# GENERAL AGREEMENT ON <br> TARIFFS AND TRADE 

L/5460
21 February 1983
Limited distribution

## REPORT OF THE COMMITTEE ON BUDGET, FINANCE AND ADMINISTRATION

1. The Committee on Budget, Finance and Administration met at the Centre William Rappard, Geneva, on 9 December 1982, under the chairmanship of Mr. P.K. Williams of the United Kingdom and on 14 February 1983 under the chairmanship of Mr. J.-P. Rigault of France.
2. The following eighteen members attended:

| Australia | Hungary | Nigeria |
| :--- | :--- | :--- |
| Brazil | India | Spain |
| Canada | Israel | Sweder |
| Chile | Italy | Switzerland |
| France | Japan | United Kingdom |
| Germany, Fed. Rep. | Malaysia | United States |

Greece, Indonesia, the Netherlands and Romania were represented by Observers.
3. On 9 December 1982 the Committee examined the Director-General's Supplementary Budget Estimates for the Financial Year 1983 to meet Additional Requirements arising from Ministerial Decisions (L/5428), but did not reach a consensus with regard to a recommendation to the CONTRACTING PARTIES. The proposed supplementary budget amounted to $\operatorname{SwF} 1,440,000$.
4. Taking into account the comments and suggestions made by the Committee, the Director-General submitted Revised Supplementary Budget Estimates for 1983 (Annex I). These estimates, from which proposals estimated at SwF 362,000 had been withdrawn, now totalled SwF 1,078,000 and were examined by the Committee at its meeting on 14 February 1983.
5. During the discussions which tock place with regard to the revised estimates, the Committee reconnized that the Directer-General's proposals foresaw the redeployment of existing resources to the fullest extent possible in order to meet the additional workload which resulted from the decisions taken by Ministers. Although all aspects of the impact of the Ministerial decisions had been taken into account, the additional resources that had been requested were in respect only of those parts of the new activities that could not be absorbed by the secretariat staff. In these circumstances, the need for the Director-General to maintain a high degree of flexibility in the application of these resources was acknowledged.
6. General satisfaction was expressed with regard to the efforts that had been made by the Director-General to reduce the estimates to a minimum level. The fact that all additional staff resources were now requested on a temporary assistance basis was also appreciated.
7. One member stated that, while he could accept the supplementary budget estimates in view of their importance and exceptional nature, his Government wished to stress that it remained fully attached to the principle of zero real growth for the budgets of the international organizations.

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8. After full consideration of the proposals made, the Committee agrees to recommend the approval by the CONTRACTING PARTIES of the revised supplementary budget estimates amounting to SwF 1,078,000 (Annex I). The Committee further recommends that the supplementary appropriations (Annex II) be financed by the assessment of additional contributions on contracting parties (Annex III).

## ANNEX 1

## REVISED SUPPIENENT:RY 1983 BUDGET ESTTMATES

## Note by the Director-General

1. The Conmittee on Budget, Finance and Administration at its meeting on 9 December 1982 discussed the Supplementary Budget Estimates for the Financial Year 1983 to meet Additional Requirements arising from Elinisterial Decisions. In the light of the coments and suggestions made, the Director-General now puts forward revised expenditure estimares totalling SwF 1,078,000.
2. The additional workload resulting from the decisions taken at the Ministerial meeting will be met, to the greatest possible extent, by the redeployment of existing resources. This is in accordance with the normal practice of the secretariat. Only where it would be impossible to carry out Ministerial decisions faithfully without some reinforcement have proposals for additional staff or funds been made. It should therefore be borne in mind that the proposals contained: in the supplementary estimates by no means reflect the totality of the work flowing from the Ilinisterial Meeting: a great part of it will be carried out by the existing staff.
3. The Committee noted that implementation of CONTRACTING PARTIES' decisions is likely to commence at different points of time in 1083. If it proves necessary, on the basis of experience acquired in 1983, further provision of temporary assistance will be requested in the 198: budget.
4. In view of the difficulty of evaluation in advance of the exact impact in teras of workload of the decisions taken by the Ministers, the DirectorGeneral intends, in the interest of overall economy, to retain the fullest flexibility in the apolication of additional resources in order to be able to make the most rational and efficacious use of them.
5. In the light of the comments made by the Committee, it is now proposed that all such additional staff be recruited on a temporary assistance basis rather than against permanent posts. Experience will show how far the need for these posts is in fact permanent and, if it proves to be so, proposais for their consolidation into the permanent establishraent will be made.
6. Furthermore, in the light of the discussion in the Committee and upon
 some of the proposed expenditures can be withdrawn at this stage. These are the following:
7. The post of Senior Legal Officer P5/D1 116,000
8. the post of a statistical clerk for work on the liberalization of trade in tropical products

