



SPS&TBT Platform

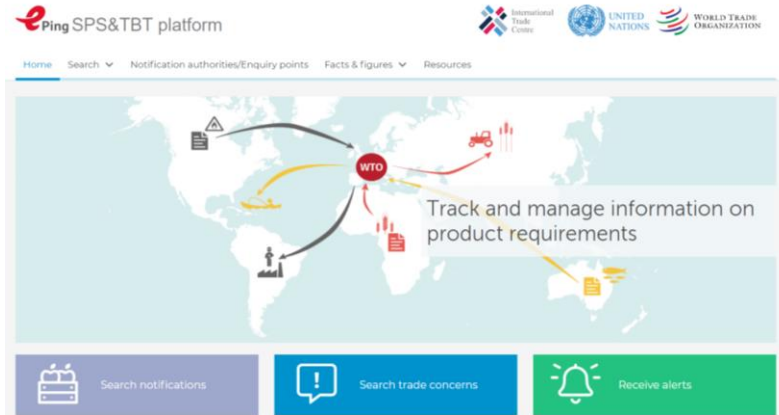
Notifications clinic

SPS Committee Workshop on Transparency
Monday, 20 June 2022

Outline

1. Main functions of the ePing SPS&TBT Platform
2. User access rights
3. Notification submission functions

ePing SPS&TBT Platform



Integrates the **SPS NSS**, **SPS IMS**, **TBT NSS**, **TBT IMS** and **ePing** alert system into one platform

Benefits

- More advanced technology
- More user-friendly
- Reduce data errors
- Single sign-on feature

Links to

- Trade Concerns Database
- eAgenda

ePing SPS&TBT Platform - Main functions



Stay informed

- Receive updates on notifications based on products/market preferences
- Search notifications on new or updated product regulations
- Search trade concerns discussed in the WTO SPS and TBT Committees
- Search NNAs/NEPs contact information
- Facts & figures: Member profiles / Notifications statistics and graphs

Submit notifications

- Online submission of notifications
 - Improved quality and completeness
 - Improved domestic coordination
 - Faster processing and circulation
- Update notification authorities / enquiry points contact information

ePing SPS&TBT Platform - Main functions (cont.)



Reach out

- Participate in national / international fora:
 - See list of national users
 - Participate in chats
 - (De-)activate and moderate national fora
 - Post on international fora, or share information (comments, translations)

ePing SPS&TBT Platform – User access rights



Registered user

- Receive alerts
- Save filters
- Participate in the national forum and be contacted

Outreach admin rights

- (De-)activate and manage national forum
- See lists of national users, reach out to national stakeholders
- Participate in admin chats
- Post on international forum

Notification admin rights

- Update NNA/NEP contact information
- Draft and submit notifications
- Grant notification drafting rights or notification submission rights to regular users

Notification drafting rights

Can create notifications but not submit them to the WTO

Notification submission rights

Can create and submit notifications to the WTO

Overview of the **Notification submission** functions of the **ePing SPS&TBT Platform**

ePing SPS&TBT Platform – User access rights



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Notification admin rights

- Update NNA/NEP contact information
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- Grant notification drafting rights and/or notification submission rights to regular users

Notification drafting rights

Can create notifications but not submit them to the WTO

Notification submission rights

Can create and submit notifications to the WTO

Notification rights



Once granted **notification admin, drafting** and/or **submission rights**, an “Admin panel” tab becomes available in the main menu

Click on “**Submit notifications**” to see the SPS notification submission menu

SPS Notification submission menu



Click on the plus sign (+), to start drafting a new notification. Scroll down to see all notification options, namely:

- Regular notifications
- Emergency notifications
- Addenda
- Corrigenda
- Supplements
- Recognition of equivalence

REGULAR NOTIFICATIONS



Notifications in progress (drafts)	0
Completed notifications	0
Submitted notifications	0
Approved notifications	0
Issued notifications	74
Templates	0

