

**GENERAL AGREEMENT ON
TARIFFS AND TRADE**

RESTRICTED

L/5840

30 August 1985

Limited Distribution

BUDGET ESTIMATES

FOR

THE FINANCIAL YEAR 1986

CONTENTS

	<u>Page</u>
INTRODUCTION	2/3
ANNEX A. Summary of 1986 expenditure estimates	6
ANNEX B. Detailed schedules of 1986 expenditure estimates	7
ANNEX C. Explanatory notes on 1986 expenditure estimates	11
PART I: MEETINGS	
Section 1 - Forty-second session of the CONTRACTING PARTIES	11
Section 2 - Meetings of the Council and other Meetings	12
PART II: SECRETARIAT	
Section 3 - Salaries and wages and official missions	13
Schedule of established posts	20/21
Section 4 - Common staff costs	24
Section 5 - Common services	28
Section 6 - Printing	32
Section 7 - Representation and hospitality	33
Section 8 - Public information	34
Section 9 - Permanent equipment	34
Section 10 - Contribution to the Staff Assistance Fund	35
PART III: UNFORESEEN EXPENDITURE	
Section 11 - Unforeseen expenditure	35
PART IV: COMMERCIAL POLICY TRAINING COURSES	
Section 12 - Commercial Policy Training Courses	35
PART V: INTERNATIONAL TRADE CENTRE UNCTAD/GATT	
Section 13 - Contribution to the International Trade Centre UNCTAD/GATT	37
PART VI: 1984 DEFICIT AND WORKING CAPITAL FUND	
Section 14 - Restitution of 1984 deficit and refund to the Working Capital Fund	37
ANNEX D. Income budget estimates for 1986	39
<hr/>	
Appendix I - Analysis of increases of 1986 estimates over 1985 appropriations	41
Appendix II - Schedule of temporary assistance	42
Appendix III - Salary scales for the Professional category and above	43
Appendix IV - Schedule of post adjustments	44
Appendix V - Salary scales for the General Service category	45
Appendix VI - Draft scale of contributions for 1986	46

BUDGET ESTIMATES FOR THE FINANCIAL YEAR 1986

Introduction

1. The Director-General hereby submits his budget proposals concerning the expenses and income of the secretariat for the financial year 1986.

2. Total expenditure for 1986 is estimated at Sw F 60,957,580 representing an increase of Sw F 3,417,580, 5.9 per cent, over the 1985 budget. The increases, which are set out in detail in Appendix I on page 41, are as follows:

	<u>Sw F</u>
Increased cost of maintaining 1985 level of activity:	
Effect of movements in the US\$/Swiss franc exchange rate (from 2.46 to 2.50)	110,000
Inflation	1,576,000
Statutory and other unavoidable increases	<u>1,390,000</u> 3,076,000
Restitution of the 1984 deficit and refund to the Working Capital Fund	<u>561,580</u> 3,637,580
Decrease in the contribution to the International Trade Centre UNCTAD/GATT	<u>(220,000)</u> <u>3,417,580</u> =====

3. In preparing the 1986 budget proposals, the Director-General has once again given the utmost consideration to the financial restraints imposed upon governments. Consequently, these estimates contain no proposals for growth in real terms. It is to be stressed that no provision has been made for any new activities in 1986.

4. As can be seen in paragraph 2 above, Sw F 3,076,000 (5.3 per cent over 1985) of the total increase of Sw F 3,417,580 results from the increased cost in 1986 of maintaining activity at the 1985 level:

i) part of this increase is due to the effect of the adjustment of the United Nations internal accounting rate from the level of US\$1/Sw F 2.46, applicable at the time that the 1985 budget estimates were presented, to the rate of US\$1/Sw F 2.50;

ii) it may be noted that the inflation rate in Switzerland is expected to reach the level of some 4 per cent in 1986. However,

this inflation rate has been applied only where it would not be possible to absorb it. Therefore, its overall effect has been kept down to 2.7 per cent;

iii) it has also been necessary to provide for statutory and other unavoidable increases in 1986 over which the secretariat has no control, including annual salary increments, increased interpretation for meetings, travel and interpretation costs for Commercial Policy Training Courses.

5. Proposals for the consolidation of nine Professional and four General Service category temporary posts into the permanent establishment have been made in these estimates. These proposals concern only posts for which the permanent need has been unquestionably demonstrated and, as the relevant cost is transferred from one budgetary item to another, no financial implications are involved.

6. With regard to regradings, further to a very thorough examination of the grading of the posts of all categories, only those proposals that relate directly to an increase in responsibilities have been retained. This has resulted in the Director-General's request for the regrading of eleven Professional and seven General Service category permanent posts contained in these estimates. It is to be noted that a professional post reverted to its previous grade when the incumbent was replaced after retirement. The relevant International Civil Service Commission standards have been applied in each case. Regradings should also be considered as an element of long-term personnel management policy. The justifications for the Professional category regrading proposals are set out in Annex C.

7. Further to discussions in the Committee on Budget, Finance and Administration in October 1984, particular consideration has been given to limiting the total number of meetings and meetings held simultaneously, as well as to the future of the GATT Commercial Policy Training Courses.

8. With regard to meetings, the Director-General has discussed informally with interested contracting parties the problems arising from the large number of meetings held and in particular from two or even more meetings taking place simultaneously. As a result of these discussions and through improved co-operation in the planning of meetings, the increase in the 1986 budget estimates has been limited to Sw F 55,000, thus setting the provision for these services closer to the actual expenditure level for 1984 and the estimated level for 1985.

9. Concerning the future of the GATT Commercial Policy Training Courses, informal discussions have been taking place with interested contracting parties and further consultations are expected to take place in September 1985. It is the intention of the Director-General to make specific proposals regarding the courses but these proposals will have no budgetary implications for 1986.

10. A provision of Sw F 561,580 has been made in the 1986 budget estimates to cover the restitution of the deficit on the 1984 GATT Accounts and a refund to the Working Capital Fund of which the Council

took note on 18 July 1985 (documents L/5793 and C/M/191). With regard to the restitution of the deficit an amount of Sw F 512,722 has been provided in respect of the part of the accumulated deficit on the GATT Accounts at 31 December 1984 that could not be covered by the Working Capital Fund. In addition, provision has been made for a reimbursement of Sw F 48,858 to the Fund in accordance with the Rules Governing the Use of the Working Capital Fund (Annex to document L/5150).

11. On the basis of the proposed expenditure for 1986, an amount of Sw F 60,050,000 is to be assessed on contracting parties in the form of contributions (Appendix VI, page 46), taking into account an estimate of Sw F 907,580 for miscellaneous income.

ANNEX A

SUMMARY OF 1986 EXPENDITURE ESTIMATES

<u>Section</u>		<u>Sw F</u>	<u>Sw F</u>
	PART I: <u>MEETINGS</u>		
1	Forty-second session of the CONTRACTING PARTIES	29,000	
2	Meetings of the Council and other meetings	<u>249,000</u>	
	Total Part I:		278,000
	PART II: <u>SECRETARIAT</u>		
3	Salaries and wages and official missions	34,152,000	
4	Common staff costs	9,366,000	
5	Common services	5,055,000	
6	Printing	350,000	
7	Representation and hospitality	110,000	
8	Public information	5,000	
9	Permanent equipment	170,000	
10	Contribution to the Staff Assistance Fund	<u>20,000</u>	
	Total Part II:		49,228,000
	PART III: <u>UNFORESEEN EXPENDITURE</u>		
11	Unforeseen expenditure		200,000
	PART IV: <u>COMMERCIAL POLICY TRAINING COURSES</u>		
12	Commercial Policy Training Courses		<u>1,049,000</u>
	Sub-total		50,755,000
	PART V: <u>INTERNATIONAL TRADE CENTRE UNCTAD/GATT</u>		
13	Contribution to the International Trade Centre UNCTAD/GATT		9,641,000
	PART VI: <u>1984 DEFICIT</u>		
14	Restitution of 1984 deficit and refund to the Working Capital Fund		<u>561,580</u>
	GRAND TOTAL		<u>60,957,580</u> =====

ANNEX B

DETAILED SCHEDULES OF 1986 EXPENDITURE ESTIMATES

	<u>1984</u> <u>Expenditure</u> <u>Sw F</u>	<u>1985</u> <u>Budget</u> <u>Sw F</u>	<u>1986</u> <u>Estimates</u> <u>Sw F</u>	
PART I: <u>MEETINGS</u>				
Section 1 - <u>Forty-second session of the</u> <u>CONTRACTING PARTIES</u>				
(i)	Temporary assistance (interpreters)	7,514	13,000	13,000
(ii)	Travel and subsistence of temporary staff	-	2,000	-
(iii)	Rental of meeting rooms and additional office space	15,000	4,000	15,000
(iv)	Other services	<u>4,037</u>	<u>1,000</u>	<u>1,000</u>
	Total Section 1:	<u>26,551</u>	<u>20,000</u>	<u>29,000</u>
Section 2 - <u>Meetings of the Council</u> <u>and other Meetings</u>				
(i)	Temporary assistance (interpreters)	252,099	190,000	245,000
(ii)	Travel and subsistence of temporary staff	-	2,000	-
(iii)	Other services	<u>385</u>	<u>4,000</u>	<u>4,000</u>
	Total Section 2:	<u>252,484</u>	<u>196,000</u>	<u>249,000</u>
	Total Part I:	<u>279,035</u>	<u>216,000</u>	<u>278,000</u>

	<u>1984</u> <u>Expenditure</u> <u>Sw F</u>	<u>1985</u> <u>Budget</u> <u>Sw F</u>	<u>1986</u> <u>Estimates</u> <u>Sw F</u>	
PART II: <u>SECRETARIAT</u>				
Section 3 - <u>Salaries and Wages and Official Missions</u>				
(i)	Established posts	23,553,555	26,088,000	29,077,000
(ii)	Temporary assistance (including overtime) and consultants	4,611,818	5,082,000	4,240,000
(iii)	Dispute settlement panels	90,545	100,000	100,000
(iv)	Missions			
	(a) Official missions	448,003	450,000	450,000
	(b) Technical co-operation missions	206,105	285,000	285,000
	Total Section 3:	<u>28,910,026</u>	<u>32,005,000</u>	<u>34,152,000</u>
Section 4 - <u>Common Staff Costs</u>				
(i)	Installation grants	128,700	80,000	100,000
(ii)	Travel and removal expenses of staff and their dependants	269,571	200,000	200,000
(iii)	Separation payments	63,104	60,000	60,000
(iv)	Contribution to the United Nations Joint Staff Pension Fund	5,048,884	5,741,000	6,145,000
(v)	Repatriation grants	144,060	180,000	180,000
(vi)	Travel on home leave	284,087	400,000	400,000
(vii)	Family allowances, education grants and related travel:			
	(a) Family allowances	675,341	710,000	747,000
	(b) Education grants and related travel	547,462	560,000	605,000
(viii)	Joint services	252,474	260,000	265,000
(ix)	Other common staff costs	556,257	598,000	664,000
	Total Section 4:	<u>7,969,940</u>	<u>8,789,000</u>	<u>9,366,000</u>