36,000
3. outside expert assistance for technical co-operation
4. a reduction of 50 per cent has been made in respect of the additional cost (subsistence and travel) of increasing the participation in GATT Comercial Policy Training Courses because, at this stage, an increase in the number of participants can be foreseen only with effect from the second course in 1983
70,000

$$
362.000
$$

7. The revised estimates, with supplementary notes which take account of questions raised and comments made by members of the Committee on Budget, Finance and Administration, are as follows:

## Von-Tariff leasures Division

The CONTRACTIVG PARTIES deci.ied on the creation of a group for the purpose of revierving quantitative restrictions and other non-tariff measures, so as to achieve the elimination of restrictions which are not in conformity with the General Agreement, or their being brought into conformity with the Agreement, as well as achieving progress in liberalizing other quantitative restrictions and non-tariff measures. The group is to make a complete report containing its findings and conclusions to the CONTRACTİG PARTIES at their 1984 Session. While the previous group dealing with quantitative restrictions has been dormant for some time, the Division has, as was explained to the Committee, taken up a number of other responsibilities. Nevertheless, part of the anticipated additional workload can be carried out within the existing staff resources aithough, as the Division is not heavily staffed, it is evident that, for the addressing inter alia.


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of some 500 items listed in the inventory of quantitative restrictions, an additional professional officer with considerable experience in this field is necessary.


Professional assistance - 240 man/days

## Development Division

The CONTEACTING PARTIES instructed the Committee on Trade and Development to consult on a regular basis with contracting parties individually or collectively, as appropriate, to examine how individual contracting parties have responded to the requirements of Part IV. In this connexion the CONTRACTING PARTIES decided that the Committee on Trade and Development would adopt a programme of consultations and that each such consultation would be based on information supplied by the contracting party in question and additional factual material prepared by the secretariat. The CONTRACTING PARTIES at the same time instructed the Committee on Trade and Development to carry out an examination of-the prospects for increasing trade between developed and developing countries.

The present staff of the Division has been coping with a very heavy workload and the preparation of information and studies relating to the new tasks cannot be carried out without some strengthening of present resources. This at the minimum would involve:

Professional assistance - 240 man/days 69,000
Statistical clerk - 240 man/days 36,000
36,000 i03,900

## Technical Co-operation

The CONTRACTING PARTISS took a decision to strengthen the technical co-operation programe of GATT by responding to increasing requests for seminars and other technical assistance activities. The Technical Co-operation Division is responsible for the implenentation of the technical assistance programme. Preferential help is given to the least-developed countries,
not necessarily members of GATT, but those most interested in GATT and its activities, and in this connexion the language element is often of crucial importance. The Division, which deals with general matters, draws on officers from the operational divisions in order to make use of their expertise and experience with regard to specific, technical questions. In 1982 nearly 80 per cent of the missions were carried out by officers from operational divisions:
a) It is accordingly froposed that in order to make che most effective response to the CONTRACTING PAETIES's decision, two professional officers be recruited in connexion with the decision to strengthen the technical assistance facilities of the secretariat. These officers would be placed in operational divisions and would increase the capacity of the divisions to make more experienced staff members available for adyisory missions. The staff resources of the Technical Co-operation Division itself would not be enlarged, except as mentioned under (b) below.

| Economic Affairs Officer $P 3 /$ Counsellor P4 | 34,000 |  |
| :--- | :--- | :--- | :--- |
| Economic Affairs Officer P3/Counsellor P4 | $\underline{34.000}$ | 168,000 |

b) The number of technical co-operation missions carried out in 1982 amounts to fourteen at a cost of some $\operatorname{SwF}$ 150,000. The increased cost of a similar number of missions in 1983, taking into account higher travel rates, will be approximately SWE 175,000 and a provision of this magnitude has been approved in the 1983 budget. At this point of time, preliminary and firm requests for fourteen missions to be carried out in 1983 have already been received, and on the basis of recent experience it is anticipated that further requests will bring the total for 1983 to at least twenty missions. Travel costs of SwF 75,000 have therefore been foreseen to cover up to six additional missions (see under Miscellaneous Expenditure below). Furthermore, additional secretarial assistance for the preparation of the increased number of
missions and other techaical assistance activities will have to be provided.

