

GENERAL AGREEMENT ON

TARIFFS AND TRADE

RESTRICTED

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BUDGET ESTIMATES

FOR

THE FINANCIAL YEAR 1990

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BUDGET ESTIMATES FOR THE FINANCIAL YEAR 1990IntroductionI. OVERVIEW

1. The Director-General hereby submits his budget proposals for the expenses and income of the Secretariat for the financial year 1990. In preparing these budget proposals the Director-General and other Secretariat officials have had three principal points in mind:

- There must be sufficient resources on hand to permit a successful conclusion of the Uruguay Round in 1990.
- The GATT should update some of its physical equipment so that it can operate in an efficient and modern manner.
- With the Round coming to a close and GATT's post-1990 activities as yet undetermined, increases in personnel should be kept to a minimum.

2. The proposed budget amounts to Sw F 75,063,000 and represents an increase of 15.7 per cent over the 1989 budget appropriation of Sw F 64,861,000 and an increase of 13.2 per cent over the 1989 estimated budgetary expenditure of Sw F 66,328,000. A proposed budget increase of 15.7 per cent may seem large, but as the table contained in Annex A, page 10 shows, budget increases are either unavoidable or highly desirable if the GATT is to carry out its tasks in a responsible way:

- Nearly half of the proposed increase (7.1 of the 15.7 per cent) is unavoidable. The unavoidable increases are due to using an exchange rate of US\$1/Sw F 1.62<sup>1/</sup>, compared to US\$1/Sw F 1.54 in the 1989 budget; an assumed inflation rate of 4 per cent; "statutory" increases, for example, an anticipated 6 per cent increase in pensionable remuneration and an increase in family allowances, increases that result from GATT's following UN "common system" practices; and an increase in GATT's contribution to the ITC budget which will be approved in New York.

- A full year's operation of the Trade Policy Review Mechanism (TPRM) at total strength and with nine country reviews planned, compared to a start-up TPRM with three country reviews in the second half of 1989, accounts for 2.9 of the 15.7 per cent. The TPRM budget for 1990 is as envisaged at the time of the 1989 TPRM submission, except that there is an additional request for nine months' employment of a General Service employee.

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<sup>1/</sup>US\$1/Sw F 1.62 is the UN official exchange rate used in August 1989.

- Apart from the three new Professional posts for the TPRM Division (as forecast in this year's TPRM submission) only two new Professional posts are requested and one of these, an Uruguay Round Legal Officer to work in the Technical Co-operation Division, was decided by the Trade Negotiations Committee at Ministerial level and approved on 12 April by the CONTRACTING PARTIES (Document L/6489). The other would be a regular GATT post to be filled by a badly needed systems engineer who would oversee the installation and maintenance of GATT's electronic and communications equipment, including some 150 personal computers.
- No other Professional posts are requested, but to help the Secretariat cope with an undoubtedly very heavy workload next year an additional 720 work/days for translators are being requested (in addition to those requested under the TPRM budget). Also requested are 720 work/days of temporary Professional assistance to help substantive divisions meet peak demands or to hire experts for short periods.
- Five Uruguay Round General Service posts are requested: three secretaries, a statistical assistant and an operations assistant for the Translation and Documentation Division. To help other divisions meet expected heavy, cyclical needs 1,440 work/days (4 work years) of temporary assistance are included in the 1990 budget proposals.
- Additional staff requirements, apart from the TPRM Division, account for 2.6 of the 15.7 per cent increase.
- Other increases of a miscellaneous but important character account for about one-fifth (3.4 of 15.7 per cent) of the total increase. While some of these proposed increases may be regarded as discretionary, all are necessary if the Secretariat is to carry out its responsibilities properly in the Round's final year and if it is to have modern tools at its disposal. In the latter category is a new computer with enhanced capabilities to replace the ten-year old model now used by GATT's administrative staff. In the former category are Sw F 500,000 to cover both GATT's anticipated share of the Brussels Ministerial meeting costs, about Sw F 80,000 and Sw F 420,000 to rent rooms and pay associated costs for meetings which will have to be held outside the Centre William Rappard. (Meeting rooms in the CWR are almost completely reserved this autumn, and the negotiating schedule will certainly be much heavier next year.) Also, it is proposed that the travel budgets for official and technical co-operation missions, totalling Sw F 726,000 this year, be increased to Sw F 1,000,000 in 1990. Inflation will take at least Sw F 37,000 of this proposed Sw F 274,000 increase, leaving some Sw F 237,000 for more assistance missions to developing countries and to allow the Director-General and other senior GATT officials to perform travel that is likely to be necessary to bring the Round to a successful conclusion.

3. Detailed analysis is given in Appendix I, page 58 and the evolution of the GATT budget is shown in Appendix II, page 61.

## II. PERSONNEL

4. The provision for salaries and common staff costs represent some Sw F 51 million (i.e. 68 per cent of the proposed budget). The total cost of the additional staffing and temporary assistance proposals (see below: B. New posts) is Sw F 3,085,000 or 4.1 per cent of the proposed budget.

5. As at 1 August 1989 of the 373 1/2 authorized posts (permanent establishment and temporary assistance) 372 1/2 are filled, 35 of the 36 authorized posts under the Uruguay Round are filled and 8 of the 10 posts authorized in 1989 under the TPRM are filled. Appendix IV, page 63 shows the proposed allocation of GATT staff for 1990.

### A. Consolidations

6. In accordance with the practice adopted in the 1989 budget no consolidations are proposed. The Director-General intends to return to this issue however at the end of the Uruguay Round when a general examination of staffing policy will be undertaken.

### B. New posts

7. The total provision for new posts in the proposed 1990 budget is only five Professional posts and eight and three-quarters General Service posts plus 720 work/days for Professional assistance to be used in Divisions needing temporary reinforcement, 1,440 work/days of translators and 1,440 work/days of secretary/typists.

8. The breakdown of the proposals is as follows:

#### (a) Professional posts

(i) Under the Regular Budget, one post of Systems Engineer to oversee the installation and maintenance of electronic and communications equipment including 150 personal computers and interpretation equipment of the Centre William Rappard conference rooms.

(ii) Under the Uruguay Round:

- One Legal Officer in the Technical Co-operation Division as decided at the April TNC meeting (Document L/6489).
- 720 work/days of temporary Professional assistance to help Divisions which in the course of 1990, would require temporary reinforcement or special expertise.
- In addition, another 720 work/days of translators for the Translation and Documentation Division are included to cope with the expected heavy workload in the final year of the Uruguay Round.

(iii) Under TPRM, three Professional posts and 720 work/days of translators are proposed, as foreseen in the 1989 TPRM submission.

(b) General Service posts

(i) Under the Uruguay Round:

- One Statistical Assistant to be shared by the Development and Technical Co-operation Divisions.
- One Operations Assistant for the Translation and Documentation Division.
- Four Secretaries for the Statistical and Information Systems Division, the Translation and Documentation Division, the Administrative and Financial Division and the Group of Negotiations on Services Division. However, as one Secretary can be redeployed from another Division (Economic Research and Analysis Unit), the net proposal is for three Secretaries.
- A "pool" of Secretary/Typist temporary assistance of 1,440 work/days (equivalent to four posts) which is intended to satisfy the cyclical needs of various Divisions.

(ii) Under TPRM, three and three-quarters<sup>1/</sup> new General Service posts are proposed: two will be allocated to the Stenographic and Typing Section, one to the Document Reproduction and Distribution Section and nine work/months of additional secretarial help for the TPRM itself.

C. Regradings

9. The Director-General proposes that thirteen posts (three Professional and ten General Service) be regraded to reflect properly their levels of duties and responsibilities. Established job classification standards have been used in arriving at these proposed regradings. The cost of the regradings amounts to Sw F 45,000 for salaries and for common staff costs. (See pages 26 and 30.)

III. OTHER HIGHLIGHTS

10. Missions

Excluding the needs of the TPRM, an overall increase of Sw F 274,000 is proposed, which includes an anticipated increase of 5 per cent or Sw F 37,000 for air fares and per diem allowances. The balance of the increase is due to an anticipated greater number of official and technical co-operation missions resulting from the Uruguay Round.

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<sup>1/</sup>The 1990 anticipated budget estimates for TPRM presented to the Budget Committee earlier this year included only three General Service staff instead of three and three-quarters as presently proposed.

## 11. Common staff costs

Common staff costs in the various areas of the 1990 Budget proposals have been influenced by the exchange rate of US\$1/Sw F 1.62 as against US\$1/Sw F 1.54 used in the 1989 Budget. Information obtained from the United Nations indicates that there probably will be an increase of 6 per cent in the level of pensionable remuneration with effect from 1 January 1990 for Professional staff, and an expected 5 per cent increase in post adjustment as from 1 July 1990. In addition, the following factors have been taken into account:

(a) Under the GATT regular budget the proposed 1990 budget provision is Sw F 9,402,000 as compared with the 1989 allocation of Sw F 8,585,000. The provision under other headings such as family allowances has been increased because of a higher number of entitlements; also there will be an increase in the family allowances payable to General Service staff as approved by the United Nations with effect from 1 April 1989. The most significant increase, however, is that of Sw F 461,000 for contributions to the United Nations Joint Staff Pension Fund as detailed on page 30.

(b) Under the Uruguay Round budget the 1990 provision for common staff costs is Sw F 928,000 as compared with a 1989 provision of Sw F 629,000, as detailed on pages 45, 46 and 47.

(c) Under the TPRM budget the 1990 provision for common staff costs is Sw F 365,000 as compared with a 1989 provision of Sw F 106,000. The increase is due to the continuation in 1990 of the 1989 requirement and the additional posts requested for 1990, as well as in certain common staff costs.

## 12. Common services

The main increases arising under common services are as follows:

### (a) Rental of Centre William Rappard (CWR)

The lease agreement with FIPOI for the CWR includes a contractual increase of Sw F 141,000 for 1990. To put this increase in perspective it should be noted that, even with this increase, the annual rental cost per square metre in CWR amounts to some Sw F 130 against some Sw F 800 for the annex at 80, rue de Lausanne (about the average commercial cost in Geneva).



(b) Rental outside Centre William Rappard (CWR)

The provision for rental outside CWR has been increased by Sw F 507,000 to cover increased rental costs linked to the Swiss cost of living index, plus the cost of renting additional space at 80, rue de Lausanne for new staff recruited for the Uruguay Round and the TPRM. The total provision of Sw F 1,247,000 for rental of offices outside CWR allows for the rental of the present forty-six offices at 80, rue de Lausanne and four offices at Chemin des Mines, as well as an additional fourteen offices.

(c) Electronic Data Processing (EDP)

In the 1989 budget Sw F 60,000 were approved for four months' lease of a new computer (a Sw F 180,000 annual rate) to replace the ten-year old NCR computer which is mainly used for processing the pay roll, but also used for book-keeping. The 1990 budget proposal is for Sw F 230,000: Sw F 180,000 for the computer's lease and Sw F 50,000 for the lease of software programmes for Personnel management, Budget and Control, Publications, Finance, Procurement, Travel and Insurance. The total cost of the lease for both the computer and programmes is estimated at Sw F 1,050,000 over the 1990-1994 period. Further, the provision for International Computing Centre machine time has been increased by Sw F 279,000 over 1989 estimates (GATT Regular Budget: Sw F 185,000, Uruguay Round Budget: Sw F 10,000, TPRM Budget: Sw F 84,000). Sw F 100,000 are requested for office automation development.

13. Printing

The total provision for printing under both the Regular Budget and the TPRM amounts to Sw F 682,000 which represents an increase of Sw F 228,000 over the 1989 allocation. This increase arises from the heavy demand for information material as well as the need to provide for printing the trade policy reviews.

14. Permanent equipment

The proposed provision for permanent equipment is Sw F 331,000 which represents an increase of Sw F 96,000 over the 1989 allocation to cover the replacement of the paging system (bips), a new, small bus to replace the 1972 bus which had to be sold in 1989, and the purchase of office furniture and equipment for proposed new staff.

15. Trade Negotiations Committee (TNC)

A total provision of Sw F 500,000 has been included to cover GATT's estimated cost of Sw F 80,000 for the Brussels' TNC meeting at Ministerial level (about GATT's cost of the Montreal meeting in December 1988) and Sw F 420,000 for the rental of outside meeting rooms and related costs. With CWR meeting rooms almost fully reserved for the balance of 1989 and with a heavier negotiating schedule foreseen in 1990, it will be necessary next year to hold many meetings outside the CWR.

16. Trade Policy Review Mechanism (TPRM)

1990 will be the TPRM's first full year of operation. The proposed estimate of Sw F 2,394,000 is as foreseen at the time of the 1989 TPRM budget submission, except that it includes one additional secretary for nine months and has been adjusted to take account of anticipated increases in personnel costs. (For details on staffing see page 51.)

17. Contribution to the International Trade Centre UNCTAD/GATT (ITC)

In accordance with United Nations instructions, the ITC budget for the biennial 1990-1991 is based on an exchange rate of US\$1/Sw F 1.44 with an inflation rate of 2.2 per cent. However, pending its possible adjustment by the United Nations in New York this autumn, the GATT contribution to the Centre for 1990 has been recalculated at the exchange rate of US\$1/Sw F 1.62 and an inflation rate of 4 per cent. GATT and the United Nations share equally the cost of financing the ITC regular activities. GATT's contribution for 1990 has been estimated at Sw F 11,340,000.

IV. CONCLUSION

18. The most ambitious trade negotiations in GATT's history are now fully underway and they must be brought to a successful conclusion by the end of 1990. One way or another, that requires additional money - for outside meeting rooms, for additional translation, for additional travel and for a very modest increase in staff. The Director-General considers that the Secretariat needs the resources called for in this budget if he and the Secretariat are to discharge their responsibilities properly and if the GATT is to meet the great challenges which 1990 will certainly bring.

ANNEX A

Analysis of Increases of 1990 Estimates over 1989 Appropriations

	<u>Sw F</u>	<u>%</u>
<u>Unavoidable increases</u>		
. Inflation and effect of US\$/Sw F exchange rate		
GATT Regular, Uruguay Round and TPRM budgets	2,066,000	3.2
. Statutory and other unavoidable increases		
GATT Regular, Uruguay Round and TPRM budgets	<u>1,336,000</u>	2.0
. Sub-total	3,402,000	5.2
. ITC	<u>1,210,000</u>	<u>1.9</u>
. Total	4,612,000	7.1
<u>Additional staff requirements</u>		
. GATT: 1 Systems Engineer P3 - 7 months	70,000	
. Uruguay Round: 1 Legal Officer P4 - Technical Co-operation Division - 7 months	80,000	
5 GS staff and 1,440 work/days for cyclical secretarial needs	703,000	
720 work/days (Translators)	288,000	
720 work/days (Professional temporary assistance)	314,000	
Interpretation (120 work/days)	110,000	
Overtime	<u>100,000</u>	
	1,665,000	2.6
<u>Other increases (GATT regular and Uruguay Round)</u>		
. Missions (Official: Sw F 103,000, Technical co-operation: Sw F 134,000)	237,000	
. Electronic Data Processing	430,000	
. Replacement telephone sets	100,000	
. Permanent equipment (including replacement of Bips and a vehicle)	76,000	
. Rental outside CWR (including Sw F 166,000 from TPRM provision)	480,000	
. TNC meetings: provision for meetings outside CWR, rental, interpretation, staff and other costs (including one Montreal-type meeting: Sw F 80,000)	500,000	
. Printing (increased demands)	168,000	
. Miscellaneous	<u>214,000</u>	
	2,205,000	3.4
<u>TPRM</u>		
. Staff (continuation and additional)	1,420,000	
. Missions	90,000	
. EDP (ICC machine time)	94,000	
. Printing (reports)	60,000	
. Miscellaneous	<u>56,000</u>	
	<u>1,720,000</u> <sup>1/</sup>	<u>2.6</u>
TOTAL	10,202,000	15.7
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<sup>1/</sup>To this amount Sw F 174,000 which are included in other items should be added (Sw F 166,000 for rental outside CWR and Sw F 8,000 for statutory and other unavoidable increases). Therefore the total increase under TPRM amounts to Sw F 1,894,000, i.e. 2.9 per cent of the 15.7 per cent increase.

