owner or user request.....60.00
  - for registration of aerodromes in the Register of aerodromes at the owner or user request.....30.00
  - for registration of terrains in the Records of terrains at the owner or user request.....15.00
  - for a change in data in the Register of airports.....30.00
  - for a change in data in the Register of aerodromes.....15.00
  - for a change in data in the Records of terrains.....7.50
  - for deregistration of airports from the Register of airports at the owner or user of airport request.....30.00
  - for deregistration of aerodrome from the Register of aerodromes at the request of aerodrome owner or user.....15.00
  - for deregistration of terrain from the Records of terrains.....7.50
  - for change in data in the Registry of civil airplanes, Records of aircrafts and Registry of authorized staff of the airplane.....25.00
  - for registration of lien rights.....25.00
- 7) For extract or transcript of documents, and so as follows:
  - from the Registry of civil airplanes.....25.00

- Records of aerodromes.....15.00
  - Register of airports.....30.00
  - Register of aerodromes.....30.00
  - Registry of authorized staff of the airplane.....8.50
- 8) For certificate of:
- Noise level.....25.00
  - Fuel gas emission from combustion.....25.00
- 9) For issuing a license for the use of rescue parachute.....5.00
- 10) For approving a programme of airplane technical maintenance, and so as follows:
- for transport category.....50.00
  - for general category.....10.00
  - for special category.....10.00
  - for engine, propeller, equipment and parachute.....5.00
- 11) For approval of a contract on airplane lease or rent.....25.00

#### Tariff Item 102

- 1) For a certificate on the transport category type, and so as follows:
- for airplane.....60.00
  - for engine.....30.00
  - for propeller.....25.00
  - for airplane product where the type is established outside of an airplane.....25.00
- 2) For a certificate of the general category type, and so as follows:
- for airplane.....30.00
  - for engine.....25.00
  - for propeller.....15.00
  - for airplane product where the type is established outside of an airplane.....15.00
- 3) For a certificate of the special category type, and so as follows:
- for airplane.....15.00
  - for engine.....10.00
  - for propeller.....7.00
  - for airplane product where the type is established outside of an airplane.....7.00
- 4) For certificate of acknowledging documents on the transport category type, and so as follows:
- for airplane.....30.00
  - for engine.....20.00
  - for propeller.....5.00
  - for airplane product where the type is established outside of an airplane.....15.00
- 5) For certificate of acknowledging documents on the general category type, and so as follows:
- for airplane.....25.00
  - for engine.....10.00
  - for propeller.....10.00

- for airplane product where the type is established outside of an airplane.....10.00
- 6) For certificate of acknowledging documents on the special category type, and so as follows:
- for airplane.....10.00
  - for engine.....5.00
  - for propeller.....5.00
  - for airplane product where the type is established outside of an airplane.....5.00
- 7) For a certificate of compliance with requirements on production, testing for the purpose of determining type and maintenance, as follows:
- transportation category airplanes.....40.00
  - engine and propeller.....25.00
  - twin-engine airplane of general category.....25.00
  - single-engine airplane of general category.....20.00
  - special category airplane .....7.00
  - parachute.....7.00
- 8) For a certificate on acknowledging a foreign document confirming the capacity to produce and carry out test for the purpose of establishing a type and maintenance, and so as follows:
- transportation category airplane.....15.00
  - engine and propeller.....10.00
  - twin-engine airplane of general category.....10.00
  - single-engine airplane of general category.....7.00
  - special category airplane .....5.00
  - parachute.....5.00
- 9) For an approval to a foreigner allowing him/her to be a crewmember of Montenegrin airplane used for public air-transportation .....50.00
- 10) For issuing a duplicate of the license for authorized staff of airplane.....5.00
- 11) For an approval:
- for route for panoramic flights .....83.00
  - for manual on operating procedures for own-use transport .....150.00
  - for manual on organisation of flight-related activities .....150.00
  - for issuing consent for organisation of regarding sports and amateur flying.....5.00

### Tariff Item 103

- 1) For issuing a decision establishing meeting of requirements concerning health readiness of general use commodities being imported .....30.00
- 2) For issuing a decision establishing meeting of food safety requirements being imported .....30.00