	<u>1984</u> <u>Expenditure</u> <u>Sw F</u>	<u>1985</u> <u>Budget</u> <u>Sw F</u>	<u>1986</u> <u>Estimates</u> <u>Sw F</u>	
Section 5 - <u>Common Services</u>				
(i)	Cables, telex and telephone communications	113,438	110,000	110,000
(ii)	Freight and cartage	15,456	14,000	14,000
(iii)	Books and information material	96,052	110,000	125,000
(iv)	Rental and maintenance of premises and equipment:			
	(a) Rent	1,534,718	1,537,000	1,552,000
	(b) Electricity	107,400	120,000	120,000
	(c) Water supply	15,665	18,000	18,000
	(d) Heating	87,463	90,000	90,000
	(e) Telephone and telex (rental)	132,300	140,000	140,000
	(f) Insurance premiums	134,521	125,000	146,000
	(g) Maintenance expenditure	245,862	300,000	300,000
	(h) Contractual cleaning	380,503	410,000	410,000
	(i) Maintenance of service cars	11,528	18,000	18,000
(v)	Postal services	276,016	260,000	300,000
(vi)	Stationery and office supplies	104,860	130,000	130,000
(vii)	Reproduction of documents	723,372	645,000	710,000
(viii)	External audit	62,000	62,000	77,000
(ix)	Other services and miscellaneous expenditure	<u>462,083</u>	<u>785,000</u>	<u>795,000</u>
	Total Section 5:	<u>4,503,237</u>	<u>4,874,000</u>	<u>5,055,000</u>
Section 6 - <u>Printing</u>				
		<u>266,314</u>	<u>350,000</u>	<u>350,000</u>
Section 7 - <u>Representation and Hospitality</u>				
		<u>104,941</u>	<u>110,000</u>	<u>110,000</u>
Section 8 - <u>Public Information</u>				
		<u>3,663</u>	<u>5,000</u>	<u>5,000</u>

	<u>1984</u> <u>Expenditure</u> <u>Sw F</u>	<u>1985</u> <u>Budget</u> <u>Sw F</u>	<u>1986</u> <u>Estimates</u> <u>Sw F</u>
Section 9 - <u>Permanent Equipment</u>	56,433 =====	163,000 =====	170,000 =====
Section 10 - <u>Contribution to the Staff Assistance Fund</u>	20,000 =====	20,000 =====	20,000 =====
Total Part II:	41,834,554 =====	46,316,000 =====	49,228,000 =====
PART III: <u>UNFORESEEN EXPENDITURE</u>			
Section 11 - <u>Unforeseen Expenditure</u>	- =====	200,000 =====	200,000 =====
PART IV: <u>COMMERCIAL POLICY TRAINING COURSES</u>			
Section 12 - <u>Commercial Policy Training Courses</u>	933,136 =====	947,000 =====	1,049,000 =====
<u>Sub-Total</u>	43,046,725 =====	47,679,000 =====	50,755,000 =====
PART V: <u>INTERNATIONAL TRADE CENTRE UNCTAD/GATT</u>			
Section 13 - <u>Contribution to the International Trade Centre UNCTAD/GATT</u>	9,022,238 =====	9,861,000 =====	9,641,000 =====
PART VI: <u>1984 DEFICIT</u>			
Section 14 - <u>Restitution of 1984 deficit and refund to the Working Capital Fund</u>	- =====	- =====	561,580 =====
<u>TOTAL</u>	52,068,963 =====	57,540,000 =====	60,957,580 =====

ANNEX C

EXPLANATORY NOTES ON 1986 EXPENDITURE ESTIMATES

PART I: MEETINGS

Section 1 - Forty-second session of the
CONTRACTING PARTIES Sw F 29,000

1985 Budget :	(one-week session)	Sw F 20,000
1984 Expenditure :	(one-week session)	Sw F 26,551
1983 Expenditure :	(one-week session)	Sw F 12,331

The estimate provides for a one-week session of the CONTRACTING PARTIES in 1986 on the assumption that it will be held in Geneva, at the headquarters of the International Labour Organisation.

(i) Temporary assistance (interpreters) - Sw F 13,000

1985 Budget	: Sw F 13,000
1984 Expenditure	: Sw F 7,514
1983 Expenditure	: Sw F 1,688

The estimate provides for the cost of temporary interpreters to complement the permanent interpreting establishment during the session. It is assumed that some twenty-eight interpreting man/days will be required.

(ii) Travel and subsistence of temporary staff - Sw F -

1985 Budget	: Sw F 2,000
1984 Expenditure	: Sw F -
1983 Expenditure	: Sw F -

This estimate, which provided for the payment of travel expenses, subsistence allowances and other incidental expenses of non-locally recruited temporary interpreters engaged specially for the session of the CONTRACTING PARTIES, has been deleted in view of its constant non-utilization, resulting from the policy of recruiting locally whenever possible.

(iii) Rental of meeting rooms and additional office space - Sw F 15,000

1985 Budget	: Sw F 4,000
1984 Expenditure	: Sw F 15,000
1983 Expenditure	: Sw F 8,623

The estimate provides for the rental of conference and committee rooms equipped for simultaneous interpretation, and of additional office space for

the secretariat. It includes charges for sound and recording operators, conference room attendants and messengers. The estimate is based on the applicable rates for such services and has been increased to take account of the higher cost of meeting facilities.

(iv) Other services - Sw F 1,000

1985 Budget : Sw F 1,000
1984 Expenditure : Sw F 4,037
1983 Expenditure : Sw F 2,020

The estimate provides for the payment of miscellaneous expenses incurred in connection with the session, such as the printing of admission cards, placards, casual labour, etc.

Section 2 - Meetings of the Council and other Meetings Sw F 249,000

As it is not possible at present to establish a detailed programme of meetings for 1986, the provision for temporary interpreters has been increased to reflect higher rates payable and to take account of actual trends of expenditure in 1984 and 1985. The estimate for the travel of temporary interpreters has been deleted in view of its constant non-utilization, resulting from the policy of recruiting temporary interpreters locally whenever possible. Details of the provisions are as follows:

	<u>1983</u> <u>Expenditure</u> <u>Sw F</u>	<u>1984</u> <u>Expenditure</u> <u>Sw F</u>	<u>1985</u> <u>Budget</u> <u>Sw F</u>	<u>1986</u> <u>Estimates</u> <u>Sw F</u>
(i) Temporary assistance (interpreters)	202,190	252,099	190,000	245,000
(ii) Travel and subsistence of temporary staff	-	-	2,000	-
(iii) Other services	<u>14,935</u>	<u>385</u>	<u>4,000</u>	<u>4,000</u>
	<u>217,125</u>	<u>252,484</u>	<u>196,000</u>	<u>249,000</u>
	=====	=====	=====	=====

The provision for temporary interpretation services for 1986 represents 530 man/days of interpreters (1985 Budget: 430 man/days; 1984 actual: 592 man/days; 1983 actual: 501 man/days). The increase of Sw F 55,000 (100 man/days) reflects actual expenditure in 1984 and anticipated expenditure in 1985, the number of meeting days having risen from 325 in 1981 to 333 in 1982, 377 in 1983 and 392 in 1984. As a matter of course the secretariat seeks to achieve maximum economies with regard to the use of interpretation services by establishing a programme of meetings several months ahead in order to avoid simultaneous meetings whenever possible (see Introduction, paragraph 8, page 4).

PART II: SECRETARIAT

Section 3 - Salaries and Wages and Official Missions Sw F 34,152,000

(i) Established posts - Sw F 29,077,000

1985 Budget : Sw F 26,088,000
1984 Expenditure : Sw F 23,553,555
1983 Expenditure : Sw F 22,060,219

The total number of posts proposed for 1986 is 313, of which three are Ungraded, 141 are Professional and above and 169 are General Service posts. (See Manning Table on pages 20 and 21). Sixteen posts included in the Manning Table represent guards and telephonists providing security and telephone services for all occupants of the Centre William Rappard. Reimbursement of the cost of three guards and five telephonists is provided for under the estimate for miscellaneous income.

The estimate provides for the following payments:

Ungraded and Professional posts

Remuneration for Director-General and Deputy Directors-General as set by the CONTRACTING PARTIES effective from 1 January 1981 and as amended by decision of the United Nations General Assembly effective 1 January 1985 with regard to the incorporation of 20 post adjustment points into base salary (Appendix III, page 43);

Salaries for Professional category and above as per salary scales effective from 1 January 1985 (Appendix III, page 43);

Post adjustment classification for Geneva at 27 index points above the base level at the rate of US\$1/Sw F 2.50. The schedule of index points was last revised on 1 January 1985 (Appendix IV, page 44). The modification of the post adjustment index to take account of increases in the cost of living was temporarily suspended by the United Nations General Assembly at its Thirty-ninth Session. It has been assumed that this suspension will be lifted, with retroactive effect, by the General Assembly at its Fortieth Session. It is anticipated that the post adjustment index will progress from its present level to about 33 points above the base level by December 1986, representing an increase in salary plus post adjustment of some 4 per cent in 1986.

General Service category posts:

Salaries as per salary scales effective from 1 April 1985 (Appendix V, page 45).

Provision has been made for an anticipated increase of 4 per cent in General Service category salaries, representing cost-of-living adjustments, with effect from 1 February 1986.

Language allowance payable in accordance with Staff Rules.

Non-resident's allowance (Sw F 1,800 per annum) for each non-locally recruited staff member on post before 1 January 1984.

Analysis of increase

The increase of Sw F 2,989,000 as compared with the 1985 approved credit of Sw F 26,088,000 is accounted for by:

(a) provision for the impact in 1986 of movements in US\$/Swiss franc 1985 budget rate (2.46) to budget rate for 1986 (2.50)	36,000
(b) provision for movements in 1986 of the index governing the post adjustment system for the Professional staff (pending decision by the United Nations General Assembly)	670,000
(c) effect in 1986 of General Service category salary increase granted with effect from 1 April 1985, subsequent to the approval of the 1985 budget, and for which provision had not been made	350,000
(d) provision for salary increases for staff in the General Service category	375,000
(e) the regular salary increments	300,000
(f) the regrading of eleven Professional and seven General Service category posts	86,000
(g) reinstatement of 1985 reduction to take account of vacant posts and posts filled at a lower level than provided for in the budget	400,000
1986 reduction to take account of vacant posts and posts filled at a lower level than provided for in the budget	<u>(400,000)</u>
	<hr/>
	1,817,000

Transfer from Temporary Assistance: 32

Consolidation of nine Professional (Sw F 968,000) and four General Service category posts (Sw F 204,000)	<u>1,172,000</u>
	<u>2,989,000</u>
	=====

CONSOLIDATIONS AND REGRADINGS

CONSOLIDATIONS OF TEMPORARY ASSISTANCE

The following proposals for consolidation of temporary posts represent only those for which the permanent need has been demonstrated unequivocally by divisional directors. The continuation of permanently required posts on a temporary basis creates personnel management problems and their incorporation into the permanent establishment is offset by a reduction of temporary assistance requirements. Nine Professional category and four General Service category posts are proposed for consolidation.