ANNEX B  
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SUMMARY OF 1990 EXPENDITURE ESTIMATES  
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Section -----	Sw F ----	Sw F ----
<b>PART I: MEETINGS</b> -----		
1	Forty-sixth session of the CONTRACTING PARTIES	8,000
2	Meetings of the Council and other meetings	175,000
	Total Part I:	183,000
<b>PART II: SECRETARIAT</b> -----		
3	Salaries	34,125,000
4	Dispute settlement panels	170,000
5	Missions	473,000
6	Common staff costs	9,402,000
7	Common services	6,759,000
8	Printing	618,000
9	Representation and hospitality	145,000
10	Permanent equipment	208,000
11	Contribution to the Staff Assistance Fund	20,000
	Total Part II:	51,920,000
<b>PART III: TRADE POLICY TRAINING COURSES</b> -----		
12	Trade Policy Training Courses	1,090,000
	Sub-total Parts I-III:	53,193,000
<b>PART IV: URUGUAY ROUND</b> -----		
13	Uruguay Round	8,136,000
<b>PART V: TRADE POLICY REVIEW MECHANISM</b> -----		
14	Trade Policy Review Mechanism	2,394,000
<b>PART VI: INTERNATIONAL TRADE CENTRE UNCTAD/GATT</b> -----		
15	Contribution to the International Trade Centre UNCTAD/GATT	11,340,000
	GRAND TOTAL:	75,063,000 -----

ANNEX C

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DETAILED SCHEDULE OF 1990 EXPENDITURE ESTIMATES  
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	1990 Estimates Sw F ----	1989 Budget Sw F ----	1989 Expected Expenditure Sw F ----	1988 Expenditure Sw F ----	1987 Expenditure Sw F ----
<b>PART I: MEETINGS</b>					
<b>Section 1 - Forty-sixth session of the CONTRACTING PARTIES</b>					
(i) Temporary assistance (interpreters)	3,000	3,000	3,000	3,856	2,570
(ii) Rental of meeting rooms and other services	5,000	10,000	5,000	3,412	9,161
<b>Total Section 1:</b>	<b>8,000</b>	<b>13,000</b>	<b>8,000</b>	<b>7,268</b>	<b>11,731</b>
<b>Section 2 - Meetings of the Council and other meetings</b>					
(i) Interpretation					
a) Council	5,000	5,000	8,000	6,266	5,082
b) Other meetings	160,000	155,000	154,000	222,392	184,361
(ii) Other services	10,000	10,000	10,000	9,402	14,382
<b>Total Section 2:</b>	<b>175,000</b>	<b>170,000</b>	<b>172,000</b>	<b>238,060</b>	<b>203,825</b>
<b>Total Part I:</b>	<b>183,000</b>	<b>183,000</b>	<b>180,000</b>	<b>245,328</b>	<b>215,555</b>
<b>PART II: SECRETARIAT</b>					
<b>Section 3 - Salaries</b>					
(i) Established posts	28,909,000	27,259,000	27,764,000	26,695,584	25,990,064
(ii) Temporary assistance (including overtime)	5,216,000	4,925,000	4,989,000	4,973,211	4,856,671
<b>Total Section 3:</b>	<b>34,125,000</b>	<b>32,184,000</b>	<b>32,753,000</b>	<b>31,668,795</b>	<b>30,846,735</b>
<b>Section 4 - Dispute settlement panels</b>	<b>170,000</b>	<b>170,000</b>	<b>169,000</b>	<b>101,350</b>	<b>194,301</b>
<b>Section 5 - Missions</b>					
a) Official missions	313,000	298,000	298,000	296,300	289,059
b) Technical co-operation missions	160,000	88,000	87,000	86,287	71,161
<b>Total Section 5:</b>	<b>473,000</b>	<b>386,000</b>	<b>385,000</b>	<b>382,587</b>	<b>360,220</b>

	1990	1989	1989	1988	1987	
	Estimates	Budget	Expected	Expenditure	Expenditure	
	Sw F	Sw F	Expenditure	Sw F	Sw F	
	----	----	Sw F	----	----	
<b>Section 6 - Common staff costs</b>						
(i)	Installation grants	108,000	108,000	111,000	88,080	73,440
(ii)	Travel and removal expenses of staff and their dependants	220,000	220,000	220,000	226,642	154,948
(iii)	Separation payments	160,000	160,000	200,000	230,960	178,835
(iv)	Contribution to the United Nations Joint Staff Pension Fund	5,446,000	4,985,000	5,418,000	4,435,597	4,359,099
(v)	Repatriation grants	180,000	180,000	227,000	205,041	233,578
(vi)	Travel on home leave	390,000	340,000	327,000	234,480	325,879
(vii)	Family allowances, education grants and related travel:					
	a) Family allowances	902,000	764,000	896,000	661,095	664,679
	b) Education grants and related travel	680,000	710,000	628,000	596,926	568,424
(viii)	Joint services	288,000	265,000	265,000	257,606	262,933
(ix)	Sickness insurance	1,028,000	853,000	985,000	804,162	688,592
	Total Section 6:	9,402,000	8,585,000	9,367,000	7,791,689	7,510,407
<b>Section 7 - Common services</b>						
(i)	Cables, telex, telefax and telephone communications	120,000	98,000	117,000	112,870	99,587
(ii)	Rental of communication equipment (telex, telefax and telephone)	246,000	216,000	206,000	194,063	131,237
(iii)	Freight and cartage	14,000	14,000	14,000	23,725	11,923
(iv)	Books and information material	160,000	140,000	140,000	138,443	119,916
(v)	Rental and maintenance of premises and equipment:					
	a) Rental of C&R	1,925,000	1,784,000	1,784,000	1,634,100	1,490,900
	b) Rental of offices outside C&R	241,000	230,000	229,000	229,295	240,980
	c) Rental of car parks	55,000	53,000	49,000	52,031	52,325
	d) Electricity	134,000	134,000	129,000	116,084	115,951
	e) Water supply	22,000	19,000	19,000	22,095	19,567
	f) Heating	75,000	75,000	54,000	61,857	58,664
	g) Insurance premiums	145,000	130,000	127,000	136,029	114,127
	h) Maintenance expenditure	519,000	373,000	373,000	370,197	341,193
	i) Contractual cleaning	504,000	471,000	479,000	463,200	448,749
	j) Maintenance of service cars	15,000	15,000	18,000	18,311	16,862

	1990	1989	1989	1988	1987
	Estimates	Budget	Expected	Expenditure	Expenditure
	Sw F	Sw F	Expenditure	Sw F	Sw F
	----	----	----	----	----
(vi) Postal services	330,000	330,000	331,000	363,416	357,518
(vii) Stationery and office supplies	100,000	100,000	99,000	105,476	89,265
(viii) Reproduction of documents	590,000	555,000	554,000	631,525	534,635
(ix) External audit	9,000	9,000	9,000	9,000	9,000
(x) Electronic Data Processing	1,515,000	1,085,000	1,084,000	1,056,698	998,994
(xi) Other services and miscellaneous expenditure	40,000	40,000	49,000	39,048	59,885
<b>Total Section 7:</b>	<b>6,759,000</b>	<b>5,871,000</b>	<b>5,864,000</b>	<b>5,777,463</b>	<b>5,311,278</b>
<b>Section 8 - Printing</b>	<b>618,000</b>	<b>450,000</b>	<b>449,000</b>	<b>424,640</b>	<b>391,849</b>
<b>Section 9 - Representation and hospitality</b>	<b>145,000</b>	<b>145,000</b>	<b>145,000</b>	<b>135,373</b>	<b>129,331</b>
<b>Section 10 - Permanent equipment</b>	<b>208,000</b>	<b>105,000</b>	<b>105,000</b>	<b>116,646</b>	<b>185,249</b>
<b>Section 11 - Contribution to the Staff Assistance Fund</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Total Part II:</b>	<b>51,920,000</b>	<b>47,916,000</b>	<b>49,257,000</b>	<b>46,418,543</b>	<b>44,949,370</b>
<b>PART III: TRADE POLICY TRAINING COURSES</b>					
<b>Section 12 - Trade Policy Training Courses</b>	<b>1,090,000</b>	<b>990,000</b>	<b>987,000</b>	<b>925,045</b>	<b>852,959</b>
<b>Sub-total Parts I-III:</b>	<b>53,193,000</b>	<b>49,089,000</b>	<b>50,424,000</b>	<b>47,588,916</b>	<b>46,017,885</b>
<b>PART IV: - URUGUAY ROUND</b>					
<b>Section 13 - Uruguay Round</b>					
(i) Interpretation	390,000	270,000	270,000	354,524	167,173
(ii) Temporary assistance (including overtime)	4,123,000	2,613,000	2,613,000	1,747,127	924,287
(iii) Missions					
a) Official missions	237,000	127,000	127,000	135,373	95,907
b) Technical Co-operation missions	290,000	213,000	213,000	274,848	194,720

	1990	1989	1989	1988	1987	
	Estimates	Budget	Expected	Expenditure	Expenditure	
	Sw F	Sw F	Expenditure	Sw F	Sw F	
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(iv)	Common staff costs					
a)	20,000	20,000	21,000	82,800	10,800	
b)	19,000	19,000	26,000	122,203	64,972	
c)	10,000	10,000	5,000	18,612	-	
d)						
	Contribution to the United Nations Joint Staff Pension Fund					
e)	585,000	441,000	352,000	194,881	59,285	
f)	110,000	4,000	2,000	2,343	-	
	Family allowances, education grants and related travel					
(i)	63,000	39,000	55,000	26,921	3,031	
(ii)	30,000	59,000	20,000	-	-	
g)	91,000	37,000	59,000	28,698	5,872	
(v)	Common services					
a)	51,000	35,000	41,000	31,356	34,856	
b)	30,000	30,000	25,000	-	10,897	
c)	790,000	460,000	459,000	207,576	-	
d)	9,000	4,000	8,000	6,251	-	
e)	11,000	6,000	5,000	1,481	-	
f)	15,000	7,000	9,000	4,495	-	
g)	110,000	110,000	119,000	210,766	119,173	
h)	40,000	33,000	33,000	40,110	30,369	
i)	259,000	240,000	230,000	297,763	188,043	
j)	295,000	295,000	291,000	65,061	19,980	
k)	15,000	-	2,000	11,666	-	
(vi)	43,000	70,000	69,000	85,819	13,318	
(vii)	500,000	-	117,000	-	-	
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	Total Part IV:	8,136,000	5,142,000	5,180,000	3,950,674	1,942,683
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PART V: - TRADE POLICY REVIEW MECHANISM						
Section 14 - Trade Policy Review Mechanism						
(i)	Temporary assistance (including overtime)					
	1,341,000	172,000	172,000	-	-	
(ii)	Missions					
	135,000	45,000	45,000	-	-	
(iii)	Common staff costs					
a)	72,000	30,000	30,000	-	-	
b)	84,000	40,000	40,000	-	-	
c)						
	Contribution to the United Nations Joint Staff Pension Fund					
d)	155,000	27,000	27,000	-	-	
e)	21,000	3,000	3,000	-	-	
f)	33,000	6,000	6,000	-	-	



	1990	1989	1989	1988	1987
	Estimate	Budget	Expected	Expenditure	Expenditure
	Sw F	Sw F	Sw F	Sw F	Sw F
	----	----	----	----	----
(iv) Common services					
a) Cables, telex, telefax and telephone communications	30,000	5,000	5,000	-	-
b) Rental of offices outside CWR	216,000	50,000	50,000	-	-
c) Reproduction of documents	50,000	13,000	13,000	-	-
d) Electronic Data Processing	110,000	16,000	16,000	-	-
e) Other services and miscellaneous expenditure	3,000	3,000	3,000	-	-
(v) Printing	64,000	4,000	4,000	-	-
(vi) Permanent equipment	80,000	60,000	60,000	-	-
Unspent balance	-	26,000	-	-	-
Total Part V:	<u>2,394,000</u>	<u>500,000</u>	<u>474,000</u>	<u>-</u>	<u>-</u>
<b>PART VI: INTERNATIONAL TRADE CENTRE UNCTAD/GATT</b>					
Section 15 - Contribution to the International Trade Centre UNCTAD/GATT	<u>11,340,000</u>	<u>10,130,000</u>	<u>10,250,000</u>	<u>9,856,295</u>	<u>9,009,661</u>
TOTAL	<u>75,063,000</u>	<u>64,861,000</u>	<u>66,328,000</u>	<u>61,395,885</u>	<u>56,970,229</u>