### Tariff Item 104



1) For the request for issuing the certificate of quality of agricultural and food products being imported or exported.....5.00

2) For the decision determining the quality of products referred to in the previous paragraph.....50.00

#### **Tariff Item 105**

1) For the permit to export and import and intermediation services for commodities under controlled regime.....100.00

2) For the permit to export and import non-military lethal devices.....50.00

#### **Tariff Item 106**

*Delete (Official Gazette of Montenegro 22/08)*

#### **Tariff Item 107**

*Delete (Official Gazette of Montenegro 22/08)*

#### **Tariff Item 108**

*Delete (Official Gazette of Montenegro 20/11)*

#### **Tariff Item 109**

*Delete (Official Gazette of Montenegro 20/11)*

#### **Tariff Item 110**

*Delete (Official Gazette of Montenegro 20/11)*

#### **Tariff Item 111**

*Delete (Official Gazette of Montenegro 77/08)*

#### **Tariff Item 112**

*Delete (Official Gazette of Montenegro 20/11)*

#### **Tariff Item 113**

*Delete (Official Gazette of Montenegro 20/11)*

#### **Tariff Item 114**

*Delete (Official Gazette of Montenegro 20/11)*

#### **Tariff Item 114a**

For actions undertaken by a customs authority in a procedure of supervising free customs shops a fee shall be paid to correspond to 5% of the value of commodities soled, value not including the fee amount.

**NOTE:**

The fee referred to in this Tariff Item shall be paid by 15<sup>th</sup> of a month for a previous month, on a base that represent a sale value of commodities.

#### **Tariff Item 115**

For discharge of the ATA Carnet (regulation fee).....50.00

**NOTE:**

In accordance with Article 9 of the Customs Convention on the A.T.A. Carnets for the Temporary Admission of Goods, customs authorities shall charge a fee for discharge of the ATA Carnet (regulation fee).

Customs authorities shall charge the regulation fee pursuant to Article 9 of the Customs Convention on the A.T.A. Carnet in the case when the ATA carnet is not discharged in the prescribed manner and when data on import or re-import that the customs authority and other foreign parties entered in the ATA carnet were accepted as evidence of export of goods, or certificate issued by customs authorities on the basis of data from the coupon (voucher) removed from the carnet while importing or re-importing on their territory, or on the basis of any other evidence proving that goods are located outside the importing country (cases included by paragraph 2, Article 8 of the Customs Convention on the ATA Carnet).

#### **Tariff Item 116**

For issuing the certificate of compliance with technical requirements of road motor vehicle, so that it can be used for transportation of goods on the basis of the TIR Carnet.....50.00.

#### **Tariff Item 116a**

- 1) For decision approving opening of a free customs shop.....100.00.
- 2) For issuing a license for carrying out intermediation before a customs authority (business organisations and entrepreneurs).....100.00.
- 3) For issuing a license for carrying out intermediation before a customs authority (natural person).....20.00.

#### **Tariff Item 117**

- 1) For an appeal against a decision on offence made in the first instance procedure lodged by legal entities, responsible person of a legal entity and natural persons.....5.00.
- 2) For an appeal against a decision of customhouse adopted in the administrative procedure and lodged by legal entities and natural persons.....5.00.

**Tariff Item 118**

*Delete (Official Gazette of Montenegro 20/11)*

**Tariff Item 119**

*Delete (Official Gazette of Montenegro 20/11)*

**Tariff Item 120**

*Delete (Official Gazette of Montenegro 20/11)*

**Tariff Item 121**

For issuing:

- 1) a permit for conducting an extraordinary transport on a state road.....5.00,
- 2) an approval for placing a sign and advertisement on a state road, or alongside of such roads.....30.00,
- 3) a consent for connection of access road to a state road.....30.00,
- 4) a consent for lease of land of state roads.....30.00,
- 5) a consent for placing pipelines, water pipelines, sewage systems, electrical, telephone and telegraphic lines on a state road.....30.00,
- 6) a consent for construction of commercial structures enabled to be accessed from a state road.....100.00.