Session and Council Affairs Division:

1 Economic Affairs Officer P3

Non-Tariff Measures Division:

1 Counsellor P4
1 Economic Affairs Officer P2
1 Clerk G3

Development Division:

1 Statistical Assistant G6
1 Statistical Clerk G5

Trade Policies Division:

1 Counsellor P4
1 Economic Affairs Officer P3

Technical Co-operation Division:

1 Economic Affairs Officer P3

Special Projects Division:

1 Counsellor P4
1 Clerk-Stenographer G4

Agriculture Division:

1 Counsellor P5

Tariff Division:

1 Economic Affairs Officer P3

REGRADINGS

Non-Tariff Measures -

Counsellor P4 to P5

The main responsibilities of this post concern Government Procurement but also cover several other subjects dealt with by the Division, including matters relating to safeguards, quantitative restrictions and other non-tariff measures.

The duties of the post include acting as Secretary of the Government Procurement Committee, in respect of which the responsibilities have increased beyond the routine work related to the administration of the Agreement due to the renegotiation currently in progress. Other duties include acting as Secretary to dispute settlement panels and undertaking technical assistance missions.

The present level of duties and responsibilities that go with this post warrant the P5 grade.

Development Division -

Economic Affairs Officer P3
to Counsellor P4

The duties of this post include responsibility for the organization of the work and meetings of the Committee on Trade and Development and subsidiary bodies. This involves the collection of information and material as well as the preparation of relevant documentation; the drafting of reports on meetings, as well as support in the drafting of other reports; the revision of documentation and the co-ordination of material to be submitted to meetings. As a result of the increased workload of the Development Division, the post now carries the following duties and responsibilities, in addition to those outlined above:

- (i) the continuing monitoring of trends in trade between developed and developing countries and analysis of policy issues and economic factors which affect this trade;
- (ii) the preparation of studies and material on issues and problems concerning the expansion of trade among developed and developing countries and means to facilitate this objective through the GATT;
- (iii) research on the economic and trade situation in individual countries;
- (iv) the elaboration of analytical texts on general economic and trade policy issues for documentation on individual countries or groups of countries;
- (v) research and analysis of economic and trade questions affecting interests of developing countries under different areas of work of the Development Division;
- (vi) collection of information on trade measures affecting exports of developing countries.

These duties and responsibilities attain the P4 grade and warrant the upgrading of the post.

Economic Affairs Officer P3
to Counsellor P4

The duties and responsibilities of this post include the preparation of material and documentation relating to trade in products of particular interest to developing countries, including the identification of tariff and non-tariff measures affecting this trade. These duties have been expanded recently to cover detailed study and analysis of trade problems affecting certain types of resource-based products and involve an examination, inter alia, of tariff and non-tariff protection affecting these products at different stages of processing. The experience and insight acquired from this work is expected to be of value to the Division for an analysis of problems affecting other trading sectors also.

The increased responsibilities warrant regrading of the post to P4.

Economic Research and Analysis Unit - Economic Affairs Officer P3
to Counsellor P4

The duties of this post include primary responsibility for most of the Unit's work on developing countries. This involves the preparation of important parts of the annual report and the Spring press release, as well as writing the economic sections for a majority of the secretariat's reports to the Balance-of-Payments Committee. Other duties include special research assignments (for example, in connection with documents for the Committee on Trade and Development, the secretariat's textile and clothing study, etc.) and the preparation of background papers for secretariat officials going on official missions.

The level of the assignments attached to the duties and responsibilities of the post have reached the P4 grade.

Statistical Affairs Officer P3
to Counsellor P4

The principal duties of this post have been the collection and processing of textile and clothing statistics for (i) the Textile Committee and its subsidiary bodies, and (ii) the GATT Annual Report, calling for a substantial amount of contact with the delegations.

New responsibilities have now been added to the post involving the preparation of explanatory texts based on the analysis and interpretation of specific data and making contributions to analytical studies. In addition, other statistical tasks and responsibilities of a more general nature that are not limited to textiles and clothing have been added.

The increase in the scope and importance of the responsibilities of this post warrants a P4 grade.

Statistical Officer P2
to Statistical Officer P3

Due to the increase in work for the on-going Tariff Study project, it has been necessary to reallocate certain tasks among the existing posts. This post has been given additional duties and responsibilities for the Tariff Study, including the processing of country submissions and the carrying out of ad hoc studies requested by other divisions of the secretariat and by contracting parties participating in the Tariff Study.

In view of the increased responsibilities of the post a reclassification to P3 is warranted.

Statistical Officer P2
to Statistical Officer P3

In addition to the duties and responsibilities relative to the on-going Tariff Study project, the post now also includes responsibility for the technical and material preparation of the Harmonized System data base which is being prepared to assist contracting parties in their Article XXVIII negotiations, particularly the planning of the operation and the drafting and editing of technical notes to be circulated to contracting parties participating in the data base exercise. The duties also include acting as Secretary of the Technical Working Group on the Harmonized System data base, which requires regular direct contacts with delegations.

In view of the substantial new responsibilities associated with this post, it warrants a reclassification to the P3 grade.

Agriculture Division -

Economic Affairs Officer P3
to Counsellor P4

This post is concerned largely with the International Dairy Arrangement. The responsibilities involved have substantially increased due to the renegotiation of some of its provisions and conditions, which has required the formulation of acceptable compromises. Duties have become increasingly sensitive and complex and involve critical analyses of changing situations in order to maintain the viability of this important Arrangement.

In view of the level of duties and increased responsibilities attached to this post an upgrading to P4 is warranted.

Tariff Division -

Counsellor P4
to Counsellor P5

The duties and responsibilities attached to this post have grown considerably over the last years. The duties include acting as Secretary of the Committee on Subsidies and Countervailing Measures, the Committee on Anti-Dumping Practices and various subordinate bodies established by these two committees, as well as Secretary of important panels in the

subsidy/countervailing duty area, the area of anti-dumping, etc. The degree of difficulty of the issues pending before the committees and panels has increased significantly.

The duties and responsibilities of the post warrant its regrading to P5.

External Relations Division -

Administrative Assistant G6
to External Relations Officer P2

The responsibilities of the post of Assistant to the Director of this Division include not only external relations but also inter-agency affairs and liaison with the ITC. The incumbent is therefore required to carry out tasks which would normally be assigned to professional staff. It is therefore proposed that the job be retitled Assistant External Relations Officer and regraded to P2.

Translation and Documentation Division
Stenographic and Typing Section -

Chief of Section P3
to Chief of Section P4

The duties and responsibilities of this post include:

(a) the management of all typing activities involved in the preparation of documents in all three working languages of the organization, plus other stenographic and typing work required from other divisions, i.e. defining and enforcing strict procedures for recording and monitoring typing operations; defining and enforcing working standards in order to maintain an adequate level of performance of this section.

(b) the direct management of the staff of the section, which varies between 40 and 60 members in three linguistic groups, i.e. testing, selecting and training prospective or new staff members; dealing with all relational problems linked to the management of an important working community.

The duties of the post require: a thorough knowledge of the working of the organization as a whole, based on long experience; a high capacity for organizing complex and fast-moving operations; and an ability to exercise authority. The level of duties and responsibilities involved warrant the regrading of the post to P4.

SCHEDULE OF ESTABLISHED POSTS FOR 1986

	Professional Category and above											General Service Category				
	DG/DDG	D2	D1	P5	P4	P3	P2/P1	Sub- total	G7	G6	G5	G4/G1	Sub- total	Total		
General Directorate	1	-	-	-	-	-	-	1	-	-	-	-	-	1		
Cabinet of the Director-General	-	1	2	2	-	-	1	6	1	1	-	-	2	8		
Office of Legal Affairs	-	1	-	1	1	-	-	3	-	1	-	-	1	4		
Session and Council Affairs Division	-	-	1	-	1	1	-	3	-	-	1	1	2	5		
Information Service	-	-	-	1	1	-	-	2	-	2	1	-	3	5		
Library	-	-	-	-	-	1	1	2	-	1	1	3	5	7		
Textiles Surveillance Body	-	-	-	-	1	-	-	1	-	-	-	-	-	1		
Registry	-	-	-	-	-	-	1	1	1	1	-	-	2	3		
Operational Department A	1	-	-	-	-	-	-	1	1	-	1	-	2	3		
Non-Tariff Measures Division	-	1	-	2	2	-	1	6	-	-	-	3	3	9		
Development Division	-	-	1	4	4	-	-	9	-	2	2	2	6	15		
Trade Policies Division	-	1	-	1	2	2	-	6	-	1	-	1	2	8		
Technical Co-operation Division	-	-	-	3	2	2	-	7	-	3	2	1	6	13		
Special Projects Division	-	-	1	-	1	1	1	4	-	-	1	2	3	7		
Operational Department B	1	-	-	-	-	-	-	1	1	-	1	-	2	3		
Economic Research and Analysis Unit	-	-	2	2	3	1	1	9	1	-	-	-	1	10		
(a) Statistics and Tariff Study	-	-	-	-	4	2	1	7	-	2	1	1	4	11		
(b) Electronic Data Processing	-	-	-	-	1	2	-	3	-	2	1	-	3	6		
Agriculture Division	-	1	-	4	4	2	-	11	-	2	-	2	4	15		
Tariff Division	-	1	-	2	-	1	1	5	-	-	2	-	2	7		
Technical and Other Barriers to Trade Division	-	-	1	1	1	2	-	5	-	-	1	1	2	7		
External Relations Division	-	-	1	-	-	-	1	2	-	-	-	-	-	2		
Department of Conference Affairs and Administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Conference Office	-	-	-	-	-	1	1	2	-	-	-	-	-	2		
Interpretation Unit	-	-	-	3	2	-	-	5	-	-	-	-	-	5		

(ii) Temporary assistance (including overtime) and consultants
- Sw F 4,240,000

1985 Budget : Sw F 5,082,000
1984 Expenditure : Sw F 4,611,818
1983 Expenditure : Sw F 3,585,661

The provision for temporary assistance has been calculated on the basis of current needs and estimated requirements in 1986. The estimate is based on the assumption that workload will continue at the 1985 level. The details, with comparative figures, are set out in the Schedule of Temporary Assistance (Appendix II, page 42).

It appeared necessary to increase by Sw F 80,000 the provision for overtime in view of actual expenditure in recent years. Furthermore, an amount of Sw F 250,000 has been included in order to cover regular salary increments, anticipated movements in post adjustments for Professional and higher category staff as well as General Service category salary increases, etc. However, as a consequence of the transfer of thirteen temporary assistance posts to the permanent establishment, a decrease of Sw F 1,172,000 was made. The result of this is a net decrease of Sw F 842,000 in the Temporary Assistance item.