ANNEX D  
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CONSOLIDATED SCHEDULE BY OBJECT OF 1990 EXPENDITURE ESTIMATES  
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	1990 Estimates Sw F ----	1989 Budget Sw F ----	1999 Expected Expenditure Sw F ----	1988 Expenditure Sw F ----	1987 Expenditure Sw F ----
<b>Forty-sixth session of CONTRACTING PARTIES</b>					
Interpretation	3,000	3,000	3,000	3,856	2,570
Others	5,000	10,000	5,000	3,412	9,161
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<b>Total Session</b>	<b>8,000</b>	<b>13,000</b>	<b>8,000</b>	<b>7,268</b>	<b>11,731</b>
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<b>Meetings of the Council and other meetings</b>					
Interpr. Council	5,000	5,000	8,000	6,266	5,082
Interpr. Others	160,000	155,000	154,000	222,392	184,361
Interpr. Uruguay Round	390,000	270,000	270,000	354,524	167,173
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<b>Total Interpretation</b>	<b>555,000</b>	<b>430,000</b>	<b>432,000</b>	<b>583,182</b>	<b>356,616</b>
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<b>Other services</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>9,402</b>	<b>14,382</b>
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<b>Total Meetings</b>	<b>565,000</b>	<b>440,000</b>	<b>442,000</b>	<b>592,584</b>	<b>370,998</b>
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<b>Salaries</b>					
<b>Established posts</b>	<b>28,909,000</b>	<b>27,259,000</b>	<b>27,764,000</b>	<b>26,695,584</b>	<b>25,990,064</b>
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<b>Temporary assistance</b>					
GATT	5,216,000	4,925,000	4,989,000	4,973,211	4,856,671
Uruguay Round	4,123,000	2,613,000	2,613,000	1,747,127	924,287
TPRM	1,341,000	172,000	172,000	-	-
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<b>Total Temporary assistance</b>	<b>10,680,000</b>	<b>7,710,000</b>	<b>7,774,000</b>	<b>6,720,338</b>	<b>5,780,958</b>
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<b>Total Salaries</b>	<b>39,589,000</b>	<b>34,969,000</b>	<b>35,538,000</b>	<b>33,415,922</b>	<b>31,771,022</b>
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<b>Dispute settlement panels</b>	<b>170,000</b>	<b>170,000</b>	<b>169,000</b>	<b>101,350</b>	<b>194,301</b>
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	1990 Estimates Sw F ----	1989 Budget Sw F ----	1989 Expected Expenditure Sw F ----	1988 Expenditure Sw F ----	1987 Expenditure Sw F ----
<b>Missions</b>					
GATT Official missions	313,000	298,000	298,000	296,300	289,059
GATT Co-operation missions	160,000	88,000	87,000	86,287	71,161
UR Official missions	237,000	127,000	127,000	135,373	95,907
UR Co-operation missions	290,000	213,000	213,000	274,848	194,720
TPRM missions	135,000	45,000	45,000	-	-
	-----	-----	-----	-----	-----
<b>Total Missions</b>	<b>1,135,000</b>	<b>771,000</b>	<b>770,000</b>	<b>792,808</b>	<b>650,847</b>
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<b>Common staff costs</b>					
<b>Installation grants</b>					
GATT	108,000	108,000	111,000	88,080	73,440
Uruguay Round	20,000	20,000	21,000	82,800	10,800
TPRM	72,000	30,000	30,000	-	-
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<b>Total Installation grants</b>	<b>200,000</b>	<b>158,000</b>	<b>162,000</b>	<b>170,880</b>	<b>84,240</b>
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<b>Travel &amp; removal</b>					
GATT	220,000	220,000	220,000	226,642	154,948
Uruguay Round	19,000	19,000	26,000	122,203	64,972
TPRM	84,000	40,000	40,000	-	-
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<b>Total Travel &amp; removal</b>	<b>323,000</b>	<b>279,000</b>	<b>286,000</b>	<b>348,845</b>	<b>219,920</b>
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<b>Separation payments</b>					
GATT	160,000	160,000	290,000	230,960	178,835
Uruguay Round	10,000	10,000	5,000	18,612	-
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<b>Total Separation payments</b>	<b>170,000</b>	<b>170,000</b>	<b>295,000</b>	<b>249,572</b>	<b>178,835</b>
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<b>Contribution to UNJSPF</b>					
GATT	5,446,000	4,985,000	5,418,000	4,486,697	4,359,099
Uruguay Round	585,000	441,000	352,000	194,881	59,285
TPRM	155,000	27,000	27,000	-	-
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<b>Total Pension</b>	<b>6,186,000</b>	<b>5,453,000</b>	<b>5,797,000</b>	<b>4,681,578</b>	<b>4,418,384</b>
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<b>Repatriation grants</b>	<b>180,000</b>	<b>180,000</b>	<b>227,000</b>	<b>205,041</b>	<b>233,578</b>
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	1990 Estimates Sw F ----	1989 Budget Sw F ----	1989 Expected Expenditure Sw F ----	1988 Expenditure Sw F ----	1987 Expenditure Sw F ----
<b>Home leave travel</b>					
GATT	390,000	340,000	327,000	234,480	325,879
Uruguay	110,000	4,000	2,000	2,343	-
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<b>Total Home leave</b>	<b>500,000</b>	<b>344,000</b>	<b>329,000</b>	<b>236,823</b>	<b>325,879</b>
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<b>Family allowances</b>					
GATT	902,000	764,000	896,000	661,095	664,679
Uruguay Round	63,000	39,000	55,000	26,921	3,031
TPRM	21,000	3,000	3,000	-	-
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<b>Total Family allowances</b>	<b>986,000</b>	<b>806,000</b>	<b>954,000</b>	<b>688,016</b>	<b>667,710</b>
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<b>Education grants</b>					
GATT	680,000	710,000	628,000	596,926	568,424
Uruguay Round	30,000	59,000	20,000	-	-
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<b>Total Education grants</b>	<b>710,000</b>	<b>769,000</b>	<b>648,000</b>	<b>596,926</b>	<b>568,424</b>
	-----	-----	-----	-----	-----
<b>Joint services</b>	<b>288,000</b>	<b>265,000</b>	<b>265,000</b>	<b>257,606</b>	<b>262,933</b>
	-----	-----	-----	-----	-----
<b>Sickness insurance</b>					
GATT	1,028,000	853,000	985,000	804,162	688,592
Uruguay Round	91,000	37,000	59,000	28,698	5,872
TPRM	33,000	6,000	6,000	-	-
	-----	-----	-----	-----	-----
<b>Total Sickness insurance</b>	<b>1,152,000</b>	<b>896,000</b>	<b>1,050,000</b>	<b>832,860</b>	<b>694,464</b>
	-----	-----	-----	-----	-----
<b>Total Common staff costs</b>	<b>10,695,000</b>	<b>9,320,000</b>	<b>10,013,000</b>	<b>8,268,147</b>	<b>7,654,367</b>
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<b>Common services</b>					
<b>Telephone</b>					
GATT	120,000	98,000	117,000	112,870	99,587
Uruguay Round	51,000	35,000	41,000	31,356	34,856
TPRM	30,000	5,000	5,000	-	-
	-----	-----	-----	-----	-----
<b>Total Telephone</b>	<b>201,000</b>	<b>138,000</b>	<b>163,000</b>	<b>144,226</b>	<b>134,443</b>
	-----	-----	-----	-----	-----
<b>Telephone (rental)</b>	<b>246,000</b>	<b>216,000</b>	<b>206,000</b>	<b>194,063</b>	<b>131,237</b>
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<b>Freight &amp; cartage</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>23,725</b>	<b>11,923</b>
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	1990 Estimates Sw F ----	1989 Budget Sw F ----	1989 Expected Expenditure Sw F ----	1988 Expenditure Sw F ----	1987 Expenditure Sw F ----
<b>Books &amp; information material</b>					
GATT	160,000	140,000	140,000	138,443	119,916
Uruguay Round	30,000	30,000	25,000	-	10,897
	-----	-----	-----	-----	-----
<b>Total Books &amp; information material</b>	<b>190,000</b>	<b>170,000</b>	<b>165,000</b>	<b>138,443</b>	<b>130,813</b>
	-----	-----	-----	-----	-----
<b>Rent - CHR</b>	<b>1,925,000</b>	<b>1,784,000</b>	<b>1,784,000</b>	<b>1,634,100</b>	<b>1,490,900</b>
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<b>Rent - outside CHR</b>					
GATT	241,000	230,000	229,000	229,295	240,980
Uruguay Round	790,000	460,000	459,000	207,576	-
TPRH	216,000	50,000	50,000	-	-
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<b>Total Rent outside CHR</b>	<b>1,247,000</b>	<b>740,000</b>	<b>738,000</b>	<b>436,871</b>	<b>240,980</b>
	-----	-----	-----	-----	-----
<b>Total Rent</b>	<b>3,172,000</b>	<b>2,524,000</b>	<b>2,522,000</b>	<b>2,070,971</b>	<b>1,731,880</b>
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<b>Rental of car parks</b>	<b>55,000</b>	<b>53,000</b>	<b>49,000</b>	<b>52,031</b>	<b>52,325</b>
	-----	-----	-----	-----	-----
<b>Electricity</b>					
GATT	134,000	134,000	129,000	116,084	115,951
Uruguay Round	9,000	4,000	8,000	6,251	-
	-----	-----	-----	-----	-----
<b>Total Electricity</b>	<b>143,000</b>	<b>138,000</b>	<b>137,000</b>	<b>122,335</b>	<b>115,951</b>
	-----	-----	-----	-----	-----
<b>Water supply</b>	<b>22,000</b>	<b>19,000</b>	<b>19,000</b>	<b>22,095</b>	<b>19,567</b>
	-----	-----	-----	-----	-----
<b>Heating</b>					
GATT	75,000	75,000	54,000	61,857	58,664
Uruguay Round	11,000	6,000	5,000	1,481	-
	-----	-----	-----	-----	-----
<b>Total Heating</b>	<b>86,000</b>	<b>81,000</b>	<b>59,000</b>	<b>63,338</b>	<b>58,664</b>
	-----	-----	-----	-----	-----
<b>Insurance premiums</b>	<b>145,000</b>	<b>130,000</b>	<b>127,000</b>	<b>136,029</b>	<b>114,127</b>
	-----	-----	-----	-----	-----
<b>Maintenance expenditure</b>	<b>519,000</b>	<b>373,000</b>	<b>373,000</b>	<b>370,197</b>	<b>341,193</b>
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	1990	1989	1989	1988	1987
	Estimates	Budget	Expected	Expenditure	Expenditure
	Sw F	Sw F	Sw F	Sw F	Sw F
	----	----	----	----	----
<b>Contractual cleaning</b>					
GATT	504,000	471,000	479,000	463,200	448,749
Uruguay Round	15,000	7,000	9,000	4,495	-
	-----	-----	-----	-----	-----
<b>Total Cleaning</b>	<b>519,000</b>	<b>478,000</b>	<b>488,000</b>	<b>467,695</b>	<b>448,749</b>
	-----	-----	-----	-----	-----
<b>Service cars</b>	<b>15,000</b>	<b>15,000</b>	<b>18,000</b>	<b>18,311</b>	<b>16,862</b>
	-----	-----	-----	-----	-----
<b>Postal services</b>					
GATT	330,000	330,000	331,000	363,416	357,518
Uruguay Round	110,000	110,000	119,000	210,766	119,173
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<b>Total Postal services</b>	<b>440,000</b>	<b>440,000</b>	<b>450,000</b>	<b>574,182</b>	<b>476,691</b>
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<b>Office supplies</b>					
GATT	100,000	100,000	99,000	105,476	89,265
Uruguay Round	40,000	33,000	33,000	40,110	30,369
	-----	-----	-----	-----	-----
<b>Total Office supplies</b>	<b>140,000</b>	<b>133,000</b>	<b>132,000</b>	<b>145,586</b>	<b>119,634</b>
	-----	-----	-----	-----	-----
<b>Reproduction</b>					
GATT	590,000	555,000	554,000	631,525	534,635
Uruguay Round	259,000	240,000	239,000	297,763	188,043
TPRM	50,000	13,000	13,000	-	-
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<b>Total Reproduction</b>	<b>899,000</b>	<b>808,000</b>	<b>806,000</b>	<b>929,288</b>	<b>722,678</b>
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<b>External audit</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
	-----	-----	-----	-----	-----
<b>EDP</b>					
GATT	1,515,000	1,085,000	1,084,000	1,056,698	998,994
Uruguay Round	295,000	295,000	291,000	65,061	19,980
TPRM	110,000	16,000	16,000	-	-
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<b>Total EDP</b>	<b>1,920,000</b>	<b>1,396,000</b>	<b>1,391,000</b>	<b>1,121,759</b>	<b>1,018,974</b>
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	1990 Estimates Sw F ----	1989 Budget Sw F ----	1989 Expected Expenditure Sw F ----	1988 Expenditure Sw F ----	1987 Expenditure Sw F ----
<b>Other services</b>					
GATT	40,000	40,000	49,000	39,048	59,885
Uruguay Round	15,000	-	2,000	11,666	-
TPRM	3,000	3,000	3,000	-	-
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<b>Total Other services</b>	<b>58,000</b>	<b>43,000</b>	<b>54,000</b>	<b>50,714</b>	<b>59,885</b>
	-----	-----	-----	-----	-----
<b>Total Common services</b>	<b>8,793,000</b>	<b>7,178,000</b>	<b>7,182,000</b>	<b>6,653,988</b>	<b>5,714,596</b>
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<b>Printing</b>					
GATT	618,000	450,000	449,000	424,640	391,849
TPRM	64,000	4,000	4,000	-	-
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<b>Total Printing</b>	<b>682,000</b>	<b>454,000</b>	<b>453,000</b>	<b>424,640</b>	<b>391,849</b>
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<b>Representation &amp; hospitality</b>	<b>145,000</b>	<b>145,000</b>	<b>145,000</b>	<b>135,373</b>	<b>129,331</b>
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<b>Permanent equipment</b>					
GATT	208,000	105,000	105,000	116,646	185,249
Uruguay Round	43,000	70,000	69,000	85,819	13,318
TPRM	80,000	60,000	60,000	-	-
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<b>Total Equipment</b>	<b>331,000</b>	<b>235,000</b>	<b>234,000</b>	<b>202,465</b>	<b>198,567</b>
	-----	-----	-----	-----	-----
<b>Staff Assistance Fund</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
	-----	-----	-----	-----	-----
<b>Trade Policy Training Courses</b>	<b>1,090,000</b>	<b>990,000</b>	<b>987,000</b>	<b>925,045</b>	<b>852,959</b>
	-----	-----	-----	-----	-----
<b>Trade Negotiations Committee</b>	<b>500,000</b>	<b>-</b>	<b>117,000</b>	<b>-</b>	<b>-</b>
	-----	-----	-----	-----	-----
<b>International Trade Centre UNCTAD/GATT</b>	<b>11,340,000</b>	<b>10,130,000</b>	<b>10,250,000</b>	<b>9,856,295</b>	<b>9,009,661</b>
	-----	-----	-----	-----	-----
<b>Unspent balance TPRM</b>	<b>-</b>	<b>26,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
	-----	-----	-----	-----	-----
<b>Grand Total:</b>	<b>75,063,000</b>	<b>64,861,000</b>	<b>66,328,000</b>	<b>61,395,885</b>	<b>56,970,229</b>
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ANNEX E

EXPLANATORY NOTES ON 1990 EXPENDITURE ESTIMATES

PART I: MEETINGS

Section 1 - Forty-sixth session of the CONTRACTING PARTIES ... Sw F 8,000

1989 Budget	:	Sw F 13,000
1989 Expected expenditure	:	Sw F 8,000
1988 Expenditure	:	Sw F 7,268
1987 Expenditure	:	Sw F 11,731

The estimate provides for a one week session of the CONTRACTING PARTIES in Geneva in 1990 and is in line with the 1989 expenditure for the forty-fifth session.

(i) Temporary assistance (interpreters) - Sw F 3,000

1989 Budget	:	Sw F 3,000
1989 Expected expenditure	:	Sw F 3,000
1988 Expenditure	:	Sw F 3,856
1987 Expenditure	:	Sw F 2,570

The estimate shows no increase over the 1989 credit of Sw F 3,000.

(ii) Rental of meeting rooms and other services - Sw F 5,000

1989 Budget	:	Sw F 10,000
1989 Expected expenditure	:	Sw F 5,000
1988 Expenditure	:	Sw F 3,412
1987 Expenditure	:	Sw F 9,161

The estimate provides for the rental of conference and committee rooms equipped for simultaneous interpretation and office space for the Secretariat and is in line with the 1989 expected expenditure. The estimate includes a provision for miscellaneous expenses such as printing of admission cards, placards, casual labour, etc. in connection with the session of the CONTRACTING PARTIES.



Section 2 - Meetings of the Council and other meetings ..... Sw F 175,000

Details of the provisions are as follows:

	<u>1990</u>	<u>1989</u>	<u>1989</u>	<u>1988</u>	<u>1987</u>
	<u>Estimates</u>	<u>Budget</u>	<u>Expected</u>	<u>Expenditure</u>	<u>Expenditure</u>
	<u>Sw F</u>	<u>Sw F</u>	<u>Sw F</u>	<u>Sw F</u>	<u>Sw F</u>
(i) Interpretation					
a) Council	5,000	5,000	8,000	6,266	5,082
b) Other meetings	160,000	155,000	154,000	222,392	184,361
(ii) Other services	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>9,402</u>	<u>14,382</u>
	<u>175,000</u>	<u>170,000</u>	<u>172,000</u>	<u>238,060</u>	<u>203,825</u>
	=====	=====	=====	=====	=====

The proposed 1990 estimate is based on a provision of 340 work/days for temporary interpreters i.e. 10 work/days for meetings of the Council and 330 work/days for other meetings. This estimate is Sw F 5,000 higher than the 1989 appropriation to take account of increased costs for interpreters.

PART II: SECRETARIAT

Section 3 - Salaries ..... Sw F 34,125,000

(i) Established posts - Sw F 28,909,000

1989 Budget	:	Sw F 27,259,000
1989 Expected expenditure	:	Sw F 27,764,000
1988 Expenditure	:	Sw F 26,695,584
1987 Expenditure	:	Sw F 25,990,064

A total of 312 established posts were approved in the 1989 Budget. For 1990, one new post is being requested. The total number of posts thus proposed for 1990 is 313, of which three are ungraded, 142 are Professionals and above and 168 are General Service category posts (see Schedule of Established Posts, Appendix III, page 62). Sixteen posts included in the Schedule of Established Posts represent guards and telephone operators for both GATT and UNHCR. Reimbursement by UNHCR of the cost of three guards and five telephone operators is provided for under the estimate for miscellaneous income.

The estimate provides for the following payments:

(a) Ungraded and Professional posts:

- Remuneration for Director-General and Deputy Directors-General as set by the CONTRACTING PARTIES effective from 1 January 1981 and as amended by decision of the United Nations General Assembly effective 1 January 1985 with regard to the incorporation of 20 post adjustment points into base salary (Appendix IX, page 68);

- Salaries for Professional category and above as per salary scales effective from 1 June 1988 (Appendix VIII, page 67);
- With effect from 1 September 1987, the International Civil Service Commission (ICSC) has revised the methodology for calculating the Remuneration Correction Factor (RCF) for salaries of Professional category and above. The schedule of post adjustment index points is attached. (Appendix IX, page 68);
- Provision has been made for the full year cost of a partial class of post adjustment representing approximately five multiplier points which was implemented with effect from 1 June 1989. This increase resulted from a rise in the Geneva post adjustment index consequent to the granting of an additional class of post adjustment by the International Civil Service Commission in New York in May 1989.
- Provision has also been made for the cost of a further anticipated increase of approximately five multiplier points of post adjustment with effect from 1 July 1990.
- Rental subsidy is paid to new staff members or to existing staff members who for reasons beyond their control are forced to change dwellings. The rental subsidy is paid when a staff member's rent excluding utilities exceeds a so-called threshold rental, subject to the application of maximum rental amounts determined to be reasonable for the staff members family size. The subsidy starts at a level of 80 per cent of the difference between actual rental and threshold rental but declines from the initial level in succeeding years.

(b) General Service category posts:

- Salaries as per salary scales effective from 1 April 1989 (Appendix X, page 69);
- Provision has been made for the difference between the 2 per cent increase in General Service category salaries foreseen in the 1989 Budget and the 2.89 per cent actually accorded;
- Provision has also been made for an anticipated increase of 4 per cent in General Service category salaries, representing cost-of-living adjustments, with effect from 1 April 1990;
- Language allowance payable in accordance with Staff Rules;
- Non-resident's allowance (Sw F 1,800 per annum) for each non-locally recruited staff member on post before 1 January 1984.
- Rental subsidy is paid to General Service category staff on the same basis as outlined above in the case of Professional staff.

Analysis of increase

The amount proposed is Sw F 1,650,000 more than the 1989 credit of Sw F 27,259,000. The increase is accounted for by:

	<u>Sw F</u>
- provision for full year cost of a partial class of post adjustment increase representing approximately 5 multiplier points with effect from 1 June 1989	386,000
- provision for partial class of post adjustment increase representing approximately 5 multiplier points with effect from 1 July 1990	193,000
- provision for the difference between the 2 per cent General Service salary increase foreseen in the 1989 Budget and the 2.89 per cent actually accorded	80,000
- provision for 4 per cent General Service salary increase as from 1 April 1990	345,000
- provision for one additional Professional category post (seven months)	57,000
- the regrading of three Professional and ten General Service category posts	32,000
- Regular salary increments	170,000
- posts filled at a lower level than provided for in the budget and turnover factor including vacant posts:	
- reinstatement of 1989 reduction	400,000
- reduction for 1990	<u>(150,000)</u>
	250,000
- effect in 1990 of the change in the US\$ rate from US\$1/Sw F 1.54 in the 1989 budget to the current rate of US\$1/Sw F 1.62	<u>137,000</u>
	<u>1,650,000</u> -----

NEW POST

One new post of Systems Engineer (P3) in the Technical Services and Buildings Section is proposed for 1990 in the permanent establishment. The responsibilities of the post would be to oversee the installation and maintenance of GATT's electronic and communications equipment, including some 150 personal computers and interpretation equipment.

REGRADINGS

The regrading of the Professional posts proposed in paragraph 9, page 6 of the Introduction are as follows:

From P2 to P3: 2  
From P3 to P4: 1  
3  
---

(ii) Temporary assistance (including overtime) - Sw F 5,216,000

1989 Budget : Sw F 4,925,000  
1989 Expected expenditure : Sw F 4,989,000  
1988 Expenditure : Sw F 4,973,211  
1987 Expenditure : Sw F 4,856,671

The provision for temporary assistance has been calculated on the basis of current needs and estimated work requirements in 1990. The number of work/days remains constant at 23,030 in both the 1989 provision and the 1990 estimate. It will be noted that separate provisions for temporary assistance have been included under Section 13 - Uruguay Round and Section 14 - Trade Policy Review Mechanism.

The details with regard to temporary assistance are set out in the Schedule of Temporary Assistance (Appendix V, page 64).

Section 4 - Dispute settlement panels ..... Sw F 170,000

1989 Budget : Sw F 170,000  
1989 Expected expenditure : Sw F 169,000  
1988 Expenditure : Sw F 101,350  
1987 Expenditure : Sw F 194,301

Recent years have seen a steadily increasing use of the Dispute settlement mechanism. In 1988, there were eleven panels for which payments in respect of 102 days were made to panellists from outside Geneva. In 1989 it is estimated that some 160 days of outside Geneva panellists will be required giving rise to an estimated expenditure of Sw F 170,000. For 1990, a comparable number of panellist work/days is anticipated and accordingly, a budget appropriation of Sw F 170,000 is proposed.

Section 5 - Missions ..... Sw F 473,000

(i) Official missions - Sw F 313,000

1989 Budget : Sw F 298,000  
1989 Expected expenditure : Sw F 298,000  
1988 Expenditure : Sw F 296,300  
1987 Expenditure : Sw F 289,059

The estimate provides for the payment of travel expenses, subsistence allowances and other incidental expenses relating to missions of staff

members travelling on official business, including representation of GATT at meetings and conferences of other organizations outside Geneva, consultations with Government officials, papers presented by GATT staff members, etc. Missions in connection with Pension Fund affairs of the representative or alternate representative of the CONTRACTING PARTIES on the ICITO/GATT Pension Committee are also covered by this provision. In 1988, 145 official missions took place and a comparable number is anticipated in 1989 and 1990. The increase of Sw F 15,000 in the 1990 budget provision is intended to take account of anticipated higher air fare costs and per diem allowances.