**Tariff Item 122**

For a decision on meeting conditions for:

- 1) tobacco processors .....20.00,
- 2) carrying out production of tobacco products.....500.00,
- 3) carrying out wholesale trade of tobacco products.....150.00,
- 4) carrying out retail trade of tobacco products.....5.00.

NOTE:

Fee referred to in item 4 of this Tariff Item shall be paid per structure.

**Tariff Item 123**

- 1) For entering records in the register kept with the Tobacco Agency.....10.00,
- 2) For recording changes in the register referred to in item 1 of this Tariff Item .....5.00,
- 3) For deletion from the register referred to in item 1 of this Tariff Item.....5.00.

**Tariff Item 124**

- 1) For issuing a certificate on compliance with technical and functional characteristics of fiscal cash registers.....40.00.
- 2) For issuing a certificate on compliance with technical and functional characteristics of fiscal terminals.....10.00.

### Tariff Item 125

- 1) For determining compliance with spatial and technical requirements for organising games of chance.....25.00.
- 2) For granting a concession contract for organising games of chance in automat clubs.....25.00.
- 3) For issuing approval for organising betting games.....25.00.
- 4) For issuing approval for organising TV tombola or close-type tombola.....25.00.
- 5) For issuing approval for organising games of chance in casinos.....300.00.

### Tariff Item 126

- 1) For application for patent recognition:
  - for 10 patent applications.....20.00,
  - for each following patent application in excess of 10 patent applications.....2.00,
- 2) For application for protection of topography.....20.00.
- 3) For application for design recognition:
  - if application contains one design.....15.00,
  - if application contains two or more designs, for second and each following.12.00,
- 4) For application for trademark recognition:
  - if list of goods and services includes up to three classes of the International Classification of Goods and Services.....60.00,
  - if list of goods and services includes more than three classes of the International Classification of Goods and Services, for each subsequent class.....8.00,
  - for figurative element or verbal trademark with graphic presentation.....8.00,
- 5) For application for collective trademark recognition:
  - if list of goods and services includes up to three classes of the International Classification of Goods and Services.....125.00
  - if list of goods and services includes more than three classes of the International Classification of Goods and Services, for each subsequent class.....30.00,
  - for figurative element or verbal trademark with graphic presentation.....15.00,
- 6) For a request for international registration of trademark, design, designation of geographic origin.....20.00.
- 7) For application for determining designation of geographic origin.....32.00.
- 8) For application for recognition of a status of authorised users of designation of geographic origin.....100.00.
- 9) For international patent application:
  - up to 10 patent applications.....40.00,
  - for each subsequent patent application in excess of 10 patent applications...2.00,

- 10) For request to separate application for trademark recognition.....20.00.
- 11) For a separate application for recognition of trademark or separate applications for recognition of trademark, for each individual application, and so as follows:
- up to three classes of the International Classification of Goods and Services.....120.00,
  - more than three classes of the International Classification of Goods and Services, for each subsequent class.....25.00,
  - for figurative element or verbal mark with graphic presentation.....25.00,
- 12) For request for separation of a multiple design application into several individual or multiple design applications, for each individual or multiple application.....20.00.
- 13) For separated individual or multiple design application, or separated individual or multiple design applications, for each application.....20.00.

**NOTE:**

- 1) Fee referred to in items 1) and 2) of this Tariff Item shall be reduced by 10% if applicant submits, at the event of application, translation of the name of an invention and abstract into English language.
- 2) Fee referred to in item 9) of this Tariff Item shall be increased by 50% if an international patent application is submitted within an extended period of 30 days, following the expiry of the deadline for commencing the national phase of application examination.

**Tariff Item 127**

For a reply to examination results of applicants for recognition of patents, topography, trademark, collective trademark, design, designation of geographic origin, international patent application, international trademark application, and application for depositing and recording of related rights objects.....7.00.

**Tariff Item 128**

For a request for substantial examination of patent recognition application.....45.00.

