DECREE OF THE PRESIDENT OF THE RUSSIAN FEDERATION NO. 1482 OF JULY OF 8, 1994

ON STREAMLINING THE STATE REGISTRATION OF ENTERPRISES AND ENTREPRENEURS IN THE RUSSIAN FEDERATION

(with the Amendments and Additions of August 29, 2001)

In accordance with <u>Articles 34</u> and <u>35</u> of the RSFSR Law of Enterprises and Business Activity, and also for purposes of streamlining and accelerating the process of the state registration of businesses. I hereby resolve:

- **1.** To approve the appended <u>Regulations</u> for State Registration of Subjects of Business Activity.
- **2.** To establish that the application of the Regulation of State Registration of Businesses shall be compulsory for all the bodies authorized to carry on the state registration of enterprises and entrepreneurs in keeping with the legislation of the Russian Federation.

<u>Decree</u> of the President of the Russian Federation No. 1088 of August 29, 2001 amended paragraph 1 of Item 2 of this Decree

See the previous text of the paragraph

The registration of enterprises with foreign investment shall be effected in keeping with the Regulations for State Registration of Businesses and with the observance of the specific provisions stipulated by the <u>Federal Law</u> on Foreign Investments in the Russian Federation.

The Law of the RSFSR on Foreign Investment in the RSFSR was abolished by Federal Law No. 160-FZ of July 9, 1999

On the registration of enterprises with foreign investment see <u>Federal Law</u> No. 160-FZ of July 9, 1999 on Foreign Investment in the Russian Federation

- **3.** To establish that the existing and newly-formed non-profit organizations shall be the subject to state registration according to the Regulations for State Registration of Businesses, if they have been granted the right of carrying on business activity in the Russian Federation according to the approved articles of incorporation (statutes).
- **4.** The Government of the Russian Federation shall be obliged to submit within three months the necessary changes in the current procedure for keeping the single state register of businesses.
 - 5. The present Decree shall enter into force after its publication.

President of the Russian Federation

Boris Yeltsin

REGULATIONS FOR STATE REGISTRATION OF SUBJECTS OF BUSINESS ACTIVITY (Approved by the <u>Decree</u> of the President of the Russian Federation No. 1482 of July 8. 1994)

On the state registration of legal entities see Federal Law No. 129-FZ of August 8, 2001, coming into force from July 1, 2002

The present Regulations define the procedure for state registration of the following persons:

- juridical persons which are businesses, namely: enterprises, other profit-making organizations, and also non-profit organizations with the right to carry on business activity (hereinafter referred to as enterprises), set up in keeping with the legislation of the Russian Federation:
 - general partnerships set up in conformity with the legislation of the Russian Federation;

- citizens of the Russian Federation, foreign nationals or stateless persons engaged in business activity without forming a juridical person (hereinafter referred to as entrepreneurs).

The present Regulations shall not extend to the registration of profit-making organizations whose procedure for state registration has been stipulated by the legislative acts of the Russian Federation, and also of enterprises being set up in the process of privatization.

I.	Registration of Enterprises	(Items 1 - 5)
II.	Registration of Entrepreneurs	(Items 6 - 9)
III.	Refusal to Register	(Items 10 - 16)

I. Registration of Enterprises

- **1.** For state registration the enterprise shall be obliged to present the following documents:
- the application for the registration of the enterprise drawn up in an arbitrary form and signed by the enterprise's founder (founders);
 - the enterprises by laws approved by the founder (founders);
 - the decision on setting up the enterprise or the agreement between the founders;
- documents confirming the payment of at least 50 per cent of the authorized capital (fund) of the enterprise, referred to in the decision on setting up the enterprise or the agreement between the founders:
 - the certificate of the payment of the state duty.

The state registration of general partnerships does not demand the submission of the statutes, whereas the state registration on non-profit organizations with the right of carrying business does not demand the submission of the decision of the setting up of enterprise or of the agreement between the founders.

When an enterprise is set up by one founder, approved statutes shall be regarded as a decision on its establishment.

2. The enterprise's articles of incorporation shall be submitted to the registering body by its founder (founders) or the representatives of the founder (founders) or shall be sent to this body as a registered item of mail with a notification and an inventory of the enclosure.

The date of the actual presentation of the articles of incorporation to registering body or the date of sending by post, indicated on a postal receipt with the inventory of the articles of incorporation shall be the date of the submission of these documents for the registration of the enterprise. In the latter case the receipt shall certify the fact of submitting these documents for registration.

- **3.** During the registration of the enterprise the following requirements shall be made to the articles of incorporation according to the legislation of the Russian Federation:
- a) the articles shall contain information about the enterprise's organizational structure or legal status, its name and place of location, the size of its authorized capital (fund), the composition, the procedure of the formation and jurisdiction of its management and control bodies, the distribution of profit and the formation of its funds, the procedure and conditions of its reorganization or liquidation;
- b) the state-owned and municipal enterprises and also the non-profit organizations with the right to engage in business activity shall indicate in their statutes the types of activity carried out by the enterprises;
- c) the agreement of the founders shall contain information about the name and legal status of the founders, their location (place of residence), state registration (for juridical persons), the size of the authorized capital of the enterprise being set up, the stock (equities and shares) belonging to each founder, the amounts, procedure, and methods of making contributions (payment for shares).

The agreement of the founders of a general or mixed partnership shall also indicate the number of the certificates of the registration of individuals as entrepreneurs who are its full members:

d) the size of the authorized capital (fund) of a joint-stock company or enterprise with the

participation of foreign investments (joint venture, regardless of its organizational structure and legal status), of a state-owned or municipal enterprise shall be no less than 1000 multiples of the minimum salary per month, fixed by the legislation of the Russian Federation at the moment of submitting the articles of incorporation for registration.