(ii) Technical co-operation missions - Sw F 160,000

1989 Budget	:	Sw F	88,000
1989 Expected expenditure	:	Sw F	87,000
1988 Expenditure	:	Sw F	86,287
1987 Expenditure	:	Sw F	71,161

The estimate provides for the payment of travel expenses, subsistence allowances and other incidental expenses relating to missions of GATT staff members and experts travelling on technical co-operation missions. These missions are undertaken in response to requests from developing countries for trade policy seminars to be organized in these countries or in order to assist their officials in examining particular GATT issues of concern to the countries in question. In 1988, 16 technical co-operation missions took place and a comparable number is anticipated in 1989. The increase in the 1990 budget provision reflects an increased need in the number of missions (some 28 in total) together with anticipated higher air fare costs and per diem allowances.

Section 6 - Common staff costs ..... Sw F 9,402,000

(i) Installation grants - Sw F 108,000

1989 Budget	:	Sw F	108,000
1989 Expected expenditure	:	Sw F	111,000
1988 Expenditure	:	Sw F	88,080
1987 Expenditure	:	Sw F	73,440

The estimate provides for the payment of installation grants to newly recruited non-local staff members and their dependants at statutory rates laid down in the Staff Rules. No increase is planned in the allocation for 1990.

(ii) Travel and removal expenses of staff and their dependants  
- Sw F 220,000

1989 Budget	:	Sw F	220,000
1989 Expected expenditure	:	Sw F	220,000
1988 Expenditure	:	Sw F	226,642
1987 Expenditure	:	Sw F	154,948

The estimate provides for travel expenses and subsistence allowances payable in accordance with the Staff Rules in respect of staff members and their families on appointment and separation and of candidates brought to Geneva for interviews in connection with vacant posts. In addition, it provides for the cost of removal of furniture and household effects for eligible staff. It is proposed to maintain the 1990 allocation at the 1989 level.

(iii) Separation payments - Sw F 160,000

1989 Budget	:	Sw F	160,000
1989 Expected expenditure	:	Sw F	290,000
1988 Expenditure	:	Sw F	230,960
1987 Expenditure	:	Sw F	178,835

The estimate provides for the payment of accrued annual leave on separation and includes a token amount for the statutory indemnity due when an appointment is terminated by the organization. The 1989 anticipated over-expenditure is primarily the result of payments due which were unforeseen at the time of preparation of the 1989 estimates. No increase in the allocation is proposed for 1990.

(iv) Contribution to the United Nations Joint Staff Pension Fund  
- Sw F 5,446,000

1989 Budget	:	Sw F	4,985,000
1989 Expected expenditure	:	Sw F	5,418,000
1988 Expenditure	:	Sw F	4,486,697
1987 Expenditure	:	Sw F	4,359,099

The 1989 Budget provision was based upon a decision of the United Nations General Assembly to the effect that the Organization's rate of contribution to the Pension Fund would be increased to 14.8 per cent as of 1 July 1988 and to 15 per cent on 1 July 1989. The participants' rate of contribution was also increased from 7.25 per cent to 7.40 per cent as of 1 July 1988 and rose to 7.50 per cent on 1 July 1989. The 1990 provision reflects the continuation for a full year of the 1989 increase. Moreover, the increase in the New York post adjustment with effect from 1 May 1989 resulted in the International Civil Service Commission deciding to introduce with effect from 1 May 1989 a new higher scale of pensionable

remuneration for Professional and higher graded staff representing an increase of 5.7 per cent. A further increase of 6 per cent is anticipated as from 1 January 1990.

The scale of pensionable remuneration for the Professional category and above is shown in Appendix XI, page 70, and for the General Service category staff (whose pensionable remuneration is based on gross salary) in Appendix X, page 69. In the case of staff in the General Service category, any non-resident's allowance and language allowance which may be payable to the staff member are added to pensionable remuneration.

The proposed provision for the contribution to the UNJSPF for 1990, which amounts to Sw F 5,446,000 shows an overall increase of Sw F 461,000 as compared with the 1989 credit. The increase can be explained as follows:

	<u>Sw F</u>
- the effect of the increase of 5.7 per cent in the level of pensionable remuneration for staff in the Professional category and above as of 1 May 1989	100,000
- the effect of the anticipated increase of 6 per cent in the level of pensionable remuneration for staff in the Professional category and above as of 1 January 1990	165,000
- the provision for the difference between the 2 per cent General Service salary increase foreseen in the 1989 Budget and the 2.89 per cent actually accorded	23,000
- the effect of a projected 4 per cent increase in General Service salaries in 1990	80,000
- the effect of the one additional Professional category post	9,000
- the regrading of three Professional and ten General Service category posts	13,000
- regular salary increments	27,000
- posts filled at a lower level and turnover factor including vacant posts:	
- reinstatement of 1989 reduction	85,000
- reduction for 1990	<u>(30,000)</u>
	55,000
- effect in 1989 of the change in the US\$ rate from US\$1/Sw F 1.54 which was the average in 1989 to the current rate of US\$1/Sw F 1.62 in 1990	113,000
- temporary staff not eligible to participate in Pension scheme	<u>(124,000)</u>
	461,000
	=====

(v) Repatriation grants - Sw F 180,000

1989 Budget	:	Sw F	180,000
1989 Expected expenditure	:	Sw F	227,000
1988 Expenditure	:	Sw F	205,041
1987 Expenditure	:	Sw F	233,578

The estimate provides for the payment of repatriation grants on separation to non-locally recruited staff in accordance with the Staff Rules. It is proposed that the 1990 allocation be maintained at the 1989 level.

(vi) Travel on home leave - Sw F 390,000

1989 Budget	:	Sw F	340,000
1989 Expected expenditure	:	Sw F	327,000
1988 Expenditure	:	Sw F	234,480
1987 Expenditure	:	Sw F	325,879

The estimate covers anticipated travel expenses and subsistence allowances for non-locally recruited staff members and their families eligible for home leave in 1990. These staff members are entitled to home leave every two years. The proposed increase in the allocation is due to anticipated entitlements in 1990.

(vii) Family allowances, education grants and related travel  
- Sw F 1,582,000

(a) Family allowances - Sw F 902,000

1989 Budget	:	Sw F	764,000
1989 Expected expenditure	:	Sw F	896,000
1988 Expenditure	:	Sw F	651,095
1987 Expenditure	:	Sw F	664,679

The expenditure for this sub-item provides for family allowances payable to both Professional and General Service category staff in accordance with the Staff Rules. In the case of staff in the Professional category and above, the provision is based on allowances set at Sw F 2,037 in respect of each eligible dependent child and at Sw F 1,098 in the case of an eligible secondary dependent. These amounts were implemented with effect from 1 January 1989 following approval of the United Nations General Assembly of a recommendation to increase family allowances put forward by the International Civil Service Commission. It will be recalled that, formerly, family allowances were paid at current US dollar/Swiss franc exchange rates and were subject to an exchange rate floor of US\$1/Sw F 1.94 which was approved by the United Nations General Assembly in 1982. In the case of General Service category staff both spouse and child allowances



have been increased with effect from 1 April 1989 following decisions made by the International Civil Service Commission at its twenty-seventh session. The 1989 anticipated over-expenditure and the increase in the 1990 provision over the 1989 allocation reflect the increased cost of these allowances.

(b) Education grants and related travel - Sw F 680,000

1989 Budget	:	Sw F	710,000
1989 Expected expenditure	:	Sw F	628,000
1988 Expenditure	:	Sw F	596,926
1987 Expenditure	:	Sw F	568,424

The estimate provides for education grants and related travel costs payable to non-locally recruited staff members under the Staff Rules. Following the approval of the United Nations General Assembly of a recommendation put forward by the International Civil Service Commission, the maximum level of education grant was increased to Sw F 13,703 per eligible child with effect from 1 January 1989. It will be recalled that, formerly, education grants were paid at current US dollar/Swiss franc exchange rates and were subject to an exchange rate floor of US\$1/Sw F 2.03 which was approved by the United Nations General Assembly with effect from the 1983-1984 school year. The proposed decrease in the allocation is due to the level of anticipated entitlements in 1990.

(viii) Joint services - Sw F 288,000

1989 Budget	:	Sw F	265,000
1989 Expected expenditure	:	Sw F	265,000
1988 Expenditure	:	Sw F	257,606
1987 Expenditure	:	Sw F	262,933

The estimate provides for GATT's share in the cost of the United Nations Joint Medical Service, the Joint Housing Service, Administrative Tribunal of the International Labour Organisation, the budget of the Consultative Committee on Administrative Questions Staff Office and of the International Civil Service Commission. The estimate also covers GATT's share in the cost of language courses organized by the United Nations. The proposed increase reflects higher costs of participating in the above services, mainly with regard to the United Nations Joint Medical Service.

(ix) Sickness insurance - Sw F 1,028,000

1989 Budget	:	Sw F	853,000
1989 Expected expenditure	:	Sw F	985,000
1988 Expenditure	:	Sw F	804,162
1987 Expenditure	:	Sw F	688,592

As explained to the Budget Committee earlier this year, active and retired GATT staff members and their dependants have been covered since 1 July 1989 by the Caisse Maladie Suisse d'Entreprises (CMSE) in respect of

sickness and accident insurance, replacing the United Nations Sickness Insurance Society. The 1990 provision takes account of the higher number of eligible staff participating in the scheme.

Section 7 - Common services ..... Sw F 6,759,000

(i) Cables, telex, telefax and telephone communications  
- Sw F 120,000

1989 Budget	:	Sw F	98,000
1989 Expected expenditure	:	Sw F	117,000
1988 Expenditure	:	Sw F	112,870
1987 Expenditure	:	Sw F	99,587

The estimate provides for the cost of official cables, telefax, local and international telex and telephone communications, and has been based on current rates payable and trends of expenditure. It is proposed to increase the allocation by Sw F 22,000 to Sw F 120,000 in 1990.

(ii) Rental of communication equipment (telex, telefax and telephone)  
- Sw F 246,000

1989 Budget	:	Sw F	216,000
1989 Expected expenditure	:	Sw F	206,000
1988 Expenditure	:	Sw F	194,063
1987 Expenditure	:	Sw F	131,237

The 1990 estimate provides for the rental of telephone installations in CWR and outside offices, including a switchboard, telefax and telex installations. The estimate which represents an increase of Sw F 30,000 over the 1989 allocation takes into account replacement of out-dated telephone sets following the modern switchboard installed in 1988.

(iii) Freight and cartage - Sw F 14,000

1989 Budget	:	Sw F	14,000
1989 Expected expenditure	:	Sw F	14,000
1988 Expenditure	:	Sw F	23,725
1987 Expenditure	:	Sw F	11,923

The estimate for 1990, unchanged from the current year's level, provides for charges payable to transport agencies on delivery of material ordered by the Secretariat and for freight charges in respect of consignments of GATT publications.

(iv) Books and information material - Sw F 160,000

1989 Budget	:	Sw F	140,000
1989 Expected expenditure	:	Sw F	140,000
1988 Expenditure	:	Sw F	138,443
1987 Expenditure	:	Sw F	119,916

The estimate provides for the purchase of books, periodicals and newspapers and for the purchase of dictionaries and of documentation on microfiche from other organizations. The increase in the 1990 provision reflects anticipated higher costs.

(v) Rental and maintenance of premises and equipment - Sw F 3,635,000

(a) Rental of Centre William Rappard - Sw F 1,925,000

1989 Budget	:	Sw F	1,784,000
1989 Expected expenditure	:	Sw F	1,784,000
1988 Expenditure	:	Sw F	1,634,100
1987 Expenditure	:	Sw F	1,490,900

The estimates provide for the rent of GATT headquarters at Centre William Rappard (CWR) as well as a contribution towards the maintenance costs of the surrounding gardens. The rent, which is determined by FIPOI in consultation with the tenants of the building, takes account of the running costs of the premises and necessary basic repairs and improvements. In this connection, as was first noted in the 1988 estimates, FIPOI had notified an increase in rental to be implemented in three stages with effect from 1 January 1988, 1 January 1989 and 1 January 1990. The total rental cost will thus be Sw F 1,865,000 for 1990. In addition, an amount of Sw F 60,000 is included for the maintenance of the garden in 1990 which is carried out under contract by the City of Geneva Parks Authority.

(b) Rental of offices outside the CWR - Sw F 241,000

1989 Budget	:	Sw F	230,000
1989 Expected expenditure	:	Sw F	229,000
1988 Expenditure	:	Sw F	229,295
1987 Expenditure	:	Sw F	240,980

The cost of rental of offices outside Centre William Rappard at 2, Chemin des Mines and at 80, rue de Lausanne is shared between the GATT Regular, the Uruguay Round and the TPRM budgets. The increase reflects anticipated higher rental costs in 1990 related to the evolution of the Swiss cost-of-living index.

(c) Rental of car parks - Sw F 55,000

1989 Budget	:	Sw F	53,000
1989 Expected expenditure	:	Sw F	49,000
1988 Expenditure	:	Sw F	52,031
1987 Expenditure	:	Sw F	52,325

The provision covers the rental of Les Fougères and Chemin des Mines parking areas, the cost of which is shared between GATT and UNHCR. GATT is responsible for 60 per cent of the rental cost of Les Fougères and 30 per cent of Chemin des Mines parking areas. It will be noted that the estimate is based on the current availability of car parks. The rental contracts for the parking areas at the Chemin des Mines have been extended and are renewable on a six-month basis. These areas are due to be used for the construction of a commercial office building and an underground car park, the latter by the Geneva authorities. In spite of the uncertainty with regard to the future of the car parks, a credit of Sw F 55,000 is proposed to take account of increased charges in 1990.

(d) Electricity - Sw F 134,000

1989 Budget	:	Sw F	134,000
1989 Expected expenditure	:	Sw F	129,000
1988 Expenditure	:	Sw F	116,084
1987 Expenditure	:	Sw F	115,951

The estimate provides for the cost of electricity for the GATT offices. It takes account of the present level of consumption and rates payable and remains unchanged from the level approved for 1989.

(e) Water supply - Sw F 22,000

1989 Budget	:	Sw F	19,000
1989 Expected expenditure	:	Sw F	19,000
1988 Expenditure	:	Sw F	22,095
1987 Expenditure	:	Sw F	19,567

The estimate provides for the cost of the water supply for the GATT offices. The provision takes account of present consumption on the basis of current rates payable. Based upon current expenditure and the rental of additional offices, it is proposed that the credit for 1990 be increased by Sw F 3,000.

(f) Heating - Sw F 75,000

1989 Budget	:	Sw F	75,000
1989 Expected expenditure	:	Sw F	54,000
1988 Expenditure	:	Sw F	61,857
1987 Expenditure	:	Sw F	58,664

Fuel is purchased on a joint basis with the United Nations and other international organizations established in Geneva in order to obtain the

most favourable price conditions. The provision is based on expected consumption at the GATT headquarters building and estimated heating charges for the offices outside CWR and remains unchanged from the level approved for 1989.

(g) Insurance premiums - Sw F 145,000

1989 Budget	:	Sw F	130,000
1989 Expected expenditure	:	Sw F	127,000
1988 Expenditure	:	Sw F	136,029
1987 Expenditure	:	Sw F	114,127

The estimate provides for insurance premiums covering the GATT premises (Centre William Rappard and Chemin des Mines) and all furniture and equipment against fire and water damage, third party insurance, insurance of service cars and insurance against the Organization's liabilities under Annex E of the Staff Rules in respect of both GATT and International Trade Centre (ITC) staff. Since the ITC budget does not provide for such staff insurance, this estimate includes GATT's 50 per cent share in respect of the ITC staff. The increase in the 1990 estimate is due to an increase in pensionable remuneration for Professional staff on which staff insurance premiums are based as well as an increase in the assured value of non-expendable property in the GATT.

(h) Maintenance expenditure - Sw F 519,000

1989 Budget	:	Sw F	373,000
1989 Expected expenditure	:	Sw F	373,000
1988 Expenditure	:	Sw F	370,197
1987 Expenditure	:	Sw F	341,193

The estimate covers continuing charges for the maintenance of office equipment. It also includes the upkeep and refurbishing, where required, of offices, corridors and meeting rooms (carpeting, electrical appliances, interpretation equipment, etc.) and any necessary repairs. The increase of Sw F 146,000 over the 1989 credit is due to costs related to the maintenance of office automation equipment and the installation of new telephone sets. A provision of Sw F 20,000 has been included for an audio-linkage between the Council Room and two smaller conference rooms.

(i) Contractual cleaning - Sw F 504,000

1989 Budget	:	Sw F	471,000
1989 Expected expenditure	:	Sw F	479,000
1988 Expenditure	:	Sw F	463,200
1987 Expenditure	:	Sw F	448,749

The estimate provides for the contractual cleaning of the GATT premises. The increase of Sw F 33,000 over the 1989 credit is due to a revision of costs in accordance with the current contract and higher costs due to the rental of additional offices.

(j) Maintenance of service cars - Sw F 15,000

1989 Budget	:	Sw F	15,000
1989 Expected expenditure	:	Sw F	18,000
1988 Expenditure	:	Sw F	18,311
1987 Expenditure	:	Sw F	16,862

The estimate provides for the maintenance and repairs, including petrol and oil, of service cars. The 1990 credit has been set at the same level as in 1989.

(vi) Postal services - Sw F 330,000

1989 Budget	:	Sw F	330,000
1989 Expected expenditure	:	Sw F	331,000
1988 Expenditure	:	Sw F	363,416
1987 Expenditure	:	Sw F	357,518

The estimate provides for the cost of postage on correspondence, documents and GATT publications through the Secretariat's own mailing service. Earlier this year the Budget Committee examined ways of reducing mailing costs for documents and publications and took note of certain initiatives to be taken by the secretariat in this regard. For this reason the proposed provision of Sw F 330,000 has been set at the same level as the 1989 budget allocation. The same applies to the postal services item under Uruguay Round.

(vii) Stationery and office supplies - Sw F 100,000

1989 Budget	:	Sw F	100,000
1989 Expected expenditure	:	Sw F	99,000
1988 Expenditure	:	Sw F	105,476
1987 Expenditure	:	Sw F	89,265

The estimate provides for the purchase of stationery and other general office supplies.