**Tariff Item 129**

An annual fee shall be paid for maintaining rights from the application for patent recognition, or for maintaining a patent, and so as follows:

- For third year, counting form the day of application submission.....20.00,
- For fourth year, counting form the day of application submission.....22.00,
- For fifth year, counting form the day of application submission.....24.00,
- For sixth year, counting form the day of application submission.....30.00,
- For seventh year, counting form the day of application submission.....38.00,
- For eighth year, counting form the day of application submission.....40.00,
- For ninth year, counting form the day of application submission.....60.00,
- For tenth year, counting form the day of application submission.....70.00,

- For eleventh year and each subsequent year, until patent ceases to be valid, counting from the day of application submission, the fee referred to in indent 8 of this Tariff Item increased by €25.00 for each year shall be paid .....20.00,

**NOTE:**

- 1) Annual fee for maintaining rights from the application for patent recognition, or for maintaining a patent shall be paid before the beginning of the year for which the fee is being paid, and no later than within three months before the expiry of the period for which the fee is paid for the previous period.
- 2) If annual fee is not paid within the deadline referred to in item 1) of this Note, it can be paid within six months from the day of expiry of such deadline increased by 50%.

**Tariff Item 130**

An annual fee shall be paid for maintaining a small patent, and so as follows:

- For third year, counting from the day of application submission.....15.00,
- For fourth year, counting from the day of application submission.....17.00,
- For fifth year, counting from the day of application submission.....20.00,
- For sixth year, counting from the day of application submission.....28.00,
- For seventh year, counting from the day of application submission.....30.00,
- For eighth year, counting from the day of application submission.....37.00,
- For ninth year, counting from the day of application submission.....45.00,
- For tenth year, counting from the day of application submission.....55.00,

**NOTE:**

- 1) Annual fee for maintaining a small patent shall be paid before the beginning of the year for which the fee is being paid, and no later than within three months before the expiry of the period for which the fee is paid for the previous period.
- 2) If annual fee is not paid within the deadline referred to in item 1) of this Note, it can be paid within six months from the day of expiry of such deadline increased by 50%.

**Tariff Item 131**

For registration of topography.....65.00

**Tariff Item 132**

For acquisition and extension of the design validity, for a period of up to five years:

- For first design.....20.00
- For second and each subsequent design from a series.....10.00

**NOTE:**

- 1) Fee for maintaining design rights shall be paid before the beginning of the year for which the fee is being paid, and no later than within six months before the expiry of the period for which the fee is paid for the previous period.
- 2) If fee is not paid within the deadline referred to in item 1) of this Note, it can be paid within six months from the day of expiry of such deadline increased by 50%.

### Tariff Item 133

- 1) For acquisition and extension of trademark validity, for a period of up to 10 years:
  - If list of goods and services includes up to three classes of the International Classification of Goods and Services.....80.00,
  - If list of goods and services includes more than three classes of the International Classification of Goods and Services, for each subsequent class.....13.00,
  - for figurative element or verbal trademark with graphic presentation.....13.00,
- 2) For acquisition and extension of collective trademark validity, for a period of 10 years:
  - If list of goods and services includes up to three classes of the International Classification of Goods and Services.....230.00,
  - If list of goods and services includes more than three classes of the International Classification of Goods and Services, for each subsequent class.....13.00,
  - for figurative element or verbal trademark with graphic presentation.....13.00,
- 3) For acquisition and extension of right to use designation of geographic origin:
  - for a period of up to five years from the day of registration of recognised status of an authorised user in the Register of authorised users of designations of geographic origin.....100.00
  - for each extension of right to use designation of geographic origin.....100.00
- 4) For a request for separation of a trademark .....20.00
- 5) For separate trademark or trademarks, for each trademark and so as follows:
  - for up to three classes of the International Classification of Goods and Services.....250.00,
  - for more than three classes of the International Classification of Goods and Services, for each subsequent class.....20.00,
  - for figurative element or verbal trademark with graphic presentation.....20.00,

#### NOTE:

- 1) Fee for extension of rights referred to in this Tariff Item shall be paid before the beginning of the year for which the subsequent protection period begins, and no later than within six months before the expiry of the period for which the fee is paid for the previous period.
- 2) If annual fee is not paid within the deadline referred to in item 1) of this Note, it can be paid within six months from the day of expiry of such deadline increased by 50%.