Secretary G3
Swiss francs

34,000
202,000

## Economic Research and Analysis Unit

The CONTRACTING PARTIES decided to carry out on a priority basis a study on textiles which requires, inter alia, a detailed review of existing systems of restraints and restrictions on textiles and their implications for the trade and economic situation of countries in international trade. The study should be completed for consideration by the CONTRACTING PARTIES at their 1984 Session.

This major study, given its scope, will involve several sections within the secretariat but it will be conducted under the overall responsibility of the Economic Research and Analysis, Unit. While initially a large part of the study can be handled with the existing resources of the secretariat, it is also clear already that, as from the initial stage, outside professional expertise will be necessary to supplement regular resources.

Professional assistance - 180 man/days 58,000
The CONTRACTING PARTIES also decided that problems relating to trade in non-ferrous metals and minerals, forestry products, as well as fish and fishery products should be examined. The bulk of the work in preparation for the examinations can be carried out with existing staff resources by the redeployment of these resources and the reallocation of tasks. It is also clear, bowever, that at the very least, additional statistical work will be generated in 1983 for which temporary assistance is necessary.

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\text { Clerical services - } 180 \text { man/days } \quad 30,000
$$

33.000

## Agriculture Division

The CONTRACTING PARTIES decided that a major two-year work programe be undertaken for the

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> examination of a number of matters enumerated and specified in their decision. For the purpose of carrying out this work, an improved and unified system of notifications is to be introduced and a Conmittee on Trade in Agriculture is to be established. The Committee is to make appropriate recommendations to the Council and the CONTRACTING PARTIES for their consideration not later than at their 1984 Session.

> As a result of redeployment which has already taken place, the Agriculture Division, in spite of its very greatly increased workload, will be able to deal with a large part of the work accruing from the formation of the Comirtee. However, it is now clearly essential that an additional professional officer with great experience in the Eield of trade in agriculture and at an adequate level for dealing with goverament representatives, etc. be provided for the servicing of the Committee on Trade in Agriculture.

Counsellor P4/P5 100,000

## Other activities

As a result of the Ministerial Decisions various other activities will be undertaken which will involve a great deal of preparatory work for the secretariat. While in the first instance, any such preparatory work will be carried out with existing resources, it is also apparent that some temporary reinforcement will be necessary for an adequate performance of this work.

| Consultants - 180 man/days | 60,000 |  |
| :--- | :--- | :--- |
| Professional assistance - 180 man/days | 45,000 | 105,000 |

## Training activities

The CONTRACTING PARTIES decided to permit an increased participation in the GATT Commercial Policy Training Courșes. Within the present facilities in the secretariat it is only possible to provide for ar increase in che number of participants in the courses from twenty to twenty-four, as an absolute maximum. This situation can only be reviewed. in the light of expanded facilities which are unlikely to materialize for some four to five years. An increase by four in the number of participants for two courses a year would require -

| Subsistence | 85,000 |
| :--- | ---: |
| Travel | $\frac{55,000}{140,000}$ |

As in the meantime preparations for the first course in 1983 are too far advanced to benefit from any supplementary budget appropriations, an increase in participation can only be foreseen to begin as of the second course in 1983 .

| Subsistence | 42,500 |
| :--- | :--- |
| Trave1 | 27,500 |

70,000

The CONTRACTING PARTIES decided on the inclusion $i$ the training programme of a regular conrse in the Spanish language. Arrangements will be made to hold the first course in February-June 1984. One indispensable requirement for the inclusion in the training programme of a regular Spanish-language course is a Spanish mother tongue officer, fluent also in English and French, as well as a bilingual secretary of Spanish

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Swiss francs


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mother tongue, to attend to the diversity of tasks which are involved in being a tutor to the trainees, particularly in the writing of studies and in the preparation of papers for seminars, etc. Obviously this officer will be fully engaged in the other courses where additional work will arise from the increase in participation.