(viii) Reproduction of documents - Sw F 590,000

1989 Budget	:	Sw F	555,000
1989 Expected expenditure	:	Sw F	554,000
1988 Expenditure	:	Sw F	631,525
1987 Expenditure	:	Sw F	534,635

The estimate provides for the cost of reproduction (inclusive of paper) of GATT documents as well as material for reproduction and photocopying. This covers both the work of the Documents Reproduction and Distribution Section and the ageing photocopying facilities directly available for general use, which must be replaced.

(ix) External audit - Sw F 9,000

1989 Budget	:	Sw F	9,000
1989 Expected expenditure	:	Sw F	9,000
1988 Expenditure	:	Sw F	9,000
1987 Expenditure	:	Sw F	9,000

The estimate provides for the fees payable to the external auditor in respect of the audit of the 1989 accounts.

(x) Electronic Data Processing - Sw F 1,515,000

1989 Budget	:	Sw F	1,085,000
1989 Expected expenditure	:	Sw F	1,084,000
1988 Expenditure	:	Sw F	1,056,698
1987 Expenditure	:	Sw F	998,994

The estimate, which shows an overall increase of Sw F 430,000 over that of 1989, provides for the following:

	<u>Sw F</u>
- Electronic Data Processing; computer use, rental of terminals, cost of magnetic tapes, discs, paper, software packages, etc.	755,000
- Necessary replacement of the ten-year old NCR computer to serve the Budget and Finance Sections and the Personnel Office. The cost through a leasing arrangement over the period 1990-1994 is estimated at Sw F 1,050,000. The instalment in 1990 will amount to Sw F 230,000. Taking into account that Sw F 60,000 were already provided in the 1989 Budget, this sum would allow the purchase of a computer, the introduction of new payroll software as well as the extension of the use of the new computer facilities to other areas (accounting, budget, personnel, etc.).	230,000
- The recommendations of an internal working group on office automation development which was set up by the Director-General are expected to require expenditure of about Sw F 1 million per year for five years. These changes would be implemented as from 1991 as it would not be possible to make significant changes in the Secretariat's working methods during the concluding year of the Uruguay Round negotiations. However, further preparatory work and some pilot projects, such as local networking of personal computers and scanning of documents, will be undertaken in 1990. For this purpose, a provision of Sw F 100,000 is proposed for 1990.	100,000

	<u>Sw F</u>
- Other electronic word and data processing equipment	<u>430,000</u>
	1,515,000
	-----

At present, there are some 150 personal computers installed in the GATT covering both regular and Uruguay Round activities.

(xi) Other services and miscellaneous expenditure - Sw F 40,000

1989 Budget	:	Sw F	40,000
1989 Expected expenditure	:	Sw F	49,000
1988 Expenditure	:	Sw F	39,048
1987 Expenditure	:	Sw F	59,885

The estimate covers miscellaneous expenditure such as the contribution to the United Nations Joint Purchase Service, rental of a stamp distributor, bank charges, fees for issuance of visas, laissez-passers and passports, etc. It is proposed to maintain the level of the 1989 credit in the 1990 Budget.

Section 8 - Printing ..... Sw F 618,000

1989 Budget	:	Sw F	450,000
1989 Expected expenditure	:	Sw F	449,000
1988 Expenditure	:	Sw F	424,640
1987 Expenditure	:	Sw F	391,849

The estimate, which takes into account the lowest quotations offered by printing firms, provides for the printing costs (inclusive of paper) of the publications listed below, based on the expected number of pages to be reproduced. The use of text-processing machines for the preparation of texts for printing whenever possible maintains publishing costs at a minimum. Indeed, the 1989 Printing Programme and the measures regularly employed by the Secretariat to keep costs to a minimum were examined by the Budget Committee earlier this year. The proposed credit for 1990 shows an increase of Sw F 168,000 over 1989 and is due to the need to meet the heavy demand for information materials about GATT's expanded activities:

	<u>Sw F</u>
- Basic Instruments and Selected Documents - 36th Supplement (EFS) <sup>1/</sup>	75,000
- International Trade 1989-90 (EFS)	150,000
- Status of Legal Instruments (up-dating service) and miscellaneous Legal Instruments (EF)	35,000
- GATT Activities 1989 (EFS)	45,000

<sup>1/</sup>E = English version    F = French version    S = Spanish version



	<u>Sw F</u>
- GATT Bulletin-FOCUS (EFS)	90,000
- Up-dating of Tariff Study statistics	20,000
- Covers and binding (Meat, Dairy Products, Copper, Nickel, Tin, Review of Developments in the Trading System, Harmonized Commodity Description and Coding System etc.)	15,000
- Reprints (BISD, General Agreement, Tokyo Round Codes etc.)	60,000
- Uruguay Round and Services Negotiations leaflets	18,000
- Various reprints of Information leaflets and brochures (GATT What it is, Helping the World Grow, List of Publications etc.)	30,000
- Paper	40,000
- Miscellaneous	<u>40,000</u>
TOTAL	618,000 *****

Section 9 - Representation and hospitality ..... Sw F 145,000

1989 Budget	:	Sw F	145,000
1989 Expected expenditure	:	Sw F	145,000
1988 Expenditure	:	Sw F	135,373
1987 Expenditure	:	Sw F	129,331

The estimate under this section provides for the following:

- (a) Sw F 60,000 payable to the Director-General in respect of representation allowance fixed by the CONTRACTING PARTIES in 1986;
- (b) Sw F 30,000 payable to the two Deputy Directors-General (Sw F 15,000 each) in respect of the representation allowance fixed by the CONTRACTING PARTIES in 1986;
- (c) Sw F 55,000 for all official hospitality rendered in the course of their functions by staff members of the Secretariat not entitled to the personal representation allowance, and also working lunches and dinners. Hospitality expenditure is authorized in advance in each case by, or on behalf of, the Director-General and reimbursement is made in accordance with United Nations rates, rules and procedures.

Section 10 - Permanent equipment ..... Sw F 208,000

1989 Budget	:	Sw F	105,000
1989 Expected expenditure	:	Sw F	105,000
1988 Expenditure	:	Sw F	116,646
1987 Expenditure	:	Sw F	185,249

The overall proposed increase under Permanent Equipment for 1990 amounts to Sw F 103,000 which is mainly due to the replacement of a paging system (bips) and a new, small bus to replace a 1972 bus which had to be sold in 1989 because it did not pass the obligatory technical test. The latter provision is in accordance with a Budget Committee recommendation to replace one official vehicle each year. No provision for the replacement of a vehicle was made in 1989 because, owing to the breakdown of one vehicle, it was necessary to purchase two in 1988 instead of one as originally foreseen. The estimate also provides for additions to and replacement of equipment such as office furniture, electric typewriters, recording and miscellaneous equipment.

Section 11 - Contribution to the Staff Assistance Fund ..... Sw F 20,000

1989 Budget	:	Sw F	20,000
1989 Expected expenditure	:	Sw F	20,000
1988 Expenditure	:	Sw F	20,000
1987 Expenditure	:	Sw F	20,000

The provision under this section is to enable the Director-General to pay an amount of Sw F 20,000 into the Staff Assistance Fund. The purpose of the Fund is to make payments on an ex gratia basis, implying no legal entitlements, to present and former GATT officials, or the survivors of former GATT officials whose present financial situation is causing hardship.

PART III: TRADE POLICY TRAINING COURSES

Section 12 - Trade Policy Training Courses ..... Sw F 1,090,000

1989 Budget	:	Sw F	990,000
1989 Expected expenditure	:	Sw F	987,000
1988 Expenditure	:	Sw F	925,045
1987 Expenditure	:	Sw F	852,959

Since 1955, GATT has organized courses in trade policy twice a year at Geneva for English-speaking and French-speaking participants respectively. The courses are open to officials from all developing countries who have, or may have in the future, responsibilities in the formulation and conduct of foreign trade policy in their countries.

Since 1982, following Ministerial Decisions, the CONTRACTING PARTIES have set the number of participants in the GATT Trade Policy Training Courses at twenty-four. The CONTRACTING PARTIES further decided on the inclusion in the training programme of a course in the Spanish language, and the first of such courses took place in February-June 1984. Courses in French and English are being held in 1989 and provision for courses in Spanish and English has been made for 1990.

Total cost of the courses for 1990 is estimated as follows:

	<u>69th course</u> (Spanish)	<u>70th course</u> (English)	<u>Total</u>
	<u>Sw F</u>	<u>Sw F</u>	<u>Sw F</u>
Subsistence allowance	405,000	405,000	810,000
Travel	115,000	115,000	230,000
Interpretation	40,000	-	40,000
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>10,000</u>
	565,000	525,000	1,090,000
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The 1990 provision has been increased by Sw F 100,000 over the 1989 allocation. This is because a Spanish course is planned for 1990 and it is necessary to provide for interpretation. In addition, the cost of lodging for trainees in Geneva has increased, and this is reflected in the amount provided for subsistence allowances. It should be noted that the Secretariat is encountering more and more difficulties in finding host countries which are willing to pay for the costs of study tours. As these study tours are an integral part of the Trade Policy Training Courses, provision has been made for their financing if host country financial support cannot be obtained.

#### PART IV: URUGUAY ROUND

Section 13 - Uruguay Round..... Sw F 8,136,000

(i) Interpretation - Sw F 390,000

1989 Budget	:	Sw F	270,000
1989 Expected expenditure	:	Sw F	270,000
1988 Expenditure	:	Sw F	354,524
1987 Expenditure	:	Sw F	167,173

The 1989 budget allocation for interpretation was Sw F 270,000 corresponding to a total of 560 work/days. In view of the number of meetings now taking place under the Uruguay Round, it is estimated that a provision of 780 work/days will be required in 1990 which, taking account of higher interpretation costs, gives a proposed allocation for 1990 of Sw F 390,000. A provision of Sw F 150,000 for interpretation is also included for the Trade Negotiations Committee in Section 13 (vii), page 50.

(ii) Temporary assistance (including overtime) - Sw F 4,123,000

1989 Budget	:	Sw F	2,613,000
1989 Expected expenditure	:	Sw F	2,613,000
1988 Expenditure	:	Sw F	1,747,127
1987 Expenditure	:	Sw F	924,287

The 1989 allocation for temporary assistance under the Uruguay Round, totalling 12,660 work/days, comprised fifteen Professional (including 24 work/months of translators) and twenty-one General Service category posts. The details with regard to the Uruguay Round staffing are set out in the Schedule of Temporary Assistance (Appendix VI, page 65). For the posts created in 1989 budgetary provisions had been made for only ten months with respect to Professional assistance. Consequently, Sw F 100,000 are provided in the current proposals to cover a full year's expenditure in 1990 for these positions. Furthermore, in order to accommodate the increasing work demands under the Uruguay Round, fourteen temporary assistance posts would be required for 1990 (five Professional and nine General Service category posts and a provision of Sw F 100,000 for additional overtime). The list of the fourteen required posts is as follows:

- 720 work/days, equivalent to two posts, for Professional temporary assistance staff to be used by Divisions having a need for reinforcement or special expertise throughout the last year of the Uruguay Round.
- one post of Legal Officer (P4 - seven months) in the Technical Co-operation Division to advise developing countries with regard to the legal aspects of GATT Uruguay Round related activities.
- an additional 720 work/days of Translators, corresponding to two additional posts, for the Translation and Documentation Division to cope with additional work arising under the Uruguay Round.
- one post of Statistical Assistant (G6) to be shared by the Development and Technical Co-operation Divisions to deal with additional work relating to the negotiations on Tropical Products and Natural Resource based products and additional work arising in the Technical Co-operation Division.
- one post of Operation Assistant (G6) in the Translation and Documentation Division to cope with additional reference and indexing tasks arising under the Uruguay Round.
- four posts of Secretary (G3) for the Statistical Information Systems Division, the Translation and Documentation Division, the Administration and Financial Division and Services Division to cope with the added workloads in these Divisions emanating from the Uruguay Round. However, as one Secretary can be redeployed from another Division, in fact, only three new posts are required.

- a "pool" of Secretary/Typist temporary assistance of 1,440 work/days (equivalent to 4 posts) which is required to meet the specific but cyclical needs of Divisions such as the Information and Media Relations Division, the General Negotiations on Goods and GATT Policy Affairs Division, the Special Projects Division, the Technical Barriers to Trade Division and the Training Division.

The proposal for 1990 totalling Sw F 4,123,000 (17,850 work/days) shows an increase of Sw F 1,510,000 (4,890 work/days) over the 1989 allocation, and is explained as follows:

	<u>Sw F</u>
- the continuation for a full year in 1990 of two Professional category posts approved for periods of less than one year in 1989 Budget (300 work/days)	100,000
- the provision for fourteen additional staff: three Professional (one Legal Officer for seven months and 720 work/days equivalent to two posts of Professional temporary assistance) and five General Service category posts (comprising 1,800 work/days) together with a provision for 720 work/days of translators (equivalent to 2 posts), 1,440 work/days of secretaries/typists (equivalent to 4 posts) and provision of an additional Sw F 100,000 for overtime	1,279,000
- increased cost of maintaining 1989 level	<u>131,000</u>
	1,510,000 *****

(iii) Missions - Sw F 527,000

a) <u>Official missions - Sw F 237,000</u>			
1989 Budget	:	Sw F	127,000
1989 Expected expenditure	:	Sw F	127,000
1988 Expenditure	:	Sw F	135,373
1987 Expenditure	:	Sw F	95,907
b) <u>Technical co-operation missions - Sw F 290,000</u>			
1989 Budget	:	Sw F	213,000
1989 Expected expenditure	:	Sw F	213,000
1988 Expenditure	:	Sw F	274,848
1987 Expenditure	:	Sw F	194,720

Sixty-eight missions in connection with the activities of the Uruguay Round took place in 1988, and about sixty are anticipated in 1989. The increase of Sw F 187,000 (official missions: Sw F 110,000; technical

co-operation missions: Sw F 77,000) over the 1989 budget provision takes account of anticipated higher air fare costs and per diem allowances together with an anticipated increase in the number of missions needed to bring the Uruguay Round to a successful conclusion and to facilitate the active participation of developing countries in the negotiations. The total number of missions under the Uruguay Round is estimated to be around eighty in 1990.

(iv) Common staff costs - Sw F 928,000

(a) Installation grants - Sw F 20,000

1989 Budget	:	Sw F	20,000
1989 Expected expenditure	:	Sw F	21,000
1988 Expenditure	:	Sw F	82,800
1987 Expenditure	:	Sw F	10,800

(b) Travel and removal expenses of staff and their dependants - Sw F 19,000

1989 Budget	:	Sw F	19,000
1989 Expected expenditure	:	Sw F	26,000
1988 Expenditure	:	Sw F	122,203
1987 Expenditure	:	Sw F	64,972

(c) Separation payments - Sw F 10,000

1989 Budget	:	Sw F	10,000
1989 Expected expenditure	:	Sw F	5,000
1988 Expenditure	:	Sw F	18,612
1987 Expenditure	:	Sw F	-

It is proposed to maintain the level of the 1989 credit for the above three headings in the 1990 Budget.

(d) Contribution to the United Nations Joint Staff Pension Fund - Sw F 585,000

1989 Budget	:	Sw F	441,000
1989 Expected expenditure	:	Sw F	352,000
1988 Expenditure	:	Sw F	194,881
1987 Expenditure	:	Sw F	59,285

The proposed increase of Sw F 144,000 over the 1989 estimate is due to the same factors which are applicable to the regular GATT budget Pension Fund contribution and which have already been described in detail (Section 6 (iv), on pages 29 and 30).

(e) Travel on home leave - Sw F 110,000

1989 Budget	:	Sw F	4,000
1989 Expected expenditure	:	Sw F	2,000
1988 Expenditure	:	Sw F	2,343
1987 Expenditure	:	Sw F	-

The increase in the provision results from the entitlement of Uruguay Round non-locally recruited staff members and their families on home leave in 1990.

(f) Family allowances, education grants and related travel - Sw F 93,000

(i) Family allowances - SW F 63,000

1989 Budget	:	Sw F	39,000
1989 Expected expenditure	:	Sw F	55,000
1988 Expenditure	:	Sw F	26,921
1987 Expenditure	:	Sw F	3,031

The increase of Sw F 24,000 in the proposed allocation as compared with the 1989 allocation arises from revised rates of spouse and child allowances for General Service category staff which were implemented with effect from 1 April 1989 following a decision of the International Civil Service Commission at its twenty-seventh session.

(ii) Education grants and related travel - Sw F 30,000

1989 Budget	:	Sw F	59,000
1989 Expected expenditure	:	Sw F	20,000
1988 Expenditure	:	Sw F	-
1987 Expenditure	:	Sw F	-

The reduction of Sw F 29,000 in the proposed allocation as compared with the 1989 allocation arises from a lower number of entitlements than anticipated.

(h) Sickness insurance - Sw F 91,000

1989 Budget	:	Sw F	37,000
1989 Expected expenditure	:	Sw F	59,000
1988 Expenditure	:	Sw F	28,698
1987 Expenditure	:	Sw F	5,872

This estimate provides for the Organization's contribution in respect of sickness and accident insurance to the Caisse Maladie Suisse d'Entreprises. The level of expected over-expenditure in 1989 is a direct

result of higher than anticipated cost of the organization's contribution to the United Nations scheme during the period up to 30 June 1989. The increase of Sw F 54,000 in the proposed allocation as compared with the 1989 allocation arises from the increased number of staff members participating in the scheme (50 anticipated in 1990, compared to 36 in 1989).

(v) Common services - Sw F 1,625,000

(a) Cables, telex, telefax and telephone communications - Sw F 51,000

1989 Budget	:	Sw F	35,000
1989 Expected expenditure	:	Sw F	41,000
1988 Expenditure	:	Sw F	31,356
1987 Expenditure	:	Sw F	34,856

An additional amount of Sw F 16,000 is proposed for 1990 based on expected requirements in the final year of the Uruguay Round as well as expenditure foreseen in relation to the proposed new offices.