### Tariff Item 134

- 1) For registration in the register of authorised representatives:
  - For legal entities.....50.00,
  - For natural persons.....25.00.
- 2) An annual fee shall be paid for renewal of registration in the register of authorised representatives:
  - For legal entities.....40.00,
  - For natural persons.....20.00.

### **Tariff Item 135**

- 1) For certificates about data concerning rights the official records are kept about ...6.00
- 2) For certificates on internationally registered trademarks or designs the official records are kept about .....12.00

### **Tariff Item 136**

For certificates on pre-emption rights in registration of intellectual property:

- For first certificate.....5.00
- For each subsequent certificate.....2.50

### **Tariff Item 137**

- 1) For a request for reinstatement in the procedure before an authority competent for intellectual property rights related activities .....12.00
- 2) For a proposal for reinstatement of rights from the patent or recognised patent application .....15.00
- 3) For a request for reinstatement of pre-emption right in the procedure for international registration of patents.....15.00
- 4) For a request for continuation of the procedure.....15.00

### **Tariff Item 138**

For a request for extension of the deadline set by the authority in charge of intellectual property related activities:

- For first request of up to 30 days .....5.00
- For each following request for each started month for the extension of the deadline.....8.00

### **Tariff Item 139**

- 1) For issuing a document on recognised intellectual property right .....6.00
- 2) For issuing a counterpart of the document on recognised intellectual property right .5.00
- 3) For a decision on trademark registration .....20.00
- 4) For a decision on design registration .....20.00
- 5) For an appeal to the decision on trademark registration .....10.00
- 6) For an appeal to the decision on design registration .....10.00



#### **Tariff Item 140**

- 1) For a request for cancellation of a trademark due to its non-use .....115.00
- 2) For a proposal on declaring a decision on recognition of patent, small patent, trademark of internationally registered trademark null and void .....115.00
- 3) For a proposal on declaring a decision on establishment of designation of geographic origin or recognition of the authorised user status null and void .....115.00
- 4) For a proposal on revoking a decision on patent recognition .....115.00
- 5) For a request for revoking a decision on recognising the authorised user status.....115.00
- 6) For a proposal on declaring a decision on design recognition null and void:
  - If one design is recognised by the decision .....115.00
  - If two or more designs are recognised by the decision (based on a multiple application), for second and every subsequent design .....12.00

#### **Tariff Item 141**

For a decision on the request for registration of transfer of rights or licence for patent, small patent, topography, or design .....10.00

#### **Tariff Item 142**

- 1) For a decision on the request for registration of any other change for registered or recognised rights .....6.00
- 2) For any change concerning international trademark registration .....30.00

#### **Tariff Item 143**

- 1) For request for publication of the patent registration before the expiry of the deadline of up to 18 months from the day the application is submitted .....12.00
- 2) For a request for trademark or design application to be considered in an urgent procedure .....23.00
- 3) For an announcement of the trademark application .....10.00
- 4) For an announcement of the patent application .....10.00
- 5) For postponing an announcement of the registered design .....20.00

#### **Tariff Item 144**

For a request for a patent recognition application to be converted into a design recognition application or *vice versa* .....5.00

#### **Tariff Item 145**

- 1) For a permit for carrying out activity of collective realisation of copyright and related rights .....100.00
- 2) For the permit renewal .....100.00

#### **Tariff Item 146**

For a request for issuing an *ex officio* license .....150.00

#### **Tariff Item 147**

For recording and depositing a counterpart of a copyright object and related rights object .....40.00

### **SECTION B: ADMINISTRATIVE FEES ABROAD (CONSULAR FEES)**

#### **Tariff Item 148**

- 1) For writs (request, application, proposal, request, appeal, complaint and other notifications) used by parties to address diplomatic or consular representative offices abroad (hereinafter referred to as the DCRO) .....10.00
- 2) For each subsequent writ concerning the same matter, if no new decision is required.....5.00