The provision of Sw F 4,240,000 proposed for temporary assistance for 1986 can be further analyzed as follows:

(a) Sw F 983,000 (1985: Sw F 1,875,000) representing 2,950 man/days (1985: 6,190 man/days) for experts and other professional assistance:

- 2,160 man/days (1985: 5,400 man/days) for professional assistance to the staff of the substantive divisions to assist in coping with the additional workload resulting from, amongst other things, Decisions taken by the CONTRACTING PARTIES at the meeting, at Ministerial level, in November 1982. The decrease of 3,240 man/days represents the consolidation to the permanent establishment of nine temporary assistance posts;
- 720 man/days (1985: 720 man/days) in respect of Chairman, Textiles Surveillance Body and Textiles Expert;
- 70 man/days (1985: 70 man/days) for experts required for the GATT Commercial Policy Training Courses.

(b) Sw F 3,257,000 (1985: Sw F 3,207,000) to cover salaries payable to staff employed on a temporary basis to supplement the regular staff and to provide assistance in areas of transient very heavy workload, as shown in the Schedule of Temporary Assistance (Appendix II, page 42). The estimate takes account of replacement of regular staff temporarily absent from duty. Such replacement, however, is only made if temporary redeployment of staff within the secretariat is not possible.

(iii) Dispute settlement panels - Sw F 100,000

1985 Budget : Sw F 100,000
1984 Expenditure : Sw F 90,545
1983 Expenditure : Sw F 28,804

This provision covers the cost of experts to serve on dispute settlement panels in accordance with the terms of the Declaration made at the session of the CONTRACTING PARTIES at Ministerial level in November 1982 that a credit be made available for this purpose. Provision has been made to cover fees, subsistence allowances and travel costs that it is anticipated will have to be paid in 1986 in respect of experts to serve on such panels coming from outside Geneva.

(iv) Missions - Sw F 735,000

(a) Official missions - Sw F 450,000

1985 Budget : Sw F 450,000
1984 Expenditure : Sw F 448,003
1983 Expenditure : Sw F 489,790

The estimate provides for the payment of travel expenses, subsistence allowances, and other incidental expenses relating to missions of staff members travelling on official business, including in particular, representation of GATT at meetings and conferences of other organizations outside Geneva, consultations with government officials, lectures given by GATT staff members, etc.

Missions in connection with pension fund affairs of the representative or alternate representative of the CONTRACTING PARTIES on the ICITO/GATT Pension Committee are also covered by this estimate.

(b) Technical co-operation missions - Sw F 285,000

1985 Budget : Sw F 285,000
1984 Expenditure : Sw F 206,105
1983 Expenditure : Sw F 193,802

The estimate provides for the payment of travel expenses, subsistence allowances and other incidental expenses relating to missions of experts and consultants or of GATT staff members travelling on technical co-operation missions. These missions are undertaken in response to requests from developing countries for trade policy seminars organized in capitals or for assisting their officials in examining particular problems including the possibilities and implications of joining various MTN agreements.

Section 4 - Common Staff Costs Sw F 9,366,000

(i) Installation grants - Sw F 100,000

1985 Budget : Sw F 80,000
1984 Expenditure : Sw F 128,700
1983 Expenditure : Sw F 79,800

The estimate provides for the payment of installation grants to newly recruited non-local staff members and their dependants at statutory rates laid down by the Staff Rules. Existing rules provide for payment of thirty days' subsistence allowance (Sw F 172 per day) to staff members; in respect of each dependant payments amount to one-half of such allowance (Sw F 86 per day) for thirty days. The increase in the provision takes account of the anticipated staff turn-over in 1985 and is in line with recent expenditure trends.

(ii) Travel and removal expenses of staff and their dependants
- Sw F 200,000

1985 Budget : Sw F 200,000
1984 Expenditure : Sw F 269,571
1983 Expenditure : Sw F 225,729

The estimate provides for travel expenses and subsistence allowances payable in accordance with the Staff Rules in respect of staff members and their families on appointment and separation and of candidates brought to Geneva for interviews in connection with vacant posts. In addition, it provides for the cost of removal of furniture and household effects for eligible staff.

(iii) Separation payments - Sw F 60,000

1985 Budget : Sw F 60,000
1984 Expenditure : Sw F 63,104
1983 Expenditure : Sw F 182,531

The estimate provides for accrued annual leave as well as a token provision for the statutory indemnity due when an appointment is terminated by the organization. It also covers payment of the statutory grant on death.

(iv) Contribution to the United Nations Joint Staff
Pension Fund - Sw F 6,145,000

1985 Budget : Sw F 5,741,000
1984 Expenditure : Sw F 5,048,884
1983 Expenditure : Sw F 4,230,297

The estimate is based on payment of 14.5 per cent of pensionable remuneration for all participants, in accordance with the decision taken by the United Nations General Assembly at its Thirty-eighth session.

The basic level of pensionable remuneration is the gross salary rate applicable to the participant's grade and step (Appendices III and V, pages 43 and 45). In the case of staff in the General Service category, any non-resident's allowance and language allowance which may be payable to the staff member are to be added to this base pensionable remuneration.

Pensionable remuneration for staff in the Professional and higher categories is adjusted for benefit purposes on the basis of the movement of the United States Consumer Price Index (CPI), and that for contribution purposes according to the movement of the Weighted Average of Post Adjustment (WAPA) at Headquarters and main Regional Offices of organizations participating in the United Nations Joint Staff Pension Fund. The level of each index is measured twice a year in January and July and changes in pensionable remuneration become effective on the following 1 April and 1 October respectively, provided the movement amounts to 5 per cent or more of the levels of pensionable remuneration then in effect. The full extent of the index movement is applied, but with the provision that the level of pensionable remuneration for contribution purposes will not be allowed to fall below that of pensionable remuneration for benefit purposes.

As the Director-General informed the Council on 29 January 1985, the United Nations General Assembly, at its Thirty-ninth Session, introduced a new scale of pensionable remuneration for Professional and higher graded staff, which is being applied to staff recruited from 1 January 1985. On an interim basis, and pending a further decision by the General Assembly, the scale of pensionable remuneration in effect at 31 December 1984 is being applied to staff on post at that date. The General Assembly also suspended, until its Fortieth Session in late 1985, the application of Article 54 of the Regulations and Rules of the United Nations Joint Staff Pension Fund which provides for the adjustment of pensionable remuneration described above. On the assumption that a decision will be taken at the Fortieth Session regarding the re-establishment of an adjustment system, this estimate contains provision for adjustments in 1986.

The principal factors which have caused the increase of Sw F 404,000 in the provision for the contribution to the United Nations Joint Staff Pension Fund for 1986 over the 1985 budget are:

	<u>Sw F</u>
(a) regular salary increments	70,000
(b) regradings	16,000
(c) adjustments to pensionable remuneration of staff in the Professional and higher categories:	
- effect in 1986, on posts filled subsequent to 1 January 1985, of revised scale of pensionable remuneration for Professional and higher category staff, approved by the United Nations General Assembly with effect from that date	(45,000)

	<u>Sw F</u>
- provisions for WAPA/CPI increases in 1986 (pending decision by the United Nations General Assembly)	160,000
(d) effect of the fluctuation of the US\$/Swiss franc 1985 budget rate (2.46) to UN budget rate for 1986 (2.50)	67,000
(e) effect in 1986 of General Service category salary increase granted with effect from 1 April 1985	64,000
(f) General Service salary increases	72,000
(g) reinstatement of 1985 reduction to take account of vacant posts, posts filled at a lower level than provided for in the budget and recruitment of staff not entitled to participation in the Pension Fund	92,000
1986 reduction to take account of vacant posts, posts filled at a lower level than provided for in the budget and recruitment of staff not entitled to participation in the Pension Fund	<u>(92,000)</u>
	- <u>404,000</u> =====

(v) Repatriation grants - Sw F 180,000

1985 Budget : Sw F 180,000
1984 Expenditure : Sw F 144,060
1983 Expenditure : Sw F 136,462

The estimate provides for the payment of repatriation grants on separation to non-locally recruited staff in accordance with the Staff Rules. The provision is based upon expected actual repatriation liabilities in 1986.

(vi) Travel on home leave - Sw F 400,000

1985 Budget : Sw F 400,000
1984 Expenditure : Sw F 284,087
1983 Expenditure : Sw F 287,055

The estimate covers anticipated travel expenses and subsistence allowances for non-locally recruited staff members and their families eligible for home leave in 1986.

Staff members are entitled to home leave every two years.

The estimate is based on current travel rates and on presently authorized modes and standards of accommodation, the number of eligible staff and the relevant geographical distribution.

(vii) Family allowances, education grants and related travel - Sw F 1,352,000

(a) Family allowances - Sw F 747,000

1985 Budget : Sw F 710,000
1984 Expenditure : Sw F 675,341
1983 Expenditure : Sw F 624,777

The expenditure for this sub-item provides for family allowances payable to both Professional and General Service category staff in accordance with the Staff Rules. The provision is based on current rates applicable to eligible staff and, in the case of staff in the Professional category and above, the dollar-based allowances are paid at current US dollar/Swiss franc exchange rates, subject to a "floor" of US\$1/Sw F 1.94. The increase of Sw F 37,000 is due to the effect in 1986 of an increase in the allowance payable to General Service staff, granted in 1985, and to the effect of fluctuations in the US dollar/Swiss franc exchange rate on the dollar-based allowances for Professional staff.

(b) Education grants and related travel - Sw F 605,000

1985 Budget : Sw F 560,000
1984 Expenditure : Sw F 547,462
1983 Expenditure : Sw F 415,931

The estimate provides for the education grants and related travel costs payable to non-locally recruited staff members under the Staff Rules. The dollar-based allowances are paid at current US\$/Swiss franc exchange rates. They are subject to an exchange-rate floor of US\$1/Sw F 2.03 which, with the currently applicable rates, was approved by the United Nations General Assembly with effect from the 1983-1984 school year. The increased provision takes account of increased costs.

(viii) Joint Services - Sw F 265,000

1985 Budget : Sw F 260,000
1984 Expenditure : Sw F 252,474
1983 Expenditure : Sw F 186,987

The estimate provides for GATT's share in the cost of the Secretariat of the United Nations Sickness Insurance Society, the Joint Medical Service, the Joint Housing Service, the International Labour Organisation Tribunal, the Consultative Committee on Administrative Questions Staff Office and the International Civil Service Commission. It also covers GATT's share in the cost of language courses organized by the United Nations. The provision for these services is based upon the provisional budgets established by the relevant bodies. The increase in the estimate is accounted for by higher costs.

(ix) Other common staff costs - Sw F 664,000

1985 Budget : Sw F 598,000
1984 Expenditure : Sw F 556,257
1983 Expenditure : Sw F 494,101

The estimate for this item provides for the organization's contribution to the United Nations Sickness Insurance Society. The organization's share of the total contribution due is set at the same level as the share paid by the staff members. The estimate includes provision for expenditure in connection with medical examinations required on appointment of new staff members. The increased provision takes account of the higher number of eligible staff participating in the scheme, the effect of fluctuations in the US\$/Swiss franc exchange rate and of the increase in insurance rates payable, effective 1 June 1985.

Provision is also made under this heading to cover the cost of the participation of GATT staff members in specialized vocational training courses.