(b) Books and information material - Sw F 30,000

1989 Budget	:	Sw F	30,000
1989 Expected expenditure	:	Sw F	25,000
1988 Expenditure	:	Sw F	-
1987 Expenditure	:	Sw F	10,897

For 1990, it is proposed to maintain the provision for books and information material at the 1989 level.

(c) Rental of offices outside CWR - Sw F 790,000

1989 Budget	:	Sw F	460,000
1989 Expected expenditure	:	Sw F	459,000
1988 Expenditure	:	Sw F	207,576
1987 Expenditure	:	Sw F	-

This provision covers the share of costs for office space outside Centre William Rappard borne by the Uruguay Round Budget. The proposed increase of Sw F 330,000 is due to the higher cost related to the Swiss cost-of-living index of offices currently rented and to the cost of renting fourteen additional offices to accommodate the proposed new staff to be recruited under the Uruguay Round.



(d)	<u>Electricity - Sw F 9,000</u>		
	1989 Budget	: Sw F	4,000
	1989 Expected expenditure	: Sw F	8,000
	1988 Expenditure	: Sw F	6,251
	1987 Expenditure	: Sw F	-
(e)	<u>Heating - Sw F 11,000</u>		
	1989 Budget	: Sw F	6,000
	1989 Expected expenditure	: Sw F	5,000
	1988 Expenditure	: Sw F	1,481
	1987 Expenditure	: Sw F	-
(f)	<u>Contractual cleaning - Sw F 15,000</u>		
	1989 Budget	: Sw F	7,000
	1989 Expected expenditure	: Sw F	9,000
	1988 Expenditure	: Sw F	4,495
	1987 Expenditure	: Sw F	-

Cost estimates for the above three sub-items are based upon actual expenditure trends as well as additional costs, where appropriate, and also take account of higher anticipated costs resulting from the proposed rental of additional offices.

(g)	<u>Postal services - Sw F 110,000</u>		
	1989 Budget	: Sw F	110,000
	1989 Expected expenditure	: Sw F	119,000
	1988 Expenditure	: Sw F	210,766
	1987 Expenditure	: Sw F	119,173

The 1989 expected expenditure of Sw F 119,000 is due to a higher than anticipated increase in the volume of documentation arising under the Uruguay Round. As stated under Section 7(vi), page 37, it is proposed to maintain the 1990 provision at the 1989 budget level of Sw F 110,000.

(h)	<u>Stationery and office supplies - Sw F 40,000</u>		
	1989 Budget	: Sw F	33,000
	1989 Expected expenditure	: Sw F	33,000
	1988 Expenditure	: Sw F	40,110
	1987 Expenditure	: Sw F	30,369

The estimate provides for the purchase of stationery and other general office supplies and the increase of Sw F 7,000 takes account of anticipated larger needs in connection with the Uruguay Round.

(i) Reproduction of documents - Sw F 259,000

1989 Budget	:	Sw F	240,000
1989 Expected expenditure	:	Sw F	239,000
1988 Expenditure	:	Sw F	297,763
1987 Expenditure	:	Sw F	188,043

The estimate provides for the cost of reproduction (inclusive of paper) of Uruguay Round GATT documents as well as material for reproduction and photocopying. The proposed increase of Sw F 19,000 in the 1990 credit is due to the larger volume of Uruguay Round documentation anticipated in 1990 in the light of 1989 expected expenditure.

(j) Electronic Data Processing - Sw F 295,000

1989 Budget	:	Sw F	295,000
1989 Expected expenditure	:	Sw F	291,000
1988 Expenditure	:	Sw F	65,061
1987 Expenditure	:	Sw F	19,980

The estimate covers computer use, provision for terminals and other data processing equipment, cost of magnetic tape as well as software programmes. No increase is proposed in the 1990 estimate.

(k) Other services and miscellaneous expenditure - Sw F 15,000

1989 Budget	:	Sw F	-
1989 Expected expenditure	:	Sw F	2,000
1988 Expenditure	:	Sw F	11,666
1987 Expenditure	:	Sw F	-

This item provides for the cost of publicising vacancy announcements and various other items of miscellaneous expenditure.

(vi) Permanent equipment - Sw F 43,000

1989 Budget	:	Sw F	70,000
1989 Expected expenditure	:	Sw F	69,000
1988 Expenditure	:	Sw F	85,819
1987 Expenditure	:	Sw F	13,318

The estimate provides for the purchase of office machines such as calculators, typewriters, etc., for office furniture such as desks, filing cabinets, etc. and for miscellaneous office purchases. The decrease of Sw F 27,000 in the 1990 estimate reflects a reduced level of demand and the fact that the 1989 credit provided for the acquisition of video and projection equipment.

(vii) Trade Negotiations Committee - Sw F 500,000

1989 Budget	:	Sw F	-
1989 Expected expenditure	:	Sw F	117,000
1988 Expenditure	:	Sw F	-
1987 Expenditure	:	Sw F	-

The 1989 expected expenditure of Sw F 117,000 represents the cost of the meeting of the Trade Negotiations Committee which took place in Geneva from 5 to 8 April 1989 and which was unforeseen when the 1989 estimates were approved. The proposed 1990 estimate of Sw F 500,000 consists of a provision of Sw F 80,000 for the Brussels TNC meeting at Ministerial level, as well as Sw F 420,000 (conference room rental, interpretation, staff and other costs) for meetings which will have to be held outside the CWR, because of a lack of facilities to service the anticipated heavy programme of meetings in the Centre.

PART V: TRADE POLICY REVIEW MECHANISM

Section 14 - Trade Policy Review Mechanism - Sw F 2,394,000

1989 Budget	:	Sw F	500,000
1989 Expected expenditure	:	Sw F	474,000
1988 Expenditure	:	Sw F	-
1987 Expenditure	:	Sw F	-

The Trade Negotiations Committee decided in April 1989 to establish a Trade Policy Review Mechanism and the Council, at its meeting in June 1989, on the recommendation of the Budget Committee, approved the detailed budget estimate to cover expenditure relating to the TPRM from funds which had already been set aside in the 1989 GATT budget estimates.

The proposed 1990 budget allocation is as follows:

(i) Temporary assistance (including overtime) - Sw F 1,341,000

1989 Budget	:	Sw F	172,000
1989 Expected expenditure	:	Sw F	172,000

The estimate provides for a continuation of the 1989 requirement of one Director, three Professional and two General Service posts together with the following new posts: three Professional posts and three and three-quarters General Service posts. The additional requirement corresponds to 1,080 work/days of Professional and higher staff and 1,350 work/days for General Service staff; furthermore, a provision has been included for 720 work/days of translators. The details with regard to the Trade Policy Review Mechanism staffing are set out in the Schedule of Temporary Assistance (Appendix VII, page 66).

With regard to the new posts requested, it will be recalled that the 1990 anticipated budget estimates for the TPRM presented to the Budget Committee included three Professional and three General Service category posts. The present estimates maintain the need for three Professional category posts; the number of General Service category posts is now estimated at three and three quarter posts. The details of the new posts are as follows:

- One counsellor (P4) and one trade policy analyst (P3) to conduct research into the trade policy of the contracting parties under review and to maintain the reporting system whereby the contracting parties supply information to the Secretariat. The officers will draft the Secretariat reports, taking into account consultations with national authorities, including visits to capitals. They will service the Council sessions at which consideration is given to the reports and draft the reports of their proceedings.
- One economic affairs officer (P2) to collect and classify statistics and data on national trade policies and practices, which will serve as resource material for the conduct of the reviews, prepare this information for analytical purposes and assist in the drafting of reports. This officer also will be principally responsible for the preparation of the Director-General's annual report on the Trade Policy Review Mechanism to the Council.
- Nine work/months of additional secretarial assistance to support the increased Professional staff of the Division; two secretaries in the Stenographic and Typing Section and one roneo clerk in the Documents Reproduction and Distribution Section to cope with the heavy volume of typing and reproduction of the country review reports.

(ii) Missions - Sw F 135,000

1989 Budget	:	Sw F	45,000
1989 Expected expenditure	:	Sw F	45,000

Provision for nine missions is proposed for 1990 as compared to three missions in 1989.

(iii) Common staff costs - Sw F 365,000

(a) Installation grants - Sw F 72,000

1989 Budget	:	Sw F	30,000
1989 Expected expenditure	:	Sw F	30,000

- (b) Travel and removal expenses of staff and their dependants  
- Sw F 84,000
- |                           |   |      |        |
|---------------------------|---|------|--------|
| 1989 Budget               | : | Sw F | 40,000 |
| 1989 Expected expenditure | : | Sw F | 40,000 |
- (c) Contribution to the United Nations Joint Staff Pension Fund  
- Sw F 155,000
- |                           |   |      |        |
|---------------------------|---|------|--------|
| 1989 Budget               | : | Sw F | 27,000 |
| 1989 Expected expenditure | : | Sw F | 27,000 |
- (d) Family allowances - Sw F 21,000
- |                           |   |      |       |
|---------------------------|---|------|-------|
| 1989 Budget               | : | Sw F | 3,000 |
| 1989 Expected expenditure | : | Sw F | 3,000 |
- (e) Sickness insurance - Sw F 33,000
- |                           |   |      |       |
|---------------------------|---|------|-------|
| 1989 Budget               | : | Sw F | 6,000 |
| 1989 Expected expenditure | : | Sw F | 6,000 |

The proposed increases in the 1990 allocation in respect of common staff costs result almost entirely from the increased staff requirements for 1990.

(iv) Common services - Sw F 409,000

- (a) Cables, telex, telefax and telephone communications -  
Sw F 30,000
- |                           |   |      |       |
|---------------------------|---|------|-------|
| 1989 Budget               | : | Sw F | 5,000 |
| 1989 Expected expenditure | : | Sw F | 5,000 |
- (b) Rental of offices outside CWR - Sw F 216,000
- |                           |   |      |        |
|---------------------------|---|------|--------|
| 1989 Budget               | : | Sw F | 50,000 |
| 1989 Expected expenditure | : | Sw F | 50,000 |
- (c) Reproduction of documents - Sw F 50,000
- |                           |   |      |        |
|---------------------------|---|------|--------|
| 1989 Budget               | : | Sw F | 13,000 |
| 1989 Expected expenditure | : | Sw F | 13,000 |
- (d) Electronic Data Processing - Sw F 110,000
- |                           |   |      |        |
|---------------------------|---|------|--------|
| 1989 Budget               | : | Sw F | 16,000 |
| 1989 Expected expenditure | : | Sw F | 16,000 |

(e) Other services and miscellaneous expenditure - Sw F 3,000

1989 Budget	:	Sw F	3,000
1989 Expected expenditure	:	Sw F	3,000

The proposed increases in the 1990 allocation for common services reflect the full year cost of services provided for only part of 1989, plus the cost of services for additional staff.

(v) Printing - Sw F 64,000

1989 Budget	:	Sw F	4,000
1989 Expected expenditure	:	Sw F	4,000

The proposed estimate provides for the cost of printing review reports.

(vi) Permanent equipment - Sw F 80,000

1989 Budget	:	Sw F	60,000
1989 Expected expenditure	:	Sw F	60,000

The proposed estimate includes the additional cost of office equipment for staff to be recruited in 1990, including an additional five personal computers with related hardware and software.

PART VI: INTERNATIONAL TRADE CENTRE UNCTAD/GATT

Section 15 - International Trade Centre UNCTAD/GATT ..... Sw F 11,340,000

1989 Budget	:	Sw F	10,130,000
1989 Expected expenditure	:	Sw F	10,250,000
1988 Expenditure	:	Sw F	9,856,295
1987 Expenditure	:	Sw F	9,009,661

The provision made under this Section covers the GATT contribution to the operation of the International Trade Centre UNCTAD/GATT (ITC) which was established in accordance with the Decision taken by CONTRACTING PARTIES on 22 November 1967 (document SR.24/14) and the Resolution 2297 (XXII) adopted by the General Assembly of the United Nations on 12 December 1967, effective 1 January 1968, to be operated jointly by UNCTAD and the GATT on a continuing basis and in equal partnership.

The ITC budget for the biennium 1990-1991 is based on the assumption that the rate of inflation will be in the region of 2.2 per cent for each year of the biennium and that the average exchange rate will be US\$1/Sw F 1.44. As in the past, the United Nations, New York, will review

later the inflation and exchange rates applicable to the ITC budget. The ITC's total estimated expenditure amounts to US\$31,402,800 (1990: US\$15,552,800; 1991: US\$15,850,000). Miscellaneous income is estimated at US\$601,200 (1990: US\$300,600; 1991: US\$300,600). Based on original assumptions, the net amount which was foreseen to be provided for equally in the budgets of the GATT and the United Nations for 1990 was US\$7,626,100.

Based on the adjusted parameters of 4 per cent inflation and an exchange rate of US\$1/Sw F 1.62, the United Nations in New York anticipates that the 1990 GATT contribution would amount to US\$7,000,000, representing Sw F 11,340,000, an increase of Sw F 1,210,000 over the 1989 appropriation.

ANNEX F

INCOME BUDGET ESTIMATES FOR 1990

Summary

1. It is proposed that the 1990 budget be financed as follows:

	<u>Sw F</u>
(a) Contributions assessed on contracting parties	74,100,000
(b) Miscellaneous income	<u>963,000</u>
	75,063,000 -----

Contributions assessed on contracting parties

2. On the basis of the proposed expenditure budget for 1990 an amount of Sw F 74,100,000 is to be assessed on the contracting parties in the form of contributions. The draft scale of contributions for 1990, which is reproduced in Appendix XII, page 71 is based on the foreign trade figures of the last three available years (1986-1988). As from 1 January 1989, the scale contains a minimum contribution of 0.03 per cent for contracting parties and associated governments whose share in the total trade of the contracting parties and associated governments is 0.03 per cent or less.

Miscellaneous Income

3. Miscellaneous income is estimated at Sw F 963,000 for 1990 compared with an amount of Sw F 1,071,000 for 1989. It should be noted that, as in 1989, no provision has been included for income on investments. Pursuant to the Council's approval of the Budget Committee's recommendation to institute a system to encourage payment of contributions whereby interest earned on current year's contributions would be refunded to contracting parties on the basis of calculations which take account of the amount and date of payment. The miscellaneous income details are as follows:

	<u>1990</u> <u>Estimates</u> <u>Sw F</u>	<u>1989</u> <u>Budget</u> <u>Sw F</u>	<u>1989</u> <u>Expected</u> <u>Sw F</u>	<u>1988</u> <u>Actual</u> <u>Sw F</u>
(a) Interest on investments	-	-	-	200,954
(b) Sale of publications	180,000	160,000	169,509	179,728
(c) Profit or (loss) on exchange	(30,000)	50,000	(79,062)	(51,006)



	<u>1990</u> <u>Estimates</u> <u>Sw F</u>	<u>1989</u> <u>Budget</u> <u>Sw F</u>	<u>1989</u> <u>Expected</u> <u>Sw F</u>	<u>1988</u> <u>Actual</u> <u>Sw F</u>
(d) Savings on previous year's outstanding obligations	20,000	98,000	50,000	4,796
(e) Refund of staff costs for staff employed at Centre William Rappard on behalf of UNHCR	720,000	690,000	719,645	681,905
(f) Overhead on Trust Fund	22,000	12,000	12,000	12,067
(g) Rental of meeting rooms and office space at Centre William Rappard to others	20,000	20,000	24,550	17,850
(h) Miscellaneous	<u>31,000</u>	<u>41,000</u>	<u>31,094</u>	<u>25,945</u>
	<u>963,000</u>	<u>1,071,000</u>	<u>927,736</u>	<u>1,072,239</u>

4. The provision of Sw F 720,000 under item (e) - Refund of staff costs - represents the refund by the Office of the United Nations High Commissioner for Refugees, the other occupant of the Centre William Rappard, in respect of its share of the cost of security staff and telephonists payrolled by GATT. The total 1990 establishment for these services are eight guards and eight telephonists, of which the cost of three guards and five telephonists will be recovered from UNHCR.