#### **NOTE:**

- 1) Fee under this tariff item shall be also paid for writs presented *ad verbatim* to the minutes or otherwise received by the representative office.
- 2) Fee referred to in item 1) of this Tariff Item shall be also paid for each administrative action upon a request of the fee taxable person, unless a special fee is stipulated for such action.
- 3) For writ by which the fee taxable person is addressing directly a state administration authority or organisation in Montenegro, without intermediation of the DCRO, the fee under Tariff Item 1, Section A: Administrative Fees paid in the Country shall be used.
- 4) Fee under this Tariff Item shall be paid for writs and other actions unless otherwise stipulated by specific tariff items.
- 5) For writs that the fee taxable person, having habitual residence in Montenegro, addresses the DCRO from Montenegro through an authority in charge of foreign affairs or directly using mail, a fee set forth under this Tariff Item shall be paid.

#### **Tariff Item 149**

For submitting writs in writing of a fee taxable persons to the authorities of Montenegro or DCRO, as well as for delivery of decisions from authorities of Montenegro to fee taxable persons and decisions of foreign authorities to interested parties:

- For delivery in European countries .....10.00

- For delivery in non-European countries .....15.00

NOTE:

- 1) If the DCRO makes delivery using airmail, the fee taxable person shall also pay costs of postage for delivery and reply.
- 2) Delivery of summons of foreign authorities shall be carried out free of fee.

### Tariff Item 150

For servicing decision on:

- Acquiring the Montenegrin citizenship .....100.00
- Cessation of the Montenegrin citizenship .....300.00

NOTE:

One fee shall be paid if a decision covers at the same time acquisition or cessation of citizenship of family members (souse, unemployed children).

### Tariff Item 151

For travel documents issued by a DCRO:

- For issuing a passport .....50.00
- For registration of a child in the passport of one of the parents or another legal representative .....10.00
- For issuing a *Laissez-passer* for return to Montenegro .....20.00

NOTE:

- 1) Authority issuing a *laissez-passer* for return to Montenegro can exempt an applicant from fee payment considering his/her financial standing and other circumstances.
- 2) Fee referred to in indent 1 of this Tariff Item, when concerning children, shall be paid in the amount reduced by 80%.
- 3) No fee shall be paid for application requesting actions referred to in this Tariff Item to be undertaken.

### Tariff Item 152

For travel documents issued by DCROs to foreign persons:

- For extension of validity of the travel document for refugees .....20.00
- For extension of validity of the travel document for stateless persons .....30.00
- For issuing or extending the travel document for a foreigner .....30.00

NOTE:

DCRO may exempt an applicant from payment of the fee under this Tariff Item taking into account his/her financial standing and other circumstance.

### Tariff Item 153

- 1) For visas issued by a DCRO to Montenegrin citizens:
  - For recording a visa or clause "Business-related" in the travel document .....20.00
  - For recording a visa in a collective travel document, for each person .....5.00

- 2) For visas issued by a DCRO to foreign citizens:
- For recording a single-entry visa in the travel document, for stay in Montenegro or single transit .....20.00
  - For recording a two-entry visa in the travel document, for stay in Montenegro or two transits .....50.00
  - For recording a multiple-entry visa in the travel document, for stay in Montenegro or multiple transits .....60.00
  - For recording a visa in a collective travel document, for each person .....6.00
  - For business visa in a travel document .....80.00

**NOTE:**

- 1) No fee shall be paid for an application requesting a visa to be issued.
- 2) Fee under this Tariff Item for issuing visas to children up to 14 years of age inclusive, having their own passport, shall be paid as fee reduced by 50%.
- 3) Fee under this Tariff Item shall be paid for each registered family member reduced by 50% for visas in the travel document where family members issued with a travel document are registered in.
- 4) DCRO may exempt from payment of the fee under this Tariff Item famous persons visiting Montenegro.
- 5) Provided a reciprocity principle is in effect, individuals or groups visiting Montenegro based on an invitation of Montenegrin authorities, organisation, and institutions where purpose is education, specialised education, participation in cultural, medical, educational, and sports events or for medical treatment may be exempt from paying the fee under this Tariff Item.

