

Import Procedures for Products Subject to Quarantine Control
Imported into the Territory of the Russian Federation

According to the Article 9 of the Federal Law of 17.07.2000 N 99-FZ “On Plant Quarantine” import of products subject to quarantine control into the territory of the Russian Federation is permitted only if there are documents for importing these goods and also such documents which certify that these goods are meeting the requirements of international agreements of the Russian Federation, rules and regulations concerning plant quarantine. The permission is given free of charge.

The list of products subject to phytosanitary control with their Russian HS codes is included into the Nomenclature of goods subject to quarantine and phytosanitary control which is approved by Rosselkhoznadzor as of 11 December 2006 by consent with Federal Customs Service of the Russian Federation.

Every lot of products subject to quarantine control importing into the territory of the Russian Federation requires the phytosanitary certificate issued by official national plant protection organization of exporting country with the exception of cases previewed by international agreements of the Russian Federation on plant quarantine issues and legislation of the Russian Federation.

The Administrative regulation for the fulfillment by the Federal Veterinary And Phytosanitary Monitoring Service (hereafter, Rosselkhoznadzor or RSN) of the state function of issuing permits to import into the Russian Federation and export from the Russian Federation, as well as to transit through its territory animals, products of animal origin, pharmaceutical products, feed and feed additives for animals, products subject to quarantine is approved by the Order of the Ministry of Agriculture and Food of the Russian Federation of 9 January 2008 No 1 (hereafter, the Administrative regulation).

In accordance with the Administrative regulation the following administrative procedures are established:

- 1. The consideration of documents for the issuance of an import quarantine permission (hereafter, IQP) and the decision-making on whether or not to issue an IQP.**
 - 1.1. The legal circumstance that serves as grounds for starting this administrative procedure is the receipt by Rosselkhoznadzor (or its territory body) of a properly completed application for an IQP with the set of documents stipulated in clause 1.2.
 - 1.2. The application for an IQP must be accompanied by the following documents:

1) a duly authenticated copy of the certificate of entry into the Unified State Registry of Legal Entities or the Unified State Registry of Individual Business Owners (for legal entities and individual business owners respectively);

2) a duly authenticated copy of the certificate of tax registration (for legal entities and individual business owners respectively);

3) a document confirming the completion of preventive phytosanitary decontamination of warehouse space designated for the storage of the imported products subject to quarantine in accordance with the rules and norms of plant quarantine;

4) an extract from the agreement (contract) about the rental- of warehouse space designated for the storage of imported products subject to quarantine unless the rules and norms of plant quarantine stipulate the necessity of completing a phytosanitary decontamination of the warehouse space designated for the storage of imported products subject to quarantine;

5) an extract from the State Registry of Selective Breeding Results allowed for use in the Russian Federation (for seeds and planting materials), except for batches of seeds and planting materials intended for scientific research, state testing and production of seeds for export from the Russian Federation;

6) the citizen's identification (passport) or other identifying document, or a duly authenticated copy;

1.3. The IQP is valid for 12 months after the date of issue.

1.4. The decision on whether or not to issue an IQP is made within 30 days after the application is received along with the necessary documentation at the Rosselhoznadzor territorial or main offices. The Rosselhoznadzor main or territorial office may require additional time to consider the application for an IQP, but not more than 30 additional days, provided that it informs the applicant about the extension.

Grounds for extending the application consideration period may be one or more changes in the phytosanitary situation in the exporting country or in the event that an IQP registration is suspended.

1.5. The outcome of this administrative procedure is the issuance of an IQP or the notification of a refusal to issue an IQP.

2. Checking the documents and information presented for completeness.

2.1. The legal circumstance that serves as grounds for starting the verification of the completeness of the presented documentation and information is the receipt of the application by the official responsible for fulfilling this administrative procedure.

2.2. The official on the same day of receiving an application for an IQP shall appoint one of the employees of the territorial office of Rosselhoznadzor as the executor responsible for verification of the presented information.

2.3. The responsible executor within 22 days verifies the information presented in the documentation.

2.4. After verifying the information contained in the presented documents, the responsible executor within 2 days duly prepares an IQP or a draft decision to refuse to issue an IQP indicating the reasons for the refusal.

2.5. A refusal decision may be handed down if:

- the full package of documents is not presented on time;
- contradictions are found in the presented documents;
- it is determined that the documents and/or the information contained therein is/are inaccurate;
- temporary phytosanitary measures to limit the import of products subject to quarantine into the Russian Federation from the indicated exporting country are duly introduced.

3. Decision-making on whether or not to issue an IQP.

3.1. The legal circumstance that serves as grounds for starting this administrative action is the receipt by the official responsible for fulfilling this administrative procedure from the responsible executor of the draft IQP or draft decision to refuse to issue an IQP, indicating the reasons for the refusal.

3.2. The IQP or the decision to refuse to issue an IQP indicating the reasons for the refusal may be obtained by the applicant:

- in person at Rosselkhoznadzor territorial or main office, or
- by mail.

4. Suspending an IQP

4.1. The legal circumstance that serves as grounds for starting this administrative action is the decision of Rosselkhoznadzor or its territorial office to suspend an IQP.

4.2. Rosselkhoznadzor decides to suspend an IQP if temporary phytosanitary measures to limit the import of products subject to quarantine into the Russian Federation from the intended exporting country are duly introduced.

4.3. The territorial office that issued the IQP decides to suspend an IQP if the applicant who received the IQP fails to complete the phytosanitary measures prescribed in the IQP. A decision to suspend an IQP made by the territorial office that issued the IQP remains in effect until the completion of the quarantine phytosanitary measures prescribed in the IQP.