Training Officer P4 84,000
Secretary G5
Viscellaneous (purchase and reproduction of documents, etc.)

## Miscellaneous expenditure

Increased number of missions
Official missions resulting from new studies

30,000
Technical co-operation missions (six additional missions)

Additional cost of documentation Eor groups and comittees, studies, etc. Additional computer time for various groups

75,000
105,000

10,000

50,000

| $\frac{\text { Approved }}{\text { budget }}$ |  |  |
| :--- | :---: | :--- |
| $\frac{(\overline{L / 5380})}{\underline{S W F}}$ | $\frac{\text { Supplementary }}{\text { estimates }}$ | Total |
|  | $\underline{S W F}$ | $\underline{S W F}$ |

PART I: MEETINGS
Section $1-\frac{\text { Thirty-Ninth Session of the }}{\text { CONTRACTING PARTIES }}$
(i) Temporary assistance (interpreters)
(ii) Travel and subsistence of temporary staff
(iii) Rental of meeting rooms and additional office space
(iv) Other services

Total Section 1:

| 13,000 | - | 13,000 |
| :---: | :---: | :---: |
| 2,000 | - | 2,000 |
| 4,000 | - | 4,000 |
| 1,000 | - | 1,000 |
| 20,000 | - | 20,000 |

Section 2 - Meetings of the Council and other Meetings
(i) Temporary assistance (interpreters)

$$
190,000 \quad-\quad 190,000
$$

(ii) Travel and subsistence of temporary staff
(iii) Other services

Total Section 2:

| 2.000 | - | 2,000 |
| :---: | :---: | :---: |
| 4,000 | - | 4,000 |
| 196,000 | - | 196,000 |
| 216,000 | - | 216,000 |


|  |  | $\begin{aligned} & \frac{\text { Approved }}{\text { budget }} \\ & \frac{(\overline{L / 5380})}{\underline{S w F}} \end{aligned}$ | $\frac{\text { Supplementary }}{\frac{\text { estimates }}{}} \text { Total }$ |  |
| :---: | :---: | :---: | :---: | :---: |
| PART II: | SECRETARIAT |  |  |  |
| $\text { Section } 3-\frac{\text { Salaries and Wages and }}{\text { Official Missions }}$ |  |  |  |  |
| (i) | Estabiolisned posis | 22,656,000 | - $=$ | 22,656,000 |
| (ii) | Temporary assistance (including overtime) and consultants | 3,459,000 | 658,000 | 4,117,000 |
| (iii) | Missions |  |  |  |
|  | (a) Cfficial missions | 400,000 | 30,000 | 430,000 |
|  | (b) Technical co-operation missions | 175,000 | 75,000 | 250,000 |
|  | Total Section 3: | 26,700,000 | 763,000 | 27,463,000 |
| Section 4 - Common Staff Costs |  |  |  |  |
| (i) | Installation grants | 50,000 | - | 50,000 |
| (ii) | Travel and removal expenses of staff and their dependants | 120,000 | 37,500 | 157,500 |
| (iii) | Separation payments | 60,000 | - | 60,000 |
| (iv) | Contribution to the United Nations Joint Staff Pension Fund | 4,555,000 | 72,500 | 4,627,500 |
| (v) | Repatriation grants | 100,000 | - | 100,000 |
| (vi) | Travel on home leave | 315,000 | - | 315,000 |
| (vii) | Family allowances, education grants and related travel: |  |  |  |
|  | (a) Family allowances | 565,000 | 10,000 | 575,000 |
|  | (b) Education grants and related travel | 500,000 | - | 500,000 |
| (viii) | Joint services | 205,000 | - | 205,000 |
| (ix) | Other common staff costs | 514,000 | 9,500 | 523,500 |
|  | Total Section 4: | 6,984,000 | 129,500 | 7,113,500 |