**Tariff Item 154**

For certificates, clearances, excerpts from vital records and transit permits issued through a DCRO .....10.00

**Tariff Item 155**

For creating a will:

- In a DCRO office .....100.00
- Outside of the DCRO office .....150.00
- For creating a document on revoking a will .....50.00
- For creating a codicil to a will .....50.00

**Tariff Item 156**

For making a power of attorney .....15.00

**NOTE:**

No fee shall be paid for the application requesting the making of the power of attorney.

**Tariff Item 157**

For making other documents and writs for an interested party .....30.00

**NOTE:**

No fee shall be paid for the application requesting the making of documents referred to in this Tariff Item.

### **Tariff Item 158**

For each transcript or photocopy made in the DCRO, including authentication:

- For first page .....15.00
- For each subsequent page, each .....5.00

NOTE:

- 1) Fee for application shall be paid only for first counterpart of the transcript or photocopy.
- 2) Full fee amount shall be paid only for the first counterpart in case of multiple counterparties of the same transcript or photocopy with authentication and for each subsequent counterpart fee under this Tariff Item reduced by 50% shall be paid.

### **Tariff Item 159**

For authentication of a natural person's signature on a document .....20.00

NOTE:

Fee under this Tariff Item shall be paid for authentication of each signature on the document.

### **Tariff Item 160**

- 1) For authentication of a signature on an request for release from or renunciation of the Montenegrin citizenship .....150.00
- 2) For authentication of an official signature and seal on a document .....20.00
- 3) For authentication of an official signature and seal on a document confirming one's foreign citizenship or guarantee that a certain person will acquire a foreign citizenship by naturalisation .....100.00

NOTE:

Fee under this Tariff Item shall be paid for authentication of each signature.

### **Tariff Item 161**

For authentication of a transcript, counterpart, or photocopy made by an interested party:

- For first page .....15.00
- For each subsequent page, each .....5.00

NOTE:

- 1) Fee for application shall be paid only for the first counterpart of a transcript or photocopy.
- 2) Fee shall be paid only for the first counterpart for authentication of several counterparties of the same transcript, counterpart, or photocopy and for each subsequent counterpart the fee under this Tariff Item shall be paid reduced by 50%.

### Tariff Item 162

- 1) For a translation from the Montenegrin language and other languages in official use in Montenegro into a foreign language or *vice versa*, made and authenticated in the DCRO:
  - Up to 100 words .....40.00
  - For each subsequent word, each .....0.10
- 2) For authentication of the translation from foreign language into the Montenegrin language and other languages in official use in Montenegro or *vice versa*:
  - Up to 100 words .....15.00
  - For each subsequent word, each .....0.05

**NOTE:**

No fee shall be paid for application requesting services under this Tariff Item.

### Tariff Item 163

For depositing a notary signature and seal with the DCRO .....100.00

### Tariff Item 164

For actions pertaining to probate matters:

- 1) For making minutes in premises of the DCRO:
  - For first page of the minutes .....50.00
  - For each subsequent page of the minutes .....5.00
- 2) For official actions outside of the DCRO premises (representation before local authorities, participation in their official matters, and other), for each day .....150.00
- 3) For inventory of inheritance estate, including appraisal of value of property, for each appraisal or for each expert statement, for each working day .....150.00
- 4) For administering inheritance estate against which a probate proceeding was carried out or for administering other property originating from an inheritance, a fee shall be paid of 5% of the annual net revenue.

**NOTE:**

- 1) Only the fee referred to in item 3) of this Tariff Item shall be paid for inventory of inheritance estate or for statement without appraisal or without stating value.
- 2) Day shall be a time of maximum six hours, where every commenced part of such time shall be counted as half day.

### Tariff Item 165

- 1) For delivery of money, securities, savings account books, and other valuable objects a fee corresponding to 3% of the amount being delivered, or value of object being delivered.
- 2) For delivery of money and other valuables originating from succeeded inheritance and so as follows:
  - For inheritance of up to USD 100 equivalent in national currency of the receiving country .....3%
  - For inheritance of USD 100 to 500 equivalent in national currency of the receiving country .....3%

- For inheritance in excess of USD 500 equivalent in national currency of the receiving country .....3%

NOTE:

- 1) Fee under this Tariff Item shall not be paid in case when as a result of a shipwreck or some other accident money and other valuables are delivered for sailors and families thereof to the DCRO.
- 2) No fee shall be paid for an application requesting delivery of services under this Tariff Item.