According to Federal Law No. 14-FZ of February 8, 1998 the amount of the authorized capital of a limited liability company shall not be less than 100 multiples of the minimum amount of wages and salaries, fixed by the federal law on the date of the submission of documents for state registration of the company

The size of the authorized capital (fund) of enterprises of any other organizational structure and legal status shall be no less then 100 multiples of the minimum salary per month, fixed by the legislation of the Russian Federation at the time of submitting the articles of incorporation for registration;

- e) in case of submitting for registration the documents of the enterprise, to size of whose authorized capital (fund) exceeds the value, established by the anti-monopoly legislation of the Russian Federation, the founder (founders) is obliged to submit the document confirming the agreement of the corresponding anti-monopoly body for the establishment of the enterprise;
- f) in case of submitting for registration the documents of the enterprise (the founders of which are represented by state-owned and/or municipal enterprises) it is necessary to submit documents confirming the adjustment by the appropriate property management committee or any other authorized body of the size and method of payment for the deposits by state-owned and/or municipal enterprises to the authorized capital (fund) of the enterprise being registered. This submission is necessary in all cases except for the cases of making said contributions on pecuniary form from the profit of the founder enterprises;
- g) the decision on the establishment of an individual private enterprise shall be drawn up in an arbitrary form without the obligatory notarization (in case of producing documents certifying the personality of a founder).
- **4.** The state registration of an enterprise shall not require guarantee letters and other documents acknowledging its location indicated in the enterprise's articles of incorporation (states).

The responsibility for the damage which may be inflicted on third persons because of the uncertainty of the enterprise's location contained in the articles of incorporation (statutes) shall be borne by its founder (founders).

No different demands shall be made by the registering and other state bodies on the applicants and their articles of incorporation intended for registration, save the demands stipulated by the present Regulations.

5. Enterprises shall be registered by a registering body within three days after submitting the necessary documents or within 30 calendar days after the mail date on the item indicated in the receipt on the standing of the articles of incorporation listed in Item 2 of the present Regulations.

Registration shall be effected by conferring the next number on the enterprise in the journal of registration of incoming documents and by putting down a special stamp with the name of the registering body, the number and date on the first page (front page) of the enterprise's statutes countersigned by the official responsible for registration.

II. Registration of Entrepreneurs

6. For state registration the entrepreneur shall submit:

the application drawn up in a statutory form;

the document on payment of a registration fee.

- If documents are sent for state registration by post in the order prescribed by Item 2 of the present Regulations, the documents shall be appended with an envelope with the return address and postage stamp.
- **7.** The state registration of entrepreneurs shall be effected by the registering body on the day of submitting documents or within three days after the receipt of documents by post. Within the

same period, a permanent certificate of registration for the entrepreneur shall be forwarded or sent by post.

- **8.** No other documents or actions shall be required during the registration of an entrepreneur (of the prolongation of the term of validity of a registration certificate).
- **9.** The state registration of a person as a individual entrepreneur shall become invalid after the time the court of law passes its decision on the recognition of the individual entrepreneur as insolvent (bankrupt) or on day when the registering body receives the entrepreneur's application for the annulment of his state registration.

III. Refusal to Register

10. Refusal to register an enterprise (an entrepreneur) shall be allowed only in cases of incongruity of the submitted documents and information therein to the requirements of the present Regulations.

The notification about the refusal of state registration within three days after the day of the submission of documents for registration or the receipt of them by post, shall be forwarded to the applicant (applicants) at the indicated address in writing and being signed by the official responsible for registration and with the compulsory indication of all documents or information provided for by the present Regulations but not presented by the applicant.

11. In case of ascertaining unreliable information contained in submitted documents, the violation of the order of setting up an enterprise, and an inconsistency of the articles of incorporation with the legislation of the Russian Federation, the registering body shall be obliged to notify the enterprise about the need for introducing appropriate addenda and/or amendments in the enterprise's articles of incorporation within one calendar month since the day of registration.

Seven days after notification, the enterprise is obliged to introduce the appropriate supplement and/or changes to the articles of incorporation and to submit them to the body which registered it in the order provided by Item 2 of the present Regulations.

- 12. If the enterprise has failed to submit information about the introduction of amendments and/or supplements to its articles of incorporation within the statutory period, the organ that registered the enterprise shall be obliged to apply to a court of arbitration with a claim that the enterprise's articles of incorporation should be recognized as invalid (in full or in part).
- 13. Any interested person shall be free to apply within six calendar months after the time of the enterprise's registration to a court of law (a court of arbitration) with the application on the recognition as invalid of the enterprise's registration and/or its articles of incorporation (in full or in part).
- **14.** The decision of a court of law or a court of arbitration shall be a ground for the annulment of the state registration of an enterprise (entrepreneur).

State registration shall be cancelled within seven calendar days after the receipt of the court's decision by the registering body.

Within three day's after the time of annulment of state registration, the registering body shall be obliged to send its written notification about this fact on the basis of the court's decision.

15. The data on state registration (cancellation of state registration) of an enterprise (entrepreneur) shall be communicated by the registering body within a week to the respective tax inspection team for the inclusion in the state register.

The data of the inclusion of enterprises in the state register (the exclusion of them from the state register) shall be subject to publication in the statutory order.

The bodies which carry out state registration of enterprises (entrepreneurs) shall be obliged during their working day to make the state register of enterprises accessible to the public.

16. A refusal of state registration of enterprises (entrepreneurs), evasion from such registration, and also failure to submit the data of the state register of enterprises for public notice may be appealed against in a court of law (a court of arbitration).