APPENDICES

APPENDIX I

ANALYSIS OF INCREASES OF 1990 ESTIMATES OVER 1989 APPROPRIATIONS - DETAILED SCHEDULE

(in Sw F)

Section	Increased/(decreased) cost of maintaining 1989 level of activity		Total Statutory Inflation and other appropriation and dollar unavoidable influence increases/(decreases)	Total	Increased staff requirements for 1990	Other increases/(decreases) for 1990	Total increases/(decreases)	Total 1990 estimates	Expected 1989 expenditure	1988 expenditure
	1989	1990								
1 Forty-sixth session of the CONTRACTING PARTIES	13,000					(5,000)	(5,000)	8,000	8,000	7,268
2 Meetings of the Council and other meetings										
Interpretation										
Meetings of the Council	5,000			5,000			5,000	5,000	8,000	6,266
Other meetings	155,000	5,000						160,000	154,000	222,392
Other services	10,000							10,000	10,000	9,402
3 Salaries										
Established posts	27,259,000	1,141,000	452,000	1,593,000	57,000		1,650,000	28,909,000	27,764,000	26,695,584
Temporary assistance	4,925,000	291,000		291,000			291,000	5,216,000	4,989,000	4,973,211
Dispute settlement panels	170,000							170,000	169,000	101,350
4 Missions										
Official missions	298,000	15,000		15,000			15,000	313,000	298,000	296,300
Technical co-operation										
Missions	88,000	5,000		5,000		67,000	72,000	160,000	87,000	86,287
6 Common staff costs:										
Installation grants	108,000							108,000	111,000	88,080
Travel and removal expenses	220,000							220,000	220,000	226,642
Separation payments	160,000							160,000	290,000	230,960
Contribution to the United Nations Joint Staff Pension Fund										
Repatriation grants	4,985,000	357,000	95,000	452,000	9,000		461,000	5,446,000	5,418,000	4,486,697
Travel on home leave	180,000							180,000	227,000	205,041
Family allowances	340,000			50,000			50,000	390,000	327,000	234,480
Education grants	764,000		136,000	136,000	2,000		138,000	902,000	896,000	661,095
Joint services	710,000		(30,000)	(30,000)			(30,000)	680,000	628,000	596,926
Sickness insurance	265,000		23,000	23,000			23,000	288,000	285,000	257,606
Cables, telex, telefax and telephone communications	853,000		173,000	173,000	2,000		175,000	1,028,000	985,000	804,162
7 Common services:										
Rental of communication equipment (telex, telefax and telephone)	98,000					22,000	22,000	120,000	117,000	112,870
Freight and cartage	216,000							246,000	206,000	194,063
Books and information material	14,000							14,000	14,000	23,725
Rental of Centre William Rappard	140,000	7,000		7,000			20,000	160,000	140,000	138,443
Rental of offices outside CHR	1,784,000		141,000	141,000			141,000	1,925,000	1,784,000	1,634,100
Rental of car parks	230,000	11,000		11,000			11,000	241,000	229,000	229,295
Electricity	53,000	2,000		2,000			2,000	55,000	49,000	52,031
Water supply	134,000		3,000	3,000			3,000	134,000	129,000	116,084
Heating	19,000							22,000	19,000	22,095
Insurance premiums	75,000							75,000	54,000	61,857
Total	130,000		15,000	15,000			15,000	145,000	127,000	136,029

Maintenance expenditure	373,000				146,000	519,000	373,000	370,197	
Contractual cleaning	471,000				33,000	504,000	479,000	463,200	
Maintenance of service cars	15,000					15,000	18,000	18,311	
Postal services	330,000					330,000	331,000	363,416	
Stationery and office supplies	100,000					100,000	99,000	105,476	
Reproduction of documents	555,000				35,000	590,000	554,000	631,525	
External audit	9,000					9,000	9,000	9,000	
Electronic Data Processing	1,085,000				430,000	1,515,000	1,084,000	1,056,698	
Other services and miscellaneous expenditure	40,000					40,000	49,000	39,048	
8 Printing	450,000				168,000	618,000	449,000	424,640	
9 Representation and hospitality	145,000				103,000	145,000	145,000	135,373	
10 Permanent equipment	105,000					208,000	105,000	116,646	
11 Contribution to Staff Assistance Fund	20,000					20,000	20,000	20,000	
12 Trade Policy Training Courses	990,000			100,000	100,000	1,090,000	987,000	925,045	
	49,089,000	1,867,000	3,025,000	70,000	1,009,000	53,193,000	50,424,000	47,588,916	
SUB-TOTAL									
13 Uruguay Round Interpretation	270,000	10,000	10,000	110,000	120,000	390,000	270,000	354,524	
Temporary assistance	2,613,000	131,000	231,000	1,279,000	1,510,000	4,123,000	2,613,000	1,747,127	
Missions									
Official missions	127,000	7,000	7,000		110,000	237,000	127,000	135,373	
Technical co-operation missions	213,000	10,000	10,000		77,000	290,000	213,000	274,848	
Common staff costs									
Installation grants	20,000				20,000	20,000	21,000	82,800	
Travel and removal expenses	19,000				19,000	19,000	26,000	122,203	
Separation payments	10,000				10,000	10,000	5,000	18,612	
Contribution to the United Nations Joint Staff Pension Fund	441,000	15,000	(23,000)	167,000	144,000	585,000	352,000	194,831	
Travel on home leave	4,000		106,000		106,000	110,000	2,000	2,343	
Family allowances	39,000		16,000	8,000	24,000	63,000	55,000	26,921	
Education grants	59,000		(29,000)		(29,000)	30,000	20,000	-	
Sickness insurance	37,000		23,000	31,000	54,000	91,000	59,000	28,698	
Common services									
Cables, telex, telefax and telephone communications	35,000				16,000	51,000	41,000	31,356	
Books and information material	30,000				30,000	30,000	25,000	-	
Rental of offices outside CWR	460,000	16,000	16,000		314,000	790,000	459,000	207,576	
Electricity	4,000				5,000	9,000	8,000	6,251	
Heating	6,000				5,000	11,000	5,000	1,481	
Contractual cleaning	7,000	2,000	2,000		8,000	15,000	9,000	4,495	
Postal services	110,000				110,000	110,000	119,000	210,766	
Stationery and office supplies	33,000				7,000	40,000	33,000	40,110	
Reproduction of documents	240,000				19,000	259,000	239,000	297,763	
Electronic Data Processing	295,000				19,000	295,000	291,000	65,061	
Other services and miscellaneous expenditure					15,000	15,000	2,000	11,666	
Permanent equipment	70,000				(27,000)	43,000	69,000	85,819	
TAC					500,000	500,000	117,000	-	
Uruguay Round Total	5,142,000	191,000	178,000	1,595,000	2,994,000	8,136,000	5,180,000	3,950,674	

Sector:	Increased/(decreased) cost of maintaining 1989 level of activity		Total 1989 appropriation and dollar influence	Statutory and other inflation and dollar unavoidable influence increases/(decreases)	Total	Increased staff requirements for 1990	Other increases/(decreases) for 1990	Total increases/(decreases)	Total 1990 estimates	Expected 1989 expenditure	1988 expenditure
	1989	1989									
<b>14 Trade Policy Review Mechanism</b>											
Temporary assistance	172,000	7,000	7,000		1,162,000		90,000	1,169,000	1,341,000	172,000	-
Missions	45,000							90,000	135,000	45,000	-
Common staff costs											
Installation grants	30,000				42,000			42,000	72,000	30,000	-
Travel and removal expenses	40,000				44,000			44,000	84,000	40,000	-
Contribution to the United Nations Joint Staff Pension Fund	27,000	1,000	1,000		127,000			128,000	155,000	27,000	-
Family allowances	3,000				18,000			18,000	21,000	3,000	-
Sickness insurance	6,000				27,000			27,000	33,000	6,000	-
Common services											
Cables, telex, telefax and telephone communications	5,000						25,000	25,000	30,000	5,000	-
Rental of offices outside CWR	50,000						166,000	166,000	216,000	50,000	-
Reproduction of documents	13,000						37,000	37,000	50,000	13,000	-
Electronic Data Processing	16,000						94,000	94,000	110,000	16,000	-
Other services and miscellaneous expenditure	3,000								3,000	3,000	-
Printing	4,000								64,000	4,000	-
Permanent equipment	60,000								80,000	60,000	-
Unspent balance	26,000						(26,000)	(26,000)	-	-	-
TRRM Total	500,000	8,000	8,000		1,420,000		466,000	1,894,000	2,394,000	474,000	-
<b>15 Contribution to the International Trade Centre UNCTAD/GATT</b>											
	10,130,000	405,000	805,000	1,210,000				1,210,000	11,340,000	10,250,000	9,856,295
<b>GRAND-TOTAL</b>	64,861,000	2,471,000	2,141,000	4,612,000	3,085,000	2,505,000	10,202,000	75,063,000	66,328,000	61,395,885	
Percentage	3.8%	3.3%	7.1%	4.8%	3.8%	15.7%					

APPENDIX II  
EVOLUTION OF THE GATT BUDGET SINCE 1978

YEAR	APPROPRIATIONS SW F	ACTUAL EXPENDITURE SW F	NUMBER OF POSTS										NUMBER OF OFFICES	
			PERMANENT		TEMPORARY ASSISTANCE		URUGUAY ROUND		TPRM		TOTAL			
			P and above	GS	P and above	GS	P and above	GS	P and above	GS				
1978	30,585,000	36,855,142	98	123	43	59	-	-	-	-	-	-	323	254
1979	38,747,000	38,363,382	105	133	26	50	-	-	-	-	-	-	314	254
1980	39,943,600	39,943,600	117	145	21	42	-	-	-	-	-	-	325	254
1981	42,050,583	42,050,583	127	153	20	46	-	-	-	-	-	-	346	254
1982	45,501,000	45,059,851	127	160	19	42	-	-	-	-	-	-	348	254
1983	49,637,000	47,793,670	131	165	22	37	-	-	-	-	-	-	355	254
1984	52,068,963	52,068,963	132	164	24	40	-	-	-	-	-	-	360	254
1985	57,540,000	54,834,089	134	166	26	45	-	-	-	-	-	-	371	254
1986	59,592,580	55,063,889	134	169	22	41	-	-	-	-	-	-	366	275 a/
1987	61,122,300	56,970,229	141	170	20	40	12 b/	15.5 b/	-	-	-	-	398.5	275
1988	61,439,000	61,395,885	143	169	20	40	15 b/	19.5 b/	-	-	-	-	406.5	280
1989	64,861,000	66,327,595 c/	144	168	23	41.5	15	21	4	-	-	-	418.5	299
1990 d/	75,063,000	-	145	168	23	41.5	20	30	9	6	-	-	442.5	313

a/ As from 1 August 1986  
b/ Including Integrated Data Base  
c/ Expected  
d/ Proposed budget

APPENDIX III  
PROPOSED SCHEDULE OF ESTABLISHED POSTS

	Professional							Sub-total	General Service				Sub-total	Total
	DG/DOG	D2	D1	P5	P4	P3	P2		G7	G6	G5	G4/G1		
General Directorate	1	-	-	-	-	-	-	1	-	-	-	-	-	1
Office of the Director-General	-	-	-	1	-	-	-	1	1	1	-	-	-	2
Registry	-	-	-	-	-	-	1	1	1	1	-	-	-	2
Legal Affairs Division	-	-	1	1	-	-	-	2	1	1	-	-	-	2
Session and Council Affairs Division	-	1	-	1	-	1	-	3	-	1	-	1	-	2
Information and Media Relations Division	-	-	-	1	1	-	-	2	-	2	-	1	-	3
Library	-	-	-	-	-	1	1	2	-	1.5	2	2	-	5.5
Group of Negotiations on Goods and GATT Policy Affairs	-	-	1	1	1	-	-	3	-	1	-	1	-	2
Textiles Surveillance Body	-	-	-	-	1	-	-	1	-	-	-	1	-	1
Operational Department A	1	-	-	-	-	-	-	1	1	-	1	-	-	2
Trade Policies Review Division	-	1	-	1	-	2	-	4	-	-	1	-	-	1
Non-Tariff Measures and Surveillance Division	-	1	-	1	2	2	-	6	-	-	-	2	-	2
Development Division	-	-	1	2	4	-	-	7	-	2	2	2	-	6
Trade and Finance Division	-	1	-	-	1	-	-	2	-	-	1	-	-	1
Technical Co-operation Division	-	1	1	3	1	1	2	9	-	1	1	1	3	12
Special Projects Division	-	-	1	-	1	1	-	3	-	1	-	2	-	3
Group of Negotiations on Services Division	-	-	2	-	-	-	-	2	-	-	1	1	-	2
Operational Department B	1	-	-	-	-	-	-	1	1	-	1	-	-	2
Economic Research and Analysis Unit	-	-	1	4	1	2	-	8	-	-	-	1	-	1
Statistics and Information Systems Division	-	-	1	-	-	-	-	1	-	-	-	-	-	-
(a) Statistics Section	-	-	-	1	-	-	-	1	-	1	-	-	-	1
(1) Economic Statistics	-	-	-	-	3	1	1	5	-	-	-	-	-	5
(11) Integrated Data Base	-	-	-	-	-	2	-	2	-	-	-	-	-	2
(b) Information Systems Section	-	-	-	1	1	2	1	5	1	2	2	-	-	5
Agriculture Division	-	-	-	4	4	1	1	10	1	1	1	1	-	4
Tariff Division	-	1	-	2	-	2	-	5	-	1	1	-	-	2
Technical Barriers to Trade Division	-	1	-	1	2	-	-	4	-	-	1	-	-	1
External Relations Division	-	-	-	1	-	-	1	2	-	-	-	-	-	-
Training Division	-	-	-	1	1	-	1	3	1	1	-	-	-	2
Coordination and Administration	-	-	-	-	-	1	-	1	-	-	-	-	-	-
Conference Office	-	-	-	-	1	1	-	2	-	-	-	-	-	-
Interpretation Unit	-	-	-	2	4	-	-	6	-	-	-	-	-	6
Administrative and Financial Division	-	-	1	-	-	-	-	1	-	1	-	1	-	2
(a) Budget and Control Section	-	-	-	1	2	1	-	4	-	1	-	-	-	1
(b) Finance and Accounts Section	-	-	-	-	1	1	-	2	-	2	2	1	-	5
(c) Publications and Invoice Processing Section	-	-	-	1	-	1	-	2	-	1	1	1	-	3
(d) Technical Services and Buildings Section	-	-	-	-	1	-	-	1	1	5	-	1	-	7
(e) Telephone Section	-	-	-	-	-	-	-	-	1	1	-	6	-	8
(f) Internal Services and Security Section	-	-	-	-	-	-	-	-	-	-	-	-	-	-
(1) Security Unit	-	-	-	-	1	-	-	1	-	-	3	8	-	11
(11) Messengers and Transportation Unit	-	-	-	-	-	-	-	-	1	-	3	5	-	9
(g) Procurement Services	-	-	-	-	-	-	-	-	1	-	1	2	-	4
(h) Travel and Insurance Office	-	-	-	-	-	1	-	1	-	-	-	-	-	1
Translation and Documentation Division	-	-	1	-	-	-	-	1	1	-	-	-	-	1
(a) Translation Services	-	-	-	-	-	-	-	-	-	2	1	5	-	8
(1) Operation, Reference and Indexing Section	-	-	-	-	-	-	-	-	-	-	-	-	-	-
(11) English Translation Section	-	-	-	1	-	-	-	1	-	-	-	-	-	1
(111) French Translation Section	-	-	-	2	3	4	-	9	-	-	-	-	-	9
(111) Spanish Translation Section	-	-	-	2	2	4	-	8	-	-	-	-	-	8
(b) Documents Control Section	-	-	-	-	1	-	-	1	1	1	-	1	-	3
(c) Stenographic and Typing Section	-	-	-	-	1	-	-	1	-	-	-	-	-	1
(1) English Pool	-	-	-	-	-	-	-	-	1	-	1.5	2	-	4.5
(11) French Pool	-	-	-	-	-	-	-	-	-	-	6	7	-	13
(111) Spanish Pool	-	-	-	-	-	-	-	-	-	2	-	7	-	9
(d) Documents Reproduction and Distribution Section	-	-	-	-	-	-	1	1	-	3	1	11	-	15
Personnel Office	-	-	1	1	1	1	-	4	1	3	1	2	-	7
Approved 1989 establishment	3	7	12	37	42	33	10	144	16	40.5	35.5	76	168	312
Approved 1989 establishment	3	7	12	37	42	33	10	144	16	40.5	35.5	76	168	312
New posts	-	-	-	-	-	1	-	1	-	-	-	-	-	1
Reclassifications (net)	-	-	-	-	2	1	-	3	-	2	8	-	10	13
	-	-	-	-	-	(2)	(1)	(3)	-	-	(2)	(8)	(10)	(13)
Total 1990 proposed establishment	3	7	12	37	44	33	9	145	16	42.5	41.5	68	168	313

APPENDIX IV  
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PROPOSED ALLOCATION OF GATT'S STAFF  
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Situation for 1990  
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	Permanent		Temporary Assistance		Temporary Assistance Uruguay Round		TPRM	
	P and above	GS	P and above	GS	P and above	GS	P and above	GS
Office of the Director-General	2	2	-	-	-	-	-	-
Registry	1	2	-	-	-	-	-	-
Legal Affairs Division	2	2	-	-	2	-	-	-
Session and Council Affairs Division	3	2	-	-	-	-	-	-
Information Service and Library	4	0.5	1	-	1	-	-	-
Group of Negotiations on Goods and GATT Policy Affairs Division	3	2	1	-	1	-	-	-
Textiles Surveillance Body	1	1	1	-	-	-	-	-
General Service support staff		19.5		1		3		-
OPERATIONAL DEPARTMENT A	1	2	1	-	-	-	-	-
Trade Policies Review Division	4	1	1	-	-	-	3	-
Non-Tariff Measures and Surveillance Division	6	2	1	-	-	-	-	-
Development Division	7	6	1	-	-	-	-	-
Trade and Finance Division	2	1	-	-	-	-	-	-
Technical Co-operation Division	9	3	-	-	1	-	-	-
Special Projects Division	3	3	1	-	-	-	-	-
Group of Negotiations on Services Division	2	2	-	-	4	-	-	-
General Service support staff		20		4.5		5.5		2
OPERATIONAL DEPARTMENT B	1	2	-	-	-	-	-	-
Economic Research and Analysis Unit	8	1	-	-	2	-	1	-
Statistics and Information Systems Division	14	6	5.5	-	-	-	-	-
Agriculture Division	10	4	1	-	-	-	-	-
Tariff Division	5	2	-	-	1	-	-	-
Technical Barriers to Trade Division	4	1	-	-	-	-	-	-
External Relations Division	2	-	-	-	-	-	-	-
Training Division	3	2	-	-	-	-	-	-
General Service support staff		18		7		5		-
COORDINATION AND ADMINISTRATION	9	-	-	-	-	-	-	-
Administrative and Financial Division	12	50	-	-	1	-	-	-
Translation and Documentation Division	22	53.5	8.5	-	2	-	-	-
Personnel Office	4	7	-	-	-	-	-	-
General Service support staff		110.5		29		7.5		-
Proposed additional posts in 1990	1	-	-	-	5	9	5	4
	145	168	23	41.5	20	30	9	6



APPENDIX V

SCHEDULE OF TEMPORARY ASSISTANCE

(Excluding Uruguay Round and TPRM)