Section 5 - Common Services Sw F 5,055,000

(i) Cables, telex and telephone communications - Sw F 110,000

1985 Budget : Sw F 110,000
1984 Expenditure : Sw F 113,438
1983 Expenditure : Sw F 107,497

The estimate provides for the cost of official cables, local and international telex and telephone communications, and has been based on current rates payable and trends of expenditure.

(ii) Freight and cartage - Sw F 14,000

1985 Budget : Sw F 14,000
1984 Expenditure : Sw F 15,456
1983 Expenditure : Sw F 11,939

The estimate provides for charges payable to transport agencies on delivery of material ordered by the secretariat and for freight charges in respect of consignments of GATT publications. It takes account of recent trends of expenditure and current costs.

(iii) Books and information material - Sw F 125,000

1985 Budget : Sw F 110,000
1984 Expenditure : Sw F 96,052
1983 Expenditure : Sw F 94,300

The estimate provides for the purchase of books, periodicals and newspapers which are considered necessary for their value as sources of information and reference material and for the purchase of dictionaries and of documentation on microfiches from other organizations. The higher estimate takes account of current requirements and of increased costs.

(iv) Rental and maintenance of premises and equipment - Sw F 2,794,000

The details are as follows:

	<u>1984</u> <u>Expenditure</u> <u>Sw F</u>	<u>1985</u> <u>Budget</u> <u>Sw F</u>	<u>1986</u> <u>Estimates</u> <u>Sw F</u>
(a) <u>Rent</u>	1,534,718	1,537,000	1,552,000

The estimate provides for the rent of GATT headquarters at Centre William Rappard, car parks and a contribution towards the maintenance costs of the surrounding gardens. The rent of the Centre William Rappard is determined by FIPOL, in consultation with the tenants of the building, and is based only upon the actual running costs of the premises as well as taking into account unavoidable basic repairs and improvements. The provision for car parks and the up-keep of the surrounding gardens has been increased by Sw F 15,000 to cover anticipated rises in costs.

(b) <u>Electricity</u>	107,400	120,000	120,000
------------------------	---------	---------	---------

The estimate provides for the cost of electricity for the GATT premises. It takes account of present levels of consumption and rates payable.

(c) <u>Water supply</u>	15,665	18,000	18,000
-------------------------	--------	--------	--------

The estimate provides for the cost of the water supply for the GATT premises. The provision takes account of present consumption on the basis of current rates payable.

(d) <u>Heating</u>	87,463	90,000	90,000
--------------------	--------	--------	--------

Fuel is purchased on a joint basis with the United Nations and other international organizations established in Geneva in order to obtain the most favourable price conditions. The provision is based on expected consumption at the GATT headquarters building and takes into account current fuel prices.

	<u>1984</u> <u>Expenditure</u> <u>Sw F</u>	<u>1985</u> <u>Budget</u> <u>Sw F</u>	<u>1986</u> <u>Estimates</u> <u>Sw F</u>
(e) <u>Telephone and telex (rental)</u>	132,300	140,000	140,000

The estimate provides for the rental of telephone installations, including a switchboard and a telex installation. The estimate has been calculated at current rates payable in Geneva for rental of such installations.

(f) <u>Insurance premiums</u>	134,521	125,000	146,000
-------------------------------	---------	---------	---------

The estimate provides for insurance premiums covering the GATT premises and all furniture and equipment against fire and water damage; third party insurance; insurance of service cars; insurance against the organization's liabilities under Appendix D of the Staff Rules in respect of both GATT and ITC staff (24 hour coverage). Since the ITC budget does not provide for such staff insurance, this estimate includes GATT's 50% share in respect of the ITC staff. The increase in the provision is accounted for by increased costs.

(g) <u>Maintenance expenditure</u>	245,862	300,000	300,000
------------------------------------	---------	---------	---------

The estimate covers continuing charges for the maintenance of office equipment, such as text-processing machines, etc., as well as the up-keep of offices and meeting rooms (carpeting, electrical appliances, interpretation equipment, etc.) and repairs.

(h) <u>Contractual cleaning</u>	380,503	410,000	410,000
---------------------------------	---------	---------	---------

The estimate provides for the contractual cleaning of the GATT premises.

(i) <u>Maintenance of service cars</u>	11,528	18,000	18,000
--	--------	--------	--------

The estimate provides for the maintenance and repairs, including petrol and oil, of service cars.

<u>2,649,960</u>	<u>2,758,000</u>	<u>2,794,000</u>
------------------	------------------	------------------

(v) Postal services - Sw F 300,000

1985 Budget : Sw F 260,000
1984 Expenditure : Sw F 276,016
1983 Expenditure : Sw F 233,324

The estimate provides for the cost of postage on correspondence, documents and GATT publications, through the secretariat's own mailing service. The provision has been increased in view of trends of expenditure in recent years and takes account of the greater volume of documentation processed.

(vi) Stationery and office supplies - Sw F 130,000

1985 Budget : Sw F 130,000
1984 Expenditure : Sw F 104,860
1983 Expenditure : Sw F 90,887

The estimate provides for the purchase of stationery and other general office supplies.

(vii) Reproduction of documents - Sw F 710,000

1985 Budget : Sw F 645,000
1984 Expenditure : Sw F 723,372
1983 Expenditure : Sw F 705,405

The estimate provides for the cost of reproduction (inclusive of paper) of GATT documents as well as material for reproduction and photocopying. This covers both the work of the Documents Reproduction and Distribution Section and the photocopying facilities directly available for general use. The increase in the estimate for 1986 by Sw F 65,000 is due to the higher level of documentation for processing.

(viii) External audit - Sw F 77,000

1985 Budget : Sw F 62,000
1984 Expenditure : Sw F 62,000
1983 Expenditure : Sw F 53,622

The estimate provides for the fees (including travel expenses) payable to the external auditor in respect of the external audit of the accounts. The fee covers an interim audit in the course of the financial year and the final audit of the 1985 accounts. The increase in the estimate for 1986 by Sw F 15,000 is due to increased costs and to the progression of the UK£/Swiss franc exchange rate.

(ix) Other services and miscellaneous expenditure - Sw F 795,000

1985 Budget : Sw F 785,000
1984 Expenditure : Sw F 462,083
1983 Expenditure : Sw F 455,247

The estimate provides for miscellaneous expenditure as follows:

	<u>Sw F</u>
(a) Electronic Data Processing:	
Computer use, rental of terminals, cost of magnetic tapes, discs, paper, soft-ware packages, etc. The increase of Sw F 10,000 in the estimate as compared with 1985 (Sw F 500,000) is to provide the Economic Research and Analysis Unit with additional equipment which will permit the direct processing of tables and charts	510,000
(b) Special magnetic data-storage text-processing machinery which, in line with the policy of improving efficiency, facilitates the preparation of texts for printing while minimizing requests for additional staff (1985: Sw F 255,000).	255,000
(c) Contribution to the United Nations Joint Purchase Service, rental of stamp distributor, bank charges, fees for issuance of visas, laissez-passers and passports, etc (1985: Sw F 30,000).	<u>30,000</u>
	<u>795,000</u> =====

Section 6 - Printing Sw F 350,000

1985 Budget : Sw F 350,000
1984 Expenditure : Sw F 266,314
1983 Expenditure : Sw F 345,470

The estimate, which takes into account the lowest quotations presently offered by the printing firms, provides for the printing cost (inclusive of paper) of the following publications based on the expected number of pages to be reproduced. The use of text-processing machines for the preparation of texts for printing whenever possible maintains processing costs at a minimum.

	<u>Sw F</u>
BISD - Thirty-second Supplement (EFS) ^{1/}	65,000
International Trade 1985/86 (EFS)	50,000
Status of Legal Instruments of GATT (EF)	15,000
GATT Activities in 1985 (EFS)	16,000
Two studies in International Trade (EFS)	30,000
GATT Bulletin - FOCUS (EFS)	45,000
Up-dating of Tariff Study statistics	10,000
Booklet on technical co-operation subject	15,000
Printing paper, reprints, information papers, protocols of accession, miscellaneous legal instruments, binding of documents, various bulletins (GATT What it is; List of Publications, etc.)	104,000
	<u>350,000</u>

Section 7 - Representation and Hospitality Sw F 110,000

1985 Budget : Sw F 110,000
1984 Expenditure : Sw F 104,941
1983 Expenditure : Sw F 97,933

The estimate under this section provides for the following:

- (a) Sw F 50,000 payable to the Director-General in respect of representation allowance fixed by the CONTRACTING PARTIES in 1980;
- (b) Sw F 20,000 payable to the two Deputy Directors-General in respect of the representation allowance fixed by the CONTRACTING PARTIES in 1973;
- (c) Sw F 40,000 for all official hospitality rendered in the course of their functions by staff members of the secretariat not entitled to a personal representation allowance, and also working lunches and dinners, such as those during the meetings

^{1/}E = English text F = French text S = Spanish text

of the Consultative Group of Eighteen, etc. Hospitality expenditure is authorized in advance in each case by or on behalf of the Director-General and reimbursement is made in accordance with United Nations rates, rules and procedure. In view of the special nature of their duties, certain senior officials, including the Chairman, Textiles Surveillance Body (Assistant Director-General) and the Head of the Information Service, obtain full reimbursement. The credit also covers expenses resulting from hospitality rendered on behalf of the secretariat as a whole, including welcoming and farewell receptions for the trainees who come to the GATT on Commercial Policy Training Courses. In addition, expenses resulting from hospitality extended by the Chairman of the CONTRACTING PARTIES may, in exceptional cases and by special authorization of the Director-General, be charged to this credit.

Section 8 - Public Information Sw F 5,000

1985 Budget : Sw F 5,000
1984 Expenditure : Sw F 3,663
1983 Expenditure : Sw F 88

The provision under this section is intended to cover miscellaneous expenditure arising from a programme of public information designed to make the aims and activities of the GATT more widely known, mainly through regular contacts with representative groups of journalists.

Section 9 - Permanent Equipment Sw F 170,000

1985 Budget : Sw F 163,000
1984 Expenditure : Sw F 56,433
1983 Expenditure : Sw F 231,441

The estimate of Sw F 170,000 provides for additions to and replacements of equipment such as office furniture, electric typewriters, recording equipment, electronic calculators, documents reproduction equipment, etc.

In accordance with the secretariat's long-term policy of improving efficiency and limiting man-power requirements for the execution of an expanding workload, some items of traditional furniture continue to be replaced at the end of their useful life by rationalized furniture specifically designed for maximum efficiency in particular applications, thus leading to economies under other budgetary headings. Although requests for replacements and additions in 1986 have exceeded those for 1985, the estimate has been retained at approximately the 1985 level in the context of the overall policy of budgetary stringency.

Section 10 - Contribution to the Staff Assistance Fund Sw F 20,000

1985 Budget : Sw F 20,000
1984 Expenditure : Sw F 20,000
1983 Expenditure : Sw F 20,000

The provision under this section is to enable the Director-General to pay into the Staff Assistance Fund an amount of Sw F 20,000.

