

**Order of the acting Chairman of the Committee on Technical Regulating and Metrology of the Ministry of Industry and Trade of the Republic of Kazakhstan
dd. April 15, 2005 No. 107**

On approval of the Regulations on publication and providing of users with the standards and normative instruments in the field of standardization, metrology, certification, accreditation, catalogues and directories of standards and information about them

With a view of implementation of the Law of the Republic of Kazakhstan
“On Technical Regulating”, I

ORDER:

1. Approve the enclosed Regulations on publication and providing of users with the standards and normative instruments in the field of standardization, metrology, certification, accreditation, catalogues and directories of standards and information about them.
2. The control of the execution of this Order shall be conferred to the Deputy Chairman Momyshev Talgat Amangeldiyevich.
3. This Order shall take effect ten days after the date of their first official publication.

Acting Chairman

Approved
by the Order of the Acting Chairman of the Committee
on Technical Regulating and Metrology of the Ministry
of Industry and Trade of the Republic of Kazakhstan
dd. April 15, 2005 No. 107

**REGULATIONS
on publication and providing of users with the standards and normative
instruments in the field of standardization, metrology, certification,
accreditation, catalogues and directories of standards
and information about them**

These Regulations were elaborated in accordance with Article 15 of the Law of the Republic of Kazakhstan “On Technical Regulating” and establish the procedure of the publication and providing of the users with the standards and normative instruments in the field of standardization, metrology, certification, accreditation, catalogues and directories of standards and information about them.

These Regulations shall apply to the natural and legal persons irrespective of their form of ownership, the state fund of the normative legal instruments in the field of technical regulating and standards formed by the Committee on technical

regulating and metrology of the Ministry of Industry and Trade of the Republic of Kazakhstan (further – the authorized agency) and the state authorities within the limits of their competence and to the funds of the state authorities.

1. General provisions

1. The state fund of the normative legal instruments in the field of technical regulating and standards shall be formed by the authorized agency and the state authorities within the limits of their competence.

2. The information about the adoption of each standard and other normative instrument on standardization and one copy of them shall be submitted by the person who elaborated the document to the authorized agency for the purpose of formation of the unified inquiry – bibliography data base.

2. General rules of publication of standards and normative documents on standardization, metrology, certification, accreditation, catalogues and directories of standards and information about them

3. The authorized agency shall carry out publication including electronic version: publication and providing of users with the standards and normative instruments in the field of standardization, metrology, certification, accreditation (further – the normative instruments). catalogues and directories of standards and information about them in the information directories of the state standards of the Republic of Kazakhstan and the efficient placement of the information on the web-site of the authorized agency.

4. The publication of the printed products shall be performed within the following terms:

1) of the standards and the normative documents, and catalogues – within three month after receiving of the Dossiers of the standards pursuant to the state standard of the Republic of Kazakhstan ST RK 1.22-2001 “Dossier of the standard. Procedure of its formation, alteration, storage, up-dating, transfer to the archives and destruction”;

2) of the alteration of the standards and other normative documents and catalogues – within one month after receiving of the text of alterations approved by the authorized agency.

5. At publication of the standards and normative instruments they shall be made up in accordance with the state standard of the Republic of Kazakhstan ST RK 1.5-2004 “State system of standardization of the Republic of Kazakhstan. The general requirements to the construction, statement, execution and content of the standards”.

6. After coming into force of the state standards of the Republic of Kazakhstan, the interstate standards and alterations thereto within the territory of the Republic of Kazakhstan, the authorized agency shall carry out the official publication of the information about coming into force and publication of the interstate standards and alterations thereto within the period of maximum one month in the monthly information directories of standards.

7. The official information about the approval, one copy and the electronic version of each standard and normative document, catalogues and directories of standards and information about them shall be submitted by the person who elaborated the document to the authorized agency for the purpose of the formation of the unified inquiry – bibliography data base.

8. The information about the current normative documents in the Republic shall be published in the printed matters of the Republic of Kazakhstan.

9. The monthly information directory of the state standards of the Republic of Kazakhstan shall include the official part and comprise the information of the authorized agency about the adopted state normative instruments, alterations and corrections to them, about the adopted and implemented within the territory of the Republic of Kazakhstan interstate normative instruments, alterations and corrections to them as well as the periods of their implementation and additional information.

The additional information shall include the data about the meetings of the international and interstate councils, meetings of the working groups on standardization, metrology and certification, as well as other information.

3. General rules of providing of users with the standards and normative instruments in the field of standardization, metrology, certification, accreditation, catalogues and directories of standards and information about them

10. The provision of the users with the standards and normative instruments, catalogues and directories of standards and information about them shall be carried out by the authorized agency.

11. The organizations which possess the funds of the normative legal instruments in the field of technical regulating, shall carry out works on provision of the users with the standards and normative instruments, catalogues and directories of standards and information about them within the limits of their competence.

12. The information to the concerned legal persons, subscribers and the users of the state fund of the normative legal instruments in the field of technical regulating shall be carried out by means of the information system of the fund by the written requests, as well by the e-mail, international network Internet.

13. The agreement of the subscriber's services shall be concluded for the period at least of one year with the concerned legal and natural persons. At that, the subscribers are assigned the permanent subscription number for the current year which may be modified before the expiration of the term.