	1989 Budget	Increased cost of maintaining 1989 level	Additional requirements for 1990	Total 1990 estimate
	W/days Sw F	Sw F	W/days Sw F	W/days Sw F
Professional assistance	5,110 1,483,000	50,000	-	5,110 1,533,000
Revisers, translators	3,080 1,095,000	137,000	-	3,080 1,232,000
Stenographic & Typing Section	5,580 769,000	68,000	-	5,580 837,000
Secretaries clerks, typists	6,020 927,000	36,000	-	6,020 963,000
Roneo clerks	720 90,000	-	-	720 90,000
Messengers, guards, manual workers	2,520 319,000	-	-	2,520 319,000
Editors, proof-readers	- 32,000	-	-	- 32,000
EDP training	- 210,000	-	-	- 210,000
Overtime	23,030 4,925,000	291,000	-	23,030 5,216,000

APPENDIX VI

SCHEDULE OF TEMPORARY ASSISTANCE

URUGUAY ROUND

	1989 Budget	Continuation for 1990 (full year)	Increased cost of maintaining 1989 level	Additional require- ments for 1990	Total 1990 estimates
	W/days Sw F	W/days Sw F	Sw F	W/days Sw F	W/days Sw F
Professional assistance	4,380 1,181,000	300 100,000	46,000	930 325,000	5,610 1,652,000
Revisers, translators	720 225,000	- -	64,000	720 288,000	1,440 577,000
Secretaries, clerks, typists	5,940 899,000	- -	21,000	3,240 566,000	9,180 1,486,000
Roneo clerks	540 78,000	- -	-	- -	540 78,000
Messengers, guards, manual workers	1,080 120,000	- -	-	- -	1,080 120,000
Overtime	- 110,000	- -	-	- 100,000	- 210,000
	12,660 2,613,000	300 100,000	131,000	4,890 1,279,000	17,850 4,123,000

APPENDIX VII  
SCHEDULE OF TEMPORARY ASSISTANCE  
TPRM

	1989 Budget	Continuation for 1990 (full year)	Increased cost of maintaining 1989 level	Additional requirements for 1990	Total 1990 estimates
	W/days Sw F	W/days Sw F	Sw F	W/days Sw F	W/days Sw F
Professional assistance	360 115,000	1,080 347,000	7,000	1,080 281,000	2,520 750,000
Revisers, translators	- -	- -	-	720 288,000	720 288,000
Stenographic & Typing Section	- -	- -	-	720 96,000	720 96,000
Secretaries, clerks, typists	360 57,000	360 57,000	-	270 45,000	990 159,000
Roneo clerks	- -	- -	-	360 48,000	360 48,000
	720 172,000	1,440 404,000	7,000	3,150 758,000	5,310 1,341,000

APPENDIX VIII  
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SALARY SCALES FOR PROFESSIONAL CATEGORY AND ABOVE SHOWING  
ANNUAL GROSS AND NET SALARIES AFTER APPLICATION OF STAFF ASSESSMENT  
EFFECTIVE 1 APRIL 1988

(in US dollars)

Step		Grade							Ungraded	
		P.1	P.2	P.3	P.4	P.5	D.1	D.2		
I	Gross	22,175	29,563	37,193	46,236	58,072	65,668	76,677	95,100	(1)
	Net-D	17,936	22,675	27,294	32,605	39,290	43,461	49,406	59,203	
	-S	16,899	21,262	25,476	30,279	36,293	40,039	45,378		
II	Gross	23,116	30,611	38,503	47,647	59,567	67,505	78,594	106,769	(2)
	Net-D	18,557	23,323	28,067	33,409	40,112	44,453	50,441	65,320	
	-S	17,474	21,856	26,176	31,003	37,031	40,930	46,308		
III	Gross	24,071	31,663	39,783	49,061	61,021	69,318	80,541	131,981	(3)
	Net-D	19,187	23,965	28,822	34,215	40,912	45,432	51,487	78,430	
	-S	18,057	22,443	26,859	31,728	37,749	41,809	47,237		
IV	Gross	24,999	32,721	41,027	50,463	62,430	71,142	82,550		
	Net-D	19,800	24,610	29,556	35,014	41,687	46,417	52,552		
	-S	18,624	23,033	27,523	32,448	38,445	42,694	48,155		
V	Gross	25,990	33,785	42,303	51,894	63,858	72,950			
	Net-D	20,424	25,259	30,309	35,830	42,472	47,393			
	-S	19,197	23,627	28,205	33,182	39,151	43,571			
VI	Gross	26,979	34,840	43,605	53,249	65,266	74,729			
	Net-D	21,047	25,903	31,077	36,602	43,244	48,354			
	-S	19,769	24,216	28,900	33,877	39,844	44,434			
VII	Gross	27,990	35,937	44,903	54,594	66,705	76,457			
	Net-D	21,684	26,553	31,843	37,369	44,021	49,287			
	-S	20,353	24,805	29,593	34,567	40,542	45,272			
VIII	Gross	28,951	37,022	46,217	55,976	68,135				
	Net-D	22,289	27,193	32,594	38,137	44,793				
	-S	20,908	25,385	30,269	35,257	41,235				
IX	Gross	29,893	38,118	47,419	57,443	69,575				
	Net-D	22,883	27,840	33,279	38,944	45,571				
	-S	21,453	25,970	30,886	35,982	41,934				
X	Gross	30,832	39,215	48,601	58,929	71,000				
	Net-D	23,458	28,487	33,953	39,761	46,340				
	-S	21,979	26,556	31,492	36,716	42,625				
XI	Gross		40,294	49,801	60,361					
	Net-D		29,124	34,637	40,549					
	-S		27,132	32,108	37,423					
XII	Gross			50,982	61,741					
	Net-D			35,310	41,308					
	-S			32,714	38,105					
XIII	Gross			52,187						
	Net-D			35,997						
	-S			33,332						

Notes: D = Rate of net salary applicable to staff members with a dependant spouse or child

S = Rate of net salary applicable to staff members with no dependant spouse or child

(1) ADG

(2) DDG

(3) DG

APPENDIX IX

SCHEDULE OF POST ADJUSTMENT  
(AMOUNT PER INDEX POINT)  
EFFECTIVE 1 JANUARY 1985  
(in US dollars)

Step		Grade							
		P.1	P.2	P.3	P.4	P.5	D.1	D.2	Ungraded
I	D	159.75	200.14	240.91	286.82	341.73	370.99	406.81	448.36
	S	150.53	187.66	224.85	266.32	315.57	341.81	373.72	444.33
II	D	165.14	206.22	247.85	293.19	346.73	377.17	415.70	538.00
	S	155.50	193.23	231.13	272.06	320.03	347.33	381.57	486.00
III	D	170.46	211.49	253.97	299.60	351.46	382.93	424.52	644.00
	S	160.41	198.04	236.65	277.82	324.25	352.49	389.35	573.00
IV	D	175.84	217.22	259.78	305.57	356.29	389.09	433.32	
	S	165.37	203.28	241.88	283.16	328.56	358.00	397.08	
V	D	181.21	222.87	266.34	312.76	361.88	394.90		
	S	170.31	208.42	247.81	289.64	333.57	363.18		
VI	D	186.56	228.58	272.91	318.02	366.33	401.21		
	S	175.22	213.62	253.74	294.33	337.54	368.83		
VII	D	192.30	234.27	279.83	323.30	371.99	407.19		
	S	180.51	218.80	259.99	299.02	342.63	374.11		
VIII	D	196.90	239.57	286.44	328.59	377.26			
	S	184.70	223.61	265.97	303.72	347.36			
IX	D	201.93	245.26	291.98	334.12	382.46			
	S	189.29	228.78	270.97	308.63	352.04			
X	D	206.99	250.96	297.15	341.35	387.31			
	S	193.92	233.93	275.61	315.14	356.37			
XI	D		256.25	302.68	348.15				
	S		238.70	280.57	321.26				
XII	D			307.86	354.70				
	S			285.21	327.16				
XIII	D			313.84					
	S			290.59					

Notes: For each index point by which the cost of living at the duty station is above the base level, the amounts of post adjustment shall be added to base salaries of Professional category staff and above, subject to an increase of 5 per cent over the previous index level.

D = Rate of post adjustment applicable to staff members with a dependant spouse or child.  
S = Rate of post adjustment applicable to staff members with a dependant spouse or child.

APPENDIX X

SALARY SCALES FOR GENERAL SERVICE CATEGORY SHOWING  
ANNUAL GROSS AND NET SALARIES AFTER APPLICATION  
OF STAFF ASSESSMENT EFFECTIVE 1 APRIL 1989

(in Swiss francs)

Step		Grade						
		G.1	G.2	G.3	G.4	G.5	G.6	G.7
I	Gross	49,420	54,408	59,870	66,026	73,068	80,996	89,685
	Net	37,671	41,063	44,750	48,813	53,416	58,490	64,051
II	Gross	51,248	56,399	62,109	68,464	75,822	84,011	92,986
	Net	38,914	42,417	46,228	50,422	55,179	60,420	66,164
III	Gross	53,076	58,390	64,348	70,903	78,577	87,027	96,288
	Net	40,157	43,771	47,705	52,031	56,942	62,350	68,277
IV	Gross	54,904	60,438	66,588	73,418	81,332	90,043	99,589
	Net	41,400	45,125	49,184	53,640	58,705	64,280	70,390
V	Gross	56,731	62,489	68,827	75,932	84,086	93,058	102,891
	Net	42,643	46,479	50,662	55,249	60,468	66,210	72,503
VI	Gross	58,561	64,541	71,074	78,446	86,841	96,074	106,193
	Net	43,886	47,833	52,140	56,858	62,231	68,140	74,616
VII	Gross	60,444	66,592	73,383	80,950	89,596	99,089	109,494
	Net	45,129	49,187	53,618	58,467	63,994	70,070	76,729
VIII	Gross	62,327	68,644	75,693	83,474	92,350	102,105	112,796
	Net	46,372	50,541	55,096	60,076	65,757	72,000	78,842
IX	Gross	64,211	70,695	78,002	85,988	95,105	105,121	116,097
	Net	47,615	51,895	56,574	61,685	67,520	73,930	80,955
X	Gross	66,094	72,807	80,311	88,502	97,860	108,136	119,399
	Net	48,858	53,249	58,052	63,294	69,283	75,860	83,068
XI	Gross	67,977	74,922	82,621	91,016	100,614	111,152	122,700
	Net	50,101	54,603	59,530	64,903	71,046	77,790	85,181

APPENDIX XI  
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PENSIONABLE REMUNERATION FOR PROFESSIONAL CATEGORY AND ABOVE  
(in United States dollars)

(effective 1 May 1989)

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S T E P S  
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Level	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	XIII
DG	146,616												
DDG	123,849												
USG	122,580												
ASG	113,342												
D-2	94,506	96,927	99,242	101,662									
D-1	82,499	84,581	86,653	88,735	90,817	92,889	94,855						
P-5	74,286	76,030	77,637	79,264	80,987	82,499	84,222	85,839	87,583	89,190			
P-4	60,196	61,930	63,663	65,270	67,130	68,747	70,364	71,865	73,588	75,449	77,182	78,905	
P-3	49,214	50,947	52,575	54,076	55,623	57,300	59,033	60,661	61,930	63,547	65,048	66,432	67,933
P-2	39,859	41,244	42,523	43,897	45,292	46,561	47,946	49,214	50,715	52,110	53,495		
P-1	31,308	32,471	33,507	34,553	35,705	36,741	38,010	39,289	40,557	41,709			

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## APPENDIX XII/APPENDICE XII/APENDICE XII

DRAFT SCALE OF CONTRIBUTIONS FOR 1990  
BAREME DES CONTRIBUTIONS PROPOSE POUR 1990  
PROYECTO DE ESCALA DE CONTRIBUCIONES PARA 1990(Minimum contribution of 0.03%/  
Contribution minimale de 0,03% / Contribución mínima de 0,03%)

1990		
Contracting parties/Parties contractantes/ Partes contratantes	Contributions/ Contribuciones	
	%	Sw F/FS
Antigua and Barbuda/Antigua et Barbuda.....	0.03	22,230
Antigua y Barbuda.....	0.03	22,230
Argentina/Argentine.....	0.29	214,890
Australia/Australie.....	1.31	970,710
Austria/Autriche.....	1.33	985,530
Bangladesh.....	0.09	66,690
Barbados/Barbade.....	0.03	22,230
Belgium/Belgique/Bélgica.....	3.39	2,511,990
Belize/Bélize/Belice.....	0.03	22,230
Benin/Bénin.....	0.03	22,230
Bolivia/Bolivie.....	0.03	22,230
Botswana.....	0.05	37,050
Brazil/Brésil/Brasil.....	0.99	733,590
Burkina Faso.....	0.03	22,230
Burundi.....	0.03	22,230
Cameroon/Cameroun/Camerún.....	0.05	37,050
Canada/Canadá.....	4.51	3,341,910
Central African Republic/République centrafricaine/República Centroafricana.....	0.03	22,230
Chad/Chad.....	0.03	22,230
Chile/Chili.....	0.21	155,610
Colombia/Colombie.....	0.21	155,610
Congo.....	0.04	29,640
Côte d'Ivoire.....	0.12	88,920
Cuba.....	0.33	244,530
Cyprus/Cyprus/Chipre.....	0.05	37,050
Czechoslovakia/Tchécoslovaquie/Checoslovaquia...	1.03	763,230
Denmark/Danemark/Dinamarca.....	1.16	859,560
Dominican Republic/République Dominicaine República Dominicana.....	0.06	44,460
Egypt/Egypte/Egipto.....	0.38	281,580
Finland/Finlande/Finlandia.....	0.86	637,260
France/Francia.....	6.97	5,164,770
Gabon/Gabón.....	0.06	44,460
Gambia/Gambie.....	0.03	22,230
Germany (FR) /Allemagne (RF) /Alemania (RF).....	11.55	8,588,550
Ghana.....	0.04	29,640
Greece/Grèce/Grecia.....	0.39	288,990
Guyana.....	0.03	22,230
Haiti/Haïti/Haití.....	0.03	22,230
Long Kong.....	2.22	1,645,020



1990

Contracting parties/Parties contractantes/  
Partes contratantes

Contributions/  
Contribuciones

	Z	Sw F/FS
Hungary/Hongrie/Hungria.....	0.43	318,630
Iceland/Islande/Islandia.....	0.06	44,460
India/Inde .....	0.65	481,650
Indonesia/Indonésie.....	0.67	496,470
Ireland/Irlande/Irlanda.....	0.67	496,470
Israel/Israël.....	0.49	363,090
Italy/Italie/Italia.....	5.33	3,949,530
Jamaica/Jamaïque.....	0.04	29,640
Japan/Japon/Japón.....	8.85	6,557,850
Kenya.....	0.07	51,870
Korea, Republic of/Corée, République de/..... Corea, República de.....	2.02	1,496,820
Kuwait/Koweït.....	0.30	222,300
Luxembourg/Luxemburgo.....	0.30	222,300
Lesotho.....	0.03	22,230
Madagascar.....	0.03	22,230
Malawi.....	0.03	22,230
Malaysia/Malaisie/Malasia.....	0.70	518,700
Maldives/Maldivas.....	0.03	22,230
Malta/Malte.....	0.04	29,640
Mauritania/Mauritanie.....	0.03	22,230
Mauritius/Maurice/Mauricio.....	0.04	29,640
Mexico/Mexique/México.....	0.77	570,570
Morocco/Maroc/Marruecos.....	0.16	118,560
Myanmar, Union of/Myanmar, Union du/..... Myanmar, Unión de.....	0.03	22,230
Netherlands, Kingdom of/Pays-Bas, Royaume des/ Países Bajos, Reino de los.....	4.16	3,082,560
New Zealand/Nouvelle-Zélande/Nueva Zelandia.....	0.32	237,120
Nicaragua.....	0.03	22,230
Niger/Niger.....	0.03	22,230
Nigeria/Nigéria.....	0.39	288,990
Norway/Norvège/Noruega.....	0.96	711,360
Pakistan/Pakistán.....	0.23	170,430
Peru/Pérou/Perú.....	0.13	96,330
Philippines/Filipinas.....	0.29	214,890
Poland/Pologne/Polonia.....	0.56	414,960
Portugal.....	0.56	414,960
Romania/Roumanie/Rumania.....	0.54	400,140
Rwanda.....	0.03	22,230
Senegal/Sénégal.....	0.03	22,230
Sierra Leone/Sierra Leone.....	0.03	22,230
Singapore/Singapour/Singapur.....	0.95	703,950
South Africa/Afrique du Sud/Sudáfrica.....	0.75	555,750
Spain/Espagne/España.....	1.86	1,378,260
Sri Lanka.....	0.08	59,280
Suriname.....	0.03	22,230
Sweden/Suède/Suecia.....	1.89	1,400,490

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1990		
Contracting parties/Parties contractantes/ Partes contratantes	Contributions/ Contribuciones	
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	%	Sw F/FS
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Switzerland/Suisse/Suiza.....	2.13	1,578,330
Tanzania/Tanzanie/Tanzania.....	0.03	22,230
Thailand/Thaïlande/Tailandia.....	0.60	444,600
Togo.....	0.03	22,230
Trinidad and Tobago/Trinité-et-Tobago/ Trinidad y Tobago.....	0.06	44,460
Turkey/Turquie/Turquia.....	0.52	385,320
Uganda/Ouganda.....	0.03	22,230
United Kingdom of Great Britain and Northern Ireland/Royaume-Uni de Grande-Bretagne et d'Irlande du Nord/Reino Unido de Gran Bretaña e Irlanda del Norte.....	6.46	4,786,860
United States of America/Etats-Unis d'Amérique/ Estados Unidos de América.....	15.64	11,589,240
Uruguay.....	0.05	37,050
Yugoslavia/Yougoslavie.....	0.54	400,140
Zaire/Zaire.....	0.04	29,640
Zambia/Zambia.....	0.03	22,230
Zimbabwe.....	0.05	37,050
 Associated Governments/Gouvernements associés/ Gobiernos asociados:		
Tunisia/Tunisie/Túnez.....	0.12	88,920
	-----	-----
	100.00	74,100,000
	-----	-----
 Democratic Kampuchea/Kampuchea démocratique/ Kampuchea democrática.....	 0.03	 22,230