The purpose of the Fund is to make payments on an ex gratia basis, implying no legal entitlement, to present and former GATT officials, or the survivors of former GATT officials whose present financial situation is causing hardship due to the particular effect that rising costs coupled with monetary fluctuations continue to have on pensions of retired staff members or their dependants.

PART III: UNFORESEEN EXPENDITURE

Section 11 - Unforeseen Expenditure Sw F 200,000

1985 Budget : Sw F 200,000
1984 Expenditure : Sw F 200,000
1983 Expenditure : Sw F -

In accordance with the recommendation made by the Committee on Budget, Finance and Administration at its meeting on 10 May 1967 (document L/2799, paragraph 4) approved by the CONTRACTING PARTIES at their Twenty-fourth Session credits have been included under this heading since 1968 to cover expenditure unforeseen at the time when the budget is prepared and which by its very nature could vary widely from year to year. The credit is not available for extraordinary expenditure, such as new activities, except in rare cases where the amounts are small.

The provision for unforeseen expenditure is included in a separate part of the budget and the utilization of the funds is subject to approval by the CONTRACTING PARTIES or the Council. It should also be noted that such savings as may arise under this item cannot be transferred to cover expenditures on other parts of the budget without the authorization of the CONTRACTING PARTIES or the Council.

PART IV: COMMERCIAL POLICY TRAINING COURSES

Section 12 - Commercial Policy Training Courses Sw F 1,049,000

1985 Budget : Sw F 947,000
1984 Expenditure : Sw F 933,136
1983 Expenditure : Sw F 703,129

Since 1955, GATT has organized courses in commercial policy twice a year at Geneva for English-speaking and French-speaking participants respectively. The courses are open to officials from all developing

countries who have, or may have in the future, responsibilities in the formulation and conduct of foreign trade policy in their countries.

The financing of these courses was provided until 1975 entirely by UNDP. However, due to financial restraints, UNDP was unable to provide full financing in 1976 and again in 1978 and amounts were therefore provided from the GATT budget and from voluntary contributions. In view of UNDP's decision to finance the courses as from 1979 from country programming funds rather than as previously from inter-regional projects, which could have led to a deterioration in the high standards of quality and the balanced selection of candidates for the courses, their financing has been assumed entirely by GATT with effect from 1979.

In 1982, following Ministerial Decisions, the CONTRACTING PARTIES approved an increased participation in the GATT Commercial Policy Training Courses. The number of participants in the courses was thus increased from twenty to twenty-four, as of the second course in 1983. The CONTRACTING PARTIES further decided on the inclusion in the training programme of a course in the Spanish language, and the first of such courses took place in February-June 1984. Courses in French and English are being held in 1985 and provision for courses in Spanish and English has been made for 1986.

Total cost of the courses for 1986 is estimated as follows:

	<u>61st (Spanish)</u> <u>course</u> <u>Sw F</u>	<u>62nd (English)</u> <u>course</u> <u>Sw F</u>	<u>Total</u> <u>Sw F</u>
Subsistence allowance	340,000	340,000	680,000
Travel	178,000	133,000	311,000
Interpreters	50,000	-	50,000
Miscellaneous	<u>4,000</u>	<u>4,000</u>	<u>8,000</u>
	<u>572,000</u>	<u>477,000</u>	<u>1,049,000</u>

The increase of Sw F 102,000 over 1985 is mainly due to the additional costs for the Spanish course in 1986 (additional travel cost: Sw F 45,000; interpretation: Sw F 50,000).

The daily allowance for participants in the courses was set at Sw F 110 by the CONTRACTING PARTIES in 1984, and this rate has been used in establishing the estimate for 1986.

The above estimates contain no provision for possible developments which might result from decisions by the CONTRACTING PARTIES regarding the future of the training programme (see Introduction, paragraph 9, page 4).

PART V: INTERNATIONAL TRADE CENTRE UNCTAD/GATT

Section 13 - Contribution to the International Trade Centre
UNCTAD/GATT Sw F 9,641,000

1985 Budget : Sw F 9,861,000
1984 Expenditure : Sw F 9,022,238
1983 Expenditure : Sw F 8,496,816

The provision made under this Section covers the GATT cash contribution to the operation of the International Trade Centre UNCTAD/GATT which was established in accordance with the Decision taken by the CONTRACTING PARTIES on 22 November 1967 (document SR.24/14) and the Resolution 2297(XXII) adopted by the General Assembly of the United Nations on 12 December 1967, effective 1 January 1968, to be operated jointly by UNCTAD and the GATT on a continuing basis and in equal partnership.

The International Trade Centre UNCTAD/GATT budget for the Biennium 1986-1987 is based on the assumption that the rate of inflation will be in the region of 3.5 per cent for each year of the biennium and that the average exchange rate will be US\$1/Sw F 2.50. As in the past, the United Nations, New York, will review later the inflation and exchange rates applicable to the ITC budget. The total estimated expenditure amounts to US\$ 17,230,400 (1986: US\$ 8,551,300; 1987: US\$ 8,679,100). Miscellaneous income is estimated at US\$ 379,000 (1986: US\$ 189,000; 1987: US\$ 190,000) and a transfer to be made from surplus to the 1986 budget amounts to US\$ 650,000. The net amount to be provided for equally in the budgets of the GATT and the United Nations for 1986 is US\$ 3,856,150. A provision of Sw F 9,641,000 has been made in the 1986 GATT budget estimates, representing GATT's 1986 contribution at the rate of US\$1/Sw F 2.50. The reduction of Sw F 220,000 in the contribution payable by GATT, as compared with 1985, is due to the application to the 1986 ITC budget of a transfer from the ITC surplus account.

PART VI: 1984 DEFICIT AND WORKING CAPITAL FUND

Section 14 - Restitution of 1984 deficit and refund to the Working
Capital Fund Sw F 561,580

(i) Restitution of the 1984 deficit - Sw F 512,722

1985 Budget : Sw F -
1984 Expenditure : Sw F -
1983 Expenditure : Sw F -

At 31 December 1984 the total level of outstanding contributions amounted to Sw F 9,629,686.

The GATT accounts closed at that date with a total accumulated deficit of Sw F 3,438,253 which could be only partially covered by transfer of the entire amount of Sw F 2,925,531 available on the Working Capital Fund, leaving an uncovered balance of Sw F 512,722, as follows (document L/5793, Annex B):

	<u>Deficit</u>	<u>Covered by W.C.F. Swiss francs</u>	<u>Balance</u>
1984 operating deficit:			
Excess expenditure	263,963		
Shortfall of miscellaneous income	350,956		
Additional contribution	(60,840)		
Write-off of irrecoverable debts	<u>7,501</u>		
Sub-total	561,580	(48,858)	512,722
Deficit from arrears of contributions	<u>2,876,673</u>	<u>(2,876,673)</u>	<u>-</u>
Accumulated deficit at 31.12.84	<u>3,438,253</u>	<u>(2,925,531)</u>	<u>512,722</u>
	=====	=====	=====

A provision of Sw F 512,722 has been made in 1986 in order to offset this balance.

ii) Refund to the Working Capital Fund - Sw F 48,858

1985 Budget : Sw F -
1984 Expenditure : Sw F -
1983 Expenditure : Sw F -

At 31 December 1984, with the authorization of the CONTRACTING PARTIES, it was necessary to transfer an amount of Sw F 48,858 from the Working Capital Fund to partially cover the operating deficit on the 1984 GATT budget (see above and document L/5793).

In accordance with the Rules Governing the Use of the Working Capital Fund (Annex to document L/5150), as amended by the CONTRACTING PARTIES in 1981, sums advanced from the Fund to finance commitments relating to extraordinary expenditure shall be reimbursed to the Fund by including an appropriate credit in the budget. This provision has been made accordingly, to enable reimbursement of Sw F 48,858 to the Fund in 1986.

ANNEX D

INCOME BUDGET ESTIMATES FOR 1986

Summary

1. It is proposed that the 1986 budget be financed as follows:

	<u>Sw F</u>
(a) Contributions assessed on contracting parties	60,050,000
(b) Miscellaneous income	<u>907,580</u>
	<u>60,957,580</u> =====

Contributions assessed on contracting parties

2. On the basis of the proposed expenditure budget for 1986 an amount of Sw F 60,050,000 is to be assessed on the contracting parties in the form of contributions. The draft scale of contributions for 1986, which is reproduced in Appendix VI, page 46, is based on the foreign trade figures of the last three available years (1982-1984). In accordance with the Decision of the CONTRACTING PARTIES in 1966 and 1967, the scale contains a single minimum contribution of 0.12 per cent for contracting parties and associated governments whose share in the total trade of the contracting parties and associated governments is 0.12 per cent or less.

Miscellaneous income

3. Miscellaneous income is estimated at Sw F 907,580 for 1986 compared with an amount of Sw F 1,040,000 for 1985. The details are as follows:

	<u>1983</u> <u>Actual</u> <u>Sw F</u>	<u>1984</u> <u>Actual</u> <u>Sw F</u>	<u>1985</u> <u>Budget</u> <u>Sw F</u>	<u>1986</u> <u>Estimates</u> <u>Sw F</u>
(a) Interest on investments	128,535	124,034	250,000	250,000
(b) Sale of publications	82,411	66,581	100,000	90,000
(c) Profit or (loss) on exchange	(70,437)	(135,821)	-	(150,000)
(d) Savings on previous year's outstanding obligations	141,682	96,752	60,000	60,000
(e) Refund of the Organization's contribution to the United Nations Joint Staff Pension Fund in respect of participant withdrawals	5,179	-	-	-

	<u>1983</u> <u>Actual</u> <u>Sw F</u>	<u>1984</u> <u>Actual</u> <u>Sw F</u>	<u>1985</u> <u>Budget</u> <u>Sw F</u>	<u>1986</u> <u>Estimates</u> <u>Sw F</u>
(f) Refund of staff costs for staff employed at Centre William Rappard on behalf of other occupants	528,309	528,219	530,000	560,000
(g) Overhead for special training courses	-	11,333	-	-
(h) Rental of meeting rooms and office space at Centre William Rappard to others	19,250	18,660	20,000	20,000
(i) Miscellaneous	<u>163,464</u>	<u>44,286</u>	<u>80,000</u>	<u>77,580</u>
	<u>998,393</u>	<u>754,044</u>	<u>1,040,000</u>	<u>907,580</u>

4. The estimate for 1986 income on investments is based upon anticipated levels of interest rates on the funds to be available for investment on short-term Swiss franc deposit accounts, taking into account the fact that interest earned on Working Capital Fund deposits are credited to the Fund.

5. A provision of Sw F 150,000 has been made in 1986 in respect of losses on exchange, to take account of actual experience in recent years. These losses mainly result when the US dollar/Swiss franc market rate is higher than the accounting rate applicable at the time that the purchase of US dollars is made for the contribution to the United Nations Joint Staff Pension Fund.

6. The provision under item (e) - Refund from United Nations Joint Staff Pension Fund - has been discontinued since Article 26 of UNJSPF regulations which dealt with refunds of contributions to member organizations was deleted by the General Assembly at its Thirty-seventh session (Supplement No. 9 - (A/37/9)).

