



Authentic in Lao language only

Lao People's Democratic Republic
Peace Independence Democracy Unity Prosperity

Ministry of Industry and Commerce

No.: 0471/MIOC
Vientiane Capital, 09 March 2011

Decision on Notification Unit of Sanitary-Phytosanitary Measures and Technical Barriers to Trade

- Pursuant to Decree on the Organization and Activities of the Ministry of Industry and Commerce No.188/PM, dated 17 August 2006;
- Pursuant to Decree on the Notification and Enquiry of Trade Related Information No. 363/PM, dated 19 August 2010;
- Pursuant to Proposal of the Foreign Trade Policy Department No. 0317/FTPД, dated 03 March 2011.

The Minister of Industry and Commerce issues a Decision:

Chapter 1 General Provisions

Article 1. Objectives

This Decision sets out the organization and activities of the Notification Unit of Sanitary-Phytosanitary Measures and Technical Barriers to Trade (hereinafter referred to as "**Notification Unit**") to further elaborate and implement the Decree on Notification and Enquiry of Trade Related Information No. 363/PM, dated 19 August 2010 (hereinafter referred to as "**Decree 363**").

Article 2. Definitions

In this Decision, the following terms shall have the meanings as follows:

1. **Information on sanitary-phytosanitary measures and technical barriers to trade** (of **information**) means information on drafting, changing or introducing sanitary-phytosanitary measures (or SPS) or technical barriers to trade (or TBT) legislation, or information on the accession of Lao PDR into any agreement or treaty which is related to SPS or TBT;
2. **International organizations** means international organizations, including the World Trade Organization, and regional organizations to which Lao PDR is obliged to notify the information;

3. **Notification** means notification of information from international organizations to Lao PDR (incoming information) or notification of information from Lao PDR to international organizations (outgoing information);
4. **Enquiry point** means point of providing information on SPS (located at the Ministry of Agriculture and Forestry) and TBT (located at the National Authority for Science and Technology) with a duty to provide information upon request of any individual or organization as provided for under Article 5 paragraph 1 and 2 of Decree 363;
5. **Focal point** means coordination points established at the relevant authorities for coordination for the notification as provided for in this Decision; and
6. **Relevant parties** mean international organizations, enquiry points and focal points.

Chapter 2 Location, Role and Personnel

Article 3. Location and Role

Notification Unit shall be located at the Foreign Trade Policy Department, Ministry of Industry and Commerce with the role to implement the duty on behalf of Ministry of Industry and Commerce as provided for in Article 4 of Decree 363.

Article 4. Personnel

Notification Unit shall be staffed with an appropriate number of personnel.

The Foreign Trade Policy Department shall appoint personnel and contact information of the Notification Unit and shall inform relevant parties of such contact information.

Chapter 3 Rights and Duties

Article 5. Rights

The Notification Unit shall have the following rights:

1. Directly notify outgoing information and receive incoming information;
2. Directly coordinate with relevant parties for the notification and for monitoring change in information;
3. Attend or organize meetings, seminars and trainings related to the notification; and
4. Exercise other rights as delegated by the higher authority.

Article 6. Duties

The Notification Unit shall have the following duties:

1. Monitor, collect and notify information in compliance with the basic principles as provided for in Article 3 of Decree 363;
2. Coordinate for comments from relevant parties on incoming and outgoing information;

3. Create and update database systematically;
4. Provide training for focal points on coordination of notification;
5. Research and propose the improvement of coordination mechanism and other aspects of the Notification Unit to be more effective;
6. Regularly Report to the Minister of Industry and Commerce on activities of the Notification Unit; and
7. Perform other duties as assigned by the higher authority.

Chapter 4 Working Method, Budget and Seal

Article 7. Working method of Notification Unit

The Notification Unit shall specify an appropriate working method in which the following shall be implemented:

1. Create and maintain electronic database to serve the notification;
2. Create operational manuals for notification;
3. Determine training programs from time to time for focal points on coordination mechanism of the notification; and
4. Have two meetings per year or upon request of any focal points.

Article 8. Budget

The budget of the Notification Unit shall be part of the regular budget of the Foreign Trade Policy Department.

Article 9. Seal

The Notification Unit may use the seal of the Foreign Trade Policy Department for carrying out its function.

Chapter 5 Coordination

Article 10. Focal points of Industry and Commerce Sector

The Provincial and Vientiane Capital Departments shall appoint their focal points for implementing the duties as provided for in second paragraph of this Article and notify in written form to the Notification Unit within thirty days (30) from the date of effectiveness of this Decision.

Focal points of the industry and commerce sector shall have following duties:

1. Act as contact point between the Notification Unit and relevant stakeholders in the provincial level by distributing the information received from the Notification Unit to relevant stakeholders within the timeline required by Notification Unit;

2. Monitor change in information within their jurisdiction and promptly report such change to the Notification Unit;
3. Facilitate the Notification Unit that is necessary for it to implement the notification as provided for in this Decision; and
4. Perform other rights and duties as assigned by the Notification Unit.

Article 11. Focal Points in Other Sectors

Sectors that are required to establish their focal points for receiving from and providing SPS information to the Notification Unit consist of:

1. Agriculture and forestry sector;
2. Public health sector;
3. Water resource and environment sector;
4. Science and technology sector; and
5. Other relevant sectors.

Sectors that are required to establish their focal points for receiving from and providing TBT information to the Notification Unit consist of:

1. Science and technology sector;
2. Water resource and environment sector;
3. Agriculture and forestry sector;
4. Energy and mining sector;
5. Public work and transportation sector;
6. Post and telecommunication sector;
7. Information and culture sector;
8. Public health sector;
9. Public security sector; and
10. Other relevant sectors.

The Lao National Chamber of Commerce and Industry shall be focal point between the Notification Unit and businesses.

The Notification Unit shall coordinate with relevant sectors in order to establish such focal points as deemed appropriate.

Article 12. Coordination on Notification of Incoming Information

When receiving incoming information, the Notification Unit shall distribute such information to relevant focal points for comments no later than five (5) working days of receipt of such information and specify the deadline for receiving comments from those focal points.

The Notification Unit shall follow up and summarize comments received and submit such summary to relevant international organizations in a timely manner.

Article 13. Coordination on Notification of Outgoing Information

The Notification Unit shall coordinate with relevant focal points in order to implement the notification of outgoing information in compliance with basic principles as provided for in Article 3 of Decree 363.

When receiving comments from international organizations on outgoing information, the Notification Unit shall collect those comments and send to relevant focal points no later than five (5) working days from the receiving date.

Article 14. Coordination with Enquiry Points

The Notification Unit shall directly and regularly coordinate with the enquiry points for sharing information and avoiding duplicated coordination of the Notification Unit and enquiry points with other focal points.

Chapter 9 Final Provisions

Article 15. Implementation

The Foreign Trade Policy Department shall implement this Decision. All authorities within the industry and commerce sector shall facilitate the implementation of notification upon request of the Notification Unit.

Other sectors shall be informed of this Decision, appoint their respective focal points and to cooperate as appropriate and on the basis of Decree 363.

Article 16. Effectiveness

This Decision shall be effective from its date of signature.

Minister of Industry and Commerce

[Signed and sealed]

Dr. Nam Viyaketh