|  |  | $\frac{\frac{\text { Approved }}{\text { budget }}}{\frac{\left(\frac{\mathrm{L} / 5380}{\mathrm{SwF}}\right.}{\underline{5}}}$ | $\frac{\text { Suppleme }}{\frac{\text { estim }}{\text { SwF }}}$ | $\begin{array}{rr}\text { ary } & \text { Total } \\ & \underline{S W F}\end{array}$ |
| :---: | :---: | :---: | :---: | :---: |
| Section 5 - Common Services |  |  |  |  |
| (i) | Cables, telex and telephone communications | 100,000 | - | 100,000 |
| (ii) | Freight and cartage | 14,000 | - | 14,000 |
| (iii) | Books and information material | 95,000 | - | 95,000 |
| (iv) | Rental and maintenance of premises and equipment: |  |  |  |
|  | (a) Rent | 1,513,000 | - | 1,513,000 |
|  | (b) Electricity | 120,000 | - | 120,000 |
|  | (c) Water supply | 8,000 | - | 8,000 |
|  | (d) Heating | 100,000 | - | 100,000 |
|  | (e) Telephone and teiex (rental) | 135,000 | - | 135,000 |
|  | (f) Insurance premiums | 120,000 | - | 120,000 |
|  | (g) Maintenance expenditure | 300,000 | - | 300,000 |
|  | (h) Contractual cleaning | 420,000 | - | 420,000 |
|  | (i) Maintenance of service cars | 13,000 | - | 13,000 |
| (v) | Postal services | 300,000 | - | 300,000 |
| (vi) | Stationery and office supplies | 125,000 | - | 125,000 |
| (vii) | Reproduction of documents | 630,000 | 10,000 | 640,000 |
| (viii) | External audit | 62,000 | - | 62,000 |
| (ix) | Other services and miscellaneous expenditure | 550,000 | 50,000 | 600,000 |
|  | Total Section 5: | 4,605,000 | 60,000 | 4,665,000 |
| Section 6 | Printing | 410,000 | - | 410,000 |
| Section 7 - Representation and Hospitality |  | 125,000 | - | 125,000 |
| Section 8 - Public Information |  | 5,000 | - | 5,000 |


|  | $\frac{\frac{\text { Approved }}{\text { budget }}}{\left(\frac{\overline{L / 5380})}{\frac{\text { SwF }}{}}\right.}$ | $\frac{\text { Suppleme }}{\frac{\text { estim }}{\text { SwF }}}$ | $\begin{aligned} & \frac{\text { ry }}{S} \text { Total } \\ & \underline{S W F} \end{aligned}$ |
| :---: | :---: | :---: | :---: |
| Section 9- Permanent Equipment | 209,000 | 22,500 | 231,500 |
| Section 10 - Contribution to the Staff |  |  |  |
| Total Part II: | 39,058,000 | 975,000 | 40,033,000 |
| PART III: UNFORESEEN EXPENDITURE |  |  |  |
| Section 11 - Unforeseen Expenditure | $\underline{200,000}$ | $===$ | 200,000 |
| PART IV: $\quad$ COMMERCIAL POLICY TRAINING |  |  |  |
| Section 12 - Commercial Policy Training |  |  |  |
| Sub-Total | 40,074,000 | 1,078,000 | 41,152,000 |
| PART V: $\quad \frac{\text { INTERNATIONAL TRADE CENTRE }}{\text { UNCTAD/GATT }}$ |  |  |  |
| Section 13 - Contribution to the International |  |  |  |
| GRAND TOTAL | 48,559,000 | 1,078,000 | 49,637,000 |

ANNEX III/ANNEXE III/ANEXO III

(Scale including a single minimun of $0.12 \%$ )/
(Cont ribution winimale: $0,12 \%$ )/(Contribución minima: 0,12 por ciento)