**Tariff Item 166**

For safekeeping a deposit:

- 1) For a document confirming a receipt of deposits for safekeeping .....20.00
- 2) For safekeeping and issuing money, securities, savings account books, and other valuable objects (valuables):
  - For the first year or part of such year, 5% of value thereof,
  - For each subsequent year or part of such year, 4% of value thereof;
- 3) For safekeeping a will or other documents for the account of natural persons or legal entities .....60.00

NOTE:

Fee under this Tariff Item shall not be paid for the following deposits:

- 1) Monetary deposits serving as an advance to cover fees, costs and similar duties of the DCRO.
- 2) Wages and movable property (cash of citizens of Montenegro, money deposited – received for compensation of Montenegrin citizens on various grounds and in case of illness, apprehension, and other).

**Tariff Item 167**

For recording in a crew list and recording data on boarding or landing of crew members .8.00

**Tariff Item 168**

For approval on boarding of a foreign citizen as a crew member of a Montenegrin Merchant Navy ship .....10.00

**Tariff Item 169**

For authentication of a ship's logbook and other ship's logs and documents and for any registration in such logs and documents .....300.00

**Tariff Item 170**

For issuing and authentication of excerpts from a ship's logbook:

- For a first page .....10.00
- For each following started page, each .....5.00

**Tariff Item 171**

- 1) For intermediation of a DCRO for ship to be issued with or extended a validity of any document concerning the safety of navigation, in addition to actual costs .....150.00
- 2) For any other intermediation before foreign authorities upon a request of ship, in cases when no particular fee is stipulated .....100.00



**Note of the Publisher:**

**The consolidated text of the Law on Administrative Fees does not include provisions of following Amendments to and Corrigendum of the Law on Administrative Fees:**

**Provisions of the Law on Amendments to the Law on Administrative Fees (Official Gazette of the Republic of Montenegro 81/05) not included in the consolidated text of the Law**

**Article 25**

*For writs and actions falling within competency of the Republic, subject to a fee obligation under this Law, no administrative fee shall be paid under provision of the Law on Federal Administrative Fees (Official Gazette of the Federal Republic of Yugoslavia, 81/94, 85/94, 61/95, 63/96, 29/97, 12/98, 59/98, 17/99, 44/99, 74/99, 73700, 21/01 and 71/01) except for administrative fees referred to in Tariff Item 112 and Tariff Item 114 item 2) Section BE of the Tariff on Federal Administrative Fees.*

**Article 26**

*Fee in the amount as set under the Law on Administrative Fees (Official Gazette of the Republic of Montenegro, 55/03) shall be paid for writs and actions where a fee obligation occurred before the day this Law enters into force*

**Article 27**

*This Law shall enter into force on the day following the day of its publication in the Official Gazette of the Republic of Montenegro and shall apply from 1 January 2006.*

**Provisions of the Law on Amendments to the Law on Administrative Fees (Official Gazette of Montenegro 22/08) not included in the consolidated text of the Law**

**Article 42**

*Fee in the amount as set under the Law on Administrative Fees (Official Gazette of the Republic of Montenegro, 55/03 and 81/05) shall be paid for writs and actions where a fee obligation occurred before the day this Law enters into force*

**Article 43**

*This Law shall enter into force on the eighth day following the day of its publication in the Official Gazette of Montenegro.*

**Provisions of the Law on Amendments to the Law on Administrative Fees (Official Gazette of Montenegro 77/08) not included in the consolidated text of the Law**

**Article 27**

*This Law shall enter into force on the day following the day of its publication in the Official Gazette of Montenegro.*

***Provisions of the Law on Amendments to the Law on Administrative Fees (Official Gazette of Montenegro 20/11) not included in the consolidated text of the Law***

***Article 21***

*This Law shall enter into force on the eighth day following the day of its publication in the Official Gazette of Montenegro.*

SU-SK No 01-262/6  
Podgorica, 18 March 2008

Parliament of Montenegro  
The Speaker  
Ranko Krivokapić, m.p.