7. The provision of Sw F 560,000 under item (f) - Refund of staff costs - represents the refund by the Office of the United Nations High Commissioner for Refugees, one of the other occupants of the Centre William Rappard, in respect of its share of the cost of security staff and telephonists payrolled by GATT. The total 1986 establishment for these services will thus be eight guards and eight telephonists, of which the cost of three guards and five telephonists will be recovered from HCR.

APPENDIX I

ANALYSIS OF INCREASES OF 1986 ESTIMATES OVER 1985 APPROPRIATIONS

Section	1985 appropriations	Increased cost of maintaining 1985 level of activity				Additional staff requirements for 1986	Decreased 1986 cost of International Trade Centre	Restitution of 1984 deficit	Total Increase/ (decrease)	Total 1986 estimates
		Effect of US\$ rate changes	Inflation	Statutory and other unavoidable increases	Total					
1 Forty-second session of the CONTRACTING PARTIES	20,000	-	-	9,000	9,000	-	-	9,000	29,000	
2 Meetings of the Council and other meetings	196,000	-	-	53,000	53,000	-	-	53,000	249,000	
3 Salaries and wages and official travel:										
Established posts	26,088,000	36,000	1,045,000	736,000	1,817,000	*1,172,000	-	2,989,000	29,077,000	
Temporary assistance	5,082,000	-	170,000	160,000	330,000	*(1,172,000)	-	(842,000)	4,240,000	
Dispute settlement panels	100,000	-	-	-	-	-	-	-	100,000	
Missions - official missions	450,000	-	-	-	-	-	-	-	450,000	
- technical co-operation missions	285,000	-	-	-	-	-	-	-	285,000	
4 Common staff costs:										
Contributions to UNISF	5,741,000	67,000	232,000	105,000	404,000	-	-	404,000	6,145,000	
Reparation grants	180,000	-	-	-	-	-	-	-	180,000	
Family allowances	710,000	2,000	-	35,000	37,000	-	-	37,000	747,000	
Education grants	560,000	-	20,000	25,000	45,000	-	-	45,000	605,000	
Sickness insurance, etc.	598,000	5,000	6,000	55,000	66,000	-	-	66,000	664,000	
Other items	1,000,000	-	5,000	20,000	25,000	-	-	25,000	1,025,000	
5 Common services:										
Rental	1,537,000	-	15,000	-	15,000	-	-	15,000	1,552,000	
Maintenance expenditure	300,000	-	-	-	-	-	-	-	300,000	
Contractual cleaning	410,000	-	-	-	-	-	-	-	410,000	
Postal services	260,000	-	-	40,000	40,000	-	-	40,000	300,000	
Reproduction of documents	645,000	-	25,000	40,000	65,000	-	-	65,000	710,000	
Other services and miscellaneous equipment (text-processing equipment, etc.)	785,000	-	-	10,000	10,000	-	-	10,000	795,000	
Other items	937,000	-	51,000	-	51,000	-	-	51,000	988,000	
6 Printing	350,000	-	-	-	-	-	-	-	350,000	
7 Representation and hospitality	110,000	-	-	-	-	-	-	-	110,000	
8 Public information	5,000	-	-	-	-	-	-	-	5,000	
9 Permanent equipment	163,000	-	-	7,000	7,000	-	-	7,000	170,000	
10 Contribution to Staff Assistance Fund	20,000	-	-	-	-	-	-	-	20,000	
11 Unforeseen expenditure	200,000	-	-	-	-	-	-	-	200,000	
12 Commercial Policy Training Courses	947,000	-	7,000	95,000	102,000	-	-	102,000	1,049,000	
SUB-TOTAL	47,679,000	110,000	1,576,000	1,390,000	3,076,000	-	-	3,076,000	50,755,000	
13 Contribution to the International Trade Centre UNCTAD/ITCIT	9,861,000	-	-	-	-	-	(230,000)	(230,000)	9,641,000	
14 Restitution of 1984 deficit and refund to the Working Capital Fund	-	-	-	-	-	-	-	561,580	561,580	
TOTAL	57,540,000	110,000	1,576,000	1,390,000	3,076,000	-	(230,000)	3,417,580	60,957,580	
Percentage	100.00	0.2	2.7	2.4	5.3	0.0	(0.4)	5.9	105.9	

APPENDIX II

SCHEDULE OF TEMPORARY ASSISTANCE

	1985 Budget		Consolidations of temporary assistance into established posts in 1986		Increased cost of maintaining 1985 level		Additional requirements for 1986		Total 1986 estimate	
	Man/days	Sw F	Man/days	Sw F	Sw F	Man/days	Sw F	Man/day	Sw F	
Consultants and Professional Assistance	6,190	1,875,000	(3,240)	(968,000)	76,000	-	-	2,950	983,000	
Others -										
Translators, revisers	3,080	979,000	-	-	93,000	-	-	3,080	1,072,000	
Stenographic and Typing Section	5,940	765,000	-	-	38,000	-	-	5,940	803,000	
Secretaries, clerks, typists, etc.	6,920	928,000	(1,440)	(204,000)	29,000	-	-	5,480	753,000	
Roneo clerks	720	87,000	-	-	-	-	-	720	87,000	
Messengers, guards, manual workers	2,520	296,000	-	-	14,000	-	-	2,520	310,000	
Editors, proof-readers	-	32,000	-	-	-	-	-	-	32,000	
Overtime	-	120,000	-	-	-	-	80,000	-	200,000	
Total others	19,180	3,207,000	(1,440)	(204,000)	174,000	-	80,000	17,740	3,257,000	
GRAND TOTAL	25,370	5,082,000	(4,680)	(1,172,000)	250,000	-	80,000	20,690	4,240,000	

APPENDIX III

SALARY SCALES FOR THE PROFESSIONAL CATEGORY AND ABOVE SHOWING
ANNUAL GROSS AND NET SALARIES AFTER APPLICATION OF STAFF ASSESSMENT
EFFECTIVE 1 JANUARY 1985

(in US dollars)

Step	Grade								
		P.1	P.2	P.3	P.4	P.5	D.1	D.2	Ungraded
I	Gross	22,315	29,815	37,613	47,315	60,816	69,840	83,262	107,089 ^{1/}
	Net-D	17,936	22,675	27,294	32,605	39,290	43,461	49,406	59,203
	-S	16,900	21,261	25,474	30,275	36,283	40,042	45,387	53,866
II	Gross	23,257	30,878	38,980	48,833	62,578	72,044	85,671	123,197 ^{2/}
	Net-D	18,557	23,323	28,067	33,409	40,112	44,453	50,441	65,320
	-S	17,475	21,854	26,174	31,002	37,023	40,937	46,300	58,918
III	Gross	24,220	31,930	40,329	50,433	64,298	74,220	88,102	159,115 ^{3/}
	Net-D	19,187	23,965	28,822	34,215	40,912	45,432	51,487	78,430
	-S	18,056	22,441	26,857	31,727	37,744	41,820	47,222	69,334
IV	Gross	25,194	32,987	41,639	52,033	65,966	76,440	90,606	
	Net-D	19,800	24,610	29,556	35,014	41,687	46,417	52,552	
	-S	18,621	23,031	27,519	32,447	38,443	42,707	48,156	
V	Gross	26,184	34,105	42,983	53,665	67,655	78,660		
	Net-D	20,424	25,259	30,309	35,830	42,473	47,393		
	-S	19,195	23,622	28,200	33,181	39,150	43,586		
VI	Gross	27,173	35,215	44,431	55,216	69,358	80,843		
	Net-D	21,047	25,903	31,077	36,602	43,244	48,354		
	-S	19,768	24,208	28,894	33,875	39,846	44,451		
VII	Gross	28,191	36,336	45,878	56,815	71,084	82,986		
	Net-D	21,684	26,553	31,843	37,369	44,021	49,287		
	-S	20,354	24,799	29,587	34,563	40,547	45,283		
VIII	Gross	29,182	37,439	47,295	58,416	72,800			
	Net-D	22,289	27,193	32,594	38,138	44,793			
	-S	20,908	25,382	30,265	35,251	41,244			
IX	Gross	30,156	38,575	48,586	60,096	74,528			
	Net-D	22,883	27,840	33,279	38,944	45,571			
	-S	21,451	25,969	30,884	35,973	41,945			
X	Gross	31,098	39,731	49,910	61,825	76,266			
	Net-D	23,458	28,487	33,953	39,761	46,340			
	-S	21,976	26,554	31,491	36,708	42,638			
XI	Gross		40,868	51,278	63,518				
	Net-D		29,124	34,637	40,549				
	-S		27,129	32,107	37,417				
XII	Gross			52,623	65,151				
	Net-D			35,310	41,308				
	-S			32,713	38,101				
XIII	Gross			53,997					
	Net-D			35,997					
	-S			33,331					

Notes: D = Rate of net salary applicable to staff members with a dependent spouse or child.

S = Rate of net salary applicable to staff members with no dependent spouse or child.

^{1/}ADG ^{2/}DDG ^{3/}DG

APPENDIX IV
SCHEDULE OF POST ADJUSTMENTS
(AMOUNT PER INDEX POINT)
EFFECTIVE 1 JANUARY 1985
(in US dollars)

Step		Grade							
		P.1	P.2	P.3	P.4	P.5	D.1	D.2	Ungraded
I	D	159.75	200.14	240.91	286.82	341.73	370.99	406.81	448.36 ^{1/}
	S	150.53	187.66	224.85	266.32	315.57	341.81	373.72	444.33
II	D	165.14	206.22	247.85	293.19	346.73	377.17	415.70	538.00 ^{2/}
	S	155.50	193.23	231.13	272.06	320.03	347.33	381.57	486.00
III	D	170.46	211.49	253.97	299.60	351.46	382.93	424.52	644.00 ^{3/}
	S	160.41	198.04	236.65	277.82	324.25	352.49	389.35	573.00
IV	D	175.84	217.22	259.78	305.57	356.29	389.09	433.32	
	S	165.37	203.28	241.88	283.16	328.56	358.00	397.08	
V	D	181.21	222.87	266.34	312.76	361.88	394.90		
	S	170.31	208.42	247.81	289.64	333.57	363.18		
VI	D	186.56	228.58	272.91	318.02	366.33	401.21		
	S	175.22	213.62	253.74	294.33	337.54	368.83		
VII	D	192.30	234.27	279.83	323.30	371.99	407.19		
	S	180.51	218.80	259.99	299.02	342.63	374.11		
VIII	D	196.90	239.57	286.44	328.59	377.26			
	S	184.70	223.61	265.97	303.72	347.36			
IX	D	201.93	245.26	291.98	334.12	382.46			
	S	189.29	228.78	270.97	308.63	352.04			
X	D	206.99	250.96	297.15	341.35	387.31			
	S	193.92	233.93	275.61	315.14	356.37			
XI	D		256.25	302.68	348.15				
	S		238.70	280.57	321.26				
XII	D			307.86	354.70				
	S			285.21	327.16				
XIII	D			313.84					
	S			290.59					

Notes: For each index point by which the cost of living at the duty station is above the base level, the amounts of post adjustment shall be added to base salaries of Professional category staff and above, subject to an increase of 5 per cent over the previous index level.