EMERGENCY NOTIFICATIONS



Notifications in progress (drafts)	0
Completed notifications	0
Submitted notifications	0
Approved notifications	0
Issued notifications	2
Templates	0

SPS Notification submission menu



Regular notifications

 Expand/Collapse

Validate URL links

Back to dashboard

0. REVISION NOTES

1. NOTIFYING MEMBER

2. AGENCY RESPONSIBLE

3. PRODUCTS COVERED

4. REGIONS OR COUNTRIES LIKELY TO BE AFFECTED

5. NOTIFIED DOCUMENT

6. DESCRIPTION OF CONTENT

7. OBJECTIVE AND RATIONALE

8. RELEVANT INTERNATIONAL STANDARD

9. OTHER RELEVANT DOCUMENTS AND LANGUAGES

10. PROPOSED DATE OF ADOPTION AND PUBLICATION

Save as template

Save & Continue

Save & Complete

Cancel

SPS Notification submission menu



Fill in the corresponding fields of the draft notification. Mandatory fields will be highlighted in red before completion

- **Save as template** – save notification as a template
- **Save & Continue** – save draft notification. Notifications will appear under “Notifications in progress (draft)” in the dashboard
- **Save & Complete** – new feature added. Allows users to immediately complete notifications. Completed notifications can be reviewed or submitted by users with notification admin rights or notification submission rights

Save as template

Save & Continue

Save & Complete

Cancel

SPS Notification submission menu



Back on the dashboard, click on “[Notifications in progress \(draft\)](#)” to edit, complete or delete draft notifications

Click on “[Completed notifications](#)” to review, submit, or delete a completed notification

See the list of [submitted](#), [approved](#) and [issued](#) notifications

See and edit notifications saved as [templates](#)

REGULAR NOTIFICATIONS

Notifications in progress (drafts)	0
Completed notifications	0
Submitted notifications	0
Approved notifications	0
Issued notifications	74
Templates	0

EMERGENCY NOTIFICATIONS

Notifications in progress (drafts)	0
Completed notifications	0
Submitted notifications	0
Approved notifications	0
Issued notifications	2
Templates	0

Notification admin rights



Notification admins can also see and manage the list of domestic users with notification drafting and/or notification submission rights by clicking on “[Manage users](#)”

The screenshot shows a dashboard with a 'Manage users' button in the top right corner. Below it, there are two columns of notification statistics: 'REGULAR NOTIFICATIONS' and 'EMERGENCY NOTIFICATIONS'. Each column has a '+' icon and a table with five rows of data.

SUBMIT NOTIFICATIONS (SPS)	
Manage users	
REGULAR NOTIFICATIONS +	
Notifications in progress (drafts)	0
Completed notifications	0
Submitted notifications	0
Approved notifications	0
Issued notifications	74
Templates	0
EMERGENCY NOTIFICATIONS +	
Notifications in progress (drafts)	0
Completed notifications	0
Submitted notifications	0
Approved notifications	0
Issued notifications	2
Templates	0

Notification admin rights



- Click on “+ Add new” to grant domestic registered users with notification drafting rights and/or notification submission rights
- Tick/untick “Notification drafting rights” and/or “Notification submission rights” to manage domestic registered users' rights

MANAGE USERS

Free text search

Export to Excel Clear filter(s) Search

+ Add new

Full name	Email	Notification drafting rights	Notification submission rights
User's name	User's email	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Notification admin rights



ENQUIRY POINTS/NOTIFICATION AUTHORITIES

Country/territory
Search country/territory

SPS notification authorities

SPS enquiry points

TBT enquiry points

Country/territory

Name/Agency

Contact information



Country/territory

Government Agency

Email:

 Edit

Phone: +|

Notification admins can also edit the NNA/NEP contact information by clicking on the menu bar, “**Enquiry points/Notification authorities**”

Thank you!

SPS Gateway

<http://www.wto.org/sps>

If you have any questions:

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