| Country/Pays/taís | $\chi$ | SWI/FS | SWl:/FS | SWF/FS |
| :---: | :---: | :---: | :---: | :---: |
|  | Approvent cuntributions Contributions déjà appronvéts Contribucioties aprobadas |  | Adfilimai assessumentContributions additionmellesContribucioncs adicionales |  |
| Contracling parties/Parlies comlractantes/ Partes contratantes: |  |  |  |  |
| Argentina/Argeatine | 0.45 | 213,570 | 4,850 | 218,420 |
| Anstralia/Australie | 1.35 | 640,710 | 14,550 | 655,260) |
| Austria/Autriche . . | 1.20 | 569,520 | 12,930 | 5B2,4:0 |
| Bangtadesh. | 0.12 | 56,950 | 1,300 | 58,250 |
| Harbadus/Barbiade | 0.12 | 56,950 | 1,300 | 56,250 |
| Buelginu/belgique/belgica | 3.57 | 1,644,320 | 38,480 | 1,732,800 |
| Henin/tėnin . . . . . . | 0.12 | 56,950 | 1,300 | 58,250 |
| \#razil/ Mresil/biasil | 1.31 | 631,220 | 14,330 | 645,550 |
| Hurma/birmanie/bitmania | 0.12 | 56,950 | 1,300 | 58,250 |
| Hucuedi. . | 0.12 | 56,950 | 1,300 | 58,250 |
| Camervon/Canarcha/Canerún | 0.12 | 56,950 | 1,300 | 58,250 |
| Cantada/Canada . . . . . . . . . . | 4.05 | 1,922,130 | 43,660 | 1,965,790 |
| Central aticican Republic/Réqublique |  |  |  |  |
| Chat/Tchad . . . . . . . . . . . . . . . . | 0.12 | 56,950 | 1,300 | 58,2.50 |
| Chiterthili | 0.30 | 142,380 | 3,230 | 145,610 |
|  | 0.24 | 113,910 | 2,580 | 116,490 |
| Congo, leeople's Repmhlic/lépuliligue pupulaire <br> da Congo/Congu, Repabilica Poputar . . . . . . 0.12 5i,950 58.300 |  |  |  |  |
| Culha . . . . . . . . . . . . . . . . . . . . | 0.32 | i51,810 | 3,450 | 155, 320 |
| Cyprus/Cnypre/chipre . . . . . . . . . . . . | 0.12 | 56,950 | 1,300 | 58,250 |
|  | 0.95 | 450, 310 | 10,240 | 461,110 |
| Deamark / bancuark/Dinamarca . . . . . . . . . | 1.09 | 517,120 | 11.740 | 529,066 |
| Hawisican Republic/Républigue businicaine/ |  |  |  |  |
| t.gyph, Àsuls Republic/Répultique arabue d'Egypte/ |  |  |  |  |
| Finland/fintamde/finlandia . . . . . . . . . . | 0.84 | 398,670 | 9,050 | 407,720 |
| fraste/fiasitia . . . . . . | 3.28 | 3,4:55,090 | 78,470 | 3,533, 530 |
| Gahon/Gatubu . . . . . . . . . . . . . . . . . . | 0.12 | 56,950 | 1,300 | 58,250 |
| Giauhia/Gaubice . . . . . . . . . . . . . . . . . | 0.13 | 56,950 | 1,300 | 58,250 |
| Gesmany, bederal Republiciképhblapte tédérale: d'Allemagte/Alemania, Repoblica federal | 10.98 | 5,211,110 | 118,360 | 5,324,470 |
| Giturta. | 0.12 | 56,950 | 1.300 | 58,250 |
| Giteece/Grecre/Grecia . . . . . . . . . . . . | 0.44 | 201, 830 | 4,130 | 213,560 |
| Guyana/cuyane . . . . . . . . . | 0.12 | 56,95,50 | 1,300 | 58,250 |



## 

Haili/Hä̈i/Haili . . . . . . . . . . .
linugary/llongtic/llungitia
Iceland/lsiande/lslandia
fondia/lode . . .
Imanaesia/lalomesie .
Irelamd/Irlande/Irlamda
Isract/Is raial
Istacl/Issuei
ltaly/ltalie/I
I vary Cosast/Côte a'ivoire/Cosiad de thactil
lamaica/Jamä̆que

Kinaya
Korrea,

Kuwait/Kuwe:il
Pladagiastar
Plantawi
Mlalaysia/Malaisic/Malasia
Malta/Male. .
Hansilania/tanritanic
Plancitius/Maurice/Mangicio
Nethertands/Pays Bas/Paises
Ne:w Ze:alamd/Nuavelle-Zélatale/Nueva Letamita
Nicaragina
Nigu/AKger
Nigraria/Nigeria . . .
Nurway/Norvége/Nuruega
Nurway/Norvegc/Nuruega
lakistan/Pakistän .

Philippines/tilipinas
foriugal

Rwatada
Surfegal
Siects lesone/Sierga l.tenna
siagapore/Songuout/Singapu
Soulh Abria/Afrigne da Sul/Smblatica
Sici lacukat
Siveden/Suede/Succia
Switzer-and/Suisic/Suizia