D = Rate of post adjustment applicable to staff members with a dependent spouse or child.

S = Rate of post adjustment applicable to staff members with no dependent spouse or child.

^{1/}ADG ^{2/}DDG ^{3/}DC

APPENDIX V
SALARY SCALES* FOR GENERAL SERVICE CATEGORY SHOWING
ANNUAL GROSS AND NET SALARIES AFTER APPLICATION
OF STAFF ASSESSMENT EFFECTIVE 1 APRIL 1985

(in Swiss francs)

Step		Grade						
		G.1	G.2	G.3	G.4	G.5	G.6	G.7
I	Gross	43,020	47,486	52,456	57,874	64,390	71,539	79,735
	Net	34,453	37,553	40,933	44,617	48,856	53,497	58,579
II	Gross	44,599	49,308	54,443	60,134	66,870	74,385	82,853
	Net	35,590	38,792	42,284	46,089	50,468	55,262	60,512
III	Gross	46,271	51,130	56,430	62,398	69,350	77,232	86,034
	Net	36,727	40,031	43,635	47,561	52,080	57,027	62,445
IV	Gross	47,943	52,952	58,437	64,663	71,853	80,079	89,310
	Net	37,864	41,270	44,986	49,033	53,692	58,792	64,378
V	Gross	49,615	54,774	60,515	66,927	74,453	82,926	92,586
	Net	39,001	42,509	46,337	50,505	55,304	60,557	66,311
VI	Gross	51,287	56,596	62,594	69,192	77,053	85,825	95,862
	Net	40,138	43,748	47,688	51,977	56,916	62,322	68,244
VII	Gross	52,959	58,438	64,672	71,461	79,653	88,817	99,139
	Net	41,275	44,987	49,039	53,449	58,528	64,087	70,177
VIII	Gross	54,631	60,344	66,750	73,835	82,253	91,808	102,415
	Net	42,412	46,226	50,390	54,921	60,140	65,852	72,110
IX	Gross	56,303	62,250	68,829	76,210	84,859	94,800	105,800
	Net	43,549	47,465	51,741	56,393	61,752	67,617	74,043
X	Gross	57,975	64,157	70,907	78,584	87,591	97,791	109,192
	Net	44,686	48,704	53,092	57,865	63,364	69,382	75,976
XI	Gross	59,724	66,063	73,065	80,958	90,323	100,783	112,583
	Net	45,823	49,943	54,443	59,337	64,976	71,147	77,909

* Recommendation still to be formally approved by the United Nations relevant bodies.

APPENDIX VI/APPENDICE VI/APENDICE VI

DRAFT SCALE OF CONTRIBUTIONS FOR 1986
BAREME DES CONTRIBUTIONS PROPOSE POUR 1986
PROYECTO DE ESCALA DE CONTRIBUCIONES PARA 1986

(Scale including a single minimum of 0.12 per cent)/
(Contribution minimale: 0,12 pour cent)/
(Contribución mínima: 0,12 por ciento)

Country/Pays/País	1986		1985	
	%	Sw F/FS	%	Sw F/FS
<u>Contracting parties/Parties contractantes/</u> <u>Partes contratantes:</u>				
Argentina/Argentine	0.45	270,225	0.52	293,800
Australia/Australie	1.46	876,730	1.43	807,950
Austria/Autriche	1.09	654,545	1.10	621,500
Bangladesh	0.12	72,060	0.12	67,800
Barbados/Barbade	0.12	72,060	0.12	67,800
Belgium/Belgique/Bélgica	3.08	1,849,540	3.18	1,796,700
Belize/Bélize/Belice	0.12	72,060	0.12	67,800
Benin/Bénin	0.12	72,060	0.12	67,800
Brazil/Brésil/Brasil	1.26	756,630	1.39	785,350
Burkina Faso	0.12	72,060	0.12	67,800
Burma/Birmanie/Birmania	0.12	72,060	0.12	67,800
Burundi	0.12	72,060	0.12	67,800
Cameroon/Cameroun/Camerún	0.12	72,060	0.12	67,800
Canada/Canadá	4.54	2,726,270	4.26	2,406,900
Central African Republic/République centrafricaine/República Centroafricana	0.12	72,060	0.12	67,800
Chad/Tchad	0.12	72,060	0.12	67,800
Chile/Chili	0.22	132,110	0.25	141,250
Colombia/Colombie	0.26	156,130	0.25	141,250
Congo, People's Republic/Congo, République populaire/Congo, República Popular	0.12	72,060	0.12	67,800
Cuba	0.32	192,160	0.32	180,800
Cyprus/Chypre/Chipre	0.12	72,060	0.12	67,800
Czechoslovakia/Tchécoslovaquie/Checoslovaquia	1.06	636,530	1.00	565,000
Denmark/Danemark/Dinamarca	1.01	606,505	1.02	576,300
Dominican Republic/République Dominicaine/ República Dominicana	0.12	72,060	0.12	67,800
Egypt, Arab Republic/Egypte, République arabe/ Egipto, República Arabe	0.39	234,195	0.33	186,450
Finland/Finlande/Finlandia	0.80	480,400	0.82	463,300
France/Francia	6.47	3,885,235	6.71	3,791,150
Gabon/Gabón	0.12	72,060	0.12	67,800
Gambia/Gambie	0.12	72,060	0.12	67,800

Country/Pays/País	1986		1985	
	%	Sw F/FS	%	Sw F/FS
<u>Contracting parties/Parties contractantes/ Partes contratantes: (cont'd)/(suite)/(cont.)</u>				
Germany, Federal Republic/Allemagne, République fédérale/Alemania, República Federal . . .	10.11	6,071,055	10.23	5,779,950
Ghana	0.12	72,060	0.12	67,800
Greece/Grèce/Grecia	0.43	258,215	0.43	242,950
Guyana/Guyane	0.12	72,060	0.12	67,800
Haiti/Haïti/Haití	0.12	72,060	0.12	67,800
Hungary/Hongrie/Hungría	0.53	318,265	0.54	305,100
Iceland/Islande/Islandia	0.12	72,060	0.12	67,800
India/Inde	0.72	432,360	0.73	412,450
Indonesia/Indonésie	1.16	696,580	1.16	655,400
Ireland/Irlande/Irlanda	0.56	336,280	0.55	310,750
Israel/Israël	0.47	282,235	0.47	265,550
Italy/Italie/Italia	4.86	2,918,430	4.93	2,785,450
Ivory Coast/Côte d'Ivoire/Costa de Marfil	0.14	84,070	0.16	90,400
Jamaica/Jamaïque	0.12	72,060	0.12	67,800
Japan/Japon/Japón	8.75	5,254,375	8.62	4,870,300
Kenya	0.12	72,060	0.12	67,800
Korea, Republic/Corée, République/ Corea, República	1.62	972,810	1.48	836,200
Kuwait/Koweït	0.56	336,280	0.63	355,950
Luxembourg/Luxemburgo	0.27	162,135	0.28	158,200
Madagascar	0.12	72,060	0.12	67,800
Malawi	0.12	72,060	0.12	67,800
Malaysia/Malaisie/Malasia	0.85	510,425	0.77	435,050
Maldives/Maldivas	0.12	72,060	0.12	67,800
Malta/Malte	0.12	72,060	0.12	67,800
Mauritania/Mauritanie	0.12	72,060	0.12	67,800
Mauritius/Maurice/Mauricio	0.12	72,060	0.12	67,800
Netherlands, Kingdom of/Pays-Bas, Royaume des/ Países Bajos, Reino de los	4.26	2,558,130	4.34	2,452,100
New Zealand/Nouvelle-Zélande/Nueva Zelandia	0.35	210,175	0.34	192,100
Nicaragua	0.12	72,060	0.12	67,800
Niger/Niger	0.12	72,060	0.12	67,800
Nigeria/Nigéria	0.96	576,480	1.03	581,950
Norway/Norvège/Noruega	1.00	600,500	1.01	570,650
Pakistan/Pakistán	0.25	150,125	0.26	146,900
Peru/Pérou/Perú	0.18	108,090	0.20	113,000
Philippines/Filipinas	0.39	234,195	0.41	231,650
Poland/Pologne/Polonia	0.69	414,345	0.78	440,700
Portugal	0.45	270,225	0.44	248,600
Romania/Roumanie/Rumania	0.72	432,360	0.72	406,800
Rwanda	0.12	72,060	0.12	67,800
Senegal/Sénégal	0.12	72,060	0.12	67,800
Sierra Leone/Sierra Leona	0.12	72,060	0.12	67,800

Country/Pays/País	1986 Contributions/ Contribuciones		1985 Contributions/ Contribuciones	
	%	Sw F/FS	%	Sw F/FS
<u>Contracting parties/Parties contractantes/ Partes contratantes: (cont'd)/(suite)/(cont.)</u>				
Singapore/Singapour/Singapur	1.11	666,555	1.09	615,850
South Africa/Afrique du Sud/Sudáfrica	1.08	648,540	1.17	661,050
Spain/Espagne/España	1.58	948,790	1.58	892,700
Sri Lanka	0.12	72,060	0.12	67,800
Suriname	0.12	72,060	0.12	67,800
Sweden/Suède/Suecia	1.69	1,014,845	1.70	960,500
Switzerland/Suisse/Suiza	1.70	1,020,850	1.72	971,800
Tanzania/Tanzanie/Tanzanía	0.12	72,060	0.12	67,800
Thailand/Thaïlande/Tailandia	0.52	312,260	0.51	288,150
Togo	0.12	72,060	0.12	67,800
Trinidad and Tobago/Trinité-et-Tobago/ Trinidad y Tabago	0.17	102,085	0.19	107,350
Turkey/Turquie/Turquía	0.49	294,245	0.44	248,600
Uganda/Ouganda	0.12	72,060	0.12	67,800
United Kingdom of Great Britain and Northern Ireland/Royaume-Uni de Grande-Bretagne et d'Irlande du Nord/Reino Unido de Gran Bretaña e Irlanda del Norte	7.60	4,563,800	7.67	4,333,550
United States of America/Etats-Unis d'Amérique/ Estados Unidos de América	15.47	9,289,735	14.88	8,407,200
Uruguay	0.12	72,060	0.12	67,800
Yugoslavia/Yougoslavie	0.70	420,350	0.75	423,750
Zaire/Zaire	0.12	72,060	0.12	67,800
Zambia/Zambia	0.12	72,060	0.12	67,800
Zimbabwe	0.12	72,060	0.12	67,800
<u>Associated Governments/Gouvernements associés/ Gobiernos asociados:</u>				
Democratic Kampuchea/Kampuchea démocratique/ Kampuchea democrática	0.12	72,060	0.12	67,800
Tunisia/Tunisie/Túnez	0.16	96,080	0.17	96,050
	100.00	60,050,000	100.00	56,500,000